

Pine Plains Central School District  
Regular Meeting Minutes  
June 21, 2023

**MEMBERS PRESENT:**

Anne Arent, President  
Amie Fredericks, Vice-President  
Fred Couse  
James Griffin  
Heidi Johnson  
Joseph Kiernan, arrived at 6:37 pm  
Jean Stapf

**ALSO PRESENT:**

Brian Timm, Superintendent of Schools  
Julia W. Tomaine, District Clerk  
Laura Rafferty, Business Manager  
John Bopp, III, Student BOE Member

**OPEN MEETING**

The regular meeting was called to order at 6:30 p.m. by Mrs. Arent. She then led the Pledge of Allegiance.

Mrs. Arent welcomed students who participated in honor ensembles this year and presented them with a certificate for their achievements:

**November 2022– Area All State at Red Hook High School**

Sarah Griffin, Zone 10 Area All State Band, horn  
Max Heggenstaller, Zone 10 Area All State Band, tenor saxophone  
Gabriel Hieter, Zone 10 Area All State Band, percussion

**December 2022– All State in Rochester**

Sarah Griffin , NYSSMA All State Symphonic Band, horn

**January 2023– Junior High All County at Pine Plains**

Matthew Spada, DCMEA Junior High All County Band, bass clarinet

**March 2023– Elementary All County at Van Wyck Junior High**

Lily Dell'Amore, DCMEA Elementary Chorus  
Coraline Dell'Amore, DCMEA Elementary Chorus  
Thomas Weber, DCMEA Elementary Chorus  
Soren McBride, DCMEA Elementary Band, tenor saxophone

**April 2023– All Eastern Festival in Rochester**

Sarah Griffin , All Eastern Symphonic Band, horn

Mrs. Arent welcomed the senior students that will be receiving the New York State Seal of Biliteracy. This achievement recognizes high school graduates who have attained a high level of proficiency in listening, speaking reading, and writing in one or more languages in addition to English. The NYS Seal of Biliteracy will be awarded by the Commissioner to students who meet the criteria established by the Board of Regents and attend school districts that voluntarily agree to participate in the program. The Seal of Biliteracy will be affixed to the high school diploma of

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graduating pupils attaining Seal criteria. The following students successfully completed these requirements:

1. Paige Arent
2. Chloe Baden
3. John Bopp III
4. Cameron Decker
5. Amanda Dillinger
6. Jonathan Falco
7. Garrett Hanaburgh
8. Samantha King
9. GinaMarie Kirk
10. Antonio Mercado
11. Autumn Prezzano
12. Arely Soria
13. Raegan Smith
14. Lilliana Tagg
15. Isabella Watz
16. Tania Wells

Mrs. Arent acknowledged our retirees. Each, year the Board of Education, administration, faculty and staff of the Pine Plains Central School District express our gratitude and appreciation to those employees reaching the milestone of retirement. As a tribute to their work and dedication to the district, books are purchased and donated to the district libraries in their honor.

The following is the list of this year's retirees along with the books being purchased in their honor:

1. **Jane Stapf**, Special Education Teacher – To Kill A Mockingbird by, Harper Lee
2. **Amy McCauley**, School Nurse (R.N.). – The Giving Tree by, Shel Silverstein
3. **Kelli Millius**, School Monitor – Hot Dog, by, Doug Salati

Mrs. Arent presented the retirees a certificate acknowledging the years of service to each retiree.

Mrs. Arent acknowledged John Bopp, III, Student Board of Education Member's service and dedication to the Board of Education. He was the District's first Student Representative serving on the Board of Education. She wished him luck in his future endeavors on behalf of the Board of Education.

Mr. Kiernan arrived at 6:37 pm.

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Mr. Couse moved and Mrs. Fredericks seconded a motion to pause public session to have a brief celebration for the students and retirees.

**VOTE: Motion passed unanimously. (Motion #2022/23-153)**

Mr. Griffin moved and Mrs. Stapf seconded a motion to return to public session at 7:00 pm.

**VOTE: Motion passed unanimously. (Motion #2022/23-154)**

### PUBLIC HEARING

Dr. Timm presented the 2023-24 District Safety Plan and the 2023-24 Code of Conduct. He noted that Each Board of Education shall make the District-Wide School Safety Plan / Code of Conduct available for public comment at least thirty days prior to its adoption. Such documents may be adopted by the school board only after at least one public hearing that provides for the participation of school personnel, parents, students and any other interested parties. If anyone has any comments or questions please contact Mrs. Tomaine in the District Office or email at [j.tomaine@ppcsd.org](mailto:j.tomaine@ppcsd.org).

A remote plan and a bus accident protocol were added to the District Wide Safety Plan, the only other changes were title / position changes.

Dr. Timm closed the Public Hearing at 7:03 pm.

### EXECUTIVE SESSION

Mr. Couse moved and Mr. Kiernan seconded a motion to enter into executive session for the purpose of the employment history of a particular employee at 7:03 pm.

**VOTE: Motion passed unanimously. (Motion #2022/23-155)**

Mrs. Fredericks moved and Mrs. Stapf seconded a motion to return to public session at 7:17 pm.

**VOTE: Motion passed unanimously. (Motion #2022/23-156)**

Mr. Kiernan moved and Mrs. Fredericks seconded a motion to add two items to the agenda under New Business.

**VOTE: Motion passed unanimously. (Motion #2022/23-157)**

### RECOGNITION OF VISITORS WISHING TO SPEAK AND WRITTEN COMMUNICATIONS

None

### REPORT OF BOARD AND STANDING COMMITTEES

None

### SUPERINTENDENT'S REPORT

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1. Mr. Richard McKibben, Director of School Facilities, discussed the Energy Performance Plan and gave a presentation on the energy usage in each building.
2. Dr. Timm gave an update on the following items:
  1. Strategic Plan
  2. Pre-K Enrollment, current enrollment is 55 students. There may be a need of an additional paraprofessional per New York State Department of Education regulations for staff minimum requirement.

**STUDENT BOE REPRESENTATIVE REPORT**

Mr. John Bopp, III, Student Representative shared his last report:

1. Shared that the National Honor Society gave a presentation to the 8<sup>th</sup> grade class on life as a high school student and ways to achieve.
2. Informed the Board that the results of the election for his Board seat was tabulated and Sarah Griffin will be replacing him.
3. He reminded the Board that graduation was being held this weekend.
4. John thanked the Board for the opportunity to serve on the Board and he was grateful for the support and experience.

Board comments / questions followed.

**CONSENT AGENDA**

Mr. Couse moved and Mrs. Fredericks seconded a motion to approve consent agenda items #2-27:

2. To approve the minutes from the regular meetings on June 7, 2023.
3. To approve the attached recommendations of the Committee on Special Education and authorize the funds to implement special education programs and services consistent with such recommendations noting that these are confidential.
4. To approve an overnight field trip: -Camp Oswegatchie, 7/23-7/28/23, Rhoades.
5. To accept as first reading the following policies based on the recommendation of the Policy Committee:
  - 0115 – Student Harassment and Bullying Prevention and Intervention
  - 4321.5 – Confidentiality and Access to Individualized Education Programs, Individualized Education Services Programs and Service Plans
  - 4765 – Online, Distance, and Remote Learning
  - 5151 – Homeless Children (w/ Reg.)
  - 5710 – School Safety and Educational Climate (SSEC) Reporting
  - 6700 – Purchasing (w/ Reg.)

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8130 – School Safety Plans and Teams

8131 – Pandemic Planning

6. to accept as first reading and adoption of the following policy based on the recommendation of the Policy Committee:

#1900E: Pine Plains Central School District School-Parent Compact

7. to purchase new social studies textbooks per the memorandum from Gian Starr, Director of Curriculum and Instruction

8. to approve the following resolution:

BE IT RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools to execute a Memorandum of Understanding between the District and Dutchess Community College concerning a concurrent enrollment program effective September 1, 2023 through June 30, 2024, as presented to the Board at this meeting.

9. to declare 483 books as obsolete per the memorandum from Kristen Fischetti, Cold Spring Principal.

10. to declare the attached list of school buses as surplus per the memorandum from Laura Rafferty, Business Official.

11. to approve the attached Agreement between The Devereux Foundation and the district to provide educational services for one particular student for the 2023-24 school year with an estimated cost of \$75,397 and for the Summer 20223 with an estimated cost of \$11,100.

12. to approve the attached agreement between the District and Restore Occupational & Physical Therapy, SLP & Nutrition, PLLC for the 2023-24 school year at an estimated cost of \$100 per scheduled treatment, per the memorandum from Janine Babcock, Director of Pupil Personnel Services.

13. to approve a contract between the District and Sara Ward for the purpose of providing executive function training for professional development on March 8, 2024 at an estimated cost of \$7,000.

14. to approve the attached agreement between the District and LearnWell for the purpose of providing homebound instruction at an estimated cost of \$60.00/hour for virtual teaching services.

15. to approve a contract between the District and Dutchess County to provide Preschool Special Education Services pursuant to 4410 Education Law.

16. to approve the attached Agreement between Amy Foley-Maeder, OT and the district to provide occupational therapy for the 2023-24 school year with an estimated cost of \$100,000.

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17. to approve the attached Agreement between Melissa Atkinson, Physical Therapist for the 2023-24 school year, at an approximate cost of \$97,200 for the year to provide PT services to district students.

18. to create a non-instructional position, effective July 1, 2023:

1.0 - Office Assistant - Dispatcher, Competitive

19. to approve the non-represented employees' salary schedule and agreement for the 2023-2024 school year, as recommended by the Compensation Committee:

<b>First</b>	<b>Last</b>	<b>Position</b>	<b>2023-24 Salary</b>
Patricia	Audenino	Secretary to the Superintendent	\$ 66,251.04
Mary	Fetzko	Account Clerk	\$ 55,914.36
Richard	Harlin	Microcomputer System Director	\$ 113,528.04
Maria	Hutman	District Treasurer	\$ 59,160.00
Frank	Karalak	Microcomputer Network Specialist	\$ 63,770.40
Jed	Nye	Microcomputer Network Specialist	\$ 91,332.84
Laura	Rafferty	Business Manager I (Business Official)	\$ 127,500.00
Julia	Tomaine	Personnel Administrator	\$ 86,700.00
Aileen	Waltke	Payroll Clerk	\$ 51,151.98
Linda	Bergmann	Typist	\$ 51,767.04

20. to accept, with regret and appreciation, the resignation of Jane Stapf from the position of Special Education Teacher, effective at the close of business on June 30, 2023.

21. to accept, with regret and appreciation, the resignation of Amy McCauley from the position of Registered Nurse, effective at the close of business on September 30, 2023.

22. to appoint Kasey Van Kleeck as a long-term substitute (for Megan Harder) to the position of special education teacher, to commence on or about September 5, 2023 and for a period ending on June 30, 2024, to serve at the pleasure of the Board, at an annual salary of \$70,465 (Step 3, Column F per the PPF 2022-23 Salary Schedule)\*, prorated for the period of service and pending completion of all requirements.

23. to appoint the following individual(s) as a substitute for the 2022-23 school year at the approved rates: -Torilyn Brill, Bus Driver

24. to change the employment status of Kelly Roger from probationary to permanent effective July 10, 2023 after successfully completing the 26 week probationary period.

25. to approve the following individuals for 2023 Summer School rates per the Summer School Proposal:

-Nicole Molinari - Elementary Summer School Teacher –Special Education

-Kerri Seidel – Elementary Summer School Teacher

-Kelly Nielson – Teacher Assistant

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- Jennifer McCord – Teacher Assistant – Special Education
- Christa Brenner – Teacher Assistant – Special Education
- Cheryl Zubradt– Teacher Aide – Special Education
- Haley McCord– Teacher Aide – Special Education
- Jennifer Funk – Receptionist/Nurse
- Amy Duncan – Social Worker
- Kasey VanKleeck – Elementary Summer School Teacher – Special Education
- Jennifer Brocco– Elementary Summer School Teacher
- Kaitlin Deigan – Elementary Summer School Teacher

26. to appoint the following individuals to the position of temporary summer custodial / maintenance workers effective June 26, 2023:

- Jeanne Stroly
- Pam Tompkins
- Christy Hall
- Andrew Anderson
- Justin Miller (part-time)
- Janyls Lopez (part-time)
- Catlin Dillinger (part-time)

27. to appoint the following individuals for the 2023 Summer Transportation Program:

Drivers:

- Chance Ireland
- Sonny Marks
- Tanya Mayhew
- Denise Milano
- Sara Nannetti

Monitors:

- Diana Forte
- Madeline Hardy
- Mary Ann Meglio
- Janice Weise

**VOTE: Motion passed unanimously. (Motion #2022/23-158)**

**NEW BUSINESS**

Mrs. Fredericks moved and Mrs. Stapf seconded a motion to approve the attached agreement between the district and the Pine Plains Recreation Department.

**VOTE: Motion passed unanimously. (Motion #2022/23-159)**

Mr. Couse moved and Mrs. Fredericks seconded a motion to approve an unpaid leave of absence for #9999 for the 2023-24 school year.

**VOTE: Motion failed unanimously. (Motion #2022/23-160)**

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**RECOGNITION OF VISITORS WISHING TO SPEAK AND WRITTEN COMMUNICATIONS**

None

**EXECUTIVE SESSION**

Mrs. Fredericks moved and Mr. Griffin seconded a motion to enter into executive session for the purpose of collective negotiations pursuant to Civil Service Law Article 14 and the employment history of a particular employee at 8:15 pm.

**VOTE: Motion passed unanimously. (Motion #2022/23-161)**

Mrs. Fredericks moved and Mr. Kiernan seconded a motion to return to public session at 8:15 pm.

**VOTE: Motion passed unanimously. (Motion #2022/23-162)**

**BOARD OF EDUCATION COMMENTS**

Mr. Griffin commented about the billing practice of the Town of Pine Plains Recreation Department in regards to the camps being held on PPCSD property. He feels that any student of the district should be charged the same as a Pine Plains resident, in this case not at all.

Mrs. Arent discussed the MHSSC awards and asked the BOE to review the paperwork.

Mr. Couse asked if any one knew how much the senior class was awarded through scholarships. Mrs. Arent said the amount was about around \$150,000.

Mrs. Arent reminded the Board that the next Board of Education meeting would be on July 12, 2023 at 6:30 pm.

**EXECUTIVE SESSION**

Mrs. Fredericks moved and Mr. Griffin seconded a motion to enter into executive session for the purpose of collective negotiations pursuant to Civil Service Law Article 14 and the employment history of a particular employee at 8:20 pm.

**VOTE: Motion passed unanimously. (Motion #2022/23-163)**

Mrs. Fredericks moved and Mr. Kiernan seconded a motion to return to public session at 9:01 pm.

**VOTE: Motion passed unanimously. (Motion #2022/23-164)**

**ADJOURN**



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Mr. Couse moved and Mr. Kiernan seconded a motion to adjourn at 9:02 pm.

**VOTE: Motion passed unanimously. (Motion #2022/23-165)**

Respectfully submitted,

Julia W. Tomaine, District Clerk