

## WESTMINSTER SCHOOL DISTRICT BOARD OF TRUSTEES

May 11, 2023

Regular Meeting  
7:00 p.m.

A Regular Meeting of the Westminster School District Board of Trustees was held in the District Office Administration Building in the Mendez Board Room at 14121 Cedarwood Street, Westminster, California, on the date and at the time set forth above.

**PUBLIC SESSION**

Public Session

**1.0 CALL TO ORDER**

Call to Order

**TRUSTEES PRESENT:** David Johnson, President  
Frances Nguyen, Vice President  
Jeremy Khalaf, Clerk  
Tina Gustin-Gurney, Trustee  
Khanh Nguyen, Trustee (Left at 9:00 pm)

**ADMINISTRATORS PRESENT:** District Office:  
Dr. Gunn Marie Hansen, Superintendent;  
Manuel Cardoso, Assistant Superintendent, Business Services;  
Dr. Richard J. Noblett, Assistant Superintendent, Educational Svcs.;

Board President David Johnson presiding, called the meeting to order at 6:05 p.m. Any person wishing to address the Board on Closed Session agenda items did so at this time. There were no requests to address the Board. Adjourned to Closed Session at 6:05 pm.

**2.0 CLOSED SESSION**

Closed Session

- 2.1 **Public Employee Appointment/Discipline/Dismissal/Release**  
- Government Code §54957
- 2.2 **Conference with Labor Negotiator**  
- Government Code §54957.6 & §3549.1
- 2.3 **Pending Litigation**  
- Government Code §54956.9

**3.0 CALL TO ORDER AND PLEDGE OF ALLEGIANCE**Call to Order  
and Pledge  
of Allegiance

Board President David Johnson reconvened the meeting in Public Session at 7:11 p.m. and called on Schroeder Elementary students Dixie Carlton and Joseph Nguyen to lead the *Pledge of Allegiance*.

3.1 **Report of action taken in Closed Session**

Board President David Johnson reported that with a 5-0 vote, the Board took action to hire Rich Montgomery for the position of Assistant Superintendent of Human Resources.

Action was  
taken in  
Closed Session  
to hire Asst.  
Supt. of HR**4.0 ORAL PRESENTATIONS**4.1 **Introduction of the New School Resource Officer**Oral  
Presentations

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Assistant Superintendent Manuel Cardoso and WPD Chief Darin Lenyi introduced Officer Engleberto (Beto) Delgado as WSD’s new School Resource Officer.

Introduction of new SRO

**4.2 Student Showcase – Schroeder California Distinguished Schools**

Principal Dr. Shannon Villanueva celebrated Schroeder’s California Distinguished Schools award. She enthusiastically stated that this was Schroeder’s third time receiving this outstanding award. Juliana Nguyen and Jennilyn Vu shared their reflections on what Schroeder Academy means to them.

Student Showcase – Schroeder Elementary

**4.3 Teacher of the Year Recognition**

Yen Ta	Anderson	Kristina Elliott	Schmitt
Tracy Cardenas	Clegg	Darla Kitchen	Schroeder
Huong Dang	DeMille	Richard Berkovitz	Sequoia
Dana Thomas	Eastwood	Michelle Affinito	Webber
Huong “Amy” Nguyen	Finley	Michelle Shook	Willmore
Nicole Santos	Fryberger	Stephanie Egan	Johnson
Kaisa Johnson	Hayden	Tina Dandridge	Stacey
Amy Murray	Meairs	Viviana Ramirez	Warner

Teacher of the Year Recognition

**4.4 Educational Services Update**

Assistant Superintendent of Educational Services, Dr. Richard Noblett, Nicole Baitx-Kennedy, and Michelle Watkins presented a brief assessment data overview and updates.

Educational Services Update

**4.5 Public comments**

The following people addressed the board about specialty schools, combo classes, and congratulated the teachers of the year: Christine Hernandez and Chris Rhodes.

Public Comments

**5.0 CONSENT AGENDA**

The following items comprise the Consent Agenda, and unless an item is pulled for some reason, the Consent Agenda is routinely approved by one motion:

5.1, 5.2, 5.3, 5.4, 5.5, 5.6, 5.7, 5.8, 5.9, 5.10, 5.11

**TRUSTEE TINA GUSTIN-GURNEY MOVED, SECONDED BY TRUSTEE KHANH NGUYEN, TO APPROVE THE CONSENT AGENDA, AND ORDERED FURTHER THAT THE AGENDA AND ALL BACKUP MATERIAL PERTAINING THERETO BE INCORPORATED HEREIN BY REFERENCE AS THOUGH SET FORTH AT LENGTH. MOTION UNANIMOUSLY CARRIED 5-0. (TINA GUSTIN-GURNEY, DAVID JOHNSON, JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN).**

Consent Agenda Approved

**6.0 EDUCATIONAL SERVICES**

6.1 Adopt Resolution #22-23-37 recognizing May as Mental Health Awareness Month.

**TRUSTEE JEREMY KHALAF MOVED, SECONDED BY TRUSTEE TINA GUSTIN-GURNEY, TO ADOPT EMPLOYEE RESOLUTION #22-23-37, RECOGNIZING MAY AS MENTAL HEALTH AWARENESS MONTH. MOTION UNANIMOUSLY CARRIED 5-0. (TINA GUSTIN-GURNEY, DAVID JOHNSON, JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN).**

Resolution #22-23-37 Mental Health Awareness Month Approved

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## 7.0 BUSINESS SERVICES

- 7.1 Approve amendment to the contract with PCN3, Inc., for Anderson and DeMille Elementary Schools' HVAC Modernization and Interim Housing – Bid #22/23-01.

**TRUSTEE KHANH NGUYEN MOVED, SECONDED BY TRUSTEE FRANCES NGUYEN, TO APPROVE AMENDMENT TO THE CONTRACT WITH PCN3, INC., FOR ANDERSON AND DEMILLE ELEMENTARY SCHOOLS' HVAC MODERNIZATION AND INTERIM HOUSING – BID #22/23-01. MOTION UNANIMOUSLY CARRIED 5-0. (TINA GUSTIN-GURNEY, DAVID JOHNSON, JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN).**

Amendment to Contract w/PCN3 Inc. Approved

## 8.0 HUMAN RESOURCES

*Board President Johnson requested to move agenda items 8.3 and 8.4 before 8.1. Hearing no disagreements, items were moved.*

- 8.3 Oral report of proposed salary and benefits of Assistant Superintendent of Human Resources.

An oral report was given on the proposed salary and benefits of the Assistant Superintendent of Human Resources.

Oral report of proposed salary and benefits of Asst. Supt. of HR

- 8.4 Consider and approve the employment contract for the Assistant Superintendent of Human Resources of Westminster School District.

**TRUSTEE KHANH NGUYEN MOVED, SECONDED BY TRUSTEE FRANCES NGUYEN, TO CONSIDER AND APPROVE THE EMPLOYMENT CONTRACT FOR THE ASSISTANT SUPERINTENDENT OF HUMAN RESOURCES OF WESTMINSTER SCHOOL DISTRICT. MOTION UNANIMOUSLY CARRIED 5-0. (TINA GUSTIN-GURNEY, DAVID JOHNSON, JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN).**

Employment contract for Asst. Supt. of HR Approved

*Trustee Khanh Nguyen left at 9:00 pm.*

- 8.1 Approve to receive the Westminster School District's Initial proposal to reopen Interest Based Bargaining for the July 1, 2021-June 30, 2024, Collective Bargaining Agreement for the Certificated Unit.

**TRUSTEE TINA GUSTIN-GURNEY MOVED, SECONDED BY TRUSTEE JEREMY KHALAF, TO RECEIVE THE WESTMINSTER SCHOOL DISTRICT'S INITIAL PROPOSAL TO REOPEN INTEREST-BASED BARGAINING FOR THE JULY 1, 2021-JUNE 30, 2024, COLLECTIVE BARGAINING AGREEMENT FOR THE CERTIFICATED UNIT. MOTION CARRIED 4-0. (TINA GUSTIN-GURNEY, DAVID JOHNSON, JEREMY KHALAF, FRANCES NGUYEN; ABSENT - KHANH NGUYEN).**

WSD's initial proposal to reopen IBB Approved

- 8.2 Approve to receive the Westminster Teachers Association's Initial proposal to reopen Interest Based Bargaining for the July 1, 2021-June 30, 2024, Collective Bargaining Agreement for the Certificated Unit.

**TRUSTEE JEREMY KHALAF MOVED, SECONDED BY TRUSTEE FRANCES NGUYEN, TO APPROVE TO RECEIVE THE WESTMINSTER TEACHERS ASSOCIATION'S INITIAL PROPOSAL TO REOPEN INTEREST-BASED BARGAINING FOR THE JULY 1, 2021-JUNE 30, 2024, COLLECTIVE**

WTA's initial proposal to reopen IBB Approved

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**BARGAINING AGREEMENT FOR THE CERTIFICATED UNIT. MOTION CARRIED 4-0. (TINA GUSTIN-GURNEY, DAVID JOHNSON, JEREMY KHALAF, FRANCES NGUYEN; ABSENT - KHANH NGUYEN).**

8.5 Approve the contract amendment for the Assistant Superintendent of Business Services and the Assistant Superintendent of Educational Services.

Contract amendment for Asst. Supts. of Bus. Svcs. and Ed. Svcs.  
Approved

**TRUSTEE TINA GUSTIN-GURNEY MOVED, SECONDED BY TRUSTEE FRANCES NGUYEN, TO APPROVE THE CONTRACT AMENDMENT FOR THE ASSISTANT SUPERINTENDENT OF BUSINESS SERVICES AND THE ASSISTANT SUPERINTENDENT OF EDUCATIONAL SERVICES. MOTION CARRIED 4-0. (TINA GUSTIN-GURNEY, DAVID JOHNSON, JEREMY KHALAF, FRANCES NGUYEN; ABSENT - KHANH NGUYEN).**

**9.0 BOARD OF EDUCATION | SUPERINTENDENT**

9.1 Adopt Resolution #22-23-38 Asian American | Pacific Islanders Heritage Month.

**TRUSTEE TINA GUSTIN-GURNEY MOVED, SECONDED BY TRUSTEE FRANCES NGUYEN, TO ADOPT RESOLUTION #22-23-38 ASIAN AMERICAN | PACIFIC ISLANDERS HERITAGE MONTH. MOTION CARRIED 4-0. (TINA GUSTIN-GURNEY, DAVID JOHNSON, JEREMY KHALAF, FRANCES NGUYEN; ABSENT - KHANH NGUYEN).**

Resolution #22-23-38 Asian American | Pacific Islanders Heritage Month Adopted

9.2 Adopt Resolution #22-23-39 School Communicators Day, May 12, 2023.

**TRUSTEE JEREMY KHALAF MOVED, SECONDED BY TRUSTEE FRANCES NGUYEN, TO ADOPT RESOLUTION #22-23-39 SCHOOL COMMUNICATORS DAY, MAY 12, 2023. MOTION CARRIED 4-0. (TINA GUSTIN-GURNEY, DAVID JOHNSON, JEREMY KHALAF, FRANCES NGUYEN; ABSENT - KHANH NGUYEN).**

Resolution #22-23-39 School Communicator's Day Adopted

9.3 Approve District membership in Associations/Organizations and Conference Attendance.

**TRUSTEE TINA GUSTIN-GURNEY MOVED, SECONDED BY TRUSTEE JEREMY KHALAF, APPROVE DISTRICT MEMBERSHIP IN ASSOCIATIONS/ ORGANIZATIONS AND CONFERENCE ATTENDANCE. MOTION CARRIED 4-0. (TINA GUSTIN-GURNEY, DAVID JOHNSON, JEREMY KHALAF, FRANCES NGUYEN; ABSENT - KHANH NGUYEN).**

District Membership in Associations/ Organizations Approved

**10.0 OPEN ITEMS**

10.1 Schedule of Regular Board Meetings.

The **schedule of regular Board Meetings** was presented as information.

Calendar Reviewed

**11.0 REPORTS/COMMENTS**

11.1 **Staff Comments**

Superintendent – Dr. Gunn Marie Hansen showed a brief video about the WSD Boutique at Meairs Elementary that was featured on Channel 4 News.

Staff Comments

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**11.2 Board Member Comments/New Business**

Trustee Tina Gustin-Gurney welcomed SRO Engleberto Delgado. Congratulated Schroeder on their Distinguished School Award and the Teachers of the Year. She talked about Anderson's Special Olympics and Meairs Angels baseball day. Trustee Gurney thanked Mariela Bridgewaters for her dedication to the families in the district.

Board Member  
Comments

Trustee Jeremy Khalaf welcomed SRO Delgado. He thanked Ms. Bridgewaters for all she has done within the community.

Trustee Frances Nguyen congratulated Schroeder Academy. She congratulated the Teachers of the Year. Trustee Nguyen thanked Mariela Bridgewaters. She talked about the events she attended.

Board President David Johnson brought up the subject of new business about the rebranding of DeMille Elementary. Thanked Dr. Chuck Lewis for his time working as the interim Asst. Supt. of HR. Board President Johnson congratulated DeMille and Willmore for their success in earning the CAFE Award.

**11.0 CLOSED SESSION**

There was no need for an additional Closed Session.

Closed Session

**12.0 ADJOURNMENT**

Board President David Johnson adjourned the meeting at 9:47 pm.

Adjournment

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Jeremy Khalaf, Clerk  
Board of Trustees  
Westminster School District

Recorder: Yolanda Galvas