

## WESTMINSTER SCHOOL DISTRICT BOARD OF TRUSTEES

January 19, 2023

Regular Meeting  
7:00 p.m.

A Regular Meeting of the Westminster School District Board of Trustees was held in the District Office Administration Building in the Mendez Board Room at 14121 Cedarwood Street, Westminster, California on the date and at the time set forth above.

**PUBLIC SESSION**

Public Session

**1.0 CALL TO ORDER**

Call to Order

**TRUSTEES PRESENT:** David Johnson, President  
Frances Nguyen, Vice President  
Jeremy Khalaf, Clerk  
Tina Gustin-Gurney, Trustee  
Khanh Nguyen, Trustee

**ADMINISTRATORS PRESENT:** District Office:  
Dr. Charles Hinman, Interim Superintendent;  
Manuel Cardoso, Assistant Superintendent, Business Services;  
Dr. Richard J. Noblett, Assistant Superintendent, Educational Svcs.;  
Dr. Victor Torres, Assistant Superintendent, Human Resources

Board President David Johnson presiding called the meeting to order at 6:03 p.m. Any person wishing to address the Board on Closed Session agenda items did so at this time. There were no requests to address the Board. Adjourned to Closed Session at 6:03 pm.

**2.0 CLOSED SESSION**

Closed Session

**2.1 Public Employee Appointment/Public Employment**  
- Government Code §54957

**2.2 Conference with Labor Negotiator**  
- Government Code §54957.6 & §3549.1

**2.3 Pending Litigation**  
- Government Code §54956.9

**2.4 Public Employee Discipline/Dismissal/Release**  
- Government Code §54957

**3.0 CALL TO ORDER AND PLEDGE OF ALLEGIANCE**Call to Order  
and Pledge  
of Allegiance

Board President David Johnson reconvened the meeting in Public Session at 7:17 p.m. and called on Classified Personnel Commissioner Mr. Louis Fermelia to lead the *Pledge of Allegiance*.

**3.1 Report of action taken in Closed Session**Action taken in  
Closed Session

Board President David Johnson reported the board took action to approve the Special Education Student agreement contracts No. SE22-23-19 & SE22-23-25 with a 5-0 vote.

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**4.0 ORAL PRESENTATIONS**Oral  
Presentations**4.1 Student Showcase – Land Preschool**

Land Preschool students presented a few sing songs with finger play that builds on social development, language development, and motor skills.

Student  
Showcase**4.2 Board recognition of the Assistance League of Huntington Beach & Focus OC**

Ms. Michelle Watkins honored the groups for their valuable partnerships with our students.

Recognition of  
the Assistance  
League of HB &  
Focus OC

*Board President David Johnson requested to move item 4.4 to be presented at this time, no objections were made.*

**4.4 District’s Recognition of the Board of Trustees**

Dr. Hinman recognized the board for all their work and dedication to the district.

Recognition of  
Board of  
Trustees**4.3 Innovation & Technology Services Update**

Dr. Robbins provided an update on technology services.

Innovation &  
Technology  
Update**4.5 Public comments**

The following people addressed the board regarding salary study, paraeducator’s wages, understaffing in all classifications, the retirement package, the lack of part-time benefits, low starting wages for classified employees, loss of classified employees in 2008 and the positions that have never been reinstated: Karen Urbano, Michelle Cools, Stacey Barajas, Anne Marie Reisig, Vanessa Bramridge, BreiAunna Rose, Jennifer Bobb, Margaret Osborne, Lisa Preciado, Danielle Quintella, Joe Ngo, Matt Acocello, Sheldon Walker, Omar Gonzalez, Kerensa Nichols, Greg Branch, and Marjorie Schubert.

Public  
Comments

*Board President David Johnson called for a recess at 8:49 pm.*

*Board President David Johnson reconvened the meeting at 9:02 pm.*

**5.0 CONSENT AGENDA**

The following items comprise the Consent Agenda, and unless an item is pulled for some reason, the Consent Agenda is routinely approved by one motion:

Consent  
Agenda  
Approved

5.1, 5.2, 5.3, 5.4, 5.5, 5.6, 5.7, 5.8, 5.9, 5.10, 5.11, 5.12, 5.13, 5.14

**TRUSTEE TINA GUSTIN-GURNEY MOVED, SECONDED BY TRUSTEE JEREMY KHALAF, TO APPROVE THE CONSENT AGENDA, AND ORDERED FURTHER THAT THE AGENDA AND ALL BACKUP MATERIAL PERTAINING THERETO BE INCORPORATED HEREIN BY REFERENCE AS THOUGH SET FORTH AT LENGTH. MOTION UNANIMOUSLY CARRIED 5-0. (TINA GUSTIN-GURNEY, DAVID JOHNSON, JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN).**

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## 6.0 BUSINESS SERVICES

- 6.1 Conduct a Public Hearing on the Public Disclosure of the Tentative Agreement with the Westminster Teachers Association (WTA), and non-represented management / confidential employees.

Public Hearing  
– public  
disclosure of  
TA w/WTA

Board President David Johnson opened the public hearing at 9:07 pm. Board President Johnson, hearing no requests to address the board on this item, closed the public hearing at 9:07 pm.

- 6.2 Approve the Report of Public Disclosure of the Tentative Agreement with the Westminster Teachers Association (WTA) and non-represented management / confidential employees.

**TRUSTEE TINA GUSTIN-GURNEY MOVED, SECONDED BY TRUSTEE JEREMY KHALAF, TO APPROVE THE REPORT OF PUBLIC DISCLOSURE OF THE TENTATIVE AGREEMENT WITH THE WESTMINSTER TEACHERS ASSOCIATION (WTA) AND NON-REPRESENTED MANAGEMENT / CONFIDENTIAL EMPLOYEES. MOTION UNANIMOUSLY CARRIED 5-0. (TINA GUSTIN-GURNEY, DAVID JOHNSON, JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN).**

Report of  
Public  
Disclosure of  
TA w/WTA  
Approved

## 7.0 HUMAN RESOURCES

### BOARD PRESIDENT PULLED ITEM 7.1

- 7.1 Approve the Westminster School District's work calendar for the 2023-2024, 2024-2025, and 2025-2026 school years and the revision to the 2022-2023 school year.

**TRUSTEE DAVID JOHNSON MOVED, SECONDED BY TRUSTEE KHANH NGUYEN, TO TABLE THIS ITEM UNTIL INTERIM SUPERINTENDENT DR. HINMAN COLLABORATES WITH THE HIGH SCHOOL DISTRICT. MOTION TO TABLE ITEM UNANIMOUSLY CARRIED 5-0. (TINA GUSTIN-GURNEY, DAVID JOHNSON, JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN).**

Work Calendar  
for 23-24, 24-  
25, & 25-26  
Tabled

- 7.2 Approve salary schedule for the Westminster Teachers Association (WTA), confidential, management, and contracted employees for the 2022-2023 school year.

**TRUSTEE FRANCES NGUYEN MOVED, SECONDED BY TRUSTEE TINA GUSTIN-GURNEY, TO APPROVE THE SALARY SCHEDULE FOR THE WESTMINSTER TEACHERS ASSOCIATION (WTA), CONFIDENTIAL, MANAGEMENT, AND CONTRACT EMPLOYEES FOR THE 2022-2023 SCHOOL YEAR. MOTION UNANIMOUSLY CARRIED 5-0. (TINA GUSTIN-GURNEY, DAVID JOHNSON, JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN).**

Salary  
Schedule for  
WTA...  
Approved

- 7.3 Approve minimum wage increase per Labor Code Section 1182.12.

**TRUSTEE JEREMY KHALAF MOVED, SECONDED BY TRUSTEE KHANH NGUYEN, TO APPROVE THE MINIMUM WAGE INCREASE PER LABOR CODE SECTION 1182.12. MOTION UNANIMOUSLY CARRIED 5-0. (TINA GUSTIN-GURNEY, DAVID JOHNSON, JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN).**

Minimum  
wage increase  
Approved

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## 8.0 REPORTS/COMMENTS

### 8.1 Board Member Comments

Board Member  
Comments

Trustee Khanh Nguyen thanked the Land students for their performance. He acknowledged the public speakers and thanked them for coming to the meeting to speak.

Trustee Jeremy Khalaf thanked Land School students for their performance. He thanked Dr. Michael Robbins for his presentation. He thanked CSEA because he knows that teachers cannot do their job with the classified staff.

Trustee Frances Nguyen thanked Land school students, Dr. Robbins, and the public speakers. She talked about her attendance at the Every Student Succeeding Event. Trustee F. Nguyen spoke about sitting on the SRO panel. She thanked the staff for their hard work in putting things together for the TET Parade.

Trustee Tina Gustin-Gurney thanked CSEA for their passion. She talked about her attendance at the Every Student Succeeding Event. Trustee Gurney talked about the success of the Tremendously event.

Board President David Johnson listed his goals for the next 12 months. He talked about his attendance at the WPD School Safety Summit. President Johnson said the marketing has really upped its game and it's great. He thanked Land students for their performance.

### 8.2 Staff Comments

Staff  
Comments

Staff provided information about the TET Parade, the TET Festival, and the Academic Innovation Showcase.

Interim Superintendent Charles Hinman thanked Tony Phan and Michelle Watkins for their hard work in marketing the District.

## 9.0 OPEN ITEMS

### 9.1 Future Board Study Sessions

Future Board  
Study Sessions

**TRUSTEE DAVID JOHNSON MOVED, SECONDED BY TRUSTEE TINA GUSTIN-GURNEY, TO APPROVE FUTURE BOARD STUDY SESSIONS. THE FIRST STUDY SESSION WITH DR. HINMAN AND THE SECOND STUDY SESSION IS TO BE DETERMINED AT THE FIRST MEETING. MOTION UNANIMOUSLY CARRIED 5-0. (TINA GUSTIN-GURNEY, DAVID JOHNSON, JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN).**

### 9.2 The **schedule of regular Board Meetings** was presented as information.

Calendar  
Reviewed

## 10.0 CLOSED SESSION

Closed Session

Board President Johnson adjourned the meeting to Closed Session at 10:31 pm.

## 11.0 ADJOURNMENT

Adjournment

Board President David Johnson adjourned the meeting at 11:04 pm.

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Frances Nguyen, Clerk  
Board of Trustees  
Westminster School District

Recorder: Yolanda Galvas