

# VOLUNTEER/MENTOR APPLICATION

APPLICATIONS MUST BE RECEIVED BY THE DISTRICT OFFICE 30 DAYS PRIOR TO BEGINNING VOLUNTEER ACTIVITIES

2023-2024

\_\_\_\_\_  
DATE

APPLICANT COMPLETES THIS SECTION: STUDENT \_\_\_\_\_ HOMEROOM \_\_\_\_\_ TEACHER \_\_\_\_\_  
 LAST NAME \_\_\_\_\_ FIRST NAME \_\_\_\_\_ MIDDLE NAME \_\_\_\_\_  
 PERMANENT ADDRESS \_\_\_\_\_  
 STREET \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_ PHONE # \_\_\_\_\_

## Section I DESIRED POSITION/ENVIRONMENT

- Volunteer
  Mentor

I am participating as a volunteer/mentor in one or more of the following environments:

**Check those that apply:**

- Working with students in an unsupervised setting on a regular basis.  
 Prolonged, unsupervised volunteer service, i.e., field trip chaperone assigned overnight lodging with students.

Beginning Date: \_\_\_\_\_ Ending Date: \_\_\_\_\_

Please provide a brief description of the service you will be providing:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Section II DESIRED LOCATION

Completion of this application indicates a desire to serve as a volunteer/mentor for the Cherokee County School District. You are required to follow all laws, policies, rules, and guidelines that pertain to the position.

Please list the school for which you wish to be considered. The principal of the school listed must sign completed application.

\_\_\_\_\_

In accordance with local board policy and guidelines, I have requested and approved this applicant to complete the volunteer application process.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Principal or Designee Signature

### Section III PERSONAL DATA

- Yes  No 1. Have you ever pled guilty to or been convicted of an offense related to possession or distribution of illegal drugs?
- Yes  No 2. Have you **ever** been **charged** with, convicted of, or pled nolo contendere for any crime other than a minor traffic violation?  
**Please Note: Driving While Intoxicated (DWI), Driving Under the Influence (DUI), and similar charges are NOT considered minor traffic offenses and should be reported.**
- Yes  No 3. Do you have relatives working for the Cherokee County Board of Education?

IF ANY ANSWER IS "YES", YOU MUST ATTACH AN EXPLANATION.

### Section IV CONFIDENTIALITY/MANDATED REPORTER AGREEMENT

I understand that in the course of my volunteer time within the Cherokee County School District, I may become aware of confidential information about specific students. This information may include, but not be limited to, such issues as students' enrollment status, daily schedule, academic performance, attendance record, disciplinary record, disabilities and other educational matters. I understand and agree that I will not disclose such confidential information except to appropriate school employees who request this information.

I understand that under current GA Law (O.C.G.A § 19-7-5), school-affiliated volunteers are considered as "mandated reporters" of suspected child abuse. Should I gain information as it relates to a suspected case of child abuse through a verbal/written communication, direct observation, or some other manner, I understand that I must report this information to the school's administration immediately. Upon reporting any such concerns, I understand it would become that administrator's (or a designee's) responsibility to then report the suspected abuse to the appropriate state or local investigative agency.

DATE \_\_\_\_\_ SIGNATURE OF APPLICANT \_\_\_\_\_

### Section V PERSONAL AFFIRMATION

I verify that all information that I have provided on this application is true and complete to the best of my knowledge. I am aware that providing false or misleading information or the withholding of facts, including facts of one's criminal record, on this application will be grounds for refusal to allow me to serve as a volunteer. If volunteering, I agree to abide by the policies, rules and regulations of the Cherokee County School District and State Board of Education.

My signature further authorizes the Cherokee County School District to investigate my past employment activities, personal references and criminal record (as provided by OCGA § 20-2-211), to determine my suitability for the position for which I am applying, and authorizes representatives of the Cherokee County School District to contact my references, previous employers, schools attended, court officials, law enforcement authorities, and other individuals. I understand that the Cherokee County School District may investigate other sources or references other than those given in this application. I agree to sign appropriate forms giving consent to a criminal record check through the Georgia Crime Information Center.

I understand that nothing in this volunteer application, in the statements or policies of the Cherokee County School District or Cherokee County Board of Education, or in my communications with any District or Board official is intended to create an employment contract. No promises of employment have been made to me.

I understand that volunteers and the school district have an at-will relationship. At-will means the relationship can be terminated at any time with or without cause by either the volunteer or the school district. I also understand that I am not to begin volunteer work until I am on the Approved Volunteer List.

DATE \_\_\_\_\_ SIGNATURE OF APPLICANT \_\_\_\_\_

**Return Application to the Principal at the school(s) for which you wish to be considered.**

*The Cherokee County School District is an equal opportunity employer and does not discriminate in employment on the basis of race, color, sex, religion, creed, national origin, age or disability.*