

WESTMINSTER SCHOOL DISTRICT BOARD OF TRUSTEES

March 9, 2023

Regular Meeting
7:00 p.m.

A Regular Meeting of the Westminster School District Board of Trustees was held in the District Office Administration Building in the Mendez Board Room at 14121 Cedarwood Street, Westminster, California on the date and at the time set forth above.

PUBLIC SESSION

Public Session

1.0 CALL TO ORDER

Call to Order

TRUSTEES PRESENT: David Johnson, President
Frances Nguyen, Vice President
Jeremy Khalaf, Clerk
Tina Gustin-Gurney, Trustee
Khanh Nguyen, Trustee

ADMINISTRATORS PRESENT: District Office:
Dr. Charles Hinman, Interim Superintendent;
Manuel Cardoso, Assistant Superintendent, Business Services;
Dr. Richard J. Noblett, Assistant Superintendent, Educational Svcs.;

Board President David Johnson presiding called the meeting to order at 5:38 p.m. Any person wishing to address the Board on Closed Session agenda items did so at this time. There were no requests to address the Board. Adjourned to Closed Session at 5:38 pm.

2.0 CLOSED SESSION

Closed Session

- 2.1 Public Employee Appointment/Discipline/Dismissal/Release**
- Government Code §54957
- 2.2 Conference with Labor Negotiator**
- Government Code §54957.6 & §3549.1
- 2.3 Pending Litigation**
- Government Code §54956.9

3.0 CALL TO ORDER AND PLEDGE OF ALLEGIANCECall to Order
and Pledge
of Allegiance

Board President David Johnson reconvened the meeting in Public Session at 7:09 p.m. and lead the *Pledge of Allegiance*.

3.1 Report of action taken in Closed Session

Board President David Johnson reported that the Board took action in Closed Session to accept the resignation of employee #6000007337 effective June 30, 2023 with a 5-0 vote. The Board took action to appoint/employ Dr. Charles Lewis as Interim Assistant Superintendent of Human Resources effective 2/21/23 with a 5-0 vote. The board took action to appoint Michelle Scheiber to the position of Director of Curriculum and Instruction effective 7/1/2023 with a 5-0 vote. The Board took action to appoint Michelle Watkins to the position of Senior Executive

Action taken in
Closed Session
Resignation
accepted,
three
appointments:
Dr. Charles
Lewis, Michelle
Scheiber and

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Director of Leadership, Curriculum and Instruction effective 3/10/2023 with a 5-0 vote.

Michelle Watkins

4.0 ORAL PRESENTATIONS

Oral Presentations

4.1 **Student Showcase – Eastwood Future Ready**

Eastwood students performed the song “One small voice” in sign language.

Student Showcase - Eastwood

4.2 **Every Student Succeeding Presentation**

Ms. Michelle Scheiber, President of WELA recognized the recipients of the Every Student Succeeding Award. She congratulated Andrew Tran from Johnson Middle will represent WSD at the ACSA Region 17 awards ceremony.

Every Student Succeeding presentation

4.3 **2022-2023 Second Interim Report**

Assistant Superintendent of Business Services – Manuel Cardoso provided the 2022-2023 Second Interim Report to the Board as information.

2022-2023 Second Interim Report

4.4 **Transportation Services**

Assistant Superintendent of Business Services – Manuel Cardoso provided the Board information regarding the Transportation Services Plan.

Transportation Services presentation

4.5 **Annual 2021-2022 Audit Report**

Assistant Superintendent of Business Services – Manuel Cardoso introduced Mr. Bobby Patel who provided the Board with information regarding the 2021-2022 Audit Report. The Westminster School District received the highest mark for an unmodified opinion.

Annual 2021-2022 Audit Report

4.6 **Public comments**

The following people addressed the board regarding Comprehension Healthy Youth Act (CHYA), Translator/Interpreters salaries, CSEA negotiations, and bullying: Tiffany Winemiller, Martha Frias, Stacey Barajas, and Amanda Boughlala.

Public Comments

5.0 GENERAL FUNCTIONS

General Functions

5.1 2023 CSBA Delegate Assembly Election – Region 15.

TRUSTEE FRANCES NGUYEN MOVED, SECONDED BY TRUSTEE KHANH NGUYEN, TO VOTE FOR: MICHELLE BARTO, BONNIE CASTREY, JACKIE FILBECK, CARRIE FLANDERS, ARTURO MONTEZ, KELLY OSBORNE, SUZIE SWARTZ, RHODIA SHEAD. MOTION UNANIMOUSLY CARRIED 5-0. (TINA GUSTIN-GURNEY, DAVID JOHNSON, JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN;).

2023 CSBA Delegate Assembly Election – Region 15

6.0 CONSENT AGENDA

Consent Agenda Approved

The following items comprise the Consent Agenda, and unless an item is pulled for some reason, the Consent Agenda is routinely approved by one motion:

6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.7, 6.8, 6.9, 6.10, 6.11, 6.12, 6.13, 6.14, 6.15, 6.16, 6.17

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TRUSTEE JEREMY KHALAF MOVED, SECONDED BY TRUSTEE KHANH NGUYEN, TO APPROVE THE CONSENT AGENDA, AND ORDERED FURTHER THAT THE AGENDA AND ALL BACKUP MATERIAL PERTAINING THERETO BE INCORPORATED HEREIN BY REFERENCE AS THOUGH SET FORTH AT LENGTH. MOTION UNANIMOUSLY CARRIED 5-0. (TINA GUSTIN-GURNEY, DAVID JOHNSON, JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN;).

7.0 BUSINESS SERVICES

7.1 Approve the Second Interim Financial Report for 2022-2023.

TRUSTEE JEREMY KHALAF MOVED, SECONDED BY TRUSTEE FRANCES NGUYEN, TO APPROVE THE SECOND INTERIM FINANCIAL REPORT FOR 2022-2023. MOTION UNANIMOUSLY CARRIED 5-0. (TINA GUSTIN-GURNEY, DAVID JOHNSON, JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN).

Second
Interim
Financial
Report for
2022-2023
Approved

7.2 Approve the Transportation Services Plan.

TRUSTEE JEREMY KHALAF MOVED, SECONDED BY TRUSTEE KHANH NGUYEN, TO APPROVE THE TRANSPORTATION SERVICES PLAN. MOTION UNANIMOUSLY CARRIED 5-0. (TINA GUSTIN-GURNEY, DAVID JOHNSON, JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN).

Transportation
Services Plan
Approved

7.3 Approve the Capital Improvement Project Team.

TRUSTEE KHANH NGUYEN MOVED, SECONDED BY TRUSTEE JEREMY KHALAF, TO APPROVE THE CAPITAL IMPROVEMENT PROJECT TEAM. MOTION UNANIMOUSLY CARRIED 5-0. (TINA GUSTIN-GURNEY, DAVID JOHNSON, JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN).

Capital
Improvement
Project Team
Approved

7.4 Receive and accept the Annual 2021-2022 Audit.

Annual 2021-2022 Audit received by the Board.

Annual 2021-
2022 Audit
Received

7.5 Receive the 2021-2022 Measure T independent Financial and Performance Audit.

The board received information regarding the 2021-2022 Measure T Independent Financial Performance Audit.

2021-2022
Measure T
Independent...
Audit
Received

8.0 OPEN ITEMS

8.1 Schedule of Regular Board Meetings.

The **schedule of regular Board Meetings** was presented as information.

Calendar
Reviewed

9.0 REPORTS/COMMENTS

9.2 **Staff Comments**

Public Relations Specialist – Tony Phan provided information regarding upcoming events.

Staff
Comments

Interim Superintendent – Dr. Charles Hinman talked about welcoming the new Superintendent with celebrations.

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9.2**Board Member Comments**Board Member
Comments

Trustee Tina Gustin-Gurney talked about how the new superintendent will move us forward.

Trustee Khanh Nguyen welcomed Chuck Lewis and congratulated Michelle Scheiber and Michelle Watkins.

Trustee Jeremy Khalaf thanked the Eastwood students, principal, and teacher for their showcase. He also thanked Mr. Cardoso for his presentations. He thanked Ms. Scheiber for the Every Student Succeeding presentation.

Trustee Frances Nguyen congratulated Michelle Watkins and Michelle Scheiber. She also talked positively about the Every Student Succeeding presentation and the students who were recognized.

Board President David Johnson talked about the WSD Foundation Educational of Excellence event at Johnson MS and the feeder schools. He attended the budget advisory committee meeting and thanked Mr. Cardoso for his attention to detail for the meetings. Board President Johnson thanked the District for continuing to pursue greatness and excellence.

10.0 CLOSED SESSION

Closed Session

There was no need for an additional Closed Session.

11.0 ADJOURNMENT

Adjournment

Board President David Johnson adjourned the meeting at 8:31 pm.

Jeremy Khalaf, Clerk
Board of Trustees
Westminster School District

Recorder: Yolanda Galvas