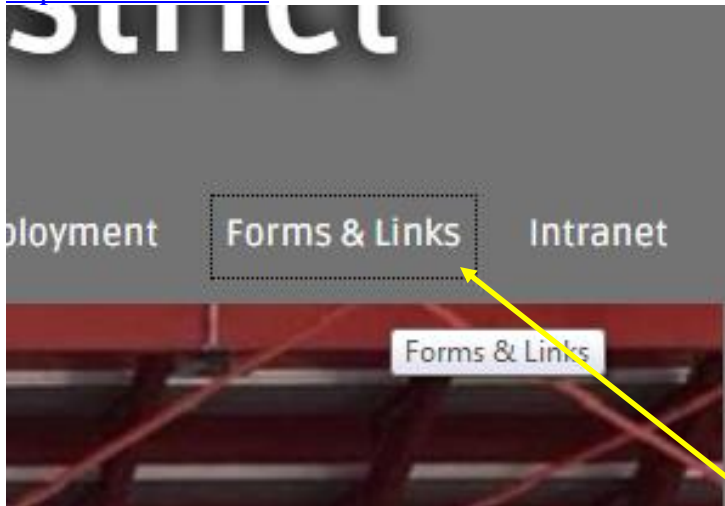


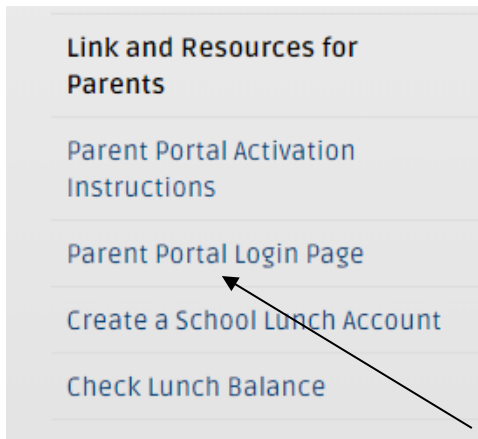
## Infinite Campus Parent Portal Account Activation

**NOTE: If you have already used your activation key to set up your account, you do not need to do this again.**

Launch an internet browser and go to Northern Local's home page at <http://nlsd.k12.oh.us>



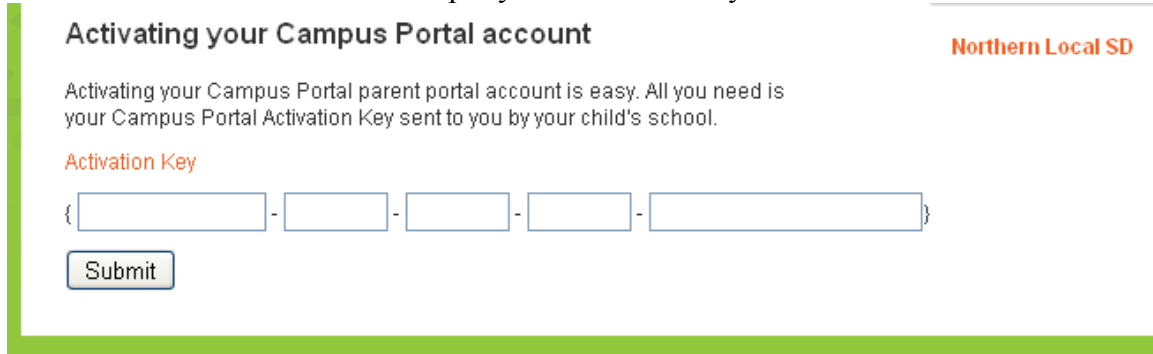
Click on FORMS & LINKS



Click on 'Parent Portal Login Page'.

A screenshot of the Parent Portal login page. It features a green border and contains the following elements: a 'Username' label above a text input field, a 'Password' label above another text input field, a 'Sign In >>' button, a link for 'Problems logging in?', and two lines of text: 'If you have been assigned a Campus Portal Activation Key, [click here](#)' and 'If you do not have an Activation Key, [click here](#)'. A yellow circle highlights the 'click here' link in the second line, with a black arrow pointing to it from the right.

Click on the “click here” link to input your activation key.



**Activating your Campus Portal account** Northern Local SD

Activating your Campus Portal parent portal account is easy. All you need is your Campus Portal Activation Key sent to you by your child's school.

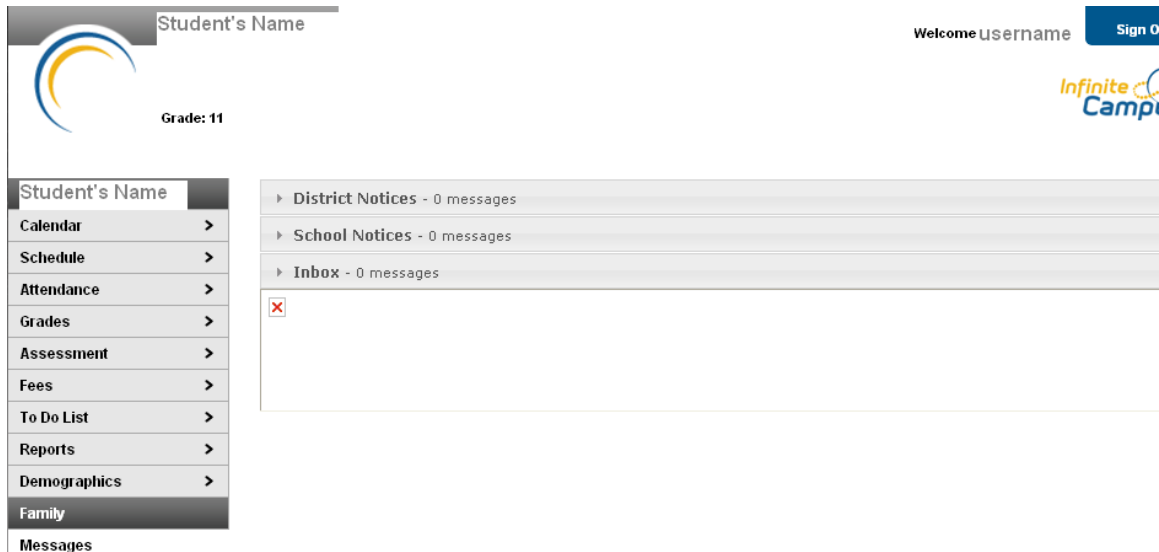
Activation Key

{ [ ] - [ ] - [ ] - [ ] - [ ] }

Submit

Enter your activation key (which is listed below) in the fields provided then click the Submit button. You will then create your username and password and be taken back to the login screen where you can log in.

Once you have logged in, your screen should resemble this one.



Student's Name Welcome Username Sign Out

Grade: 11 Infinite Campi

Student's Name

- Calendar >
- Schedule >
- Attendance >
- Grades >
- Assessment >
- Fees >
- To Do List >
- Reports >
- Demographics >
- Family

Messages

- District Notices - 0 messages
- School Notices - 0 messages
- Inbox - 0 messages

X

If you do not have the options on the left side, send an email to [parentportal@nlsd.k12.oh.us](mailto:parentportal@nlsd.k12.oh.us) with the message ‘missing left side options’. Please include the name(s) of your student(s) and your name in the message.

For any questions or problems, please send an email to [parentportal@nlsd.k12.oh.us](mailto:parentportal@nlsd.k12.oh.us)

Thank you for your patience with us as we begin this new program.

**Person's Name** **Activation Key**