

Alexander County Schools VOLUNTEER PROFILE FORM

Alexander County Schools have developed a volunteer/chaperone screening process to help ensure the safety of our children.

- **School Level and Level 1 Volunteers** will complete section 1 and 2 of this form and return it to the school principal at least 7 days before they begin their volunteer work on campus.
- **Level 2 Volunteers** as well as chaperones for overnight field trips must complete section 1, 2, and complete the online background check through Background Investigation Bureau (BIB). The link can be found on the HR Website.

Section 1: Volunteer Contact Information

First Name _____ Middle/Maiden _____ Last Name _____

Home Address, City, State, Zip _____

Home Phone _____ Cell Phone _____ E-mail Address _____

Employer _____ Business Phone _____

Business Address, City, State, Zip _____

Have you ever been employed by ACS? Yes No If yes, give dates of employment: _____

For Field Trips Only:

Date of Trip: _____

Destination of Trip _____ School _____ Grade _____

Student Name _____ Contact Person for Trip _____

Section 2: References

Please print. Complete the following information for **three non-family references.**

1. Name _____ Relationship _____

Address _____
Street City State Zip

Phone _____ How long have you known this person? _____

2. Name _____ Relationship _____

Address _____
Street City State Zip

Phone _____ How long have you known this person? _____

3. Name _____ Relationship _____

Address _____
Street City State Zip

Phone _____ How long have you known this person? _____

I authorize ACS to contact the references I have listed.

Signature Date