

**WESTERVILLE CITY SCHOOLS
INTRA-DISTRICT OPEN ENROLLMENT APPLICATION**

(One student per application, per year)

Date Received: _____	Time Received: _____
(for office use only)	

Student Name: _____ Parent Phone #: _____

Address: _____ E-Mail: _____

City: _____ Zip Code: _____ Student Current Grade Level: _____

Parent/Guardian Name: _____ School year applying for: _____ - _____

Assigned Homeschool: _____ Grade Level applying for: _____
(If KG: ADK or 1/2 Day)

School student wishes to attend: _____

Sibling: Y or N Sibling's name and current grade: _____

- If you are a Westerville City School's staff member at the building requested, please check _____.
- The student must be enrolled full time in the Westerville City School District.
- The student's family will PROVIDE TRANSPORTATION to and from school when a student attends a school other than his/her home school.
- If this request is due to a change of address, please visit the WCS Enrollment Center to complete a Change of Address Form and provide two proof of residency documents.

Rationale for request:

I have reviewed and understand the guidelines of the Intra-district Open Enrollment Application. I also understand that providing false information may result in student returning to home school.

Parent/Guardian Signature

Date

Superintendent/Designee Signature

[] Approved
[] Denied

RETURN TO:
Westerville City Schools
Attn: A. Smith
300 Polaris Parkway, Suite 280, Westerville, OH 43082
Fax: 614-797-7701 or E-Mail: IDOE@westerville.k12.oh.us

Please note that the intra-district enrollment procedure does not apply to the IB program, magnet program, vocational schools, or special education program. Procedures for the selection of students into those schools/programs are available upon request.