

Date: July 12, 2023

Purpose: Citizen-Led Oversight Committee (CLOC) Meeting

Location: District Educational Support Center and Via Zoom

Committee Member Attendees:

Ted Barber, Derrick Coaxum, Daniel Clare, Ron Groteluschen, Marion Johnson Payne, Richard Tritschler, Ray Warco, Mike McNally

Beaufort County School District (BCSD) Representatives Present:

Dr. Frank Rodriguez, Lou Ackerman, Carol Crutchfield, Jennifer Hamlin, Freddie Lawton, Alexander Marshall, Tim Summers

Turner & Townsend Heery Attendees:

Robert Corbin, Nick Fila, Kevin Kelly, Mark Koll, Agustin Vargas, David Waggoner

Other Attendees:

Don Baus, Little Diversified Architectural Consulting, Inc.; Todd Hill, Stage Front

Meeting Minutes

1. Prior to the July 12, 2023 CLOC meeting, the following materials were distributed to the committee members via email: Meeting Agenda; Minutes from the May 10, 2023 CLOC Meeting (draft) and June 14, 2023 CLOC Meeting (draft), Meeting 43 Presentation Materials; Referendum Projects 2019 Financial Summary; Project Level Financial Details; 2019 Referendum Project Contingency Log; Mid-Program Reset V3.0; Cash Flow Projections vs Actuals; Quarterly Report on Turner & Townsend Heery Services.
2. Mr. Barber opened the meeting with the Pledge of Allegiance.
3. Mr. Barber confirmed with Mr. Lawton that there were no public comments.
4. Mr. Barber turned the meeting over to Dr. Rodriguez, Superintendent, Beaufort County School District. Dr. Rodriguez began by expressing the importance of the CLOC Committee to the community and thanked the Committee for their many hours of volunteer time. Dr. Rodriguez provided information for the 2023 Bond Referendum that will go to the voters in November 2023. The Community Project Review Committee 2.0 reviewed the District's needs, provided a list of project recommendations and ultimately identified projects considered top priorities. Dr. Rodriguez pointed out that no land purchases are contained in the 2023 Bond Referendum and that future land purchases, when identified, would be funded through other funding sources. The District obtained an in-depth cost analysis of the projects from both Turner & Townsend Heery and Cummins, which resulted in the \$439 million estimate of project work needed. Dr. Rodriguez stated that the 2023 Referendum Project List is a manageable list, resulting in a dollar amount that will not raise the millage.

Dr. Rodriguez then gave brief comments on each Board-approved project listed in the 2023 Bond Referendum:

- a. Rebuilding Hilton Head Island High School – including Career & Technical Education expansion.
- b. Constructing a new Lady's Island Middle School – replacing the existing school on existing property.
- c. Adding an Early Childhood Screening and Services Center in Bluffton – property adjacent to River Ridge Academy.
- d. Constructing a PK-5 School on May River Campus – to alleviate the over-capacity issues of elementary schools in Bluffton.
- e. Building a Gymnasium at Riverview Charter School
- f. Career & Technical Education (CTE) expansions – May River High School, Bluffton High School, Beaufort High School.
- g. Building a Technology & Warehouse Imaging Center – at the District Educational Services Center (DESC).
- h. Right Choices & DESC Kitchen – in order that meals can be prepared at the facility rather than brought in daily.
- i. HVAC Equipment – to replace R22 systems.
- j. Furniture – replace dated and worn furniture.
- k. Parking Lots, Driveways & Sidewalks – various sites.
- l. Safety & Security Enhancements – at all schools.

Dr. Rodriguez will soon conduct presentations at various BCSD schools around the County to inform and educate the public of the facts regarding the 2023 Bond Referendum.

Mr. Barber asked if there were any questions for Dr. Rodriguez.

Mr. Warco asked Dr. Rodriguez the time frame of the \$439M.

Dr. Rodriguez replied that the estimated time frame will be four (4) to four and one-half (4½) years to completion of the projects.

Mr. McNally asked about the Adult Education Building on King Street in Beaufort not being on the 2023 Referendum Project List and if it was taken into consideration.

Dr. Rodriguez responded that the Community Project Review Committee did consider the Adult Education Building as one of the projects but did not place it as a top priority. The Board will be making a decision on the future of the facility as there may be a possibility to facilitate Adult Education Classes at another facility.

Mr. McNally also asked about how inflation would affect the \$439M in proposed costs and what contingency percentage has been included.

Dr. Rodriguez asked Mr. Fila to respond to Mr. McNally's questions.

Mr. Fila responded that based on the escalation data from Turner & Townsend Heery, an approximate seven percent (7%) escalation in costs within the industry is possible over the next year. For years two (2) and three (3), the inflation rate is expected to be at four and one-half percent (4½%). For years four (4) and (5), the inflation rate is forecasted to be back at seven percent (7%) escalation. Contingency was applied at 10% - 15% on average and is project based.

Mr. Tritschler asked for a list of costs associated with each project.

Dr. Rodriguez responded a list can be provided. Note: On July 13, 2023, Mr. Corbin emailed this information to all CLOC members

Mr. Tritschler asked how land would be purchased.

Dr. Rodriguez responded that the Board and BCSD will need to identify options on funding sources rather than tying the District to purchasing land through the 2023 Bond Referendum.

Mr. Barber asked if there were any further questions for Dr. Rodriguez. No further questions were received.

5. Mr. Barber asked for a motion to approve the minutes for the May 10, 2023 (draft) and June 14, 2023 (draft) meetings. A motion was made by Mr. Tritschler and seconded by Ms. Payne. The motion was approved by all. The approved meeting minutes will be posted to the CLOC website.
6. Mr. Barber turned the meeting over to Mr. Corbin for the purpose of project updates. Mr. Corbin asked Mr. Baus, Advanced Design Update by Little Diversified Architectural Consulting, Inc., to present the update for Hilton Head Island High School.
7. **Hilton Head Island High School – Advanced Design Update by Little Diversified Architectural Consulting, Inc. / M. B. Kahn Construction Co.**

Mr. Don Baus, Little Diversified Architectural Consulting, Inc., gave an update on Hilton Head High School's advanced design, which is being reported under budget and on schedule. A preliminary review with Town of Hilton Head for building was completed on June 9, 2023, and went very well. The Overall Phasing Plan review with OSF was completed on June 15, 2023. Schematic Design (SD) review with OSF was completed on June 28, 2023. Preliminary review with Town of Hilton Head for Landscaping was completed on June 30, 2023. Phase 1 Design Development (DD) documents are scheduled for completion on July 17, 2023. Phase 1 DD review with OSF is scheduled to take place on July 19, 2023.

At the conclusion of Mr. Baus's update, Mr. Corbin asked if there were any questions for Mr. Baus.

Mr. Barber asked Mr. Baus if there are plans to put this out for bid.

Mr. Corbin responded that MB Kahn has been hired as the Construction Manager and will work with Little Diversified Architectural Consulting, Inc., on the bid packages.

Mr. Warco asked about landscaping and whether Little has interacted with George Westerfield who is a member of the HHIHS School Improvement Council (SIC). Mr Westerfield has donated many of the plantings around the facility and Mr. Warco would like to know if there may be away to have Little and Mr. Westerfield collaborate to recycle some of the plantings when the new facility is in place.

Mr. Baus responded by saying that Little has not had much interaction with Mr. Westerfield.

Mr. Warco responded by saying Little should consider this connection with Mr. Westerfield as part of the community involvement in the design of HHIHS.

Mr. Barber asked what the feedback was from the SIC meetings.

Mr. Baus responded the feedback included comments about natural lighting, environments, and concerns about the process.

Mr. Corbin asked when an updated rendering is anticipated.

Mr. Baus responded his team will be working on the updated renderings next week and these will be ready for the next CLOC meeting.

Mr. Corbin asked if there were any further questions for Mr. Baus. No further questions were received on Mr. Baus's updates for Hilton Head Island High School. Mr. Corbin turned the meeting over to Mr. Marshall for updates on his projects.

8. Project Updates:

Battery Creek High School (BCHS) - Jumper Carter Sease Architects (JCS) and MB Kahn Construction Company, Inc. (MBK)

Mr. Marshall gave the report for BCHS, which is under budget and on schedule. The main focus will be the main corridor and mechanical areas. OSF inspection for the corridor ceilings is to take place on July 13, 2023. CATE inspection is to take place the week of July 24, 2023. PA system training is scheduled for August 11, 2023. Camera training is scheduled for week of August 14, 2023.

Robert Smalls International Academy (RSIA) – LS3P Associates, Ltd. (LS3P) and JE Dunn Construction Company (JE Dunn)

Mr. Marshall gave the report for RSIA, which is being reported under budget and on schedule. However, a lot of work is to be done in a short amount of time. Furniture was brought in this week. The playground is progressing. Finishes are ongoing. Canopy is complete. The Certificate of Occupancy is expected at the end of July 2023.

Okatie Elementary School (OES) – SGA|NarmourWright Design (SGA|NW) and Thompson Turner Construction (TTC)

Mr. Marshall gave the report for OES, which is under budget and on schedule. TTC Amendment No. 47 was processed. Contractor mobilization is scheduled to occur in mid to late August 2023. Project engineer is working on submittals.

MC Riley Elementary School (MCRES) & MC Riley Early Childhood Center (MCRECC) – Rosenblum Coe Architects, Inc. (RCA) and Contract Construction (CC)/ Ajax Building Company, LLC (Ajax)

Mr. Marshall reported on MCRES and MCRECC, which are under budget and on schedule. The “A” wing at MCRES is complete. The focus is now in the “P” wing. Doors are in. HVAC units have been started. Target cutover date is the first week of August 2023. Installation of PA/Intercom devices is ongoing. MCRECC new electrical rooms are framed out. Replacement security window is enroute.

May River High School (MRHS) – Quackenbush Architects and Planners, LLC (QAP) and Ajax

Mr. Marshall gave the report for MRHS, which is being reported under budget but with a “yellow” traffic light due to potential scheduling concerns with completion of the turf field and the first home football game scheduled for August 18, 2023. Drainage work has begun.

Mr. Corbin added that proactive measures have been taken in that the crew of 10 laborers will increase to 15 laborers so that increased activity can be accomplished in advance of the delivery of the turf.

Following the conclusion of Mr. Marshall’s project updates, Mr. Corbin asked if there were any questions.

No questions were received on Mr. Marshall’s project updates. Mr. Corbin turned the meeting over to Mr. Summers for updates on his projects.

Hilton Head Island Early Childhood Center (HHIECC) – SGA|NW and TTC

Mr. Summers gave the report for HHIECC, which is being reported under budget and on schedule. TTC Amendment No. 46 (Remaining Safety/Security and Technology/Infrastructure scope including BDA) was approved by the Board on June 13, 2023. Amendment is being routed for signatures. Playground equipment installation is to begin the week of July 10, 2023.

Hilton Head Island School for the Creative Arts (HHISCA) – JCS and MBK

Mr. Summers gave the report for HHISCA, which is under budget and on schedule. PA/Intercom system owner training to take place in July 2023. Additional staff training will also be coordinated to take place when staff returns in August 2023. Inview monitors have been delivered. System re-commissioning will take place and additional owner training is being coordinated.

Bluffton Elementary School (BLES) and Bluffton Early Childhood Center (BLECC) – JCS and MBK

Mr. Summers gave the reports for BLES and BLECC, which are on schedule and under budget. At BLES, additional staff training for PA/Intercom is being coordinated to take place when staff returns in August 2023. Inview monitors are scheduled to be delivered the week of July 10, 2023. System re-commissioning will take place and additional owner training is being coordinated.

At BLECC, Mr. Summers is obtaining an updated GMP Proposal for Phase 1 Safety/Security and Technology/Infrastructure scope. The amendment for this scope is scheduled to be prepared and routed in July 2023. The GMP Amendment for the remaining Phase 2 scope is scheduled to take place prior to the end of September 2023. GMP Amendment for the remaining Phase 2 scope is scheduled to take place prior to the end of September 2023.

Red Cedar Elementary School (RCES) – RCA and Charles Perry Partners, Inc. (CPPI)

Mr. Summers reported on RCES, which is under budget and on schedule. CPPI Amendment No. 08 (Phase 1 Safety/Security and Technology/Infrastructure scope) was approved at the June 13, 2023, Board meeting. Amendment is being routed for signatures. Phase 2 GMP Proposal for remaining Safety/Security and Technology/Infrastructure is scheduled to be brought to the Board for approval in September 2023.

River Ridge Academy (RRA) – JCS and CPPI

Mr. Summers reported on RRA, which is under budget and on schedule. CPPI Amendment No. 07 (Remaining Safety/Security scope) was approved at the June 13, 2023 Board meeting. Amendment is being routed for signatures. Athletics 100% CD's are scheduled to be received in July 2023.

Hilton Head Island Middle School (HHIMS) – LS3P and TTC

Mr. Summers reported on HHIMS, which is under budget and on schedule. Final OSF inspection for the addition and modular classrooms is coordinated to take place on August 2, 2023. Main building renovations are started in the Administration area, Media Center, classroom wings (500 and 800) and interior courtyard. Final OSF inspection of these areas is scheduled to be completed on or before August 14, 2023. Renovations for the 700 classroom wing is scheduled to begin in August 2023.

Hilton Head Island High School (HHIHS) – MPS and HGR/MBK

Mr. Summers reported on HHIHS, which is under budget and on schedule. Amendment No. 41 (new Field House, remaining Athletics, PA/Intercom and cabling) was approved at the June 13, 2023 Board meeting. Amendment is being routed for signatures. Baseball dugout renovations and fencing have commenced and are 35% complete. Scope is scheduled to be completed prior to August 14, 2023. Gym bleachers are scheduled to be delivered mid-July 2023 and are scheduled to be installed by August 18, 2023. Renovations for the existing Field House are progressing on schedule. Renovations are scheduled to be completed by August 18, 2023.

Bluffton High School (BLHS) – JCS and MBK

Mr. Summers reported on BLHS, which is under budget and on schedule. Safety/Security and Technology/Infrastructure scopes have been completed. Cutover to new systems is scheduled to take place in July 2023. The OSF final inspection is being scheduled to occur prior to the end of July 2023.

Following the conclusion of Mr. Summers' project updates, Mr. Corbin asked if there were any questions.

No questions were received on Mr. Summers' project updates. Mr. Corbin turned the meeting over to Mr. Koll for updates on his projects.

Riverview Charter School (RVCS) – QAP and TTC

Mr. Koll reported on RVCS, which is under budget and on schedule. Demolition has been completed. New ceiling grid installation began the week of June 26, 2023. The new sound system is scheduled to be installed over the next few weeks. Completion is scheduled to occur in Fall 2023.

Coosa Elementary School (CES) – LS3P and TTC

Mr. Koll reported on CES, which is under budget and on schedule. Structured cabling is complete. Final installations of Audio Enhancement and Allied Universal Systems are ongoing. Network switchover is scheduled to occur the week of August 7, 2023.

Commissioning of the systems and Owner training will occur once the Network switchover occurs.

Mossy Oaks Elementary School (MOES) – QAP and TTC

Mr. Koll reported on MOES, which is under budget and on schedule. Structured cabling is complete. Final installations of Audio Enhancement and Allied Universal Systems are ongoing. Network switchover is scheduled to occur the week of August 7, 2023. Commissioning of the systems and Owner training will occur once the Network switchover occurs.

Port Royal Elementary School (PRES) – RCA and Ajax

Mr. Koll reported on PRES, which is under budget and on schedule. Demolition has begun. Fifty percent (50%) of existing cabling has been removed. Installation of new structured cabling has begun. Audio Enhancement and Allied Universal are both scheduled to begin installations the week of July 10, 2023. Completion is scheduled to occur in Fall 2023. Preconstruction meeting occurred on June 6, 2023. Construction has commenced and is scheduled to be completed in Q4 2023.

Pritchardville Elementary School (PVES) – JCS and TTC

Mr. Koll reported on PVES, which is under budget and on schedule. On-site construction is scheduled to begin August 2023. Completion is scheduled for Q1 2024. Final playground equipment installation is scheduled to be complete during Summer Break 2023.

Beaufort Middle School (BMS) – MPS/HGR and SGA|NW/TTC

Mr. Koll reported on BMS, which is under budget and on schedule. Final installations of Audio Enhancement and Allied Universal Systems are ongoing. Network switchover is scheduled for late Q3 2023. Installation of sports lighting is scheduled to begin in late July 2023. Concessions and restroom buildings are scheduled to be delivered in July 2023. Final utility tie in is scheduled for completion during Summer Break 2023.

Beaufort High School (BHS) – LS3P and TTC

Mr. Koll gave the report for BHS, which is under budget and on schedule. Final punch list items have been completed. Infoview monitors are being installed in the hallways. PA/Intercom closeout documents are being assembled by TTC. Demolition of decommissioned data systems is scheduled to occur in Summer 2023.

Whale Branch Early College High School (WBECHS) – QAP and CPPI

Mr. Koll gave the report for WBECHS, which is under budget and on schedule. Phase 2 Safety/Security and Technology/Infrastructure structured cabling is 90% complete. The build out of IT closets is about to start. Audio Enhancement and Allied Universal systems have had delays but continue to make good progress. Completion and system integration is scheduled to occur prior to return of staff on August 14, 2023. Tennis courts lighting work is complete.

Following the conclusion of Mr. Koll's project updates, Mr. Corbin asked if there were any questions.

No questions were received on Mr. Koll's project updates. Mr. Corbin turned the meeting over to Mr. Vargas for updates on his projects.

Lady's Island Elementary (LIES) – MPS and HGR/Ajax

Mr. Vargas reported on LIES, which is under budget and on schedule. Network cutover is scheduled to occur the first week of August 2023. Exterior lighting installations are complete. Emergency generator is scheduled to arrive Q4 2023. Audio Enhancement equipment installations are 60% complete. Security cameras and access control rough-in is 60% complete. Camera installations began week of July 10, 2023.

St. Helena Elementary School (SHES) – MPS and HGR/Ajax

Mr. Vargas reported on SHES, which is under budget and on schedule. Front office renovations are ongoing and scheduled to be completed by August 14, 2023. Window installation is scheduled to occur week of July 17, 2023. Camera installation is 30% complete. Structured cabling terminations are 70% complete. Network cutover is scheduled to occur the week of July 24, 2023. Exterior lighting is complete. Emergency generator is scheduled to arrive Q4 2023. Gymnasium and Transportation Suite IT HVAC relocation is complete. IT rack buildout is complete. Access controls equipment shipment date for card readers and door hardware is pending.

Broad River Elementary School (BRES) - LS3P and TTC

Mr. Vargas reported on BRES, which is under budget and on schedule. PA/Intercom Infoview Monitors need troubleshooting due to issues with programming from the manufacturer. Fix is scheduled to occur the week of July 10, 2023. Cameras and access controls installation are complete. Punchlist is ongoing. Completion is scheduled to occur Summer Break 2023.

Joseph S. Shanklin Elementary School (JSES) – RCA and CC/Ajax

Mr. Vargas reported on JSES, which is under budget and on schedule. Network cutover coordination is scheduled to occur the week of July 24, 2023. PA/Intercom installation has begun. Generator is scheduled to arrive in Q4 2023.

James J. Davis Early Childhood Center (JJDECC) – RCA and CC/Ajax

Mr. Vargas reported on JJDECC, which is under budget and on schedule. Network cutover coordination is scheduled to occur the week of July 24, 2023. Emergency electrical room is 90% complete. Generator is scheduled to arrive Q4 2023. PA/Intercom installation is scheduled to begin in July 2023 due to equipment delays.

Whale Branch Elementary School (WBES) – RCA and CCI

Mr. Vargas reported on WBES, which is under budget and on schedule. PA/Intercom punch list is complete. Security Cameras are 95% complete. Access Controls are complete. Owner training of the system will be coordinated to occur when Allied Universal has the system operational. Third-party inspection deficiencies have been corrected. OSF inspection is being coordinated to occur during Summer Break 2023.

Whale Branch Middle School (WBMS) – RCA and CCI

Mr. Vargas reported on WBMS, which is under budget and on schedule. Security Cameras and Access Controls are being tested. Owner training of the system will be coordinated to occur when Allied Universal has the system operational. Smoke detector in the BDA room is scheduled for installation the week of July 10, 2023. Third-party inspection deficiencies are being corrected. OSF inspection is being coordinated to occur during Summer Break 2023.

Bluffton Middle School (BLMS) – SGA|NW and TTC

Mr. Vargas reported on BLMS, which is under budget and on schedule.

Electrical rough-in is 70% complete. Surface mounted raceway installations are complete. Athletic field lighting has arrived and an installation coordination meeting is to take place July 13, 2023. Fencing along the Athletic Field perimeter is complete. Structured cabling has begun with completion expected in a time frame of August to September 2023.

Following the conclusion of Mr. Vargas's project updates, Mr. Corbin asked if there were any questions.

Mr. McNally asked how the various technical systems are tested and how issues are resolved prior to the opening of the school.

Mr. Vargas answered that system testing occurs prior to commissioning of PA/Intercom and Cameras. Once the system is cutover, there may be minor issues with the communication between the equipment and the servers; However, troubleshooting occurs at that moment. At which point, coordination between the Districts IT Department and the installers then takes place to resolve the issues. Mr. Vargas added that the old systems that are being replaced are not to be brought down until the new system is fully commissioned and operational.

Mr. Barber asked Mr. Oetting to talk about the long-term maintenance plan for all of the District's technology systems after the contractors are gone.

Mr. Corbin suggested that Mr. Oetting bring in Mr. Chauhan who is the Chief Technology Officer to speak about the maintenance plan for the new technology systems.

Mr. Marshall responded that service agreements are in place for some of the scopes of work.

Mr. Corbin added that he, Mr. Oetting and Mr. Chauhan will have a report ready for an upcoming CLOC meeting.

No further questions were received on Mr. Vargas's project updates.

9. Mr. Corbin presented the slide for the Project Closeout updates. Twenty-three (23) projects have been completed to date. Mr. Corbin also pointed out that the Monthly Financial Summary Report is tracking and reporting 130 financial commitments that have been completed to date.
10. Mr. Corbin presented the Financial Update, which is being reported with a "green" traffic light. As of June 30, 2023, the Current Budget remains at \$375,710,000. The Paid and Committed Funds through June 30, 2023, was \$363,206,764 (96.67%). The Total Remaining Funds to Commit (Including Contingency) total \$12,503,235 (3.33%). Contingency Activity in June 2023 shows \$2,341,804 in savings returned and \$8,205,004 in contingency used. Remaining contingency totals \$3,951,791.
11. Mr. Corbin presented the 2019 Referendum 519: Mid-Program Reset V3.0 (MPR V3.0). Format of this information is the same used for Mid-Program Reset V2.0. MPR V3.0 is forecasting that the remaining Referendum scopes can be completed within the current total budget of \$375,710,000. MPR V3.0 is showing a bottom line "soft landing" (under budget) of \$587,949.

Mr. Corbin asked if there were any questions regarding the Mid-Program Reset V3.0.

No questions were received.

12. Mr. Corbin presented the Cash Flow Projections vs. Actual Expenditures slides. The Referendum funds paid as of June 30, 2023, total \$248,417,612. The total forecasted expenditures through June 30, 2023, is \$286.25 million. The total payments made in June 2023 were just over \$13 million.

13. Mr. Corbin presented a recap for the Community Outreach. Upcoming activities include the following facilities:

Robert Smalls International Academy: Masons Cornerstone Ceremony is scheduled for August 2, 2023 at 3:00 PM. Ribbon cutting is scheduled to take place on August 7, 2023 at 3:00 PM.

Battery Creek High School: Ribbon cutting is scheduled to take place August 25, 2023 at 1:30 PM.

Hilton Head Island Middle School: Ribbon cutting is scheduled to take place August 30, 2023 at 1:00 PM.

14. Mr. Corbin turned the meeting over to Mr. Waggoner for the Quarterly Report on Turner & Townsend Heery Services.

Mr. Waggoner reported that the fee numbers for the last four (4) years show an overall Contract Budget total of \$6,601,422 and an Actual/Projected fee total of \$6,070,989, resulting in total Projected Savings of \$530,433. Mr. Waggoner explained that the current staffing includes five (5) full-time staff members that all work in an integrated fashion with BCSD staff. There are an additional seven (7) staff members who provide services on a part-time, as needed basis. It is anticipated that future consulting services are needed to finish the remaining 2019 bond projects in 2024 (Year 5). The contract allows for this additional year; however, was not included in the original four-year NTE fee proposal. A proposal will be presented for Turner & Townsend Heery 2024 services in Q4 2023 to be approved by the Board of Education. Amendment No. 08 was executed on February 13, 2023, for an amount of \$63,200 to provide estimating services for the future bond referendum. Amendment No. 09 is being executed to change the name on the contract from CBRE Heery, Inc., to Turner & Townsend Heery, LLC. Amendment No. 10 is being executed to revise the Finance Procurement Coordinator to be the Finance Controls Manager and to increase this position's rate from \$88.38/hour to \$96.38/hour.

Mr. Barber asked if the four (4) years of projected savings is 100% driven by projected hours vs actual hours.

Mr. Waggoner responded that this is correct.

Mr. Corbin added that with each monthly invoice, an updated cost spreadsheet is provided which tracks the NTE fee and forecasts fees for the remaining months of services.

15. Mr. Barber turned the meeting over to Mr. Warco for CLOC Sub-Committee Reports/Updates.

Mr. Warco gave a report from the Finance Committee in regard to the 519 Report and the Reset V3.0 \$587,000 soft landing.

The Finance Committee concerns are as follows:

- i) In relation to the \$587K soft landing, Mr. Warco asked Mr. Corbin, "Do you feel that you can get cost savings even after contracts have been signed?"

Mr. Corbin responded yes, the Contractor Amendments include allowances and a construction contingency. Mr. Corbin also added that contractors have been contacted and asked to send in an early release of these savings so these funds could be returned to Program Contingency. Forecasted savings included in the MPR V3.0 are based on meetings Mr. Corbin held with each Project Managers to make sure that the forecasted savings are realistic on projects currently in construction.

- ii) Mr. Warco also addressed the analysis performed by the Finance Committee regarding the difference between the percentage of work completed versus percentage paid to date. The number of projects where this difference is 18% or greater is currently up to six (6) compared to last month's number of four (4). The Finance Committee asks if contractors are being paid as they should when the correct paperwork is submitted.

Mr. Corbin responded in the affirmative.

Mr. Barber then asked Mr. Coaxum if there were updates from the Communications Committee.

Mr. Coaxum stated that the Communications Committee had no updates.

Mr. Barber then turned the meeting over to Mr. McNally for a report from the Project Committee.

Mr. McNally reported that Mr. Barber and he met with Mr. Marshall at Battery Creek High School for the purpose of an on-site progress inspection tour on July 5, 2023. Mr. McNally commented that it was great to see the progress of work being done prior to school opening on August 14, 2023. Project is proceeding on schedule and the contractor will most likely have staff on site until October 2023 for follow-up/punch list work.

Mr. McNally then reported on the site tour at Robert Smalls International Academy. Work is progressing on schedule and like BCHS, it was great to see the progress of work being done prior to school opening on August 14, 2023.

16. Mr. Barber reported on the Forward Looking Items and Events. Mr. Barber will provide a Q2 2023 CLOC Board update on August 1, 2023.
17. Mr. Barber stated that the next CLOC Meeting will be held on August 9, 2023 at RSIA in the Media Center, Room 205. Mr. Barber asked that a pre-meeting tour of RSIA be scheduled for 5:30PM. Mr. Barber asked that the meeting agenda include the standard items plus a discussion on the District's "Long Term Maintenance Plans".
18. Mr. Barber stated that Dr. Rodriguez will be making presentations to educate the community. CLOC members need to remain independent, report the facts, and not advocate anything regarding the 2023 Referendum.
19. Mr. Barber asked if there were any more items to discuss. There were none.
20. Mr. Barber adjourned the meeting.