

Public Concerns/Complaints about Administrative Methods, Leadership Qualities and/or Public Relations Activities

Parents/guardians or patrons shall be allowed to challenge the use of any administrative method or action but must express such objection through the following procedures:

1. The parent/guardian or patron with a concern is encouraged to meet with the appropriate administrator or director involved.
2. If not resolved with the administrator, the superintendent shall hold a conference with the complainant. A written record shall be made of this meeting. Copies shall be supplied to all parties involved.
3. After the initial contact of the complainant with the superintendent, the administrator involved in the challenge shall be invited to attend any subsequent meetings. Written minutes shall be taken of subsequent meetings. Copies shall be supplied to all parties involved.
4. If the complainant is dissatisfied with the results of the conference(s), the superintendent shall inform the complainant of the following procedures and provide him with a copy of these procedures and the "Citizen's Challenge or Objection to Administrators' Methods, Leadership Qualities or Public Relations" form to be acted upon by the Board of Education.
5. Within 10 working days of receiving the completed challenge form, the superintendent shall forward it to the Board of Education together with a written report of the conference(s) held with the complainant.
6. Copies of the report also shall be sent to the complainant and the administrator involved.
7. One copy of the report shall be kept in the school file.
8. The superintendent shall provide the Board of Education with a copy or copies or description of the methods, qualities or activities, and the superintendent shall be given the opportunity to render a professional opinion on the appropriateness of the methods, qualities and activities.
9. The complainant shall be given the opportunity to render an opinion on the appropriateness of the material utilizing supporting evidence.
10. Within 60 calendar days from receiving the completed and signed challenge form, a written recommendation of the Board of Education shall be forwarded to all parties in interest. (Any deviation due to extenuating circumstances shall require the approval of the Board of Education.)
11. If the same methods, qualities or activities are challenged at a future date, the superintendent and the Board members shall examine the previous decision in the light of additional points of view. If they find any significant difference in the new challenge, the Board again may review the methods, qualities or activities. Otherwise, the original decision shall stand and a copy of the final written decision of the Board shall be sent to the complainant with an explanation that the methods, qualities or activities have been evaluated previously. If the complainant believes his challenge is different from the previous one or that significant new evidence exists, he may appeal the decision to the superintendent or Board of Education.
12. Any party may be represented by counsel at any step of this procedure.

Nothing herein shall be deemed to modify or repeal any other policy or regulation of the school district relative to rights and expression on the part of the professional staff or students.

Adopted June 26, 1992