



ETOWAH HIGH SCHOOL COUNSELING DEPARTMENT
COLLEGE APPLICATION PROCESS
2023-2024

Please read carefully before beginning the application process.

- **This packet is due no later than TWO FULL WEEKS before your first college deadline.**
- If you need a letter of recommendation from your teacher, they will also need 2 weeks
- NOTE: Not all Colleges require a letter of recommendation.

Requesting an Official High School Transcript

1. GAFutures.org

- Free to submit for In-State participating schools
- <https://www.gafutures.org/>
- Click on College Planning and then scroll to HS Transcript.

2. Parchment.com

- Around \$6 per transcript request – can be used for out of state colleges
- <https://www.parchment.com/u/registration/9435/account>

Sending Official Test Scores

- ACT and SAT scores must be ordered directly from the testing agency!
- We recommend choosing colleges to send scores while filling out registration testing information for free especially for super scoring.
- ACT Scores- Request scores at www.actstudent.org
- SAT Scores- Request scores at www.collegeboard.org
- Testing agencies can take 2 to 4 weeks to send test scores. Please watch your deadlines and order test scores early enough to meet college deadlines!

It is your responsibility to monitor that all required documents have been sent and received by the college. Be aware that it can take several weeks for colleges to process transcripts, letters, etc., and to update online application status checks. To track your Common App documents, you can also sign into your Common App account and see when all of your documents were completed.

Scholarships

- You can find your Hope GPA at <https://www.gafutures.org/>
- Once you are accepted then you should look for scholarships under that particular university.
- Use the GAFutures.org scholarship search: <https://www.gafutures.org/scholarship-search>
- Also, to keep seniors aware of current scholarship information, the EHS Counseling Office posts scholarships on the Counseling Canvas Page and the EHS Counseling website.

ETOWAH HIGH SCHOOL

COUNSELOR RECOMMENDATION REQUEST FORM

Student Name: _____
ID #: _____

Student Email address: _____
Student Cell Phone: _____

School Counselor Email Address

Last Names A-Dau: whitney.morberg@cherokeek12.net

Last Names Dav-Hug: alayna.petersen@cherokeek12.net

Last Names Huh-Mon: lisa.shull@cherokeek12.net

Last Names Moo-San: taylor.herman@cherokeek12.net

Last Names Sao-Z: lauren.watkins@cherokeek12.net

Student Profile for Counselor Letter of Recommendation

There are two sections to this profile. You will need to email the information in both sections to your counselor. The first section is the resume information. Please list the leadership positions, extra-curricular activities, community/service activities, awards/honors, and employment just like you see them below. The second section provides us with more information about you as an individual. If you do not have a computer, you may print this and give a copy to your counselor. However, we prefer it to be emailed, if possible.

Use table below to indicate exactly what you are requesting.

COLLEGE/UNIVERSITY or SCHOLARSHIP NAME:	DEADLINE:	Method to Submit Recommendation examples: common application, college website, coalition application, email, mail, etc.

Part I.

Awards Earned Throughout High School

Awards	Years of Participation	Activity/Description

School Clubs and Activities

PLEASE spell out acronyms and describe what the club/activity represents

Club/Activity	Years of Participation	Main Duties/Accomplishments

Sports

Include EHS and Community/Rec Sports

Sports	Years of Participation	Accomplishments/Awards

Employment History

Title/Name of Company	Years of Participation	Job Highlights

Community and Service Activities

Things you've done outside of clubs/activities at Etowah

Community/Service Activity	Years of Participation and/or Hours	Main Duties/Accomplishments

Part 2.

Answering the following questions will enable your counselor to write a strong letter of recommendation for you. You are NOT required to answer every question. We advise you to focus on the questions that will give your school counselor the most accurate and unique snapshot of you. Focus points to keep in mind: adversity/character, leadership, and community service. Let your answers include information about your life in school as well as experiences outside of school.

- 1) What is/are your future goal(s)? How have you or are you preparing to make that goal a reality? Why is the university you are applying a good fit for your goals?
- 2) What is a challenge that you have faced in your lifetime and how did you overcome?

- 3) Provide as many examples of your leadership experiences as possible.

- 4) Have you traveled or lived in different locations? Where? Comment on your experiences and what you learned from them.

- 5) Provide any additional information that you would like for us to share with the college such as service to others, special talents, awards/recognitions received, or other information that will differentiate you from other students.

PARENT RATING FORM

Answering the following questions will enable your counselor or teacher to write a strong letter of recommendation for your student. You are NOT required to answer every question. Your insights can really lend substance and life to a description of your child's personality and character. Our preference is that you complete this electronically and email to your student's counselor. Otherwise, please number your responses and answer on a separate sheet of paper.

Student Name: _____ Parent Name: _____

Parent cell number and email: _____

School Counselor Email Address

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1. Please describe your child in 3 or 4 adjectives and explain why you chose those words.
2. What are some significant ways in which your child has changed since entering high school?
3. Describe a characteristic or accomplishment that we might not know about - something that won't show up on your child's activity record.
4. How has your child overcome obstacles/adversity and demonstrated strength, courage, or resiliency?
5. What is something your child might not tell us, but you feel is important for us to know?
6. What do you consider the most important achievement of your child during high school? Why did you select this as important?