



Highland School District School Volunteers

- A school volunteer is defined as a non-paid person who works on an occasional or regular basis at school sites or other educational facilities. Volunteers may include parents, senior citizens, students and other members of the community. In order to protect our students, volunteers must complete the application packet.
- A school visitor is defined as a person who wishes to observe a class or special activity and will not be directly involved with the students. Visitors shall be required to report to the main office and obtain a “visitors” name badge upon arrival at school. Visits for any purpose require permission in advance from the building principal in order to allow teachers the opportunity to arrange their schedules.

Information and Instruction (volunteers)

1. Volunteers are asked to support the District’s instructional programs and extracurricular activities.
2. The need for volunteer services will be determined by the principal in cooperation with the faculty. The principal makes the final decision concerning selection, placement and replacement.

Information and Instruction (visitors)

1. Visitors report to the school office to check-in.
2. Visitors are expected to comply with all rules and regulations set forth by the district.
3. If visitation permission is denied or discontinued, the visitor will be given an explanation of the reasons and escorted to the door for their departure. If the visitor refuses to leave, legal authorities will be notified.

Volunteer Application

Name _____ Date _____

Address _____

List states and counties of residence for the past three years _____

Phone _____ Emergency Phone _____

*Social Security Number _____ *Birth Date _____

* required for background screening

Preferred types of volunteer work:

Office Work _____ Custodial/Maintenance _____

Cafeteria _____ Classroom _____

Tutor _____ Music _____

Other _____

School Site (if you have a preference)

Volunteer hours needed/wanted _____

Will you need a signed time sheet? Yes _____ No _____

By signing this form I consent to having a background screening completed as a condition of volunteering in the Weld RE9 School District.

Volunteer Signature _____ Date _____