

**Regular Session Board Meeting  
Bulloch County Board of Education  
William James Educational Complex Boardroom  
Thursday, August 10, 2023  
6:30 p.m.  
Agenda  
(The Board requests all cell phones be silenced.)**

**Call to Order**

**Moment of Silence/Pledge of Allegiance**

**Amend/Adopt the Agenda**

**Board Member Comments**

**Public Participation**

The public may address the Board of Education concerning issues other than specific student or individual matters. To participate in the Public Participation segment of the meeting, please sign in on the sign-in sheet located at the podium before the Board meeting begins at 6:30 p.m.; a three-minute time limit will be imposed for each speaker. A timer will be set and appear on the screen and a buzzer will sound when time expires. At this point, please conclude remarks. Passing unused time to another person is not allowed. Your cooperation in this matter will be appreciated.

No speaker shall indulge in personal attacks while speaking. All comments are to be addressed directly to the Board of Education. Personnel concerns may be addressed in writing to the Superintendent or Chairman of the Board of Education. The Board is not able to vote, comment or respond to issues or comments made during public participation. Please submit a copy of your written concerns to the Board Secretary.

**Superintendent's Report**

1. Proposed Future CTAE Pathway Offerings
2. Discipline Committee Feedback

**A. Consent Agenda**

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| <ol style="list-style-type: none"><li>1. Board Minutes: July 13, 2023 Regular Session<br/>July 27, 2023 Work Session</li><li>2. Board Member Payroll for July 2023</li><li>3. Financial Report for June 2023</li></ol> |
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**B. Old Business for Approval**

**C. New Business for Approval**

1. Rekeying Project at Schools
2. Approval of FY24 Federal Perkins Grant

**D. New Business to be Placed on the Table**

**E. Executive Session**

**F. Return to Open Session**

**G. Personnel Recommendations**

**H. Adjournment**

# Superintendent's Report

# Consent Agenda

**Bulloch County Board of Education**  
**Minutes of Board Regular Session**  
**July 13, 2023**

The Bulloch County Board of Education met in a Regular Session Meeting on Thursday, July 13, 2023, at 6:30 p.m. in the boardroom at the Central Office. Board members present were as follows: Glenn Womack, Elizabeth Williams, Dr. Stuart Tedders, Glennera Martin, Heather Mims, Jay Cook, Maurice Hill and Superintendent Charles Wilson. Donna Clifton was absent.

Chairman Womack led the Moment of Silence and Pledge of Allegiance.

After review and recommendation by the Superintendent, upon motion by Jay Cook and Stuart Tedders, the agenda was approved as presented. (6:0 Yes – Glenn Womack, Elizabeth Williams, Dr. Stuart Tedders, Glennera Martin, Jay Cook and Maurice Hill)

Heather Mims arrived at 6:31 p.m.

Following Board Member comments, there was no public participation.

After review and recommendation by the superintendent, upon motion by Glennera Martin, and second by Maurice Hill, the Board unanimously approved the Consent Agenda that consisted of the following: Board Minutes: June 8, 2023 Regular Session, June 22, 2023 Work Session; Board Member Payroll for June 2023 and the Financial Report for May 2023. (7:0 Yes – Glenn Womack, Elizabeth Williams, Dr. Stuart Tedders, Glennera Martin, Heather Mims, Jay Cook and Maurice Hill)

After review and recommendation by the superintendent, upon motion by Liz Williams, and second by Glenn Womack, the Board unanimously approved the Student Code of Conduct. (7:0 Yes – Glenn Womack, Elizabeth Williams, Dr. Stuart Tedders, Glennera Martin, Heather Mims, Jay Cook and Maurice Hill).

After review and recommendation by the superintendent, upon motion by Stuart Tedders, and second by Jay Cook, the Board unanimously approved the Intergovernmental Agreement by and Between the Bulloch County School District, Bulloch County Board of Commissioners, and the Bulloch County Sheriff's Office regarding the School Resource Officer Program "SRO Program". (7:0 Yes – Glenn Womack, Elizabeth Williams, Dr. Stuart Tedders, Glennera Martin, Heather Mims, Jay Cook and Maurice Hill)

After review and recommendation by the superintendent, upon motion by Elizabeth Williams, and second by Glenn Womack, the Board unanimously approved the continuation of our existing 3-year contract with CDW-G for Microsoft Licensing with the total pricing of \$102,268.60. (7:0 Yes – Glenn Womack, Elizabeth Williams, Dr. Stuart Tedders, Glennera Martin, Heather Mims, Jay Cook and Maurice Hill)

After review and recommendation by the superintendent, upon motion by Heather Mims, and second by Maurice Hill, the Board unanimously approved the 5-year teacher laptop refresh of



1110 Dell laptops in the total amount of \$1,683,992.10. (7:0 Yes – Glenn Womack, Elizabeth Williams, Dr. Stuart Tedders, Glennera Martin, Heather Mims, Jay Cook and Maurice Hill)

After review and recommendation by the Superintendent, upon motion by Maurice Hill, and second by Stuart Tedders, the Board unanimously approved the School Nutrition Services Food, Bread and Milk Bids for 2023-2023 School Year. (7:0 Yes – Glenn Womack, Elizabeth Williams, Dr. Stuart Tedders, Glennera Martin, Heather Mims, Jay Cook and Maurice Hill)

After review and recommendation by the Superintendent, upon motion by Jay Cook, and second by Glennera Martin, the Board unanimously approved the School Nutrition Services Paper and Chemical Bids for 2023-2023 School Year. (7:0 Yes – Glenn Womack, Elizabeth Williams, Dr. Stuart Tedders, Glennera Martin, Heather Mims, Jay Cook and Maurice Hill)

There was no new business and no executive session.

After review and recommendation by the Superintendent, upon motion by Glenn Womack, and second by Maurice Hill, the Board unanimously approved the Personnel Recommendations as presented and are made a part of these minutes by reference. (Classified employees are employed at the will of the Board; certified employees are employed contingent upon the receipt of criminal background checks satisfactory to the Superintendent and Board.) (7:0 Yes - Glenn Womack, Elizabeth Williams, Dr. Stuart Tedders, Glennera Martin, Heather Mims, Jay Cook and Maurice Hill).

There being no further business, upon motion by Glennera Martin, and second by Heather Mims, the Board unanimously voted to adjourn the meeting. (7:0 Yes - Glenn Womack, Elizabeth Williams, Dr. Stuart Tedders, Glennera Martin, Heather Mims, Jay Cook and Maurice Hill).

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Charles G. Wilson, Jr., Superintendent

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Glenn Womack, Board Chair

**Bulloch County Board of Education  
Minutes of Work Session Board Meeting  
Thursday, July 27, 2023**

The Bulloch County Board of Education met in a Work Session Meeting on Thursday, July 27, 2023 at 6:30 p.m. in the boardroom at the Central Office. Board members present were as follows: Heather Mims, Donna Clifton, Dr. Stuart Tedders, Chairman Glenn Womack, Vice Chairman Elizabeth Williams via Google Meet, Jay Cook, Maurice Hill and Glennera Martin. Superintendent Charles Wilson. Board Attorney Marc Bruce was present also.

Chairman Glenn Womack called the meeting to order and led the Moment of Silence and Pledge of Allegiance.

After review and recommendation by the Superintendent, upon motion by Maurice Hill, and second by Jay Cook, the agenda was approved as presented. (8:0 Yes - Heather Mims, Donna Clifton, Dr. Stuart Tedders, Chair Glenn Womack, Vice Chair Elizabeth Williams, Jay Cook, Maurice Hill and Glennera Martin)

Upon motion by Glennera Martin, and second by Maurice Hill, the Board unanimously voted to enter into executive session to discuss or deliberate upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee or to interview applicants for the position of superintendent; (O.C.G.A. § 50-14-3(b)(2)); (8:0 Yes - Heather Mims, Donna Clifton, Dr. Stuart Tedders, Chairman Glenn Womack, Vice Chair Elizabeth Williams, Jay Cook, Maurice Hill and Glennera Martin.) Board Members present at the time of executive session were as follows: Heather Mims, Donna Clifton, Dr. Stuart Tedders, Board Chair Glenn Womack, Jay Cook, Maurice Hill and Glennera Martin. Liz Williams did not go into executive session since she was present via Google Meet.

Upon motion by Heather Mims, and second by Jay Cook, the Board unanimously voted to return to open session. (8:0 Yes - Heather Mims, Donna Clifton, Dr. Stuart Tedders, Chairman Glenn Womack, Vice Chair Liz Williams, Jay Cook, Maurice Hill and Glennera Martin.) Board Members present at the time of return to open session were as follows: Heather Mims, Donna Clifton, Dr. Stuart Tedders, Board Chair Glenn Womack, Vice Chair Liz Williams via Google Meet, Jay Cook, Maurice Hill and Glennera Martin.

After review and recommendation by the Superintendent, upon motion by Donna Clifton, and second by Glennera Martin, the Board approved the personnel recommendations as presented. (Classified employees are employed at the will of the Board; certified employees are employed contingent upon the receipt of criminal background checks satisfactory to the Superintendent and Board.) (8:0) (8 Yes - Heather Mims, Dr. Stuart Tedders, Chair Glenn Womack, Vice Chair Elizabeth Williams, Donna Clifton, Jay Cook, Maurice Hill and Glennera Martin)

After review and recommendation by the Superintendent, upon motion by Glennera Martin, and second by Jay Cook, the Board unanimously approved the MOU between Bulloch County Board of Education and Coastal Plains High School. (8:0 Yes - Heather Mims, Donna Clifton, Dr. Stuart Tedders, Chair Glenn Womack, Vice Chair Elizabeth Williams, Jay Cook, Maurice Hill and Glennera Martin)

After review and recommendation by the Superintendent, upon motion by Stuart Tedders, and second by Heather Mims, the Board unanimously approved the Tentative Adoption of the 2023 Millage Rate of 8.478 mills. An increase of 1.174 mills. Public hearings on this tax increase will be held on Thursday, August 10, 2023 at 12:00 noon; Thursday, August 17, 2023 at 9:00 a.m.; and Thursday, August 17, 2023 at 6:00 p.m. (8:0 Yes - Heather Mims, Donna Clifton, Dr. Stuart Tedders, Chair Glenn Womack, Vice Chair Elizabeth Williams, Jay Cook, Maurice Hill and Glennera Martin)

The Work Session topic was Disciplinary Actions for Code of Conduct Violations. Assistant Superintendent of School Improvement Teresa Phillips, and Director of Behavioral Support Chad Prosser led the discussion and reviewed each offense and levels of consequences with the board to come to a consensus regarding the consequences of each offense.

There being no further business, upon motion by Stuart Tedders, and second by Jay Cook, the Board unanimously voted to adjourn the meeting. (8:0 Yes - Heather Mims, Donna Clifton, Dr. Stuart Tedders, Chair Glenn Womack, Vice Chair Elizabeth Williams, Jay Cook, Maurice Hill and Glennera Martin.)

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Charles Wilson., Superintendent

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Glenn Womack, Board Chair

BULLOCH COUNTY BOARD OF EDUCATION  
BOARD MEMBER PAYROLL  
FOR THE MONTH OF: July 2023  
August 2023 Payroll

NAME	CSI#	DATES	AMOUNT
Donna Clifton	658	7/27	100.00
Jay Cook	6712	7/13; 7/27	200.00
Maurice Hill	1452	7/13; 7/27	200.00
Glennera Martin	6713	7/10; 7/13; 7/27	300.00
Heather Mims	5460	7/13; 7/27	200.00
Stuart Tedders	7267	7/13; 7/27	200.00
Elizabeth Williams	3396	7/13; 7/27	200.00
Glenn Womack	8343	7/13; 7/27	200.00
TOTAL			1,600.00

100-9990-2300-111-8010-0-06-000-00000

July 10, 2023 - GSBA Whole Board Governance Make Up  
July 13, 2023 - Regular Session  
July 27, 2023 - Work Session

WBGT make up

**Bulloch County Board of Education  
Board Meeting Attendance Form  
Regular/Called/Work Session**

Date 7/10/23

Donna Clifton \_\_\_\_\_

Jay Cook \_\_\_\_\_

Maurice Hill \_\_\_\_\_

Glennera Martin Glennera Martin

Heather Mims \_\_\_\_\_

Stuart Tedders \_\_\_\_\_

Elizabeth Williams \_\_\_\_\_

Glenn Womack \_\_\_\_\_

Bulloch County Board of Education  
Board Meeting Attendance Form  
Regular/Called/Work Session

Date July 13, 2013

Donna Clifton

absent

Jay Cook

Jay Cook

Maurice Hill

Maurice Hill

Glennera Martin

Glennera Martin

Heather Mims

Heather Mims

Stuart Tedders

Stuart Tedders

Elizabeth Williams

Elizabeth Williams

Glenn Womack

Glenn Womack

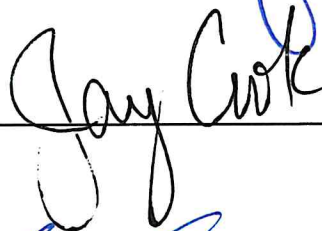
Bulloch County Board of Education  
Board Meeting Attendance Form  
Regular/Called/Work Session

Date July 27, 2023


Donna Clifton



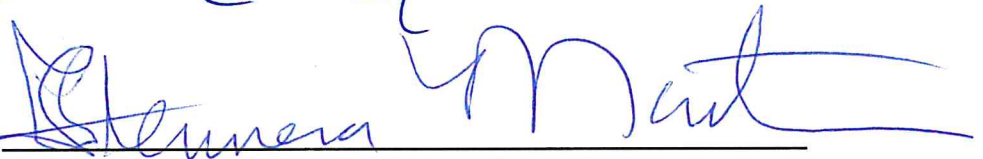
Jay Cook



Maurice Hill



Glennera Martin



Heather Mims



Stuart Tedders



Elizabeth Williams

via Google Meet

Glenn Womack



To: Charles Wilson, Superintendent

From: Alison Boatright, CFO

Date: August 3, 2023

Re: June 2023 Financial Report

The General Fund is reported to you on a Modified Accrual Basis. As of the date of this report, all salary and benefit accruals and all accounts payable has been posted. Revenues will continue to increase as receivables for state, federal, tax and local receivables are posted and received. As a result, the final fund balance will be adjusted to account for all final receivables. As of this report, we ended the year with revenues exceeding expenditures by \$2.1 million. This resulted in an ending Fund Balance of \$48.6 million.

The following will summarize the variances between General Fund budget and actual:  
General Fund revenues collected were \$8.9 million over budget and were comprised of the following revenue sources:

- Local Option Sales Tax was \$1.8 million above budgeted revenue.
- State Sources were \$4.6 million above budgeted revenue. As noted on our May financial report, the state QBE revenues increased by \$3.46M for the midterm allotment. In addition, the bond bus allocation of \$793,000 and various state grants exceeded budget.
- Property & other taxes (TAVT, Intangible, and PILOT) were \$1.2 million above budgeted revenue, mainly attributed to Ad Valorem Tax collections.
- Local Sources were \$1.3 million above budgeted revenue. Mainly attributed to interest revenue.

All expenditures have been accrued for FY 23. Total expenditures were \$13.2 million above budget. This was largely due to employee raises in January 2023 along with increases in employer health insurance costs from the state. Other large items that caused the variance between budgeted and actual expenditures were the purchase of state bond-funded buses and the schools' use of their carryover funds identified on the budget as reserved fund balance.

Revenues from the State are being finalized over the next few weeks for our Special Revenue Funds as final completion reports are being submitted.

School Nutrition had a positive fund balance of approximately \$2.5 million.

We expended \$11.4 million in ESPLOST IV Project funds as follows:

- Technology \$.5 million
- Furniture & Maintenance \$1.3 million
- Facilities \$7.2 million
- Instructional \$2.3 million
- Transportation \$.08 million

Debt service had sufficient funds to pay for all of the required principal and interest payments during the year.

Please let me know if you have any questions after reading this report.



## Total Liabilities and Fund Equity

**Bulloch County Board of Education**  
**Statement of Revenues, Expenditures and Changes in Fund Balance**  
**Budget vs. Actual**  
**June 30, 2023**  
**100 % Budget Completion**

	Year-To-Date Actual										YTD Actual All Funds
	General Fund	Special Revenue Funds	School Nutrition Fund	Debt Service Fund	Capital Outlay Fund	School Activities Fund					
<b>Revenues</b>											
Local Taxes	\$ 43,200,859	\$ -	\$ -	\$ 17,201,848	\$ -	\$ -				\$ -	\$ 60,402,707
Other Local Sources	\$ 3,426,556	\$ 32,054	\$ 803,925	\$ 799,649	\$ 528,535	\$ 2,261,185				\$ -	\$ 7,851,903
State Sources	\$ 76,011,424	\$ 1,945,628	\$ 196,736		\$ 710,658	\$ -				\$ -	\$ 78,864,446
Federal Sources	\$ -	\$ 12,778,746	\$ 6,348,684	\$ -	\$ -	\$ -				\$ -	\$ 19,127,430
Total Revenues	\$ 122,638,839	\$ 14,756,429	\$ 7,349,345	\$ 18,001,497	\$ 1,239,193	\$ 2,261,185				\$ -	\$ 166,246,487
Other Sources	\$ 6	\$ 219,963	\$ -	\$ -	\$ 17,500,000	\$ 230,695				\$ -	\$ 17,950,664
Total Revenues and Other Sources	\$ 122,638,845	\$ 14,976,392	\$ 7,349,345	\$ 18,001,497	\$ 18,739,193	\$ 2,491,880				\$ -	\$ 184,197,151
<b>Expenditures</b>											
Instructional Services	\$ 72,721,480	\$ 13,872,474	\$ -	\$ -	\$ 2,283,385	\$ 2,189,739				\$ -	\$ 91,067,079
Pupil Services	\$ 9,154,952	\$ 2,356,465	\$ -	\$ -	\$ 127,338	\$ -				\$ -	\$ 11,638,755
Improvement of Instructional Services	\$ 2,995,534	\$ 3,228,624	\$ -	\$ -	\$ -	\$ -				\$ -	\$ 6,224,159
Educational Media Services	\$ 1,782,795	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ 1,782,795
General Administration Services	\$ 931,973	\$ 60,396	\$ -	\$ -	\$ -	\$ 7,354				\$ -	\$ 999,723
School Administration Services	\$ 9,586,679	\$ 17	\$ -	\$ -	\$ -	\$ 4,796				\$ -	\$ 9,591,492
Business Support Services	\$ 1,046,762	\$ -	\$ -	\$ -	\$ 9,000	\$ 2,388				\$ -	\$ 1,058,151
Maintenance and Operation of Plant Services	\$ 11,083,061	\$ 3,902	\$ -	\$ -	\$ 1,331,332	\$ 258				\$ -	\$ 12,418,553
Student Transportation Services	\$ 8,762,981	\$ 40,911	\$ -	\$ -	\$ 83,990	\$ -				\$ -	\$ 8,887,882
Central Support Services	\$ 2,323,935	\$ 210,746	\$ -	\$ -	\$ 462,185	\$ 1,844				\$ -	\$ 2,998,710
Other Support Services	\$ 185,417	\$ 95,716	\$ -	\$ -	\$ -	\$ -				\$ -	\$ 281,133
School Nutrition Program	\$ 60,369	\$ -	\$ 7,667,061	\$ -	\$ -	\$ -				\$ -	\$ 7,727,431
Facilities Acquisition and Construction	\$ -	\$ 1,316	\$ -	\$ -	\$ 7,164,253	\$ -				\$ -	\$ 7,165,569
Debt Service	\$ -	\$ -	\$ -	\$ 8,920,750	\$ -	\$ -				\$ -	\$ 8,920,750
Total Expenditures	\$ 120,635,939	\$ 19,870,567	\$ 7,667,061	\$ 8,920,750	\$ 11,461,483	\$ 2,206,380				\$ -	\$ 170,762,180
Other Uses	\$ 1,316	\$ 218,653	\$ -	\$ 17,500,000	\$ -	\$ 230,695				\$ -	\$ 17,950,664
Total Expenditures and Other Uses	\$ 120,637,254	\$ 20,089,221	\$ 7,667,061	\$ 26,420,750	\$ 11,461,483	\$ 2,437,074				\$ -	\$ 188,712,844
<b>Excess / (Deficiency) of Revenues and Other Sources over Expenditures and Other Uses</b>											
	\$ 2,001,590	\$ (5,112,829)	\$ (317,716)	\$ (8,419,253)	\$ 7,277,709	\$ 54,805				\$ -	\$ (4,515,693)
Beginning Fund Balance	\$ 46,646,758	\$ 176,410	\$ 2,771,457	\$ 18,611,109	\$ 10,083,506	\$ 1,556,382				\$ -	\$ 79,845,621
Ending Fund Balance	\$ 48,648,349	\$ (4,936,419)	\$ 2,453,741	\$ 10,191,856	\$ 17,361,215	\$ 1,611,188				\$ -	\$ 75,329,928
Encumbrances	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -

**Bulloch County Board of Education**  
**Statement of Revenues, Expenditures and Changes in Fund Balance**  
**Budget vs. Actual**  
**June 30, 2023**  
**100 % Budget Completion**

**GENERAL FUND**

GENERAL FUND		Actual		
	Budget	Current Month	Year-To-Date	% of Budget
Revenues				
Local Taxes	\$ 40,155,951	\$ 2,174,510	\$ 43,200,859	107.6%
Other Local Sources	\$ 2,095,952	\$ 756,193	\$ 3,426,556	163.5%
State Sources	\$ 71,440,898	\$ 8,211,112	\$ 76,011,424	106.4%
Federal Sources	\$ -	\$ -	\$ -	
Total Revenues	\$ 113,692,801	\$ 11,141,815	\$ 122,638,839	107.9%
Other Sources	\$ -	\$ 6	\$ 6	0.0%
Total Revenues and Other Sources	\$ 113,692,801	\$ 11,141,822	\$ 122,638,845	107.9%
Expenditures				
Instructional Services	\$ 65,827,587	\$ 9,047,654	\$ 72,721,480	110.5%
Pupil Services	\$ 7,554,291	\$ 1,205,664	\$ 9,154,952	121.2%
Improvement of Instructional Services	\$ 2,651,511	\$ 279,785	\$ 2,995,534	113.0%
Educational Media Services	\$ 1,479,866	\$ 202,793	\$ 1,782,795	120.5%
General Administration Services	\$ 840,168	\$ 134,731	\$ 931,973	110.9%
School Administration Services	\$ 8,096,593	\$ 981,286	\$ 9,586,679	118.4%
Business Support Services	\$ 1,251,332	\$ 317,679	\$ 1,046,762	83.7%
Maintenance and Operation of Plant Services	\$ 10,233,830	\$ 1,749,309	\$ 11,083,061	108.3%
Student Transportation Services	\$ 6,851,928	\$ 817,277	\$ 8,762,981	127.9%
Central Support Services	\$ 2,131,634	\$ 234,053	\$ 2,323,935	109.0%
Other Support Services	\$ 124,504	\$ 31,325	\$ 185,417	148.9%
School Nutrition Program	\$ -	\$ 60,369	\$ 60,369	0.0%
Total Expenditures	\$ 107,043,244	\$ 15,061,925	\$ 120,635,939	112.7%
Other Uses	\$ 343,640	\$ -	\$ 1,316	0.4%
Total Expenditures and Other Uses	\$ 107,386,884	\$ 15,061,925	\$ 120,637,254	112.3%
Excess / (Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	\$ 6,305,917	\$ (3,920,104)	\$ 2,001,590	
Beginning Fund Balance - Unrestricted	\$ 52,591,535		\$ 46,646,758	
Less: Reserved Fund Balance	\$ (5,200,000)			
Ending Fund Balance - Unrestricted	\$ 53,697,452		\$ 48,648,349	

## Old Business for Approval

# New Business for Approval

# Memorandum

To: Superintendent

From: Brad Boykin, Assistant Superintendent of Business Services

Date: August 10, 2023

RE: Door Hardware Replacement

I am recommending that we utilize Independent Hardware, Inc. to complete project #2023-4, Rekeying of Mill Creek Elementary, Stilson Elementary, Southeast Bulloch Middle, Portal Elementary, and Langston Chapel Elementary with the Dorma D 400 key system. Total project cost is estimated at \$219,072.41 and will be paid for utilizing funds obtained from the GaDOE AFY23 School Security Grant.

Please see that attached memo from Mr. Ryan Macy, Director of Facility Management.

To: Brad Boykin, Assistant Superintendent of Business Services

From: Ryan Macy, Director of Facilities Management

Date: August 1, 2023

RE: Door Hardware Replacement

For the past several years, The Department of Facilities Management has been replacing door hardware to bring uniformity to our door lock systems. With the exception of Mill Creek Elementary School, Stilson Elementary School, Southeast Bulloch Middle School, Portal Elementary School, and Langston Chapel Elementary School, all other schools utilize the Dorma D400 key system. The schools noted above have different lock systems that vary substantially between locations. Some schools have multiple systems within the same building making ease of access challenging.

To address the inconsistency in lock systems and enhance safety, project #2023-4 was created. The scope of the project includes the removal of existing door hardware and the installation of either new rim cylinders (used on panic hardware) or mortise cylinders (used on mortise locks), mortise lever locks, new cores, and other hardware at Mill Creek Elementary School, Stilson Elementary School, Southeast Bulloch Middle School, Portal Elementary School, and Langston Chapel Elementary School. When completed, these schools will all function via the Dorma D 400 key system.

The project was posted to the Georgia Procurement Registry on June 27, 2023 and advertised until July 27, 2023. It was also posted on the Bulloch County School System website. Written, sealed bids for this project were opened publicly on July 27, 2023 at 2:10 PM. It is my recommendation that Independent Hardware, Inc., the lowest responsive bidder, be selected to complete the project for the sum of \$219,072.41. Frank Stanco, President of Independent Hardware, Inc. has confirmed that his company can provide all labor, insurance coverage, bonds, hardware, and materials required to complete the project for the bid amount. Please let me know if you have any questions.

**Sealed Bid Opening**

**Project Name: Door Hardware Replacement**

**Project #: 2023-4**

**Bid Opening Time : 2:10 PM**

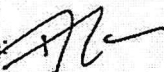
**Bid Opening Date: July 27, 2023**

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Company	Bid Amount	Bid Bond Included
D.H. PACE COMPANY	\$ 238,086.29	YES
OLDE TOWNE LOCK & KEY	\$ 493,065.00	YES
INDEPENDENT HARDWARE INC.	\$ 219,072.41	YES

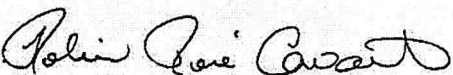
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All bids were sealed and remained unopened until the time of the sealed bid opening.

Signature: 

Printed Name: RYAN T. MALY

Date: 7/27/23

Signature: 

Printed Name: Robin Rene' Casart

Date: 7-27-23



## Request for Board Approval

To: Charles Wilson, Superintendent  
From: Bethany Gilliam, CTAE Director  
Date: July 27, 2023  
Re: Approval of FY24 Federal Perkins Plan Grant

Each year, Bulloch County Schools receives an annual allocation notification for our CTAE programs through the Perkins legislation. The use of these federal funds are contingent upon the date the local CTAE Plan for the Federal Perkins V Funds is approved by the Board of Education. Bulloch County Schools is slated to receive \$246,276 for FY24 program improvement and for the implementation of federal initiatives. The primary use of Perkins funds is to improve or expand upon career education and improve student academic and technical performance.

Our local funds are used to purchase supplies, textbooks, software, repairs / maintenance on current equipment, substitutes for CTAE teachers attending professional learning workshops, competitions with students, transportation costs for competitions, and student field trips. Below is the proposed budget for how this year's Perkins funds will be expended:

### FY24 Carl D. Perkins Federal Grant Allocation

Description	Explanation	Amount
Basic Program Improvement Allocation (see attached detailed budget)	Allowable Expenditures <ul style="list-style-type: none"><li>Professional development dues, fees, and travel / travel for student competitions</li><li>Equipment, technology supplies, and software</li></ul>	\$131,572
Professional Development Allocation	<ul style="list-style-type: none"><li>These funds are provided to the CTAE Resource Network which is an online network / consortium into which all school systems pay for with these grant funds.</li></ul>	\$12,072
PerkinsPlus Federal Reserve Allocation	<ul style="list-style-type: none"><li>End of Pathway Assessments (EOPA): Pays for purchasing student guides and the EOPA assessments. Stipends for CTAE teachers to align curriculum to evaluate and design CTAE Instructional Plans.</li></ul>	\$16,632
Industry Certification	Renewal of industry certification for the Construction Program at Statesboro High School.	\$5,000
CTAE Agriculture Construction Bond	Capital Equipment Grant for the Agriculture program at Statesboro High School. A remodel of the Agriculture lab took place during FY23 to prepare for offering the Forest Mechanical System pathway	\$81,000
<b>Total Federal Grants Allocation</b>		<b>\$246,276</b>

## **FY24 Instructional Updates and Opportunities**

Additional pathways, work based learning services, and Career Technical Student Organizations (CTSO) that will be offered during the FY24 school year include:

- **New Pathways for FY24**
  - Statesboro High School - Graphic Design
  - Statesboro High School - Workforce Ready
  - Statesboro High School - Forest Mechanical Systems
- **Expanded Pathways for FY24: *added instructors***
  - Southeast Bulloch High School - Business Accounting and Work-Based Learning
  - Statesboro High School- Work-Based Learning
- **Suspended Pathways for FY24: *not able to find teacher***
  - Statesboro High School - Engineering and Technology

## **FY24 Expenditures**

The following information provides a summary of anticipated Perkins Improvement Grant expenditures for the 2023-2024 school year.

*The following expenditures are related to travel for advisors for Career Technical Student Organization (CTSO) activities to support and chaperone students who are participating in competitions and to support professional learning for CTAE teachers. Some examples for FY24 expenditures include registrations, fees, dues, and travel related to:*

- Transportation for Manufacturing Day, College and Career Expo, Business and Industry Showcase, STEM Field Experience, Ag-Grow Expo, Be Pro Be Proud, Career Fair, Future Manufactures of Bulloch County Job Shadow, and Ag Expo
- Advisor support for regional, state, and national student competitions (CTSO)
- CTSO Advisor Trainings
- Professional Learning for CTAE Teachers

*The following expenditures are related to instruction and CTAE End of Pathway Assessments (EOPA). Some examples for FY24 expenditures include:*

- Business software for all three high schools
- Software and study guides to prepare for the EOPA assessments
- Agriculture Experience Tracking software for all three high schools
- New equipment for CTAE classrooms and labs
- Replacement equipment for CTAE classrooms and labs
- Supplies and materials for CTAE classrooms and labs

Please accept this FY24 CTAE Perkins Improvement Grant Plan as our request for your approval of the acceptance and use of these funds in order to provide additional resources for our students and teachers. These funds are vital to our efforts to fulfill our CTAE Department's purpose of *preparing students for successful careers and building an educated, skilled, and efficient workforce for economic growth in Bulloch County*.

Thank you in advance for your consideration of this request. Please contact me with questions or concerns or if additional information is needed.

Sincerely,

*Bethany Gilliam*

Bethany Gilliam

CTAE Director

Bulloch County Schools

Email: [bgilliam@bullochschoools.org](mailto:bgilliam@bullochschoools.org)

Office: 912-212-8544

Cell: 912-536-5883



Georgia Department of Education  
Atlanta, Georgia 30334

GRANT AWARD NOTIFICATION

**Award Type:** Formula

**Federal Fiscal Year of Award:** 2023

**State Fiscal Year of Award:** 2024 (July 1, 2023 – June 30, 2024)

**Program Name:** PL 115-224 I CARL D. PERKINS CAREER AND TECHNICAL EDUCATION ACT OF 2006, AS AMENDED BY THE STRENGTHENING CAREER AND TECHNICAL EDUCATION FOR THE 21<sup>ST</sup> CENTURY ACT

**CFDA Title:** Vocational Education – Basic Grants to States

**CFDA Number:** 84.048A

**Project Staff:** GaDOE PERKINS V EDUCATION PROGRAM CONTACT  
David Turner (404) 558-8127  
david.turner@doe.k12.ga.us

GaDOE GRANTS ACCOUNTING CONTACT  
Ashley Oldham (470) 481-6583  
Ashley.Oldham@doe.k12.ga.us

**LEGISLATIVE AND FISCAL DATA:**

**AUTHORITY** PL 115-224 I THE CARL D. PERKINS CAREER AND TECHNICAL EDUCATION ACT OF 2006, AS AMENDED BY THE STRENGTHENING CAREER AND TECHNICAL EDUCATION FOR THE 21ST CENTURY ACT.

**PROGRAM TITLE** Vocational Education – Basic Grants to States

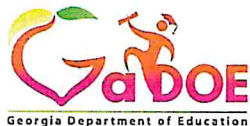
**CFDA/SUBPROGRAM #** 84.048A

**ADMINISTRATIVE INFORMATION:**

**UEI/SSN:** C7LSTJPMJG43

**REGULATIONS:** CFR PART Not Available  
EDGAR AS APPLICABLE  
2 CFR AS APPLICABLE





Georgia Department of Education  
Atlanta, Georgia 30334

GRANT AWARD NOTIFICATION

Dear Superintendent:

Attached are the FY24 CTAE grant allocations as approved by the State Board of Education on June 15, 2023. Each grant award will be loaded into the Consolidated Application (Con App) beginning July 1, 2023.

The system should budget each grant award using the “FY24 CTAE Budget Guidance” (state and federal) and “FY24 Permissive Use of Perkins Funds” (federal) documents as budgeting resources once available on the GaDOE/CTAE website. The CTAE Region Coordinator is also available to provide assistance if needed.

Please note that the LEA is responsible for ensuring that the budget details for all CTAE state and federal grants are completed with coordinator and superintendent sign off by **5:00 p.m. on September 29, 2023**.

The following requirements must be met before you may spend **any** of the state or federal grant funds:

- The Local Board of Education must approve the FY24 CTAE and Perkins Local Plan.
- The Local Board of Education approval date must be entered on the “Local Board Approval” tab of the Perkins V Program Improvement grant in the Consolidated Application
- The submitted budgets must be approved by GaDOE Grants Accounting.

If for any reason, your system decides it will not be able to use some or all grant funds, you should notify the GaDOE/CTAE Division **no later than September 29, 2023**, via email to [Lplan@doe.k12.ga.us](mailto:Lplan@doe.k12.ga.us).

The email should include:

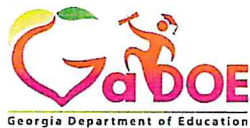
- (1) the name of the grant
- (2) the amount that is being returned
- (3) the reason for returning the funds

This will allow us to recapture these funds and obtain State Board approval to redistribute funds to other systems.

Recipient System Number: 616

Recipient System Name: Bulloch County School District

Carl D. Perkins V - Federal Grants	
<b>Federal Agency:</b>	US Department of Education
<b>Pass-Through Agency:</b>	Career, Technical and Agricultural Education, Georgia Department of Education
<b>PR/Award Number:</b>	V048A230010
<b>Action Number:</b>	1
<b>Action Type:</b>	New



Georgia Department of Education  
Atlanta, Georgia 30334

GRANT AWARD NOTIFICATION

Federal Perkins V Funds – CTAE	
CTAE Perkins V Program Improvement	\$131,572
CTAE Perkins V Professional Development	\$12,072
Perkins V Total Federal (85%) Basic Grant	\$143,644
CTAE Perkins V Plus Reserve	\$16,632
CTAE Perkins V - State Institutions	
<b>Total Federal Perkins V Allocation</b>	<b>\$160,276</b>

State Funds - CTAE Grants	
CTAE - Extended Day	\$94,785
CTAE - Extended Year	
CTAE - Apprenticeship	\$37,635
CTAE - Supervision	\$28,877
CTAE - Industry Certification	\$5,000
<b>Total CTAE State Grants Allocation</b>	<b>\$166,297</b>
State Funds - CTAE Capital Equipment Grants	
CTAE - Agriculture Construction Bond	\$81,000
CTAE - Vocational Construction Bond	
<b>Total Capital Equipment Grants Allocation</b>	<b>\$81,000</b>
State Funds – CTAE Equipment Grants	
Heavy Equipment Grant (State Funds)	
<b>Total Equipment Grants Allocation</b>	<b>\$0</b>
State Funds - Agricultural Education Grants	
CTAE – Ag Extended Day	\$25,975
CTAE – Ag Extended Year	\$16,001
CTAE – Ag Young Farmer	
CTAE - Area Teachers Programs	
CTAE – Ag Youth Camps	
<b>Total State Agricultural Education Grants Allocation</b>	<b>\$41,976</b>

New Business  
To be placed on the table

# Executive Session



# Personnel Recommendations

**MEMORANDUM**

DATE: August 10, 2023  
TO: Charles Wilson  
FROM: Alli Baxter

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**VOLUNTARY SEPARATIONS**

NAME	POSITION	EFFECTIVE DATE
Crawford, Virginia	Bus Monitor	08/18/2023
Davis, Bertha	ELA Teacher	07/21/2023
Hughes, Alajean	SPED Paraprofessional	05/26/2023
Tippett, Elizabeth	Paraprofessional	08/04/2023
Wallace, Cortney	Paraprofessional	05/26/2023

**INVOLUNTARY SEPARATIONS**

NAME	POSITION	EFFECTIVE DATE
Brown, Karlic	Custodian	05/26/2023
Bulloch, Linda	Custodian	05/26/2023
Coleman, Johnathon	Groundskeeper	07/20/2023
Herrington, Frank	Custodian	07/31/2023

**RECOMMENDATIONS**

NAME	POSITION	TO REPLACE	EFFECTIVE DATE	Work Days
Abraham, Tori	Custodian	Williams, Ava	08/11/2023	190
Anthony, Timothy	Social Studies Teacher	Shumate, Meredith	08/11/2023	190
Crutchfield, Jessica	Paraprofessional	Barnwell, Whitney	08/11/2023	190
Gamble, Eva	Paraprofessional	Taylor, Mildred	08/11/2023	190
Jameson, Grace	Paraprofessional	Cherepkina Spencer, Tatiana	08/11/2023	190
Madison, Kristin	Teacher	Mitchell, Amanda	08/11/2023	190
Merrill, Jacqueline	49% Teacher	New Position	07/21/2023	190
Moore, Brenna	Autism Paraprofessional	Adams, Sandra	08/11/2023	190
Roberts, Tanikka	3rd Grade Teacher	Walters, Bernita	08/11/2023	190

Stanberry, Brandi	SPED Paraprofessional	New Position	08/11/2023	190
Taylor, Kashara	Bus Monitor	Smith, Adera	08/11/2023	180

\*Current Employee

### **RECOMMENDATIONS PENDING BACKGROUND CHECK**

<b>NAME</b>	<b>POSITION</b>	<b>TO REPLACE</b>	<b>EFFECTIVE DATE</b>	<b>Work Days</b>
Green, Derrick	Custodian	Henderson, Scott	08/11/2023	190
Walker, Terri	Custodian	Matthews, Melissa	08/11/2023	190

### **RECOMMENDATIONS PENDING TRS APPROVAL**

<b>NAME</b>	<b>POSITION</b>	<b>TO REPLACE</b>	<b>EFFECTIVE DATE</b>	<b>Work Days</b>
Bettinger, Joseph	49% Work Based Learning Coordinator	Arnett, Marsha	08/11/2023	240
Thompson, Sherry	49% SPED Teacher	New Position	08/11/2023	190

**2023-2024 CONTRACT RECOMMENDATIONS**

<b>Last Name</b>	<b>First Name</b>	<b>Position</b>
Jackson	Jolene	Teacher