

CONCERN	FIRST CONTACT	NEXT STEP	NEXT STEP
My child doesn't understand homework requirements (trouble with assignments or work load, questions about a grade on an assignment).	Student's subject teacher(s) and/or advisor.	Subject Coordinators: Chinese: Yan Liang, yan.liang@wis.edu English: Nick Loewen, nicholas.loewen@wis.edu French: Anne Grelier, anne.grelier@wis.edu Humanities: Don Boehm, don.boehm@wis.edu Math: Gary Piligian, gary.piligian@wis.edu Performing Arts: John Munt, john.munt@wis.edu PE: Joe Hannah, joe.hannah@wis.edu Science: Mike Jollimore, michael.jollimore@wis.edu Spanish: Teresa Baeza, teresa.baeza@wis.edu TOK: Jan van de Riet, jan.vanderiet@wis.edu Visual Arts: Andrea Burk, andrea.burk@wis.edu	US Assistant Principals: Grades 9 & 10: Anne Leflot, anne.leflot@wis.edu , 202.243.1849 Grades 11 & 12: Elke Gannon, elke.gannon@wis.edu , 202.495.7338
I would like to discuss my child's schedule.	US Assistant Principals: Grades 9 & 10: Anne Leflot, anne.leflot@wis.edu , 202.243.1849 Grades 11 & 12: Elke Gannon, elke.gannon@wis.edu , 202.495.7338	US Principal: Zarmina Hotaki, zarmina.hotaki@wis.edu , 202.495.7335	
I have questions about the classroom instruction or my child's progress.	Student's subject teacher(s) and/or advisor.	US Assistant Principals: Grades 9 & 10: Anne Leflot, anne.leflot@wis.edu , 202.243.1849 Grades 11 & 12: Elke Gannon, elke.gannon@wis.edu , 202.495.7338	US Principal: Zarmina Hotaki, zarmina.hotaki@wis.edu , 202.495.7335
My child needs additional learning support (testing for academic accommodations, structured study hall, etc.)	https://www.wis.edu/academics/upper-school/us-student-support	US Learning Specialist: Serena Campbell, serena.campbell@wis.edu , 202.495.7317	
I'm concerned about my child's interaction with other students (bullying, feeling left out).	Contact your child's advisor.	US Counselor: Sara Sonsalla, sara.sonsalla@wis.edu , 202.243.1884	US Assistant Principals: Grades 9 & 10: Anne Leflot, anne.leflot@wis.edu , 202.243.1849 Grades 11 & 12: Elke Gannon, elke.gannon@wis.edu , 202.495.7338
I need more information about the IB Diploma Program (DP) (extended essay, IB exams).	Extended Essay Coordinator: Don Boehm, don.boehm@wis.edu Grades 11 & 12 Assistant Principal & IB DP Coordinator: Elke Gannon, elke.gannon@wis.edu , 202.495.7338		
I would like to know more about the curriculum.	https://www.wis.edu/academics/upper-school	Director of Teaching and Learning, Grades 6-12: Carole Geneix, carole.geneix@wis.edu , 202.243.1824	
I'd like to know more about language tutoring	Language Tutor Coordinator: Jan van de Riet, jan.vanderiet@wis.edu	US Assistant Principals: Grades 9 & 10: Anne Leflot, anne.leflot@wis.edu , 202.243.1849 Grades 11 & 12: Elke Gannon, elke.gannon@wis.edu , 202.495.7338	

<p>I'd like to know more about grade-level events and advisories</p>	<p>Student's advisor</p>	<p>Grade-level Coordinators: Grade 9: Anne Grelier, anne.grelier@wis.edu Grade 10: Guy Neal, guy.neal@wis.edu Grade 11: Nora Brennan, nora.brennan@wis.edu Grade 12: Scott Carpenter, scott.carpenter@wis.edu</p>	<p>US Assistant Principals: Grades 9 & 10: Anne Leflot, anne.leflot@wis.edu, 202.243.1849 Grades 11 & 12: Elke Gannon, elke.gannon@wis.edu, 202.495.7338</p>
<p>I need to know if my student is making the right course choices to prepare for college.</p>	<p>University Counselors: Pam Joos, pam.joos@wis.edu, 202.243.1845 Jo Tudge, joanna.tudge@wis.edu, 202.243.1683</p>		
<p>Is my student on track with community service requirements?</p>	<p>CAS and Community Service Coordinator: Cathy Noon, cathy.noon@wis.edu</p>		
<p>Where do I get information about the lunch program and bus services?</p>	<p>https://www.wis.edu/student-life/bus-services AND https://www.wis.edu/student-life/lunch-2022</p>		
<p>My child will be absent or they need to leave early (not for illness).</p>	<p>US Administrative Assistant: Kaia Boe, kaia.boe@wis.edu, 202.243.1890</p>		
<p>Can my student leave campus during the day (or other school rules)?</p>	<p>WIS Community Handbook</p>	<p>US Assistant Principals: Grades 9 & 10: Anne Leflot, anne.leflot@wis.edu, 202.243.1849 Grades 11 & 12: Elke Gannon, elke.gannon@wis.edu, 202.495.7338</p>	<p>Further clarification of rules and policies: US Principal: Zarmina Hotaki, zarmina.hotaki@wis.edu, 202.495.7335</p>
<p>My child is sick (or other health-related issues).</p>	<p>MS/US Nurse Manager: Molly Foa, molly.foa@wis.edu, 202.495.7301 MS/US Nurse: Courtenay Begert, courtenay.begert@wis.edu, 202.495.7301</p>		
<p>My child has a technical issue related to computer and/or network access.</p>	<p>Assistant Director of Academic Technology: Alex Smith, alex.smith@wis.edu</p>	<p>support@wis.edu</p>	<p>Director of Information Technology: Javid Majdi, javid.majdi@wis.edu</p>
<p>I'd like to know more about the athletics program.</p>	<p>https://www.wis.edu/athletics/overview</p>	<p>Athletics Director: Floreal Pedraza, floreal.pedraza@wis.edu, 202.243.1684</p>	