

CALL TO ORDER	At 7:31 p.m., the July 17, 2023, meeting of the Susquehanna Township Board of School Directors was called to order by President John F. Dietrich.
SCHOOL BOARD MEMBERS PRESENT	Mr. Majid Ali, Mr. Jesse Rawls, Sr., Ms. Julieann Newill, Dr. Michael Cohen, Keita Kalonji Johnson, Esq., Rebecca McCullough, Esq., Mr. John F. Dietrich
SCHOOL BOARD MEMBERS PRESENT VIA MICROSOFT TEAMS	Mr. Scott Campbell
ABSENT	Mr. Terry Heller
DISTRICT OFFICE PRESENT	Mr. Oslwen Anderson, Jr., Mr. Mark Holman, Dr. Kristi Prime, Mrs. Carrie Martin Ms. Ann-Marie Rathmell, Mr. Justin Green, Mr. Jonathan Bishop
ABSENT	Dr. Tamara Willis
SOLICITOR	Appel, Yost & Zee LLP
EXECUTIVE SESSION	The President announced that executive session was held immediately prior to the meeting for the purpose of real estate, personnel, and student matters.
INTRODUCTIONS/ GUEST PRESENTATIONS	None
REPORTS/ ANNOUNCEMENTS	Superintendent Report: in Dr. Willis's absence, Mr. Holman shared with great sadness that Patty Frye, a teacher with the district, passed away on July 8, 2023. Mrs. Frye was a teacher with the district for 17 years. Mr. Anderson provided an update on the progress of the new concession stand construction. The job is 67% completed. II. APPROVAL OF AGENDA ITEMS FOR JULY 17, 2023
MOTION TO APPROVE	2.A. Moved by Mr. Rawls, seconded by Mr. Johnson to approve the meeting agenda for July 17, 2023. Motion passed 8-0, 0 abstentions, 1 absent 2.B. Board Member Comments None III. HEARING OF THE PUBLIC

None

IV. PRESENTATIONS AND DISCUSSIONS

PRESENTATION

4.A. Matt Anderson, Director of Sales for Bus Patrol presented “Making Communities Safer With AI-Powered Technology.” (attached to BoardDocs)

4.B. Jennifer Halfond, NC NCSN Med, Certified School Nurse gave a brief update on the revisions to the STSD Health and Safety Plan. (attached to BoardDocs)

V. MINUTES

MOTION TO APPROVE

5.A. Moved by Mr. Rawls, seconded by Dr. Cohen to approve Item 5.A. Motion passed 7-0, 1 abstention (Mr. Johnson), 1 absent (Mr. Heller)

5.A. Approve the Minutes of the June 20, 2023, Board Meeting.

VI. PROGRAM

DISCUSSION

Discuss the Student Success Manual (Code of Conduct), revised August 7, 2023.

VII. PERSONNEL

MOTION TO APPROVE

7.A.B.C.D.E.F. Moved by Mr. Rawls, seconded by Dr. Cohen, to approve Items 7.A.B.C.D.E.F.

Motion passed 8-0, 0 abstentions, 1 absent (Mr. Heller)

Mr. Rawls thanked Mr. Seilhamer for his years of service to the district.

7.A.1. Approve the retirement of Barry Seilhamer as Director of Maintenance and Operations at the Susquehanna Township School District, effective December 29, 2023. Mr. Seilhamer has been with the District since 1996.

7.A.2. . Approve the retirement of Rosemary Morris as Part-Time Food Service Worker at the Thomas W. Holtzman, Jr. Elementary School, effective June 8, 2023. Ms. Morris has been with the District since 2011.

7.B.1. Approve the resignation of Shawn Hoerner as Night Custodian at the Sara Lindemuth/Anna Carter Primary School, effective June 15, 2023.

7.B.2. Approve the resignation of Caroline Daly as 3-5 Elementary School Teacher at the Thomas W. Holtzman, Jr. Elementary School, effective August 7, 2023.

7.B.3. Approve the resignation of Carissa Van Dyck as Elementary School Teacher at the Sara Lindemuth/Anna Carter Primary School, effective July 3, 2023.

7.B.4. Approve the resignation of Laura O'Neill as Science Teacher at the Susquehanna Township Middle School, effective July 5, 2023.

7.C.1. A Approve the transfer of Monicah Leah as LRN at the Susquehanna Township High School to CSN at the Susquehanna Township Middle School at a salary of \$55,809.00, effective August 16, 2023. Ms. Leah will be filling a new position.

7.D.1. Approve Braydon Cockley as English Teacher at the Susquehanna Township High School at a salary of \$52,766.00, effective August 16, 2023. Mr. Cockley will be replacing Adam Paradise.

7.D.2. Approve De'ja Speaks as Elementary Teacher at the Sara Lindemuth/Anna Carter Primary School at a salary of \$52,766.00, effective August 16, 2023. Ms. Speaks will be filling a new position.

7.D.3. Approve Erin Wright as ELA Teacher at the Susquehanna Township Middle School at a salary of \$55,965.00, effective August 16, 2023. Ms. Wright will be filling the vacancy created by Jolene Connelly's transfer.

7.D.4. Approve Erica Dickerson as Health and Physical Education Teacher at the Susquehanna Township High School at a salary of \$76,115.00, effective August 16, 2023. Ms. Dickerson will be replacing Emily Wagner.

7.D.5. Approve Hillary Wolfe as Health and Physical Education Teacher at the Susquehanna Township Middle School at a salary of \$57,416.00, effective August 16, 2023. Ms. Wolfe will be replacing Aleisha Buchanan.

7.D.6. Approve Kathryn Linn as Elementary School Teacher at the Thomas W. Holtzman, Jr. Elementary School at a salary of \$52,766.00, effective August 16, 2023. Ms. Linn will be filling a new position.

7.D.7. Rescind Robert Urban as Science Teacher at the Susquehanna Township Middle School at a salary of \$68,365.00, effective August 16, 2023.

7.D.8. Approve Gretchen Helsel as Elementary School Teacher at the Thomas W. Holtzman, Jr. Elementary School at a salary of \$52,766.00, effective August 16, 2023. Ms. Helsel will be replacing Caroline Daly.

7.E. Approve Maria Gongora as Night Custodian at the Susquehanna Township High School at a rate of \$17.70 per hour, effective July 5, 2023. Ms. Gongora will be replacing Bobby Crum.

7.F. Approve the following 2022-2023 Substitute Summer School Teachers at the Susquehanna Township High School at a rate of \$38.00 per hour:

Amber Jackson
Sophia Garcia

VIII. FINANCES

MOTION TO APPROVE

8.A.B.C.D.E.F.G.H. Moved by Mr. Rawls, seconded by Mr. Johnson, to approve Items 8.A.B.C.D.E.F.G.H.

Motion passed 8-0, 0 abstentions, 1 absent (Mr. Heller)

8.A. Approve the payment of Activity Fund bills from the First National Bank Activity Fund Checking, as listed on the Computer Check Summary, totaling \$15,061.28.

8.B. Approve the payment of Capital Reserve PSDLAF Checking bills from the Capital Reserve PSDLAF Checking, as listed on the Computer Check Summary, totaling \$527,614.41.

8.C. Approve the payment of First National General Fund Checking bills from the First National General Fund Checking as listed on the Computer Check Summary, totaling \$3,513,213.26.

8.D. Approve the payment of First National General Fund Checking bills from the First National General Fund Checking, as listed on the Computer Check Summary, totaling \$1,552,069.31.

8.E. Approve the payment of Food Service bills from the Food Service Checking, as listed on the Computer Check Summary. totaling \$28,425.42.

8.F. Approve the General Fund Cash Balance of \$5,450,616.74.

8.G. Approve the following Personal Tax Refunds:

1. Taxpayer Name: Maureen Archibold
Bill #: 000685
Year: 2022
Refund Amount: \$274.40

Reason: Maureen Archibold is not a Susquehanna Township resident; paid the taxes in error.

2. Taxpayer Name: Christin Mitchell

Bill #: 012736

Year: 2021

Refund Amount: \$28.20

Reason: Christin Mitchell overpaid her 2021 taxes in error.

8.H. Approve the following 2023-2024 fiscal year Susquehanna Township School District depositories.

1. First National Bank
2. Pennsylvania School District Liquid Asset Fund (PSDLAF)
3. Pennsylvania Local Government Investment Fund (PLGIT)

IX. CONTRACTS

MOTION TO APPROVE

9.A. Moved by Mr. Rawls, seconded by Mr. Johnson to approve Item 9.A.
Motion passed 7-1(Mr. Campbell), 0 abstentions, 1 absent (Mr. Heller)

9.A. Approve the New Story Schools Extended School Year Agreements for student numbers 2022-23/033 and 2022-23/034 for the summer of 2023.

MOTION TO APPROVE

9.B. Moved by Mr. Rawls, seconded by Mr. Johnson to approve Item 9.B.
Motion passed 7-1(Mr. Campbell), 0 abstentions, 1 absent (Mr. Heller)

9.B. Retroactively approve the tuition agreement with New Story, New Cumberland location, to provide educational services to student #2022-23/035, for the 2022-2023 school year.

MOTION TO APPROVE

9.C. Moved by Mr. Rawls, seconded by Mr. Johnson to approve Item 9.C.
Motion passed 6-2 (Mr. Campbell, Miss McCullough), 0 abstentions, 1 absent (Mr. Heller)

9.C. Approve the Agreement with Zearn to provide an interactive math learning platform for the 2023-2024 school year.

MOTION TO APPROVE

9.D.E. Moved by Mr. Rawls, seconded by Dr. Cohen to approve Items 9.D.E.
Motion passed 7-1(Mr. Campbell), 0 abstentions, 1 absent (Mr. Heller)

9.D. Approve the attached Sage Technology Agreement in the amount of \$8,879.47 for the installation of the required telecommunications/intercom system associated with the six new modular classrooms to be erected at the Thomas W. Holtzman, Jr. Elementary School’s campus.

9.E. Approve the 2023-2024 fiscal year Central Susquehanna Intermediate Unit (CSIU) Financial Information System (FIS) business services agreement for the following school district support services functions:

23-24 FY FIS		
Application/Module Count	Software Application	Annual Cost
1	Fund Accounting	\$10,734.00
2	Payroll	\$13,287.20
3	HR/Personnel	\$6,986.20
4	Tax Billing - Standard	\$10,337.27
5	Tax Collection	\$12,213.90
Total Annual CSIU Application Cost		\$53,558.57

MOTION TO APPROVE

9.F. Moved by Mr. Rawls, seconded by Dr. Cohen to approve Item 9.F. Motion passed 7-1(Mr. Campbell), 0 abstentions, 1 absent (Mr. Heller)

9.F. Approve the agreement with Seesaw to provide a platform that supports virtual and in-person learning for students in grades K-5 for the 2023-2024 school year.

MOTION TO APPROVE

9.G.H. Moved by Mr. Rawls, seconded by Miss McCullough to approve Items 9.G.H Motion passed 6-2(Dr. Cohen, Mr. Ali), 0 abstentions, 1 absent (Mr. Heller)

9.G. Approve the Roscoe Warner Concession Stand Project Job Order Contracting (JOC) attached supplemental contract #-2021-JOCC-31 as outlined and in the amount of \$26,419.01. The contract is presented as a supplemental to the KPN eziQC program contract for which Lobar Associates Master Builders serves as the Central PA awardee. This supplemental contract is necessary to finance additional work associated with changing 8 building masonry columns to 13 required steel columns. This change is needed due to the specified masonry block not being available. The redesign was coordinated between Lobar & Associates and the district’s architecture, EI associates.

9.H. Approve the Roscoe Warner Concession Stand Project Job Order Contracting (JOC) attached supplemental contract #-2021-JOCC-31 as outlined and in the amount

of \$19,126.05. The contract is presented as a supplemental to the KPN eziQC program contract for which Lobar Associates Master Builders serves as the Central PA awardee. This supplemental contract is necessary to add 3 pole-mounted light fixtures and 4 building-mounted light fixtures. The new lighting will serve as a security measure regarding the safekeeping of the building and its content.

MOTION TO APPROVE

9.I. Moved by Dr. Cohen, seconded by Miss McCullough to approve Item 9.I. Motion passed 7-1(Mr. Campbell), 0 abstentions, 1 absent (Mr. Heller)

9.I. Approve the agreement with NWEA (Northwest Evaluation Association) to provide the MAP (Measures of Academic Progress) test to assess student need in order to provide individualized instruction.

MOTION TO APPROVE

9.J. Moved by Mr. Ali, seconded by Mr. Johnson to approve Item 9.J. Motion passed 7-1(Mr. Campbell), 0 abstentions, 1 absent (Mr. Heller)

9.J. Approve the contract with Ascend Career Services to provide candidate sourcing and direct placement recruiting services for the district.

DISCUSSION

9.K. Discuss the attached Bus Patrol student transportation services agreement.

DISCUSSION

9.L. Discuss the Agreement for CAIU to provide School-Age Education Services to Susquehanna Township learners for the 2023-2024 School Year.

DISCUSSION

9.M. Discuss the Dual Enrollment Agreement between Central Penn College and Susquehanna Township High School for dual enrollment of STHS students.

DISCUSSION

9.N. Discuss the 2-year agreement for Capital Area Online Learning Association (CAOLA) to provide the online learning platform for STSD for the 2023-2024 and 2024-2025 school years.

DISCUSSION

9.O. Discuss the Agreement for Capital Area Intermediate Unit to provide CAOLA Advisor Services for the 2023-2024 school year.

DISCUSSION

9.P. Discuss the attached supplemental alternative student transportation services agreement with the company EverDriven, LLC.

DISCUSSION

9.Q. Discuss the agreement with Central Penn Education Associates, Inc., to provide Psychoeducational Evaluations, Reevaluations and Evaluations in Spanish, as needed, for the 2023-2024 school year.

DISCUSSION **9.R.** Discuss tuition agreements with New Story, New Cumberland location, to provide educational services to student numbers 2023-24/002, 2023-24/003, 2023-24/004, 2023-24/005, 2023-24/006 and 2023-24/007 for the 2023-2024 school year.

DISCUSSION **9.S.** Discuss the agreement with Specialized Education of Pennsylvania, Inc. (Capital Academy) to provide Extended School Year Services for the summer of 2023.

X. POLICY

None

XI. OTHER

MOTION TO APPROVE **11.A.** Moved by Miss McCullough, seconded by Mr. Ali, to approve Item 11.A. Motion passed 8-0, 0 abstentions, 1 absent (Mr. Heller)

11.A. Approve the Professional Development Plan for the 2023-2024 school year.

MOTION TO APPROVE **11.B.** Moved by Miss McCullough, seconded by Mr. Ali, to approve Item 11.B. Motion passed 7-1 (Mr. Campbell), 0 abstentions, 1 absent

11.B. Approve Foreign Exchange Student #2023-24/008 for the 2023-2024 School Year, as discussed in executive session.

8:55 p.m. – the board recessed to executive session to discuss a real estate issue
9:12 p.m. – the board returned from executive session and the meeting resumed

MOTION TO APPROVE **11.C.** Moved by Mr. Ali, seconded Dr. Cohen, to approve Item 11.C.

ROLL CALL VOTE:

Aye: Mr. Ali, Dr. Cohen, Ms. Newill, Mr. Johnson,
 Mr. Dietrich

Nay: Mr. Campbell, Mr. Rawls

Abstain: Miss McCullough

Absent: Mr. Heller

Motion passed 5-2 (Mr. Campbell, Mr. Rawls), 1 abstention (Miss McCullough, 1 absent (Mr. Heller)

11.C. Approve the attached “Stipulation and Joint Motion for Agreed Upon Order,” Dauphin County Co. No. 2022-CV-7907-TX, regarding the tax assessment appeal filed by the property owner BCRA Realty, LLC-Tax Parcel No. 62-006-022. When applying the applicable school district millage rate to the proposed property assessed value, the appeal will result in the loss of school district real estate tax revenues in the

amount of approximately \$2,573 per year effective the 22-23 fiscal year forward (See Stipulation and Joint Motion for Agreed Upon Order).

DISCUSSION

11.D. Discuss the District's Updated Health and Safety Plan as attached.

XII. NEW BUSINESS

None

XIII. ADJOURNMENT

MOTION TO ADJOURN

Moved by Miss McCullough, seconded by Mr. Rawls, to adjourn the meeting.
Motion passed: 8-0, 0 abstentions, 1 absent (Mr. Heller)

Meeting adjourned at 9:14 p.m.



Julieann Newill
Board Secretary