

WESTMINSTER SCHOOL DISTRICT BOARD OF TRUSTEES

February 9, 2023

Regular Meeting
6:00 p.m.

A Regular Meeting of the Westminster School District Board of Trustees was held in the District Office Administration Building in the Mendez Board Room at 14121 Cedarwood Street, Westminster, California on the date and at the time set forth above.

PUBLIC SESSION

Public Session

1.0 CALL TO ORDER

Call to Order

TRUSTEES PRESENT: David Johnson, President
Frances Nguyen, Vice President
Jeremy Khalaf, Clerk
Khanh Nguyen, Trustee

TRUSTEES ABSENT: Tina Gustin-Gurney, Trustee

ADMINISTRATORS PRESENT: District Office:
Dr. Charles Hinman, Interim Superintendent;
Manuel Cardoso, Assistant Superintendent, Business Services;
Dr. Richard J. Noblett, Assistant Superintendent, Educational Svcs.;
Dr. Victor Torres, Assistant Superintendent, Human Resources

Board President David Johnson presiding called the meeting to order at 6:38 p.m. Any person wishing to address the Board on Closed Session agenda items did so at this time. There were no requests to address the Board. Adjourned to Closed Session at 6:38 pm.

2.0 CLOSED SESSION

Closed Session

2.1 Public Employee Appointment/Discipline/Dismissal/Release
- Government Code §54957

2.2 Conference with Labor Negotiator
- Government Code §54957.6 & §3549.1

2.3 Pending Litigation
- Government Code §54956.9

3.0 CALL TO ORDER AND PLEDGE OF ALLEGIANCECall to Order
and Pledge
of Allegiance

Board President David Johnson reconvened the meeting in Public Session at 7:11 p.m. and called on Citizen's Oversight Committee member Mr. Don Anderson to lead the *Pledge of Allegiance*.

3.1 Report of action taken in Closed SessionNo action taken
in Closed
Session

Board President David Johnson reported no action was taken.

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4.0 ORAL PRESENTATIONS

- 4.1 Westminster Police Department Partnership Recognition** Oral Presentations
- Interim Superintendent Dr. Charles Hinman recognized the Westminster Police Department. Recognition of WPD
- 4.2 Student Showcase – Clegg’s Project Lead the Way** Student Showcase
- Clegg student Logan S. talked about how Project Lead the Way has helped him and his class. A short video was shared with the Board and audience.
- 4.3 District Spelling Bee Winners Award Presentation** Spelling Bee Winners
- Executive Director of Teaching and Learning – Dina Hernandez, recognized the Spelling Bee winners by inviting them to the front of the room to receive their award.
- 4th and 5th Grade Spelling Bee Winners*
- | | | |
|-----------------------|-----------------|---------------------|
| 1 st place | Chance Bartling | DeMille Elementary |
| 2 nd place | Taylor Son | Hayden Elementary |
| 3 rd place | Hannah Doan | Eastwood Elementary |
- 6th, 7th, and 8th Grade Spelling Bee Winners*
- | | | |
|-----------------------|----------------|-----------------------|
| 1 st place | Katelyn Nguyen | Schroeder Elementary |
| 2 nd place | Antony Le | Johnson Middle School |
| 3 rd place | Tyson Trinh | Stacey Middle School |
- 4.4 WSD Tet Celebration Recognition** Recognition of parents from the VDLI Program
- Michelle Watkins recognized the eleven parents from DeMille for their contributions to the VDLI program.
- 4.5 LCAP Midyear Data Review** LCAP Midyear Data Review
- Dr. Moises Merlos provided an LCAP Midyear Data Review to the Board.
- 4.6 Personnel Commission Annual Report/Human Resources Report** Personnel Commission Annual Report
- Sylvia Niknami gave an update on the processes HR goes through with recruitment. Dr. Victor Torres presented information on the gap analysis.
- 4.7 Public comments** Public Comments
- The following people addressed the board regarding salary study, starting wages for classified employees, para educator pay, the challenges they face on a daily basis and the pay discrepancy between para educators, nutrition workers’ pay, and the District’s support of the VDLI program: Matt Acocello, Truc Bui, Patricia Arnold, Christina, Karen Urbano, Benita Pippert, Alicia Beaver, Margaret Osborne, Jennifer Bobb, Fe Tran, Quoi Ta

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5.0 CONSENT AGENDA

The following items comprise the Consent Agenda, and unless an item is pulled for some reason, the Consent Agenda is routinely approved by one motion:

5.1, 5.2, 5.3, 5.4, 5.5, 5.6, 5.7

TRUSTEE JEREMY KHALAF MOVED, SECONDED BY TRUSTEE KHANH NGUYEN, TO APPROVE THE CONSENT AGENDA, AND ORDERED FURTHER THAT THE AGENDA AND ALL BACKUP MATERIAL PERTAINING THERETO BE INCORPORATED HEREIN BY REFERENCE AS THOUGH SET FORTH AT LENGTH. MOTION CARRIED 4-0. (DAVID JOHNSON, JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN; ABSENT - TINA GUSTIN-GURNEY).

Consent
Agenda
Approved

6.0 BUSINESS SERVICES

- 6.1** Adopt Resolution #22-23-24 Authorizing the Issuance and Sale of General Obligation Bonds, election of 2016, Series E, in the Aggregate principal amount of not to exceed \$14,000,000, and approving related documents and actions.

TRUSTEE JEREMY KHALAF MOVED, SECONDED BY TRUSTEE KHANH NGUYEN, TO APPROVE THE REPORT OF PUBLIC DISCLOSURE OF THE TENTATIVE AGREEMENT WITH THE WESTMINSTER TEACHERS ASSOCIATION (WTA) AND NON-REPRESENTED MANAGEMENT / CONFIDENTIAL EMPLOYEES. MOTION CARRIED 4-0. (DAVID JOHNSON, JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN; ABSENT - TINA GUSTIN-GURNEY).

Resolution
#22-23-24
Adopted

- 6.2** Approve the Amendment to the contract with PCN3 Inc., for Anderson and DeMille Elementary School HVAC Modernization and Interim Housing – Bid #22/23-01.

TRUSTEE JEREMY KHALAF MOVED, SECONDED BY TRUSTEE KHANH NGUYEN, TO APPROVE THE AMENDMENT TO THE CONTRACT WITH PCN3 INC., FOR ANDERSON AND DEMILLE ELEMENTARY SCHOOL HVAC MODERNIZATION AND INTERIM HOUSING – BID #22/23-01. MOTION CARRIED 4-0. (DAVID JOHNSON, JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN; ABSENT - TINA GUSTIN-GURNEY).

Amendment to
Contract w/
PCN3, Inc.
Approved

- 6.3** Approve the Nominee to serve on the Measure T Citizens' Oversight Committee.

TRUSTEE JEREMY KHALAF MOVED, SECONDED BY TRUSTEE FRANCES NGUYEN, TO APPROVE THE NOMINEE TO SERVE ON THE MEASURE T CITIZENS' OVERSIGHT COMMITTEE. MOTION CARRIED 4-0. (DAVID JOHNSON, JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN; ABSENT - TINA GUSTIN-GURNEY).

Nominee for
Measure T
COC
Approved

7.0 HUMAN RESOURCES

- 7.1** Approve the Public Agency Retirement Services (PARS) Supplementary Retirement Plan for Westminster School District.

TRUSTEE JEREMY KHALAF MOVED, SECONDED BY TRUSTEE KHANH NGUYEN, TO APPROVE THE PUBLIC AGENCY RETIREMENT SERVICES (PARS) SUPPLEMENTARY RETIREMENT PLAN FOR WESTMINSTER

Public Agency
Retirement
Svcs.

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SCHOOL DISTRICT. MOTION CARRIED 4-0. (DAVID JOHNSON, JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN; ABSENT - TINA GUSTIN-GURNEY).

Retirement
Plan
Approved

8.0 SUPERINTENDENT

- 8.1** Approve the updated schedule of Regular Board Meetings to add March 23, 2023; to add two study sessions on February 15, 2023 & second date TBD; add two Special Board meetings on February 28, 2023 and March 11, 2023.

TRUSTEE KHANH NUGYEN MOVED, SECONDED BY TRUSTEE DAVID JOHNSON, TO APPROVE THE UPDATED SCHEDULE OF REGULAR BOARD MEETINGS TO ADD MARCH 23, 2023; TO ADD TWO STUDY SESSIONS ON FEBRUARY 15, 2023 & SECOND DATE TBD; ADD TWO SPECIAL BOARD MEETINGS ON FEBRUARY 28, 2023 AND MARCH 11, 2023. MOTION CARRIED 4-0. (DAVID JOHNSON, JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN; ABSENT - TINA GUSTIN-GURNEY).

Update
schedule of
Regular Board
Meetings
Approved

9.0 OPEN ITEMS

- 9.1** Schedule of Regular Board Meetings.

The **schedule of regular Board Meetings** was presented as information.

Calendar
Reviewed

10.0 REPORTS/COMMENTS

Dr. Charles Hinman requested item 10.2 Staff Comments be moved before 10.1. Request approved.

10.2 Staff Comments

Assistant Superintendent, of Business Services Manuel Cardoso welcomed Mr. Hanh Nguyen for volunteering to be the parent representative for the Citizen's Oversight Committee.

Staff
Comments

Assistant Superintendent, of Educational Services Dr. Richard Noblett announced Schroeder Elementary will receive the California Distinguished School Award at the Disneyland Hotel. He also announced that DeMille and Willmore were both awarded the prestigious CABA Seal of Excellence.

Interim Superintendent Charles Hinman stated how impressed he is with Westminster School District.

10.1 Board Member Comments

Trustee Khanh Nguyen talked about the Tet Parade and the incredible turnout by WSD.

Board Member
Comments

Trustee Jeremy Khalaf talked about the success of the Innovation Showcase.

Trustee Frances Nguyen thanked Clegg for their student showcase, she congratulated the spelling bee winners and spoke about the Tet Celebration, Tet Parade, and the VDLI program.

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Board President David Johnson spoke about all the events he attended in the past month. Requested information on what the District does to celebrate Black History Month. He congratulated Schroeder

11.0 CLOSED SESSION

Closed Session

Board President Johnson adjourned the meeting to Closed Session at 10:13 pm.

12.0 ADJOURNMENT

Adjournment

Board President David Johnson adjourned the meeting at 11:04 pm.

Frances Nguyen, Clerk
Board of Trustees
Westminster School District

Recorder: Yolanda Galvas