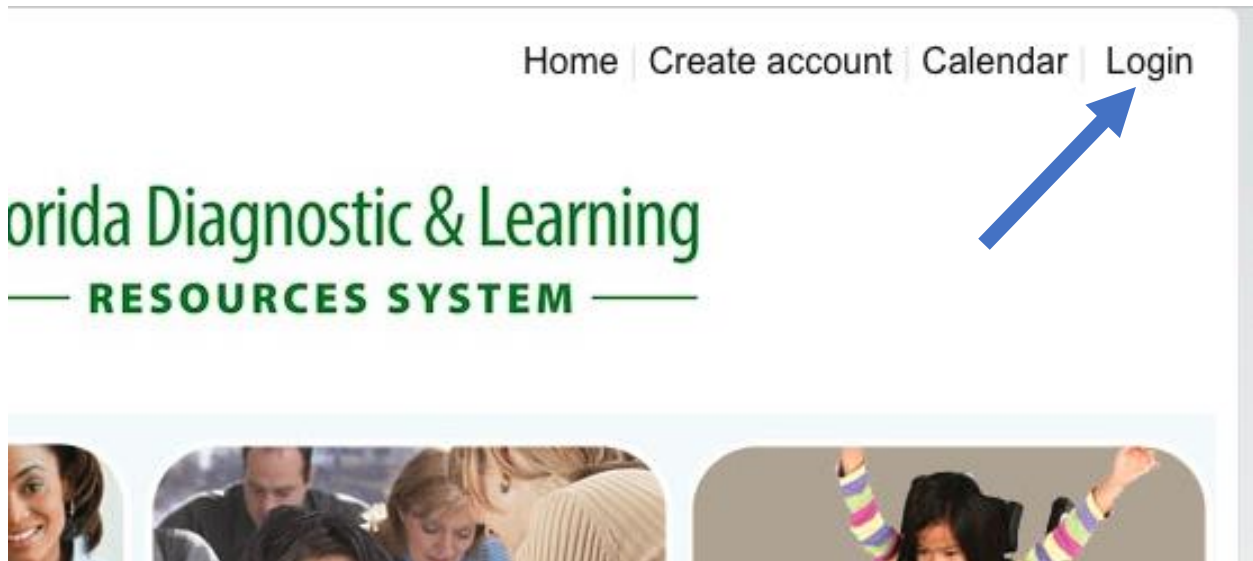


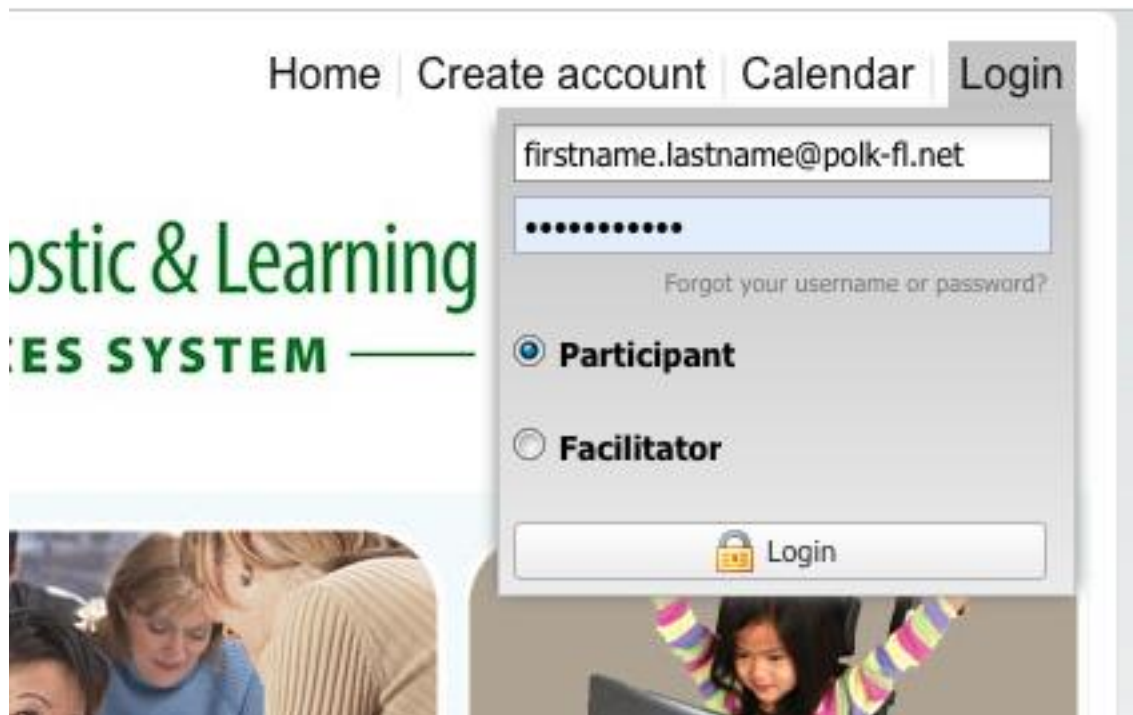
## Instructions: Transcripts in GoSignMeUp

To download a PDF file with your Transcript Information from GoSignMeUp, simply follow the step-by-step process listed below:



Step 1: Go to [fdlrssunrise.gosignmeup.com](http://fdlrssunrise.gosignmeup.com) and click the work 'Login' in the upper right corner.

Step 2. Use your email address as your user name. If the password is unknown, use the Contact



Us form to reset your password. Make sure you select 'Participant.'

Step 3. On the Account Dashboard, look for the Courses box, should be the second one in the right column. Any upcoming classes will be under 'Enrolled.' Past courses that do not have points awarded are under the 'Past' tab. To see what points have been awarded, click on the 'Unofficial Transcript' tab.

Welcome Matthew Cobble Dashboard [Browse Courses](#)

**Student Information**

First Name \* : Matthew

Last Name \* : Cobble

Username: (Your email address will be your username)

Password \* : \*\*\*\*\*

Email Address \* : matthew.cobble@polk-fl.net

Street Address: 1860 E Gibbons St

City: Bartow

State: FL

Zip: 33830

Work Phone: (863) 535-6486

Home phone \* : (863) 535-6486

**Affiliation**

SAP/Personnel Number: 12345

Employment Status:  Charter School  Public School  Private School

**Received Email**

Search

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Date	Subject	
08/08/2023	Enrollment Confirmation	
08/07/2023	Ad-Hoc Export	
08/04/2023	Enrollment Confirmation	
08/04/2023	Enrollment Confirmation	
08/04/2023	Enrollment Confirmation	

**Courses**

Print Show

← Enrolled Waiting **Past** Unofficial Transcript Cancelled M →

#	Course	Start Date	Action
<b>Order Number: C0Q6X01SXG71LA4</b>			
233...	Future of Education Technology Confere...	01/24/2018	select... ▼
<b>Order Number: C19WSI2KM371L9J</b>			
227...	Universal Design for Learning - Theory &...	11/08/2017	select... ▼

Step 4. Input a date range to show data. The safest thing to do is 7/1 – 6/30 of your current validity period, that way it covers any courses you may have completed in that time frame. Once the dates are in, click Filter, which should pull up all transcribed course records. The 'Print' button, above the 'Enrolled' tab, will print your complete transcript.

Again, if you have difficulty accessing these records, feel free to Contact Us using the form on our website and we will be glad to help.