

Regularly Scheduled Board Meeting

New Palestine Elementary, 4801 S. 500 W. New Palestine, In 46163

Monday, June 12, 2023

6:30pm

Present: Mr. Brian McKinney, Board Member; Mr. Robert Yoder, Assistant Superintendent; Dr. Lisa Lantrip, Superintendent; Dr. Matt Ackerman, Board Secretary; Mr. Dan Walker, Board President; Mr. Miles Hercamp, Director of Instructional Services; Ms. Amber Rush, Executive Administrative Assistant; Mrs. Laura Haeberle, Board Vice President; Mr. Jon Hooker, Board Member; Mrs. Katy Eastes, Assistant Superintendent and Director of Student Services; Sarah Gizzi, Assisted Business Manager; Craig Smith, Communications Director

1 Welcome/Call to Order/Pledge

Mr. Dan Walker, Board President

Minutes:

Mr. Walker called the meeting to order and led the Pledge of Allegiance.

2 Approval of Agenda

Mr. Dan Walker, Board President

Board approval is requested at this time.

Minutes:

Mr. Walker moved to approve the June 10, 2023 agenda and noted the change to the Personnel Report. Dr. Ackerman seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Dan Walker

Seconded: Dr. Matt Ackerman

3 Citizens Comments on Agenda Items

Mr. Dan Walker, Board President

Persons wishing to address the Board on an agenda item shall register by completing the Comments on Agenda Items Form and submitting the form to the Secretary of the Board prior to the start of the meeting. The registration form will include the name of the person(s) providing comment, the organization represented (if any), and identify the agenda item to be addressed. The agenda will be posted at the administration office and at each of the school buildings at least five (5) days (including Saturday and Sunday) prior to the meeting (i.e. by Wednesday before a Monday meeting). Copies of the agenda will also be available at the scheduled Board meeting. Comments on agenda items will be heard at the start of the board meeting.

Minutes:

a. Jill Jones of 3422 E. 300 S., Greenfield, IN 46140, spoke regarding Instruct and Redress- Notice of Demand for Redress for Speaking Time Limits in Public Assembly.

b. Stephanie Hamilton of 3194 S. Parker Ln, New Palestine, IN 46163, spoke regarding an item on the Personnel Report.

c. Tracey Ebert of 9350 W. Fall Creek Dr., Pendleton, IN 46064, spoke regarding Mr. Beebe.

d. James Buist of 4180 W. 300 S., New Palestine, IN 46163, spoke regarding agenda item 4.3-Personnel Report/ choir personnel changes.

4 Consideration of Routine Business

Mr. Dan Walker, Board President

4.1 Approval of Minutes

Mr. Dan Walker, Board President

a. Special Session Minutes dated May 8, 2023.

b. Regular Meeting Minutes dated May 8, 2023.

Board approval is requested at this time.

Minutes:

Mr. Walker asked for a motion to approve Special Session Meeting Minutes and Regular Meeting Minutes dated May 8, 2023. Mr. McKinney moved to approve the Minutes as presented. Mr. Hooker seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Brian McKinney

Seconded: Mr. Jon Hooker

Attachments:

[Special Session Minutes dated May 8 2023.pdf](#)

[Regular Meeting Minutes dated May 8 2023.pdf](#)

4.2 Claims and Finances

Mr. Dan Walker, Board President

a. Payroll Claims dated May 12, 2023.

b. Payroll Claims dated May 26, 2023.

c. Claims dated May 31, 2023.

d. Claims dated June 12, 2023.

Board approval is requested at this time.

Minutes:

Mr. Walker asked for a motion to approve Claims and Finances. Mrs. Haeberle moved to approve the Claims and Finances as presented. Dr. Ackerman seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mrs. Laura Haeberle

Seconded: Dr. Matt Ackerman

Attachments:

[Payroll Claims dated May 12 2023.pdf](#)

[Payroll Claims dated May 26 2023.pdf](#)

4.3 Personnel Report

Mr. Dan Walker, Board President

a. Personnel Report dated June 12, 2023.

Board approval is requested at this time.

Minutes:

The Board welcomed Mrs. Jessica Neill as the new NPJH principal. Mr. Walker asked for a motion to approve the Personnel Report dated through June 12, 2023. Mr. McKinney moved to approve the Personnel Report as presented. Dr. Ackerman seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Brian McKinney

Seconded: Dr. Matt Ackerman

Attachments:

Personnel Report dated June 12 2023.pdf

Leave Report dated June 12 2023.pdf

4.4 Donations

Mrs. Sarah Gizzi, Assistant Business Manager

a. New Palestine Education Foundation has issued a check in the amount of \$2,000.00 to the Tiny Dragons Staff Daycare.

b. Kappa Kappa Kappa (Tri Kappa) has issued a check in the amount of \$500.00 to NPHS for the NPHS Lunch Accounts.

c. NPHS has received a check in the amount of \$250.00 from Hancock County Homemaker Association. The donation will go to the NPHS FACS Department and go towards spices and spice jars.

Board approval is requested at this time.

Minutes:

Mr. Walker asked for a motion to approve Donations received. Mr. Hooker moved to approve Donations as presented by Mrs. Gizzi. Mrs. Haeberle seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Jon Hooker

Seconded: Mrs. Laura Haeberle

4.5 NPHS Cross-Country Field Trip

Mr. Trent Whitaker, NPHS Assistant Athletic Director

Mr. Whitaker is seeking approval for the cross-country team to attend the overnight Cross-Country Camp at McCormick's State Park, July 17-19, 2023.

Board approval is requested at this time.

Minutes:

Mr. Walker moved to approve the NPHS Cross-Country Field Trip request as presented by Mr. Whitaker. Dr. Ackerman seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Dan Walker

Seconded: Dr. Matt Ackerman

Attachments:

[4.5 NPHS Cross-Country Field Trip.pdf](#)

5 Unfinished Business

Mr. Dan Walker, Board President

5.1 Second Reading of the Employee Handbook

Mrs. Katy Eastes, Assistant Superintendent and Director of Student Services

Second reading of the Employee Handbook.

Board approval is requested at this time.

Minutes:

Mr. Walker asked for a motion to approve the second reading of the Employee Handbook. Dr. Ackerman motioned to approve the Employee Handbook as presented by Mrs. Eastes. Mr. McKinney seconded the vote. The vote passed 5-0.

Result: Approved

Motioned: Dr. Matt Ackerman

Seconded: Mr. Brian McKinney

Attachments:

[Employee Handbook.pdf](#)

5.2 Second Reading of Policies

Mr. Brian McKinney, Board Member

Second Reading of Policies:

a. B225- Board Meetings: Revised- The approval of B225 will approve the deletion of Neola Policies: po0154, po0161, po0162, po164.1, po164.2, po164.3, po164.4, po164.5, po0165.1, po01165.2, po166, po0167.1, po167.2, po167.4, po167.5, po168.1, and po0168.2

b. C130- Non Immigrant Students and Foreign Exchange Program. The approval of C130 will approve the deletion of Neola Policy: 5114

Board approval is requested at this time.

Minutes:

Mr. Walker asked for a motion to approve the second reading of policies. Mr. Hooker moved to approve the policies as presented by Mr. McKinney. Dr. Ackerman seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Jon Hooker

Seconded: Dr. Matt Ackerman

Attachments:

[B225 BOARD MEETINGS.pdf](#)

[C130-Non Immigrant Students and Foreign Exchange Program.pdf](#)

6 New Business

Mr. Dan Walker, Board President

6.1 Fees Schedule

Mr. Miles Hercamp, Director of Instructional Services

Mr. Hercamp is seeking approval of the 2023-2024 Fees Schedule.

Board approval is requested at this time.

Minutes:

Mr. Walker asked for a motion to approve Fees as presented by Mr. Hercamp. Mrs. Haeberle moved to approve Fees as presented. Mr. McKinney seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mrs. Laura Haeberle

Seconded: Mr. Brian McKinney

Attachments:

[Elementary Instructional Fees 2023-2024 - Fees - Google Sheets.pdf](#)

[NPI Instructional Fees 2023-2024-Fees - Google Sheets.pdf](#)

[NPJH Instructional Fees 2023-2024-Fee .pdf](#)

[NPHS Instructional Fees 2023-2024-Fees .pdf](#)

6.2 Journalism Text Book Adoption

Mr. Miles Hercamp, Director of Instructional Services

Mr. Hercamp is seeking approval of Journalism textbook adoption.

Board approval is requested at this time.

Minutes:

Mr. Walker asked for a motion to approve the Journalism textbook adoption. Mr. McKinney motioned to approve the textbook adoption as presented by Mr. Hercamp. Dr. Ackerman seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Brian McKinney

Seconded: Dr. Matt Ackerman

Attachments:

[Journalism.pdf](#)

6.3 Little Dragons Early Learning and Staff Daycare Late Fees

Mrs. Katy Eastes, Assistant Superintendent and Director of Student Services and Mrs. Cheryl Rose, Early Childhood Coordinator

Mrs. Eastes and Mrs. Rose request approval if the 2023-2024 late fees.

Board approval is requested at this time.

Minutes:

Mr. Walker motioned to approve Little Dragon Early Learning and Staff Daycare Late Fees as presented by Mrs. Eastes and Mrs. Rose. Dr. Ackerman seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Dan Walker

Seconded: Dr. Matt Ackerman

Attachments:

[Late Fees .pdf](#)

6.4 Little Dragons and Tiny Dragons Curriculum

Mrs. Katy Eastes, Assistant Superintendent and Director of Student Services and Mrs. Cheryl Rose, Early Childhood Coordinator

Mrs. Eastes and Mrs. Rose request approval of the Frog Street curriculum for the 2023-2024 school year.

Board approval is requested at this time.

Minutes:

Mr. Walker asked for a motion to approve the Little Dragons and Tiny Dragons curriculum. Mrs. Haeberle moved to approve the curriculum as presented by Mrs. Eastes and Mrs. Rose. Mr. Hooker seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mrs. Laura Haeberle

Seconded: Mr. Jon Hooker

6.5 First Reading of the Volunteer Handbook

Mrs. Katy Eastes, Assistant Superintendent and Director of Student Services

First reading. No action required.

Minutes:

First reading. No action required.

Attachments:

[Volunteer Handbook.pdf](#)

6.6 Land Purchase Agreement

Mr. Robert Yoder, Assistant Superintendent

It is recommended that the Board approve the Land Purchase Agreement of approximately 114.85 acres, commonly known as West 300 South and South West, New Palestine, IN 46163.

Board approval is requested at this time.

Minutes:

Mr. Walker motioned to approve the Land Purchase Agreement as presented by Mr. Yoder. Mr. McKinney seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Dan Walker

Seconded: Mr. Brian McKinney

Attachments:

[6.6 Land Purchase Agreement.pdf](#)

6.7 Rainy Day Fund Deposit

Mrs. Sarah Gizzi, Assistant Business Manager

It is recommended that the Board authorizes the deposit of the 2023 Supplemental Local Income Tax Distribution in the amount of \$68,341.00 into the Rainy Day Fund.

Board approval is requested at this time.

Minutes:

Mr. Walker asked for a motion to approve the deposit of the 2023 Supplemental Local Income Tax Distribution into the Rainy Day Fund. Mr. Hooker motioned to approve the deposit as presented by Mrs. Gizzi. Mrs. Haeberle seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Jon Hooker

Seconded: Mrs. Laura Haeberle

6.8 NPHS Janitorial Cleaning Service Contract

Mrs. Sarah Gizzi, Assistant Business Manager

It is recommended that the Board approve a janitorial cleaning service contract for New Palestine High School.

Board approval is requested at this time.

Minutes:

Mr. Walker asked for a motion to approve the NPHS Janitorial Cleaning Service Contract. Mrs. Haeberle motioned to approve the contract as presented by Mrs. Gizzi. Dr. Ackerman seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mrs. Laura Haeberle

Seconded: Dr. Matt Ackerman

Attachments:

[6.8 NPHS Janitorial Cleaning Service Contract.pdf](#)

6.9 Aramark Contract

Mrs. Sarah Gizzi, Assistant Business Manager

Mrs. Gizzi is requesting approval of the 2023-2024 Aramark contract.

Board approval is requested at this time.

Minutes:

Mr. Walker asked for a motion to approve the 2023-2024 Aramark contract. Dr. Ackerman moved to approve the contract as presented by Mrs. Gizzi. Mr. McKinney seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Dr. Matt Ackerman

Seconded: Mr. Brian McKinney

Attachments:

[6.9 Aramark Contract.pdf](#)

6.10 2023-2024 School Lunch Prices

Mrs. Sarah Gizzi, Assistant Business Manager

Mrs. Gizzi will present the 2023-2024 school lunch prices for approval.

Board approval is requested at this time.

Minutes:

Mr. Walker asked for a motion to approve 2023-2024 school lunch prices. Mr. Hooker moved to approve lunch prices as presented by Mrs. Gizzi. Mrs. Haeberle seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Jon Hooker

Seconded: Mrs. Laura Haeberle

Attachments:

[2023-2024 School Lunch Prices.pdf](#)

6.11 Technical Correction

Mrs. Laura Haeberle, Board Vice President

a. H225-Public Comments and Concerns-Technical Corrections

Board approval is requested at this time.

Minutes:

Mr. Walker asked for a motion to approve the technical correction of the H225 policy. Dr. Ackerman moved to approve the correction as presented by Mrs. Haeberle. Mr. McKinney seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Dr. Matt Ackerman

Seconded: Mr. Brian McKinney

Attachments:

[Technical Correction on June 12 2023-H225 Public Comments and Concerns.docx - Google Docs.pdf](#)

6.12 Deletion of Policies

Mrs. Laura Haeberle, Board Vice President

Deletion of Neola policies.

- a. 3120.10 and 4120.10
- b. 3125
- c. 3216
- d. 3220 and 4220
- e. 3231 and 4231
- f. 3241
- g. 3242
- h. 3243
- i. 3325 and 4425
- j. 3362.01
- k. 3430
- l. 3437 and 4437
- m. 3440 and 4440
- n. 4120
- o. 4141
- p. 4150
- q. 4413
- r. 4415
- s. 4433
- t. 4434
- u. 8210
- v. 8220
- w. 8340
- x. 8442

Board approval is requested at this time.

Minutes:

Mr. Walker asked for a motion to approve the deletion of Neola policies as presented. Mr. McKinney moved to approve the deletion of Neola policies. Mr. Hooker seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Brian McKinney

Seconded: Mr. Jon Hooker

6.13 First Reading of Student Handbook

Dr. Lisa Lantrip, Superintendent

First reading. No action required.

Minutes:

First reading. No action required.

Attachments:

[2023-2024 STUDENT HANDBOOK DRAFT.pdf](#)

6.14 First Reading of Athletic Code of Conduct

Dr. Lisa Lantrip, Superintendent

First reading. No action required.

Minutes:

First reading. No action required.

Attachments:

[Southern Hancock Athletic Handbook.pdf](#)

6.15 Resolution to Approve Creation of and Terms for Joint Services Agreement of the Hancock County Career Center

Dr. Lisa Lantrip, Superintendent

Dr. Lantrip is seeking approval of the Resolution to Approve Creation of and Terms for Joint Services Agreement of the Hancock County Career Center.

Board approval is requested at this time.

Minutes:

Mr. Walker moved to approve the Resolution to Approve Creation of and Terms for Joint Services Agreement of the Hancock County Career Center as presented by Dr. Lantrip. Mr. Hooker seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Dan Walker

Seconded: Mr. Jon Hooker

Attachments:

[Resolution on Career Joint Services Creation and Agreement.pdf](#)

[Initial Joint Service Agreement of the Hancock County Career Center.pdf](#)

7 Professional Meetings

Mr. Dan Walker, Board President

Attached for review. No action required.

Minutes:

Attached for review. No action required.

Attachments:

Professional Meetings dated June 12 2023.pdf

8 Informal Comments

Mr. Dan Walker, Board President

The Board President may call for additional informal public comment at this time, if, in his/her judgement, time permits and more comment is warranted. The time limit for such comments will be set by the President, who may also permit the administration or Board to respond to these public comments at his/her discretion.

An informal comment form must be completed on the evening of the board meeting and submitted to the Secretary of the Board prior to the start of the meeting.

Minutes:

- a. Diana Moore of 2444 S. Moeller Cir, New Palestine, IN 46163, spoke regarding personnel and show choir.
- b. Maddy Stone of 3424 S. Cordell Rd, New Palestine, IN 46163, spoke regarding student impact/ NPHS choirs.
- c. Anthony Stone of 3424 S. Cordell Rd, New Palestine, IN 46163, spoke regarding class registration/guidance counselor process.
- d. Lisa Hasecuster of 2372 S Richmond Dr., New Palestine, IN 46163, spoke regarding NPHS Choir.
- e. Stephanie Benson of 931 S. Windhaven Ct., New Palestine, IN 46163, spoke regarding choir.
- f. Ellie Strong of 3342 S Overlook Pass, New Palestine, IN 46163, spoke regarding student impact at NPHS choirs.
- g. Rachel Santelik of 7072 W. Ivy Lane, New Palestine, IN 46163, spoke regarding student impact at NPHS choirs.
- h. Ava Hasecuster of 2372 S. Richman Dr., New Palestine, IN 46163, spoke regarding the choir department.
- i. Jaxon Brittsan of 5402 W. Granite Ct., New Palestine, IN 46163, spoke regarding the choral department.
- j. Ron Garrett of 6612 W. Brier Creek Dr., New Palestine, IN 46163, spoke regarding show choir.

9 Board Member Comments

Mr. Dan Walker, Board President

Minutes:

Dr. Ackerman appreciated all the effort that went into making graduation an outstanding ceremony and like that the restrooms and concessions were open for guests. He also commented on the great work that has been done over policy the past year. Mrs. Haeberle addressed the students attending the meeting; she commented on the emails and letters received from them and how well written and articulate they all were. She thanked them for using their voices to reach out to the Board. Mrs. Haeberle also commented on how impressed she was by those who had the confidence to speak at the meeting. She expressed how much the Board cares about the students and hearing from them is important. Mr. Hooker addressed the students in the crowd regarding his personal experience attending his first board meeting. In 1994 his favorite teacher was fired and the students rallied in support for the staff member. He remembers how nervous he was to speak at the meeting and how things did not go as they had hoped, but the importance of standing up for what you believe in.

10 Adjournment

Mr. Dan Walker, Board President

Board approval is requested at this time.

Minutes:

Mr. Walker asked for a motion to adjourn. Mr. McKinney moved to adjourn the meeting. Mr. Hooker seconded the vote. The vote passed 5-0.

D. Walker

Mr. Hooker

Mr. McKinney

Laura J. Haebeler
Brian McKinney