

THORNTON MIDDLE SCHOOL



**STUDENT/PARENT HANDBOOK
2023-2024**

Table of Contents

Building Basic Operations

Student Relations

Mental Health

Miscellaneous Information

Building Basic Operations

Address

9451 Hoffman Way
 Thornton, CO 80229

Hours

Student School Hours: 8:30 am - 4:00 pm on Mondays, Tuesdays, Wednesdays, Thursdays and Fridays

Office Phone and Hours

Office Main Line: 720-972-5160
 Attendance Line: 720-972-5198
 Office Hours: 8:15 am-4:15 pm

Bell Schedule

Bell Schedule			
6th Grade		7th and 8th Grade	
8:40-10:05	SEL/CORE	8:40-9:50	HR/Period 1
10:10-11:15	CORE	9:55-10:54	Period 2
11:20-11:50	Lunch	10:59-11:58	Period 3
11:55-1:00	CORE	12:03-1:02	Period 4A
1:05-2:10	CORE	12:03-12:33	LUNCH A
2:15-3:00	Core+	12:38-1:37	Period 4B
3:05-3:50	Core +	1:07-1:37	LUNCH B
		1:42-2:43	Period 5
		2:48-3:50	Period 6

Delayed Start Bell Schedule			
6th Grade		7th and 8th Grade	
9:40-10:55	SEL/CORE	9:40-10:40	HR/Period 1
11:00-11:55	CORE	10:45-11:34	Period 2
12:00-12:30	Lunch	11:39-12:28	Period 3
12:35-1:30	CORE	12:33-1:22	Period 4A
1:35-2:30	CORE	12:33-1:03	LUNCH A
2:35-3:10	Core+	1:08-1:57	Period 4B
3:15-3:50	Core +	1:27-1:57	LUNCH B
		2:02-2:53	Period 5
		2:58-3:50	Period 6

Student Relations

District Policies

[5000: Student Code of Conduct](#)

[Código De Conducta Del Estudiante](#)

[5010: Student Due Process](#)

[Proceso debido del estudiante](#)

[5020: Student Attendance](#)

[Asistencia escolar del estudiante](#)

[5025: Parental Notice of Dropout Status](#)

[Aviso a los padres sobre la deserción académica](#)

[5030: Student Use of Cell Phones and Other Personal Electronic Devices](#)

[Uso de teléfonos móviles y otros dispositivos electrónicos personales por el estudiante](#)

[5035: Student Use of District Technology and the Internet](#)

[Uso de tecnología del distrito y el Internet por el estudiante](#)

[5040: Student Drug, Alcohol and Controlled Substance Offenses](#)

[Infracciones del estudiante por drogas, alcohol, y sustancias controladas](#)

[5045: Tobacco, Nicotine and Controlled Substance Delivery Mechanisms](#)

[Dispositivos para el uso de tabaco, nicotina y sustancias controladas](#)

[5050: Student Tobacco Possession and Use](#)

[Posesión y uso de tabaco por el estudiante](#)

[5060: Student Dress Code](#)

[Código de vestimenta del estudiante](#)

[5070: Student Violence, Fights and Aggressive Behavior](#)

[Violencia, peleas y comportamiento agresivo del estudiante](#)

[5080: Gangs, Secret Societies and Disruptive Groups](#)

[Pandillas, sociedades secretas y grupos disruptivos](#)

[5090: Student Habitually Disruptive Behavior](#)

[Comportamiento habitualmente disruptivo del estudiante](#)

[5100: Student Weapons and Dangerous Items in School](#)

[Armas y objetos peligrosos de estudiantes en la escuela](#)

[5110: Student Bullying, Harassment, Hazing, Intimidation and Threatening Behavior](#)

[Intimidación, acoso, novatadas, hostigamiento, y comportamiento amenazante del estudiante](#)

[5120: Off-Campus Behavior](#)

[Comportamiento fuera de la escuela](#)

[4115: Classroom Removal of Disruptive Students by a Teacher](#)

[Remoción de estudiantes disruptivos del salón de clases por el maestro](#)

[5130: Search and Seizure](#)

[Registro e incautación](#)

[8200: Internet Safety Policy](#)

[Política de seguridad en el Internet](#)

[8400: Nondiscrimination](#)

[Antidiscriminación](#)

[8410: Sexual Harassment \(Title IX\)](#)

[Acoso sexual \(Título IX\)](#)

*****For Additional District Policies Please Click [HERE](#)*****

Classroom Behavior Expectations

- Follow classroom-specific expectations
- No talking while the teacher is talking
- No earbuds/Airpods in class
- No leaving without permission
- No backpacks in the classroom
- NO PHONES OUT [District Cell Phone Policy](#)

Materials Needed for Preparedness

Students need to bring a **fully charged** ChromeBook or other device and a charger with them daily.

Student of the Quarter Celebrations

Thornton Middle School honors and recognizes the efforts and accomplishments of students during the academic year. To create a more inclusive environment, it's important to recognize a wide range of talents and accomplishments. Our Student of the Quarter Celebrations could include, but are not limited to: academic excellence, outstanding creativity, exceptional social/emotional skills, athletics and clubs.

Behavior Management

Classroom management is essential to a sound educational program. Teachers are in a position of leadership in the classroom so students can respond to instruction and take advantage of their educational opportunity. Students will respect reasonable standards that are clearly defined, consistently applied, and fairly administered. The established practice for dealing with classroom disruptions is for teachers to:

- Confer with student/students
- Notify parents/guardians
- Partner with parents/guardians to problem solve
- Follow grade-level behavior plan
- Students who engage in frequent and persistent disruption will work with administrators to identify and learn needed skills
 - A variety of interventions are available to support students and our teams will work to find what is most appropriate to help students be successful

Administrators are available for consultation and assistance with students and parents. Sending a student to the office for discipline is reserved for serious/ongoing behaviors. Consequences for unwanted behavior range from conferencing with the student, requests for parent involvement, denial of special privileges, time-out in the classroom, work detail, suspension from class, suspension from school, and possible District level interventions. Whenever possible, Restorative Justice Practices will be implemented in order to build a positive climate and culture in our school. Alternatives to suspension will be considered for all students.

Hall Passes

All students need passes to be in the hallway during class.

- Students who arrive after the day has commenced must check in with the attendance secretary to get a pass and go to class. This is a white pass and is only used for entering the building.
- Each classroom has a specific colored clipboard which is used for a restroom pass. The color corresponds to the bathroom nearest to that classroom.
- All other students who need to be in the hallway will be issued a pink pass indicating their destination (office, library, clinic, etc.) as well as the date and time.

Lockers

Each student is assigned a locker to store their belongings. Locker numbers and combinations can be located on schedules and in the IC Portal. Lockers are free of charge to store books, coats, backpacks/bags, school supplies and school related items. Students are NOT permitted to share lockers. Locker combinations should remain private and NOT shared; students are responsible for the contents of their lockers. Moving to another locker without permission from the main office is prohibited. Lockers are the property of the District. The school may search student lockers on a periodic basis to protect the health, safety, and welfare of all students.

Mental Health

Resource Information & Links

The Thornton Middle School Counseling/Mental Health team consists of 3 Professional School Counselors, 2 Social Emotional Learning Specialists and 2 School Social Workers. They work together to collaborate with students and families to ensure student and family needs are being met. In addition, the District provides resources and information linked [HERE](#).

Suicide Prevention

Protecting the health and well-being of all students is of utmost importance to the Adams 12 Five Star School District. [Superintendent Policy 5520](#) addresses suicide assessments as a priority to protect all students. Adams 12 will treat all threats or attempted suicides as serious regardless of the degree of lethality involved. When a student threatens or attempts suicide, the Adams 12 personnel will follow Superintendent Policy and respond accordingly.

Threat Assessment

Threat assessment is an objective, fact-finding process to determine whether there is an existing or posed threat to others. This process is initiated whenever perceived harm to others is reported to the school/district, per [Superintendent Policy 5510](#). It is focused on identifying behaviors of concern to determine any appropriate intervention strategies for the student. This process runs independently of any discipline, restorative, or criminal process.

Miscellaneous Information

Activities and Clubs

All activities and clubs will be listed on our website under the clubs and activities tab.

- All workouts, meetings, gatherings, etc. will be conducted on Adams 12 property.
- All gatherings, both indoors and outdoors, must take place outside of school hours.
- All CHSAA and Adams 12 blackout dates will be adhered to; Sunday contact is prohibited.
- Virtual sessions are approved for all groups and are permitted on allowable contact days.
- Equipment can be used.
- No family members or guests will be permitted at workouts/meetings.
- Students will be required to depart the district facilities immediately after their scheduled workouts/meetings.

Middle School Sports

Please refer to our Adams 12 middle school website for our policies and procedures regarding sports.

Student Accident/Injury or Illness

All accidents occurring during school hours must be reported to the office by the teacher or supervisor immediately. The official accident report forms are available through the office. This form should be completed and given to the principal before the supervising staff member leaves for the day. All possible head injuries, possible fractures and/or dislocations, as well as severe lacerations, must be seen by the nurse or health aide.

Multi-Tiered Supports

MTSS team is a collaborative team of teachers, administrators and mental health staff. The team analyzes students and school data and creates intervention plans as needed.

Retention

Thornton Middle School believes that retention of a student most often is not the best solution to meet a student's needs. If a question or inquiry arises regarding the potential retention of a student, a team of staff that currently supports the student will come together to dialogue and discuss the student needs. Parents will be a critical part of any retention conversation/decision. These should be limited to extreme circumstances.

Communicating with Families

Staff will communicate with families on a regular basis to share about student progress in order to ensure parents/guardians have current, and relevant information to their child(ren)'s progress in school. Examples of communication can include (but not limited to) phone calls, in person or virtual meetings/conferences, emails and/or letters home.