

WESTMINSTER SCHOOL DISTRICT BOARD OF TRUSTEES

Regular Meeting
September 9, 2021

NOTICE OF REGULAR MEETING VIA TELECONFERENCE

Our Vision: Building Tomorrow's leaders today.

Our Mission: Prepare all students to be responsible resilient resourceful, and productive world citizens in a changing and diverse society.

A regular business meeting of the Board of Trustees of the Westminster School District will be conducted via:

Teleconference **WSD Public Board Meeting (Zoom Meeting)**

The meeting can be accessed via Zoom: <https://zoom.us/j/98133822927>

on the date set forth above. On occasion, the meeting may be preceded/followed by a Closed Session. The regular business meeting, which is open to the public, will begin promptly at **7:00 PM**.

As authorized by Executive Order N-29-20, issued on March 18, 2020, WSD Board meetings will be conducted via audio conference/telecommute until further notice. Public comment may be submitted prior to the meeting via electronic submissions no later than September 9, 2021 by 3:00 p.m. The form can be accessed via the following link:

WSD Public [Comment Form](#)

Staff will read the comments during the board meeting. Public comments will be subject to time limit maximum of 3 minutes per comment/20 minutes per topic.

Enclosures are identified on the Agenda by "(Enc. C)" for those designated as Confidential and "(Enc. P)" for those designated as Public. Public enclosures are available at wsdk8.us.

There are four (4) categories of items on the regular Agenda explained below:

Category of Items	Explanation
CONSENT	Routine items approved in one action
INFORMATION	Presentations to the Board
INFORMATION/DISCUSSION	Items for information and/or discussion
DISCUSSION/ACTION	Items for discussion and/or action

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations to participate in the public meetings of the District's governing board, please contact the Superintendent's Office at (714) 894-7311, extension 1000, seventy-two hours prior to the meeting to enable the district to make reasonable arrangements to assure accessibility to this meeting.

AGENDA

ORAL REPORT
ASSIGNED TO:

1.0 CALL TO ORDER: 6:00 PM

Jeremy Khalaf

1.1 Public Comments (Comments not to exceed 2 minutes)

Any person wishing to address the Board on Closed Session agenda items have submitted their comments electronically. Presentations may not exceed two (2) minutes per comment and may be shortened at the Board's discretion in order to accommodate the number of speakers who have presented requests to address the Board, and also allow the Board to consider its agenda in a reasonable amount of time. The number of public comments will also be limited to 20 minutes per topic, unless increased by the Board. **At this time public comments that have been submitted electronically will be read by staff.**

2.0 CLOSED SESSION: 6:00 PM

2.1 Public Employee Employment

- Government Code §54957

- Executive Director, Early Education and Expanded Learning
- Executive Director, Teaching and Learning
- Director, Student Services

2.2 Public Employee Evaluation

- Government Code §54957(b)

- Superintendent Goals

2.3 Conference with Labor Negotiator

- Government Code §54957.6

- Employee Organizations: California School Employee Association (CSEA) Chapter 34 and Westminster Teacher Association (WTA). Present will be Agency Negotiator: Mr. Arturo Jimenez along with Dr. Paik and Ms. Green.

2.4 Pending Litigation

- Government Code §54956.9(a)
 - Claim #SE21-22-11

2.5 Public Employee Discipline/Dismissal/Release

- Government Code §54957

PUBLIC SESSION: 7:00 PM**3.0 CALL TO ORDER AND PLEDGE OF ALLEGIANCE****3.1 Report of action taken in Closed Session, if any.**

Jeremy Khalaf

4.0 ORAL PRESENTATIONS**4.1 AVID Plan Presentation**

Paik

4.2 Measure T Update

Green

4.3 Public Comments (Comments not to exceed 3 minutes)

Jeremy Khalaf

Any person wishing to address the Board regarding an item on the agenda or on other items of specific concern have submitted their comments electronically. Presentations may not exceed three (3) minutes per person and may be shortened at the Board's discretion in order to accommodate the number of comments that were requested to address the Board, and to allow the Board to consider its agenda in a reasonable amount of time. The number of presentations will also be limited to twenty minutes per topic, unless increased by the Board. **At this time public comments that have been submitted electronically will be read by staff.**

5.0 CONSENT AGENDA

Jeremy Khalaf

Items listed under Consent Agenda are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Agenda upon the request of any member of the Board, discussed, and acted upon separately. The Superintendent and staff recommend approval of all Consent Agenda Items.

5.1 Approve Special Education **Transportation Agreements. (Enc. P)**

Green

5.2 Approve/ratify **Non-Public School/Agency Contracts. (Enc. P)**

Green

5.3 Approve **Settlement Agreement for Special Education student **WSD Contract No. 21-22-11** in an amount not to exceed \$37,127.40. (Enc. P)**

Green

5.4 Approve/ratify **Certificated Human Resources Report on recommended position status/action. (Enc. P)**

Jimenez

- | | | |
|-------------|---|---------|
| <u>5.5</u> | Approve/ratify Classified Human Resources Report on recommended position status/action. (Enc. P) | Jimenez |
| <u>5.6</u> | Approve the Westminster School District work calendar for the 2022-2023 school year. (Enc. P) | Jimenez |
| <u>5.7</u> | Ratify Purchase Order listing in the total amount of \$13,238,137.51 . (Enc. P) | Green |
| <u>5.8</u> | Ratify Check Register in the total amount of \$5,529,067.94 . The check register reflects all payments made to outside vendors. | Green |
| <u>5.9</u> | Accept Corporate/Individual Donations for District/School Sites. (Enc. P) | Green |
| <u>5.10</u> | Ratify district Contracts . (Enc. P) | Green |
| <u>5.11</u> | Receive Williams Settlement Legislation 4th Quarter Report for the 2020-2021 Fiscal Year. (Enc. P) | Green |

6.0 HUMAN RESOURCES

- | | | | |
|------------|-----------------------|--|---------|
| <u>6.1</u> | DISCUSSION/
ACTION | Adopt Resolution #21-22-01 "Week of the School Administrator". (Enc. P) | Jimenez |
| <u>6.2</u> | DISCUSSION/
ACTION | Approve New Job Classification: Coordinator, Student Services at a salary range 1-Coordinator, of the Certificated Management salary schedule. (Enc. P) | Jimenez |
| <u>6.3</u> | DISCUSSION/
ACTION | Approve New Job Classification: Director, Human Resources Classified at a salary range of 16 of the Classified Management salary schedule. (Enc. P) | Jimenez |

7.0 BUSINESS SERVICES

- | | | | |
|------------|-----------------------|--|-------|
| <u>7.1</u> | DISCUSSION/
ACTION | Approve Unaudited Actual Financial Statements for the 2020-2021 school year. (Enc. P) | Green |
| <u>7.2</u> | DISCUSSION/
ACTION | Adopt Resolution #21-22-02 Confirming Final Exchange of the former Franklin School site for the acquisition of properties. (Enc. P) | Green |

8.0 REPORTS/COMMENTS

- | | | | |
|------------|-------------|--|---------------|
| <u>8.1</u> | INFORMATION | Board Member Comments
Short reports of visitations, conference/meeting | Jeremy Khalaf |
|------------|-------------|--|---------------|

attendance, and commendations to staff.

8.2 INFORMATION Staff Comments Jeremy Khalaf
Short reports/announcements on programs and activities, curriculum, conference/meeting attendance, facilities improvements and commendations to staff.

9.0 OPEN ITEMS

9.1 INFORMATION Schedule of **regular Board Meetings** for 2021-2022: Jeremy Khalaf

October 14, 2021

November 18, 2021 (*3rd Thursday*)

Friday, December 10, 2021 (*Organizational Meeting*)

The following dates will be board approved at the December 10th Org. Meeting

January 13, 2022

February 10, 2022

March 10, 2022

April 21, 2022

May 12, 2022

June 9, 2022

June 23, 2022

July 14, 2022

August 11, 2022

September 8, 2022

October 13, 2022

November 10, 2022

Friday, December 9, 2022 (Organizational Meeting)

10.0 CLOSED SESSION Jeremy Khalaf

(Continuation of Item 2.0 Closed Session Agenda, if needed)

11.0 ADJOURNMENT Jeremy Khalaf

Cyndi Paik, Ed.D.
Superintendent

CONSENT AGENDA

When a Special Education student is eligible for transportation services based on their Individualized Education Plan and the parent/guardian transports their child to and from district programs, they are eligible for reimbursement at the Internal Revenue Service mileage rate.

Parents submit reimbursement claims to the Student Services department for approval.

[illegible]

CONSENT

WESTMINSTER SCHOOL DISTRICT
Special Education Non-Public School/Agency Contracts
September 9, 2021

Under current consortium budget agreements, any unfunded cost of non-public school/agency placement is a cost to the general fund of the resident district. It is recommended that the following NPSA/NPA contract/addendum be approved and that the West Orange County Consortium for Special Education be authorized to receive invoices and process payments.

Services required are determined by the student's Individualized Education Program (IEP).

Contract No.	Non-Public School/Agency	Effective Dates	New Contract	Renewal/ Addendum	Cost
SE-21-22-13	NPA, Professional Tutors of America	August 13, 2021 – June 30, 2022	X		\$8,000.00

WESTMINSTER SCHOOL DISTRICT
Educational Services

DATE: September 9, 2021

TO: Cyndi Paik, Ed.D., Superintendent

FROM: Darek Jaronczyk, Executive Director, Student Services

SUBJECT: **APPROVE SETTLEMENT AGREEMENT FOR SPECIAL EDUCATION
STUDENT WSD CONTRACT NO. SE21-22-11 IN AN AMOUNT NOT TO
EXCEED \$37,128.40.00**

SUPERINTENDENT'S RECOMMENDATION:

Approve settlement agreement for special education student WSD contract No. SE21-22-11 in an amount not to exceed \$37,128.40

WESTMINSTER SCHOOL DISTRICT
Human Resources

DATE: September 9, 2021
TO: Cyndi Paik, Ed.D., Superintendent
FROM: Art Jimenez, Assistant Superintendent, Human Resources
SUBJECT: **APPROVE/RATIFY THE CERTIFICATED HUMAN RESOURCES REPORT**

The Certificated Human Resources actions listed below are recommended for approval:

- 1.0 Approve/Ratify employment/promotions for certificated employees.**
(See Attachment "A")
- 2.0 Approve/Ratify certificated substitutes for the 2021-2022 school year.**
(See Attachment "B")
- 3.0 Approve/Ratify resignations certificated employees.**
(See Attachment "C")
- 4.0 Approve/Ratify leave of absence for certificated employees.**
(See Attachment "D")
- 5.0 Approve/Ratify additional days of employment for certificated employees.**
(See Attachment "E")

SUPERINTENDENT'S RECOMMENDATION:
Approve/Ratify the Certificated Human Resources Report

NEW EMPLOYEES
Certificated Human Resources
September 9, 2021

<u>Last Name</u>	<u>First Name</u>	<u>School</u>	<u>Position</u>	<u>Contract Status</u>	<u>Effective Date</u>
Adkins	Melissa	Student Services	School Psychologist	Probationary 1	08/26/2021
Armijo	Kimberly	Anderson	LLI Teacher	Temporary	08/26/2021
Cao	John	Schmitt	Independent Study Virtual Teacher	Temporary	08/30/2021
Cox	Kathryn	Warner	Assistant Principal	Probationary 1	07/30/2021
Garcia	Graham	Johnson	Math Teacher	Temporary	08/26/2021
Gutierrez	Alexyss	Sequoia	LLI Teacher	Temporary	08/26/2021
Hubis	Carmen	Schmitt	Independent Study Virtual Teacher	Temporary	08/30/2021
Lamarre	Elizabeth	Schmitt	Independent Study Virtual Teacher	Temporary	08/30/2021
Lopour	Kenneth	Warner	Principal	Probationary 1	07/30/2021
Peltier	Marissa	Schmitt	Independent Study Virtual Teacher	Temporary	08/30/2021
Richter	Carey	Johnson	LLI Teacher	Temporary	08/26/2021

PROMOTION
Certificated Human Resources
September 9, 2021

<u>Last Name</u>	<u>First Name</u>	<u>School</u>	<u>Assignment</u>	<u>Effective Date</u>
Alvarado	Nicole	Johnson	Assistant Principal	07/30/2021

CERTIFICATED SUBSTITUTES**Certificated Human Resources**

September 9, 2021

2021-2022

Alvarez Perez, Ernesto
Amador, William
An, Kim
Apalategui, Jacqueline
Archer, Carla
Armijo, Kimberly
Asmar, Eman (Iman)
Aurang, Mahnaz
Barnett, Janice
Beaty, Nichlaus
Blanchard, Jacquelyn
Bradley, Julie
Brigham, Carol
Brown, Alana
Brown, Deborah
Brown, Sandra
Bruner, Michael
Bui, Oanh
Bullat, Kevin
Calkin, Hailey
Camp, Kathy
Cao, John
Capparelli, Eva
Carlile, Emily
Carr, Lance
Cason, Joseph
Chappell, Tiffany
Cohen, Mark
Cortez, Kylee
Coscia, Tanya
Creighton, Melody
Dang, Madeline
De Loera, Moises
Delatorre, Christopher
Delmont, Linda
Do, Anhthu
Doan, An
Doan, Phong

Dodd, Catheran
Donahey, Raymond
Drees, Jennifer
Duong, Minh
Duong, Phuong
Edmunds, Coy (Adam)
Ellertson, Chad
Erickson, Mary
Estes, Josephine
Farnum, Christine
Ferguson, Kimberley
Fitzsimmons, Ellen
Fowler, Carole
Garcia, Alexa
Garcia, Melanie
Garfias, Alexis
Gaschen, Kelsey
Gerace, Robert
Glore, Sabine
Goldman, Catherine
Gomez, Sabrina
Gonzalez, Jorge
Goodbaudy, George
Goodrich, Kristen
Guerrero, Veronica
Gutierrez, Aida
Harden, Richard
Harr, Kayla
Harris, Marcia
Hata, Christine
Hays, Ken
Hedegard, William
Hendrickson, Matthew
Hernandez, Sandra
Hernandez Ruvalcaba, Yesica
Heyer, Alexandra
Hicks, Deborah
Hoang, Cindy

Hoang, Nancy
Hoang, Thomas
Hollis, Rebecca
Huatuco, Graciela
Hubis, Carmen
Hugenberg, Anne
Hunter, Andrew
Huynh, Christina
Ibarra, Christine
Jacobs, Jeffrey
Javier, Ronjim
Jensen, Lars
Jimenez, Jair
Johnson, Barbara
Johnson, Hannah
Johnson, Jeffery
Johnson, Larissa
Johnston, Meghan
Jurdi, Carolina
Kazebee, Lucille
Kim, Andrea
Kim, Jeannie
Kohan, Coni
Kral, Jennifer
Kraushaar, Charles
La, Elizabeth
Lacy, Brett
Lagomarsino, Sheila
Lamarre, Elizabeth
Lasiter, Stephanie
Leider, Leo
Leis, Amy
LeSene, Denisha
Lopez, Richard
Lou, Jennifer
Luong, Paul
Maher, Thea

CERTIFICATED SUBSTITUTES**Certificated Human Resources**

September 9, 2021

2021-2022

Mahoney, Kimberley	Norman, Natasha	Schoonover, Franca
Mai, Stephanie	O'Connor, Courtney	Seabourn, Cathy
Mark, Christina	Oglesby, Pamela	Self, Brooke
Martens, Brett	Olson, Christina	Sendrey, Charles
Massey, Justin	Ortega, Taylor	Sepulveda, Imperia
Mauger, Katelyn	Osswald, Tangee	Shea, Sandy
McClure, Nicky	Otis, Lynn	Simjee, Bilkis
McDonald, Mary	Parker, Claudia	Slama, Kristal
McLaughlin-Langer, Shannon	Passaquindici, Diane	Soldin, McKenzie
McNamara, Jennie	Patcheak, Heidi	Som, Monnica
Mijares, Aaron	Peck, Jolene	St. Martin, Thais
Miller, Jennifer	Pecoraro, Michele	Straughan, Rosalie
Miller, Teresa	Pelayo, Whitney	Struett, Barbara
Monterroso, Christian	Peltier, Marissa	Swain, Roberta
Morales, Christine	Perrine, Heidi	Sweet, Elizabeth
Mulder, Evan	Petersen, Danyelle	Swenson Novelich, Sondra
Munoz, Loren	Pham, Phuonganh	Takahashi, Mark
Munoz, Stephanie	Pham, Tu-Ai	Tapia, Gabriela
Murphy, James	Plett, Arthur (Shawn)	Tarne, Sara
Muths, Tohn	Quackenbush, Diana	Thibodeau, Theresa
Myers, Melissa	Quijas, Ana	Turro Vilander, Tanya
Nava-Barnes, Alexandra	Quinton, Catherine	Ukpo, Theresa
Newcomb, Amanda	Ramos, Reynaldo	Van, Cathy
Ngo, Lyndi	Rangel, Patricia	Van Tuyl, Susan
Nguyen, Anthony	Ray, Laura	Vargas, Monica
Nguyen, Henry	Rocha Arroyo, Antonio	Vazquez, Alberto
Nguyen, Hong-Mai	Rodriguez, Erica	Von Kleinsmid, Julinne
Nguyen, Kelly	Rogers, Elisa	Vu-Casillas, Monika
Nguyen, Kimberly	Ruelas, Blanca	Walker, Becky
Nguyen, Maithuy	Sachs, Kaitlyn	Watanabe, Jennifer
Nguyen, Mary Hanh	Salgado, Brenda	Whitaker, Juliana
Nguyen, Michael	Santellana, Melanie	Whitney, Kacey
Nguyen, Thuy	Savala-Mehlbrech, Gloria	Will, Diana
Norden, Christine	Scharf, Mackenzie	Witthoeft, Alexis
	Schenck, Terri	Woltmann, Kim

RESIGNATIONS
Certificated Human Resources
September 9, 2021

<u>Last Name</u>	<u>First Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Ellis	Tieumi	PST Teacher	08/19/2021

LEAVE OF ABSENCE
Certificated Human Resources
September 9, 2021
2021-2022

<u>Last Name</u>	<u>First Name</u>	<u>Type</u>	<u>Position</u>	<u>Effective Date</u>
Longridge	Fawn	Year 1	Elementary Teacher	2021-2022 School Year

RETURN FROM LEAVE OF ABSENCE
Certificated Human Resources
September 9, 2021
2021-2022

<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>Effective Date</u>
Guzman	Jennifer	Middle School Teacher	2021-2022 School Year

ADDITIONAL DAYS OF EMPLOYMENT**Certificated Human Resources**

September 9, 2021

EARLY EDUCATION AND EXPANDED LEARNING

Employee: Pamela Russell-Wiggs Elly Tsai
Purpose: To prepare temporary preschool classroom for the 2021-2022 school year.
 Rate of pay: Prorated hourly
 Dates/Hours: August 16, 2021 – August 24, 2021; not to exceed a total of 7.5 hours per employee.
 Funding Source: California State Preschool

FRYBERGER

Employee: Rosalinda Alcala Regina Alves Neriann Capulong
 Kim Bui Andrea Enterline Stacy Georgetti
 Priscilla Huante Cindy Jones Gemini Mai
 Ananda Mallory Shannon McLaughlin-Langer Christopher Mixon
 Julie Nitkin Gabriel Rodriguez Nicole Santos
 Christine Simpson Amy St. Clair Sandra Steele
 Riley Stuart Lauren Vu-Tran Nicole Welsh
 Diana Will Emmy Yoshimura
Purpose: To attend training for Restorative Practices and Circles.
 Rate of pay: Staff Development
 Dates/Hours: September 22, 2021 and January 26, 2022; not to exceed a total of 2.5 hours per employee.
 Funding Source: LCFF SUPC

HUMAN RESOURCES

Employee: Judy Golojuh
Purpose: To pack and move to new school site for the 2021-2022 school year.
 Rate of pay: Prorated hourly
 Dates/Hours: August 20, 2021 – August 24, 2021; not to exceed a total of 7.5 hours.
 Funding Source: Certificated Personnel

ADDITIONAL DAYS OF EMPLOYMENT**Certificated Human Resources**

September 9, 2021

HUMAN RESOURCES *cont.*

Employee:	Greg Branch		
Purpose:	To design and create Assignment Preference Form developed during IBB negotiations.		
Rate of pay:	Prorated hourly		
Dates/Hours:	July 20, 2021 – August 25, 2021; not to exceed a total of 3.25 hours.		
Funding Source:	Certificated Personnel		
Employee:	Kim Bui		
Purpose:	To serve on the Assistant Superintendent, Educational Services interview panel.		
Rate of pay:	Prorated hourly		
Dates/Hours:	July 29, 2021; not to exceed a total of 5 hours.		
Funding Source:	Certificated Personnel		
Employee:	Kim Bui		
Purpose:	To serve on the Executive Director, Early Education and Expanded Learning interview panel.		
Rate of pay:	Prorated hourly		
Dates/Hours:	August 3, 2021; not to exceed a total of 6 hours.		
Funding Source:	Certificated Personnel		
Employee:	Kim Bui	Jesse Coyle	Bobbie Cox
	Michelle Garcia	Kate Kent	
Purpose:	To serve on the Director, Student Services interview panel.		
Rate of pay:	Prorated hourly		
Dates/Hours:	August 5, 2021; not to exceed a total of 3 hours per employee.		
Funding Source:	Certificated Personnel		
Employee:	Kim Bui		
Purpose:	To serve on the Executive Director, Teaching and Learning interview panel.		
Rate of pay:	Prorated hourly		
Dates/Hours:	August 19, 2021; not to exceed a total of 7.25 hours.		
Funding Source:	Certificated Personnel		

ADDITIONAL DAYS OF EMPLOYMENT**Certificated Human Resources**

September 9, 2021

HUMAN RESOURCES cont.

Employee: Vickie Hungerford Maureen Turnbaugh
Purpose: **To serve on the SDC Mild/Moderate Eastwood Teacher interview panel.**
Rate of pay: Prorated hourly
Dates/Hours: August 20, 2021; not to exceed a total of 3 hours.
Funding Source: Certificated Personnel

Employee: Ann Kawamura
Purpose: **To serve on the Independent Study Virtual Teacher interview panel.**
Rate of pay: Prorated hourly
Dates/Hours: August 25, 2021; not to exceed a total of 3 hours.
Funding Source: Certificated Personnel

Employee: Greg Branch Kim Bui Stacy Georgetti
 Vickie Hungerford
Purpose: **To participate in 2021-2022 School Opening meetings.**
Rate of pay: Prorated hourly
Dates/Hours: August 12, 2021- August 31, 2021; not to exceed a total of 10 hours per employee.
Funding Source: Certificated Personnel

Employee: Erika Bradley Greg Branch Kim Bui
 Christina Cota Cecily Gates Stacy Georgetti
 David Hubbard Chris Rhodes
Purpose: **To participate in WSD/MTA IBB negotiations meetings.**
Rate of pay: Prorated hourly
Dates/Hours: August 23, 2021- September 30, 2021; not to exceed a total of 20 hours per employee.
Funding Source: Certificated Personnel

ADDITIONAL DAYS OF EMPLOYMENT**Certificated Human Resources**

September 9, 2021

JOHNSON

Employee: Jason Carey Jim Doyle Darrell Ponce
 Melissa Towning Jason Winterfeld

Purpose: To serve as referees for the after-school sports programs.

Rate of pay: Referee Certificated Stipend Table

Dates/Hours: September 1, 2021 – June 17, 2022

Funding Source: Middle School Enhancement

Employee: Genise Battaglia Jennifer Guzman

Purpose: To provide before and after school academic assistance.

Rate of pay: Prorated hourly

Dates/Hours: January 1, 2022 – June 17, 2022; not to exceed a total of 15 hours per employee.

Funding Source: LCFF SUPC

Employee:	Melissa Adkins	Danielle Barnett	Genise Battaglia
	Dipti Bhanushali	Kay Capel	Jason Carey
	Valerie Cason	Cameron Coatney	Jim Doyle
	Colleen Dudas	Lisa Durie	Stephanie Egan
	Michael Fink	Kimberly Fong	Graham Garcia
	Richard Gentile	Judy Golojuh	Matthew Greasby
	Jennifer Guzman	Kristina Kimbrel	Patricia Klug
	Mike McAuliffe	Julie Mezher	Kim Milius
	Rita Neumann	Perry Paxton	Darrell Ponce
	Carey Richter	Robb Rogers	Pete Schammann
	Marjorie Schubert	Geoffrey Thornton	Melissa Towning
	Elyse Vu	Christy Weber	Jason Winterfeld

Purpose: To serve as coaches for the after-school sports programs.

Rate of pay: After School Competition Coach Certificated Stipend Table

Dates/Hours: September 1, 2021 – June 17, 2022

Funding Source: Middle School Enhancement

ADDITIONAL DAYS OF EMPLOYMENT**Certificated Human Resources**

September 9, 2021

JOHNSON cont.

Employee: Pete Schammann
Purpose: **To provide audio/visual and technology support.**
Rate of pay: Technology Coordinator Certificated Stipend Table
Dates/Hours: September 2, 2021 – June 17, 2022
Funding Source: LCFF SUPC

Employee: Jason Carey
Purpose: **To provide zero period before school classes.**
Rate of pay: Prorated hourly
Dates/Hours: September 1, 2021 – June 17, 2022; not to exceed 1 hour per day; not to exceed 5 days per week.
Funding Source: LCFF SUPC

SCHOOL SPECIALTY PROGRAMS

Employee: Kim Bui Vickie Hungerford Sheila Peck
Purpose: **To attend a Professional Development Committee meeting.**
Rate of pay: Prorated hourly
Dates/Hours: August 17, 2021; not to exceed 1 hour per employee.
Funding Source: Title II

STACEY

Employee: Elizabeth Airth Todd Bischof Calli Falley
Cecily Gates Lisa Granger Thuy Phan
Kim Thach
Purpose: **To assist with the Summer Bridge Program, which is designated to help at-risk incoming students with a smooth transition to middle school and increase parent participation.**
Rate of pay: Prorated hourly
Dates/Hours: August 27, 2021 – August 31, 2021; not to exceed a total of 10 hours per employee.
Funding Source: Title I

ADDITIONAL DAYS OF EMPLOYMENT

Certificated Human Resources

September 9, 2021

STUDENT SERVICES

Employee: Darcy Spicer

Purpose: **To plan, organize, and coordinate curriculum planning and development for the Preschool Program at Land.**

Rate of pay: Prorated hourly

Dates/Hours: July 7, 2021 – September 9, 2021; not to exceed a total of 148 hours

Funding Source: California State Preschool

Employee: Alisa Fields

Purpose: **To provide additional support for speech pathologist during leave of absence.**

Rate of pay: Prorated hourly

Dates/Hours: September 3, 10, 13, 20, 24, 27, 2021 and October 1, 4, 8, 11, 22, 25, and 29, 2021; not to exceed a total of 7.75 hours per day.

Funding Source: Individuals with Disabilities Education Act

WESTMINSTER SCHOOL DISTRICT
Human Resources

DATE: September 9, 2021

TO: Cyndi Paik, Ed.D., Superintendent

FROM: Art Jimenez, Assistant Superintendent, Human Resources

SUBJECT: **APPROVE/RATIFY THE CLASSIFIED HUMAN RESOURCES REPORT**

The Classified Human Resources actions listed below are recommended for approval:

- 1.0 Approve/Ratify new classified employees**
(See Attachment "A")
- 2.0 Approve/Ratify change of status for classified employees**
(See Attachment "B")
- 3.0 Approve/Ratify resignations/retirements/terminations for classified employees**
(See Attachment "C")
- 4.0 Approve/Ratify Limited Term Assignment**
(See Attachment "D")
- 5.0 Approve/Ratify Unpaid Leaves of Absence**
(See Attachment "E")

SUPERINTENDENT'S RECOMMENDATION:

Approve/Ratify the Classified Human Resources Report

NEW EMPLOYEES
Classified Human Resources
Regular
September 9, 2021

Name	Assignment	Effective Date
Monique Brown	Family Enrollment Specialist, Land School, 40 hours per week, 12 months per year	08/17/2021
Paul Ngo	Director, Nutrition Services, Nutrition Center, 40 hours per week, 12 months per year	09/03/2021
Doria Perales	Health Services Assistant, Land School, 17.5 hours per week, 10 month per year	09/01/2021
Gary Waage	Nutrition Services Driver/Kitchen Maintenance, Nutrition Center, 40 hours per week, 12 months per year	08/31/2021

NEW EMPLOYEES
Classified Human Resources
Substitute
September 9, 2021

Name	Assignment	Effective Date
Analy Jones	Substitute Food Service Worker Substitute Lead Food Service Worker	07/14/2021
Albert Nguyen	Substitute Custodian	07/26/2021
Charlotte Slivinski	Substitute Noontime Supervisor	09/01/2021

CHANGE OF STATUS
Classified Human Resources
Substitute to Regular
September 9, 2021

Name	From	To	Effective Date
Katrina Brinkert	Substitute Noontime Supervisor	Noontime Supervisor, Fryberger School, 10 hours per week, 10 months per year	09/01/2021
Teresa Camarena	Substitute Noontime Supervisor	Noontime Supervisor, Stacey School, 7.5 hours per week, 10 months per year	09/01/2021
Karina Hernandez	Substitute Paraeducator Instructional Support	Paraeducator Instructional Support, Warner School, 29.5 hours per week, 10 months per year	09/01/2021
Alma Pina Rodriguez	Substitute Noontime Supervisor	Noontime Supervisor, Clegg School, 6 hours per week, 10 months per year	09/01/2021
Ana Ramos	Substitute Community Liaison Worker Spanish	Community Liaison Worker Spanish, Schmitt School, 15 hours per week, 10 months per year	09/01/2021
Claudia Steinmetz	Substitute Library Media Assistant, Substitute Noontime Supervisor	Library Media Assistant, Johnson School, 29.5 hours per week, 10 months per year	08/23/2021

CHANGE OF STATUS
Classified Human Resources
Regular to Substitute
September 9, 2021

Name	From	To	Effective Date
Jessica D’Heilly	Paraeducator Instructional Support, Land School, 15 hours per week, 10 months per year	Substitute Paraeducator Instructional Support	08/18/2021
Dianne Luong	Early Education Assistant, DeMille School, 40 hours per week, 10 months per year	Substitute Early Education Assistant	09/01/2021

CHANGE OF STATUS
Classified Human Resources
Promotion
September 9, 2021

Name	From	To	Effective Date
Alicia Aguilar Jimenez	Extended School Program Facilitator, Fryberger School, 19 hours per week, 10 months per year	Extended School Program Lead Facilitator, Meairs School, 27.5 hours per week, 10 months per year	09/01/2021
Jasmine Balandran	Extended School Program Facilitator, Willmore School, 18.5 hours per week, 10 months per year	Extended School Program Lead Facilitator, Willmore School, 27.5 hours per week, 10 months per year	09/01/2021
Karina Montes	Extended School Program Facilitator, Hayden School, 19 hours per week, 10 months per year	Community Liaison Worker Spanish, Land School, Early Education, 40 hours per week, 12 months per year	09/01/2021
Bill Myers	Computer Technician, District Office, Technology Department, 40 hours per week, 12 months per year	Data Information Systems Integration Specialist, District Office, Technology Department, 40 hours per week, 12 months per year	08/13/2021

CHANGE OF STATUS
Classified Human Resources
Transfer / Increase in Hours / Voluntary Decrease in Hours
September 9, 2021

Name	From	To	Effective Date
Breanna Cambra	Speech and Language Assistant, Land School, 19.75 hours per week, 10 months per year	Speech and Language Assistant, Land School, 37.5 hours per week, 10 months per year	09/01/2021
Morgan Hirsch	Extended School Program Lead Facilitator, Clegg School, 18.5 hours per week, 10 months per year	Extended School Program Lead Facilitator, Clegg School, 27.5 hours per week, 10 months per year	09/01/2021
Angelica Jimenez	Food Service Worker, Fryberger School, 10 months per week, 10 months per year	Food Service Worker, DeMille School, 10 months per week, 10 months per year	09/01/2021
Denise Munno	Extended School Program Lead Facilitator, Fryberger School, 27.5 hours per week, 10 months per year	Extended School Program Lead Facilitator, Stacey School, 27.5 hours per week, 10 months per year	09/01/2021

CHANGE OF STATUS
Classified Human Resources
Transfer / Increase in Hours / Voluntary Decrease in Hours Cont.
September 9, 2021

Name	From	To	Effective Date
Alicia Pippert	Paraeducator Instructional Support, Webber School, 29.5 hours per week, 10 months per year	Paraeducator Instructional Support, Warner School, 29.5 hours per week, 10 months per year	09/01/2021
Erika Salas	Paraeducator Instructional Support, Clegg School, 29.5 hours per week, 10 months per year	Paraeducator Instructional Support, Fryberger School, 29.5 hours per week, 10 months per year	09/01/2021

CHANGE OF STATUS
Classified Human Resources
Additional Assignment
September 9, 2021

Name	Assignment	Effective Date
Stephanie Lawrence	Substitute School Office Manager	08/11/2021
Cristin MacArthur	Substitute Library Media Assistant	08/11/2021

RESIGNATIONS
Classified Human Resources
September 9, 2021

Name	Assignment	Effective Date
Joel Antunez	Substitute Custodian	08/12/2021
Sarah Brayton	Extended School Program Facilitator, Schroeder School, 11.25 hours per week, 10 months per year	08/16/2021
Lizeth Cortez	Special Education Caseworker, Land School, 29.5 hours per week, 10 months per year	08/27/2021
Jean Epting	Paraeducator Instructional Support, Fryberger School, 29.5 hours per week, 10 months per year	08/25/2021
Crystal Ford	Paraeducator Instructional Support, Webber School, 23 hours per week, 10 months per year	08/16/2021
Gloria Gonzalez	Paraeducator Instructional Support, Hayden School, 29.5 hours per week, 10 months per year	08/02/2021
Fatima Hurd	Paraeducator Instructional Support, Stacey School, 29.5 hours per week, 10 months per year	08/18/2021
Jackalynn Lopez	Special Education Caseworker, Land School, 29.5 hours per week, 10 months per year	08/25/2021
Margaret McAdam	Substitute Paraeducator Instructional Support	08/19/2021
Arely Moran de Diaz	Food Service Worker, Eastwood School, 11.25 hours per week, 10 months per year	08/12/2021
Jacqueline Munguia	Early Education Infant Instructor, Land School, 40 hours per week, 12 months per year	08/27/2021
Soledad Munguia-Espinoza	Noontime Supervisor, Clegg School, 8.25 hours per week, 10 months per year	08/16/2021
Dai Nguyen	Noontime Supervisor, Finley School, 4.75 hours per week, 10 months per year	08/27/2021
Marisol Ocampo	Food Service Worker, Stacey School, 5 hours per week, 10 months per year Food Service Worker, Stacey School, 10 hours per week, 10 months per year	08/25/2021
Ada Perez	Food Service Worker, Hayden School, 11.25 hours per week, 10 months per year	08/24/2021
Ethan Peterson	Substitute Noontime Supervisor	06/18/2021
JR Sampang	Food Service Worker, Nutrition Center, 11.25 hours per week, 10 months per year Food Service Worker, DeMille, 11.25 hours per week, 10 months per year	08/04/2021
Rozalyn Silva	Paraeducator Instructional Support, Warner School, 29.5 hours per week, 10 months per year	08/11/2021
Lisa Smith	Substitute Food Service Worker	08/08/2021
Rebecca Tackett	Special Education Caseworker, Land School, 29.5 hours per week, 10 months per year	08/24/2021

RETIREMENT
Classified Human Resources
September 9, 2021

Name	Assignment	Years of Service	Effective Date
Kandy Downing	Health Services Assistant, Warner School, 19.75 hours per week, 10 months per year	16	06/30/2021
Brenda King	Lead Food Service Cook, Nutrition Center, 40 hours per week, 10 months per year	20	09/08/2021
Barbara Miano	Early Education Assistant, Anderson School, 35 hours per week, 10 months per year	30	06/19/2021

TERMINATION
(Inactive List)
Classified Human Resources
September 9, 2021

Name	Assignment	Effective Date
Robert Godley	Substitute Custodian	06/18/2021
Travis Kizer	Substitute Extended School Program Lead Facilitator	06/18/2021
Carrie Lucas	Substitute Paraeducator Instructional Support	06/18/2021

LIMITED TERM ASSIGNMENTS
Classified Human Resources
September 9, 2021

Early Education:

Employee: Jennifer Alexander
Purpose: **Assist with preschool registration and translations.**
Dates/Hours: August 23, 2021 through August 27, 2021; not to exceed up to 8 hours per day.
Funding: Early Education & Expanded Learning

Human Resources:

Employee: Grace Vega
Purpose: **Assist with COVID 19 contact tracing, community notification and mandated reporting.**
Dates/Hours: September 1, 2021 through December 31, 2021; not to exceed up to 8 hours per day, 40 hours per week.
Funding: ESSER 2

Nutrition Services:

Employee: Norma Rodriguez Katrina Taylor Maria Yaghoubi
Purpose: **Assist with Meal applications at Middle School Registration.**
Dates/Hours: August 23, 2021 through August 26, 2021; not to exceed up to 8 hours per day, 4 days per week per employee.
Funding: Nutrition Services – Cafeteria Fund

Employee: Luis Gomez Ortiz
Purpose: **Training to be a substitute delivery driver for the 2021-2022 school year.**
Dates/Hours: August 23, 2021 through August 27, 2021; not to exceed up to 5 hours per day.
Funding: Nutrition Services – Cafeteria Fund

School Specialty Programs

Employee: Jenefer Aguilar Yolanda Alatorre Ana Anguiano-Aguirre
Cinthya Baltazar Teresa Benitez Carie Chambers
Jennifer Crisol Marisela Edelbrock Oanh Giang
Soyla Gutierrez Martha Ibarra David Le
Veronica Maciel Maria Marin Claudia Miglietta
Karina Montes Susan Moore Brennie Nguyen
Ha Nguyen Leyna Nguyen To Hang Nguyen
Aida Ocampo de Ramirez Ana Ramos Bertha Ross
Nancy Tello-Vanegas Wendy Thompson Janifer Tran
Khanh Phuong Tran Van Tran Vivian Vo
Purpose: **To assist with Special Projects to support our McKinney-Vento families throughout the school sites.**
Rate of pay: Prorated hourly
Dates/Hours: September 9, 2021 – June 30, 2022; not to exceed a total of 15 hours per employee.
Funding Source: McKinney-Vento

LIMITED TERM ASSIGNMENTS cont.**Classified Human Resources****September 9, 2021****Stacey:**

Employee:	Norberta Alvarado	Lori Bell	Teresa Benitez
	Teresa Camarena	Kathy Carson	Mia Hardin
	Amanda Lara	Hanh Lord	Kevin Luu
	Erika Mexia	Brennie Nguyen	

Purpose: **To support parents for data confirmation and student enrollment for the 2021-2022 school year.**

Dates/Hours: August 24, 2021 through August 31, 2021; not to exceed up to 24 hours per employee.

Funding: LCFF SUPC

Summer School, Fryberger:

Employee: Ellen Rose

Purpose: **To provide additional support with the Learning Recovery Summer Program.**

Dates/Hours: August 16, 2021 through August 19, 2021; not to exceed up to 8 hours per day.

Funding: Expanded Learning Opportunities Grant

Warner:

Employee:	Cinthya Baltazar	Art Hidrogo	Olga Mendez
	Kathryn Morrow	Helen Nguyen	Jenny Nguyen
	To Hang Nguyen	Ina Pettibone	Elizabeth Rode
	Giselle Rosas	Bertha Ross	Lisa Vafiades
	Chi Wilcoxen		

Purpose: **To assist with the Summer Bridge Program, which is designed to help at risk incoming students with a smooth transition to Middle School and to increase parent participation.**

Dates/Hours: August 23, 2021 through August 25, 2021; not to exceed up to 24 hours per employee.

Funding: Title I

UNPAID LEAVE OF ABSENCE
Human Resources-Classified
September 9, 2021

Name	Assignment	Location	Dates
Denise Duarte	Paraeducator Instructional Support	Johnson School	09/01/2021-01/03/2022
Rachael Elgin	Paraeducator Instructional Support	Stacey School	09/01/2021-03/01/2022

WESTMINSTER SCHOOL DISTRICT
Human Resources

DATE: September 9, 2021
TO: Cyndi Paik, Ed.D. Superintendent
FROM: Art Jimenez, Assistant Superintendent Human Resources
SUBJECT: **APPROVE THE WESTMINSTER SCHOOL DISTRICT INSTRUCTIONAL
CALENDAR FOR THE 2022-2023 SCHOOL YEAR**

BACKGROUND INFORMATION:

The Westminster School District Calendar Committee is a collaboration with the Westminster Teachers Association (WTA), the California School Employees Association (CSEA), and school/District administration representatives. The Calendar Committee works together to identify the work year calendar, which includes, first/return day of work, Professional Development dates, winter and spring holidays, teacher prep dates, parent/teacher report card conference dates, modified Instructional Planning dates, staff meeting dates, and Professional Learning Community team meeting dates.

CURRENT CONSIDERATIONS:

The Calendar Committee met on May 12, 2021 and May 27, 2021 to review and discuss the work year dates for the 2022-2023 school year. After careful consideration of all the components of the calendar as described above, the Calendar Committee finalized the 2022-2023 instructional calendar. The final draft of this calendar is attached to this memo and submitted for the Board's review and consideration.

FINANCIAL IMPLICATIONS:

There are no financial implications.

SUPERINTENDENT'S RECOMMENDATION:

Approve the Westminster School District instructional calendar for the 2022-2023 school year

WESTMINSTER SCHOOL DISTRICT

2022-2023 INSTRUCTIONAL CALENDAR

July 2022

				1
4 4th of July	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

Aug 2022

1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
Floating Prep Day "FPD" Options				
22	23	24	25	26
Floating Prep Day "FPD" Options			Staff Dev	Staff Dev
29 Prep Day	30 1st Day	31 IP		

Sep 2022

			1	2
5 Labor Day	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

Oct 2022

3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
GSC Parent/Teacher Conference (Modified Days)				
24	25	26	27	28
31				

Nov 2022

	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28 Prep Day	29	30		

Dec 2022

			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

Jan 2023

2 New Year Obs	3	4	5	6
9	10	11	12	13
16 Dr. ML King Day	17	18	19	20
23	24	25	26	27
30	31			

Feb 2023

		1	2	3
6	7	8	9	10
13 Obs. Lincoln	14	15	16	17
20 President's Day	21	22	23	24
27	28			

Mar 2023

		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

Apr 2023

3	4	5	6	7
10 Easter Obs	11 Spring Break	12 Spring Break	13 Spring Break	14 Spring Break
17 Staff Dev	18	19	20	21
24	25	26	27	28

May 2023

1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29 Memorial Day	30	31		

June 2023

			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

- Professional Development/Staff meeting (1.5 hours) (6)
- Professional Learning Communities/Staff Meeting (2 hours) (9)
- Individual Planning (1.5 hours) (21)
- Unit Members will work **one (1)** 7.5 hour Floating Prep Day, any business day between 8/17/22-8/24/22
- *Spring Recess Dates Subject to Change

- Paid holiday for 11/12 month employees (total of 18)
- No students - calendar work day for 11/12 month employees
- Easter - April 9, 2023

WESTMINSTER SD
PURCHASE ORDER DETAIL REPORT
BOARD OF TRUSTEES MEETING 09/09/2021

FROM 07/27/2021 TO 08/24/2021

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
P60M8724	ALL CITY ANIMAL TRAPPING	75.00	75.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
P60M8725	AIR-EX AIR CONDITIONING INC	7,546.27	7,546.27	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60L7012	FOLLETT SCHOOL SOLUTIONS INC	6,600.10	6,600.10	010036100A 4310	C & I Materials / Instr Materials & Supplies
R60L7013	FOLLETT SCHOOL SOLUTIONS INC	2,572.65	2,572.65	010036100A 4310	C & I Materials / Instr Materials & Supplies
R60L7014	LEARNING WITHOUT TEARS	33,887.40	33,887.40	010036100A 4310	C & I Materials / Instr Materials & Supplies
R60L7015	FOLLETT SCHOOL SOLUTIONS INC	769.79	769.79	010036100A 4310	C & I Materials / Instr Materials & Supplies
R60M8073	DELL COMPUTER	1,927.94	1,927.94	010056811V 4430	Site Maintenance / Computer - Under \$5000
R60M8074	CDWG COMPUTER CTRS INC	62.24	62.24	010056811V 5826	Site Maintenance / LICENSING & SOFTWARE FEES
R60M8112	GOLDEN STATE PAVING INC	25,300.00	25,300.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8113	CAL FIRE PROTECTION CO	320.24	320.24	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8114	CAL FIRE PROTECTION CO	250.00	250.00	010071360A 5810	HTS Transportation / Contracted Serv - Inst & Non-I
R60M8115	WALTERS WHOLESALE ELECTRIC	128.53	128.53	010056811V 4380	Site Maintenance / Maintenance Supplies - General
R60M8116	BLUERAM TECHNOLOGY	198.31	198.31	010056811V 4350	Site Maintenance / Office Supplies
R60M8117	AMAZON/SYNCB	365.40	365.40	010071360A 4363	HTS Transportation / Repair Supplies - Transportati
R60M8118	GOODMAN TREE SERVICE	5,300.00	5,300.00	260304850I 6250	Hayden Air Conditioning / Bldg & Imprv - Other Costs Pla
R60M8119	ARIEL SUPPLY	312.44	312.44	010071360A 4350	HTS Transportation / Office Supplies
R60M8120	VETERAN UNITED SERVICES	946.25	946.25	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8121	VETERAN UNITED SERVICES	829.50	829.50	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8122	VETERAN UNITED SERVICES	280.58	280.58	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8124	VERNES PLUMBING INC	560.00	560.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8125	HUNTINGTON BEACH CITY	50.00	50.00	010051820A 5810	Custodial Services / Contracted Serv - Inst & Non-I
R60M8126	IRRIGATOR TECH SCHOOL	1,475.00	1,475.00	010056811V 5220	Site Maintenance / Conferences/Staff Development
R60M8127	SERVPRO OF LAGUNA BCH/DANA POI	8,000.00	8,000.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I

WESTMINSTER SD
PURCHASE ORDER DETAIL REPORT
BOARD OF TRUSTEES MEETING 09/09/2021

FROM 07/27/2021 TO 08/24/2021

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
R60M8128	VERNES PLUMBING INC	357.60	357.60	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8129	VERNES PLUMBING INC	1,304.40	1,304.40	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8130	ACTION FIRE PROTECTION	2,862.00	2,862.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8131	ACTION FIRE PROTECTION	3,788.00	3,788.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8132	CDWG COMPUTER CTRS INC	112.03	112.03	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8133	DANIEL BURNS INC	2,159.00	2,159.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8134	DANIEL BURNS INC	5,210.00	5,210.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8135	BODIES GLASS SERVICE	1,089.07	1,089.07	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8136	VETERAN UNITED SERVICES	1,624.00	1,624.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8137	VETERAN UNITED SERVICES	1,209.00	1,209.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8138	SHERRIN GLASS & METAL INC	4,362.70	4,362.70	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8139	VERNES PLUMBING INC	1,174.74	1,174.74	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8140	THE TASTE OF INK	606.24	606.24	010071360A 4363	HTS Transportation / Repair Supplies - Transportati
R60M8141	SIGN DESIGN	195.75	195.75	010056811V 4380	Site Maintenance / Maintenance Supplies - General
R60M8142	HILCO FASTENER WAREHOUSE INC	9.24	9.24	010071360A 4363	HTS Transportation / Repair Supplies - Transportati
R60M8144	VETERAN UNITED SERVICES	2,274.00	2,274.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8145	VETERAN UNITED SERVICES	222.00	222.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8146	DANIELS TIRE SERVICE INC	94.61	94.61	010071360A 4362	HTS Transportation / Tires & Tubes - Transportation
R60M8147	DANIELS TIRE SERVICE INC	901.23	901.23	010071360A 4362	HTS Transportation / Tires & Tubes - Transportation
R60M8148	HOME DEPOT CREDIT SERVICES	5,110.58	1,326.52 854.45	010051820A 4371 010052820V 4372	Custodial Services / Custodial Supplies Grounds / Grounds Supplies
R60M8149	SIGN DESIGN	622.06	2,929.61 622.06	018150811V 4380 010056811V 5810	RMA Plant Maintenance / Maintenance Supplies - General Site Maintenance / Contracted Serv - Inst & Non-I

WESTMINSTER SD
PURCHASE ORDER DETAIL REPORT
BOARD OF TRUSTEES MEETING 09/09/2021

FROM 07/27/2021 TO 08/24/2021

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R60M8150	PLAYPOWER LT FARMINGTON INC	6,012.79	6,012.79	010056811V 4381	Site Maintenance / Repair of Equipment
R60M8151	PONCE, FRANKIE	49.55	49.55	010071360A 4363	HTS Transportation / Repair Supplies - Transportati
R60M8152	SAVE ON GLASS AND SCREEN INC	45.04	45.04	010056811V 4381	Site Maintenance / Repair of Equipment
R60M8153	TELECOMSCAPE	1,508.36	1,508.36	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8154	SOCAL FIRST AID & SAFETY	250.17	250.17	010056811V 4380	Site Maintenance / Maintenance Supplies - General
R60M8155	GOLDEN STATE PAVING INC	1,000.00	1,000.00	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
R60N0032	SCHOOL NUTRITION ASSOC SNA	40.50	40.50	135310370A 5310	Cafeteria Expenditures / Dues & Memberships
R60N0033	AT AND T MOBILITY	1,305.00	1,305.00	135310370A 5906	Cafeteria Expenditures / Cell Phone Charges
R60N0034	ALBERTSONS INC	978.75	978.75	135310370A 4700	Cafeteria Expenditures / FOOD
R60N0035	INDUSTRIAL ELECTRIC SERVICE	365.88	365.88	135310370A 4300	Cafeteria Expenditures / Materials & Supplies
R60N0036	ANTONIO GARZA	1,725.00	1,725.00	135310370A 5810	Cafeteria Expenditures / Contracted Serv - Inst & Non-I
R60N0037	TERMINIX COMMERCIAL	49.03	49.03	135310370A 5810	Cafeteria Expenditures / Contracted Serv - Inst & Non-I
R60R1020	SMART AND FINAL IRIS CO	112.70	112.70	010070100A 4310	Hands on Science / Instr Materials & Supplies
R60R1021	DELTA EDUCATION INC	241.60	241.60	010070100A 4310	Hands on Science / Instr Materials & Supplies
R60R1022	CAROLINA BIOLOGICAL SUPPLY COM	610.17	610.17	010070100A 4310	Hands on Science / Instr Materials & Supplies
R60R1023	SCHOOL SPECIALTY INC	354.81	354.81	010070100A 4310	Hands on Science / Instr Materials & Supplies
R60R1024	WARDS SCIENCE	1,649.20	1,649.20	010070100A 4310	Hands on Science / Instr Materials & Supplies
R60R1025	SOUTHWEST SCHOOL SUPPLY	621.12	621.12	010070100A 4310	Hands on Science / Instr Materials & Supplies
R60R1027	STOR TRONICS	146.57	146.57	010070100A 4310	Hands on Science / Instr Materials & Supplies
R60R1105	STATER BROTHERS 27	64.20	64.20	019542110Z 4310	Sp Ed Moderate Severe / Instr Materials & Supplies
R60R1138	SMARTTEST EDU INC	1,149.00	1,149.00	013010100R 5810	Title I Instr - Warner / Contracted Serv - Inst & Non-I
R60R1181	SPICERS PAPER INC	8,329.60	8,329.60	010007755Z 4350	Duplicating Services / Office Supplies
R60R1229	THINKING MAPS INC	7,200.00	7,200.00	014035100A 5810	Title II Instructional / Contracted Serv - Inst & Non-I

WESTMINSTER SD
PURCHASE ORDER DETAIL REPORT
BOARD OF TRUSTEES MEETING 09/09/2021

FROM 07/27/2021 TO 08/24/2021

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
R60R1230	DELL COMPUTER	270.50	270.50	010036210A 4320	Curriculum & Instruction / Computers/Tech less than \$500
R60R1231	THINKING MAPS INC	7,200.00	7,200.00	014035100A 5810	Title II Instructional / Contracted Serv - Inst & Non-I
R60R1232	THINKING MAPS INC	1,800.00	1,800.00	014035100A 5810	Title II Instructional / Contracted Serv - Inst & Non-I
R60R1233	THINKING MAPS INC	5,400.00	5,400.00	014035100A 5810	Title II Instructional / Contracted Serv - Inst & Non-I
R60R1234	MIND RESEARCH INSTITUTE	58,150.00	58,150.00	010069100Z 5810	At Risk Curriculum Instruction / Contracted Serv - Inst & Non-I
R60R1235	CAMBIUM LEARNING GROUP INC	53,200.31	53,200.31	010069100Z 5826	At Risk Curriculum Instruction / LICENSING & SOFTWARE
R60R1236	HOUGHTON MIFFLIN HARCOURT	9,000.00	9,000.00	010069100Z 5826	At Risk Curriculum Instruction / LICENSING & SOFTWARE
R60R1237	MCGRAW HILL	50,940.00	50,940.00	010069100Z 5826	At Risk Curriculum Instruction / LICENSING & SOFTWARE
R60R1238	SOLUTION TREE INC	75,000.00	75,000.00	017425100Y 5810	ELO GRANT INSTR / Contracted Serv - Inst & Non-I
R60R1239	TAVIET LCS	40.00	40.00	010012249A 5220	ELD Dist Parent Involvement / Conferences/Staff
R60R1240	AVID CENTER	24,287.00	24,287.00	013010100A 5310	Title I Centralize Serv Instr / Dues & Memberships
R60R1241	LIZARD WIZARD	675.00	675.00	126060590A 5810	Extended School CCTR / Contracted Serv - Inst & Non-I
R60R1242	SCHOLASTIC INC	2,640.93	2,640.93	010012100H 4310	ELD Instruction Fryberger / Instr Materials & Supplies
R60R1243	DELL COMPUTER	2,242.67	70.59 2,172.08	010004210A 4350 010004210A 4430	Assessment-Categorical Program / Office Supplies Assessment-Categorical Program / Computer - Under \$5000
R60R1244	CDWG COMPUTER CTRS INC	307.15	61.43 245.72	019564119Z 4320 019599312A 5826	Sp Ed Speech / Computers/Tech less than \$500 Sp Ed Centralized Psych Svcs / LICENSING & SOFTWARE
R60R1245	CDWG COMPUTER CTRS INC	62.24	62.24	010004210A 5826	Assessment-Categorical Program / LICENSING &
R60R1246	COOPER, JO-ANNE	5,000.00	5,000.00	013312100Z 5810	SpEd IDEA Early Intrvsn srvc / Contracted Serv - Inst & Non-I
R60R1247	D & D EDUCATION CONSULTANTS	10,000.00	10,000.00	013312100Z 5810	SpEd IDEA Early Intrvsn srvc / Contracted Serv - Inst & Non-I
R60R1248	GRAINGER SANITARY W W INC	370.98	370.98	019542110Z 4351	Sp Ed Moderate Severe / Health
R60R1249	SCHOOL SPECIALTY INC	26.84	26.84	010111100M 4310	Discretionary Instr Schmitt / Instr Materials & Supplies
R60R1250	LAKESHORE LEARNING MATERIALS	35.34	35.34	125025590A 4310	Child Development Center-FCTR / Instr Materials & Supplies

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R60R1251	AMAZON/SYNCB	1,398.00	1,398.00	010069100R 4310	AT Risk Instruction Warner / Instr Materials & Supplies
R60R1252	AMAZON/SYNCB	1,433.05	1,433.05	126055590A 4310	State Preschool GCTR / Instr Materials & Supplies
R60R1253	AMAZON/SYNCB	59.23	59.23	125025590A 4310	Child Development Center-FCTR / Instr Materials & Supplies
R60R1254	DISCOUNT SCHOOL SUPPLY	513.23	513.23	125025590A 4310	Child Development Center-FCTR / Instr Materials & Supplies
R60R1255	SPICERS PAPER INC	3,166.80	3,166.80	010007755Z 4350	Duplicating Services / Office Supplies
R60R1256	LAKESHORE LEARNING MATERIALS	547.97	547.97	126055590A 4310	State Preschool GCTR / Instr Materials & Supplies
R60R1257	AMAZON/SYNCB	29.35	29.35	010039311W 4320	Counseling / Computers/Tech less than \$500
R60R1258	AMAZON/SYNCB	419.34	419.34	010014100A 4310	Visual and Performing Arts / Instr Materials & Supplies
R60R1259	AMAZON/SYNCB	63.94	63.94	010112100J 4310	Discretionary Instr Johnson / Instr Materials & Supplies
R60R1260	AMAZON/SYNCB	206.61	206.61	010112270J 4350	Discretionary Adm Johnson / Office Supplies
R60R1261	DRIFTWOOD DAIRY INC	3,000.00	3,000.00	126060370A 4700	Extended School Food / FOOD
R60R1262	PHOTO HOUSE INC	2,256.57	2,256.57	010042715A 4355	Superintendent / Refreshments
R60R1263	US FOODSERVICE	5,024.24	5,024.24	126055590A 4700	State Preschool GCTR / FOOD
R60R1264	STAPLES	217.49	217.49	010011770A 4350	Technology Data Network Sprrt / Office Supplies
R60R1265	SPHERO INC	2,943.58	2,943.58	010069100J 4310	AT Risk Instruction Johnson / Instr Materials & Supplies
R60R1266	FINAL ARTS	678.71	678.71	010042715A 4350	Superintendent / Office Supplies
R60R1267	ROCHESTER 100 INC	141.38	141.38	010111100Q 4310	Discretionary Instr Sequoia / Instr Materials & Supplies
R60R1268	REGENTS OF UC IRVINE	2,600.00	2,600.00	013312100Z 5810	SpEd IDEA Early Intrvsn srvc / Contracted Serv - Inst & Non-I
R60R1269	MIKE ROBBINS LLC	10,000.00	10,000.00	017425100Y 5810	ELO GRANT INSTR / Contracted Serv - Inst & Non-I
R60R1270	TOTALLYPROMOTIONAL.COM	380.41	380.41	010111100H 4310	Discretionary Instr Fryberger / Instr Materials & Supplies
R60R1271	SCHOOL PLANNER COMPANY, THE	672.80	672.80	010069100H 4310	AT Risk Instruction Fryberger / Instr Materials & Supplies
R60R1272	LAKESHORE LEARNING MATERIALS	197.33	197.33	125025590A 4310	Child Development Center-FCTR / Instr Materials & Supplies
R60R1273	DELL COMPUTER	221.04	221.04	010041314W 4320	Health Services / Computers/Tech less than \$500

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R60R1274	WESTMINSTER CITY	266,509.00	11,000.00	010033820K 5540	Land/Auxillary Custodial / Water
			8,000.00	010053820K 5540	Utilities Land / Water
			5,000.00	010053820X 5540	Utilities / Water
			14,000.00	010808820D 5540	Elem Operations De Mille / Water
			17,700.00	010808820E 5540	Elem Operations Eastwood / Water
			7,000.00	010808820F 5540	Elem Operations Finley / Water
			18,000.00	010808820H 5540	Elem Operations Fryberger / Water
			19,000.00	010808820I 5540	Elem Operations Hayden / Water
			17,677.00	010808820M 5540	Elem Operations Schmitt / Water
			15,000.00	010808820Q 5540	Elem Operations Sequoia / Water
			22,000.00	010808820S 5540	Elem Operations Webber / Water
			24,000.00	010808820T 5540	Elem Operations Willmore / Water
			61,132.00	010909820J 5540	Middle Operations Johnson / Water
			27,000.00	010909820R 5540	Middle Operations Warner / Water
		128,805.56	95.56	010033820K 5520	Land/Auxillary Custodial / Gas
			6,000.00	010053820K 5520	Utilities Land / Gas
			10,000.00	010053820X 5520	Utilities / Gas
			4,000.00	010808820B 5520	Elem Operations Anderson / Gas
			4,300.00	010808820C 5520	Elem Operations Clegg / Gas
			4,871.00	010808820D 5520	Elem Operations De Mille / Gas
			3,400.00	010808820E 5520	Elem Operations Eastwood / Gas
			8,000.00	010808820F 5520	Elem Operations Finley / Gas
			6,700.00	010808820H 5520	Elem Operations Fryberger / Gas
			8,000.00	010808820I 5520	Elem Operations Hayden / Gas
			6,000.00	010808820L 5520	Elem Operations Meairs / Gas
			1,000.00	010808820M 5520	Elem Operations Schmitt / Gas
			9,540.00	010808820N 5520	Elem Operations Schroeder / Gas
			8,300.00	010808820Q 5520	Elem Operations Sequoia / Gas
			5,727.00	010808820S 5520	Elem Operations Webber / Gas

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R60R1275	*** CONTINUED ***				
			4,022.00	010808820T 5520	Elem Operations Willmore / Gas
			15,150.00	010909820J 5520	Middle Operations Johnson / Gas
			9,200.00	010909820P 5520	Middle Operations Stacey / Gas
			14,500.00	010909820R 5520	Middle Operations Warner / Gas
R60R1276	LAKESHORE LEARNING MATERIALS	198.53	198.53	125025590A 4310	Child Development Center-FCTR / Instr Materials & Supplies
R60R1277	LISTEN INNOVATION INC	399.00	399.00	010112100J 5826	Discretionary Instr Johnson / LICENSING & SOFTWARE
R60R1278	GIGAKOM	1,023.03	1,023.03	010011770A 5810	Technology Data Network Spprt / Contracted Serv - Inst &
R60R1279	GLOBAL DOCUMENT STORAGE SYS IN	278,871.34	24,031.01 254,840.33	010011770A 4400 010011770A 6510	Technology Data Network Spprt / NONCAPITALIZATION Technology Data Network Spprt / Equipment Replacement
R60R1280	GONZALEZ, STEPHANY	247.28	247.28	017425100Y 4310	ELO GRANT INSTR / Instr Materials & Supplies
R60R1281	MC LAUGHLIN-LANGER, SHANNON	82.24	82.24	017425100Y 4310	ELO GRANT INSTR / Instr Materials & Supplies
R60R1282	KRESGE, MEGAN	238.96	238.96	017425100Y 4310	ELO GRANT INSTR / Instr Materials & Supplies
R60R1283	SCHMIDT, AMY	260.57	260.57	017425100Y 4310	ELO GRANT INSTR / Instr Materials & Supplies
R60R1284	ABASCAL, MIGUEL	269.47	269.47	017425100Y 4310	ELO GRANT INSTR / Instr Materials & Supplies
R60R1285	REDMOND, KELLIE	260.40	260.40	017425100Y 4310	ELO GRANT INSTR / Instr Materials & Supplies
R60R1286	ANDERSON, JEFFREY	257.56	257.56	017425100Y 4310	ELO GRANT INSTR / Instr Materials & Supplies
R60R1287	NAKANO, JEFF	133.13	133.13	017425100Y 4310	ELO GRANT INSTR / Instr Materials & Supplies
R60R1288	HUBBARD, TAMMY	550.07	550.07	017425100Y 4310	ELO GRANT INSTR / Instr Materials & Supplies
R60R1289	SO CA EDISON CO	524,698.28	2,841.28 33,000.00 47,800.00 20,000.00 25,000.00 25,000.00	0100333820K 5530 010053820K 5530 010053820X 5530 010808820B 5530 010808820C 5530 010808820D 5530	Land/Auxillary Custodial / Electricity Utilities Land / Electricity Utilities / Electricity Elem Operations Anderson / Electricity Elem Operations Clegg / Electricity Elem Operations De Mille / Electricity

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R60R1289	*** CONTINUED ***				
			20,000.00	01080820E 5530	Elem Operations Eastwood / Electricity
			20,000.00	01080820F 5530	Elem Operations Finley / Electricity
			25,200.00	01080820H 5530	Elem Operations Fryberger / Electricity
			25,000.00	01080820I 5530	Elem Operations Hayden / Electricity
			25,880.00	01080820L 5530	Elem Operations Meairs / Electricity
			30,377.00	01080820M 5530	Elem Operations Schmitt / Electricity
			23,500.00	01080820N 5530	Elem Operations Schroeder / Electricity
			16,000.00	01080820Q 5530	Elem Operations Sequoia / Electricity
			24,700.00	01080820S 5530	Elem Operations Webber / Electricity
			22,400.00	01080820T 5530	Elem Operations Willmore / Electricity
			45,000.00	010909820J 5530	Middle Operations Johnson / Electricity
			45,000.00	010909820P 5530	Middle Operations Stacey / Electricity
			48,000.00	010909820R 5530	Middle Operations Warner / Electricity
R60R1290	TIME WARNER CABLE BUSINESS CLA	262,671.08	10,395.00	010053820K 5910	Utilities Land / Telephone Charges
			10,395.00	010808100B 5910	Elementary Instr Anderson / Telephone Charges
			4,333.00	010808100C 5910	Elementary Instr Clegg / Telephone Charges
			10,395.00	010808100D 5910	Elementary Instr De Mille / Telephone Charges
			10,395.00	010808100E 5910	Elementary Instr Eastwood / Telephone Charges
			10,395.00	010808100F 5910	Elementary Instr Finley / Telephone Charges
			10,395.00	010808100H 5910	Elementary Instr Fryberger / Telephone Charges
			10,395.00	010808100I 5910	Elementary Instr Hayden / Telephone Charges
			10,395.00	010808100L 5910	Elementary Instr Meairs / Telephone Charges
			10,395.00	010808100M 5910	Elementary Instr Schmitt / Telephone Charges
			10,395.00	010808100N 5910	Elementary Instr Schroeder / Telephone Charges
			10,395.00	010808100Q 5910	Elementary Instr Sequoia / Telephone Charges
			10,395.00	010808100S 5910	Elementary Instr Webber / Telephone Charges
			10,395.00	010808100T 5910	Elementary Instr Willmore / Telephone Charges
			88,539.08	010808100X 5910	Elementary Instr District / Telephone Charges
			12,999.00	010909100J 5910	Middle Instr Johnson / Telephone Charges

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R60R1290	*** CONTINUED ***				
R60R1291	WARE DISPOSAL	390,715.06			
			8,666.00	010909100P 5910	Middle Instr Stacey / Telephone Charges
			12,999.00	010909100R 5910	Middle Instr Warner / Telephone Charges
			915.06	010033820K 5560	Land/Auxiliary Custodial / Disposal Services
			4,500.00	010053820K 5560	Utilities Land / Disposal Services
			195,488.68	010053820X 5560	Utilities / Disposal Services
			12,000.00	010808820B 5560	Elem Operations Anderson / Disposal Services
			8,500.00	010808820C 5560	Elem Operations Clegg / Disposal Services
			12,000.00	010808820D 5560	Elem Operations De Mille / Disposal Services
			10,000.00	010808820E 5560	Elem Operations Eastwood / Disposal Services
			7,000.00	010808820F 5560	Elem Operations Finley / Disposal Services
			9,800.00	010808820H 5560	Elem Operations Fryberger / Disposal Services
			9,500.00	010808820I 5560	Elem Operations Hayden / Disposal Services
			9,500.00	010808820L 5560	Elem Operations Mears / Disposal Services
			11,000.00	010808820M 5560	Elem Operations Schmitt / Disposal Services
			7,500.00	010808820N 5560	Elem Operations Schroeder / Disposal Services
			9,000.00	010808820Q 5560	Elem Operations Sequoia / Disposal Services
			15,500.00	010808820S 5560	Elem Operations Webber / Disposal Services
			12,000.00	010808820T 5560	Elem Operations Willmore / Disposal Services
			20,000.00	010909820J 5560	Middle Operations Johnson / Disposal Services
			18,000.00	010909820P 5560	Middle Operations Stacey / Disposal Services
			16,000.00	010909820R 5560	Middle Operations Warner / Disposal Services
			2,511.32	135310370A 5560	Cafeteria Expenditures / Disposal Services
R60R1292	RENAISSANCE LEARNING INC	1,859.00	1,859.00	010111100S 5810	Discretionary Instr Webber / Contracted Serv - Inst & Non-I
R60R1293	MOBILE MINI LLC	84,664.07	84,664.07	013210100Y 5630	Elem/Sec School ESSER Instr / Lease of Equipment
R60R1294	MOBILE MINI LLC	4,854.00	4,854.00	013210100Y 5630	Elem/Sec School ESSER Instr / Lease of Equipment
R60R1295	MOBILE MINI LLC	2,397.79	2,397.79	013210100Y 5630	Elem/Sec School ESSER Instr / Lease of Equipment
R60R1296	ASSETWORKS LLC	2,400.00	2,400.00	010048754X 5810	Warehouse / Contracted Serv - Inst & Non-I

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R60R1298	DELL COMPUTER	304.06	304.06	010044720Y 4320	Business Services / Computers/Tech less than \$500
R60R1299	CDWG COMPUTER CTRS INC	310.63	310.63	010044720Y 4410	Business Services / Noncapitalized Equipment
R60R1300	AMAZON/SYNCB	38.05	38.05	010044720Y 4350	Business Services / Office Supplies
R60R1301	AMAZON/SYNCB	8.69	8.69	010112270J 4371	Discretionary Adm Johnson / Custodial Supplies
R60R1302	FLORES, HELEN	214.66	214.66	126060590A 4310	Extended School CCTR / Instr Materials & Supplies
R60R1303	LAKESHORE LEARNING MATERIALS	307.25	307.25	125025590A 4310	Child Development Center-FCTR / Instr Materials & Supplies
R60R1304	ARIEL SUPPLY	2,000.00	2,000.00	010111270F 4350	Discretionary Adm Finley / Office Supplies
R60R1305	ARIEL SUPPLY	1,500.00	1,500.00	010112100J 4310	Discretionary Instr Johnson / Instr Materials & Supplies
R60R1306	ARIEL SUPPLY	2,000.00	2,000.00	010112100R 4310	Discretionary Instr Warner / Instr Materials & Supplies
R60R1307	ARIEL SUPPLY	1,000.00	1,000.00	010111100M 4310	Discretionary Instr Schmitt / Instr Materials & Supplies
R60R1308	ARIEL SUPPLY	1,500.00	1,500.00	010112100P 4310	Discretionary Instr Stacey / Instr Materials & Supplies
R60R1309	ARIEL SUPPLY	1,500.00	1,500.00	010111100E 4310	Discretionary Instr Eastwood / Instr Materials & Supplies
R60R1310	ARIEL SUPPLY	2,000.00	2,000.00	019599210A 4310	Sp Ed Centralized Admin / Instr Materials & Supplies
R60R1311	PBS SOCAL	20,185.00	20,185.00	010069100Z 5810	At Risk Curriculum Instruction / Contracted Serv - Inst & N
R60R1312	TFD UNLIMITED LLC	2,039.06	2,039.06	017425100Y 4320	ELO GRANT INSTR / Computers/Tech less than \$500
R60R1315	SOUTHWEST SCHOOL SUPPLY	2,000.00	2,000.00	010111100L 4310	Discretionary Instr Meairs / Instr Materials & Supplies
R60R1316	SOUTHWEST SCHOOL SUPPLY	7,000.00	7,000.00	010111100F 4310	Discretionary Instr Finley / Instr Materials & Supplies
R60R1317	SOUTHWEST SCHOOL SUPPLY	1,000.00	1,000.00	010111270F 4350	Discretionary Adm Finley / Office Supplies
R60R1318	SOUTHWEST SCHOOL SUPPLY	3,000.00	3,000.00	010112100J 4310	Discretionary Instr Johnson / Instr Materials & Supplies
R60R1319	SOUTHWEST SCHOOL SUPPLY	2,000.00	2,000.00	010112270J 4350	Discretionary Adm Johnson / Office Supplies
R60R1320	SOUTHWEST SCHOOL SUPPLY	2,000.00	2,000.00	010112270R 4350	Discretionary Adm Warner / Office Supplies
R60R1321	SOUTHWEST SCHOOL SUPPLY	7,500.00	7,500.00	010112100R 4310	Discretionary Instr Warner / Instr Materials & Supplies
R60R1322	SOUTHWEST SCHOOL SUPPLY	2,000.00	2,000.00	010111270M 4350	Discretionary Adm Schmitt / Office Supplies

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R60R1323	SOUTHWEST SCHOOL SUPPLY	4,000.00	4,000.00	010111100M 4310	Discretionary Instr Schmitt / Instr Materials & Supplies
R60R1324	SOUTHWEST SCHOOL SUPPLY	7,500.00	7,500.00	010112100P 4310	Discretionary Instr Stacey / Instr Materials & Supplies
R60R1325	SOUTHWEST SCHOOL SUPPLY	3,000.00	3,000.00	010111100E 4310	Discretionary Instr Eastwood / Instr Materials & Supplies
R60R1326	SOUTHWEST SCHOOL SUPPLY	500.00	500.00	010111270C 4350	Discretionary Adm Clegg / Office Supplies
R60R1327	SOUTHWEST SCHOOL SUPPLY	2,000.00	2,000.00	010111100C 4310	Discretionary Instr Clegg / Instr Materials & Supplies
R60R1328	SOUTHWEST SCHOOL SUPPLY	1,500.00	1,500.00	013310112Z 4310	Sp Ed RSP District Wide / Instr Materials & Supplies
R60R1329	SOUTHWEST SCHOOL SUPPLY	1,500.00	1,500.00	019531111Y 4310	Sp Ed Mild Mod DW / Instr Materials & Supplies
R60R1330	SOUTHWEST SCHOOL SUPPLY	1,500.00	1,500.00	019542110Z 4310	Sp Ed Moderate Severe / Instr Materials & Supplies
R60R1331	SOUTHWEST SCHOOL SUPPLY	1,500.00	1,500.00	010039311W 4310	Counseling / Instr Materials & Supplies
R60R1332	SOUTHWEST SCHOOL SUPPLY	1,500.00	1,500.00	019564119Z 4310	Sp Ed Speech / Instr Materials & Supplies
R60R1333	SOUTHWEST SCHOOL SUPPLY	1,500.00	1,500.00	019599312A 4310	Sp Ed Centralized Psych Svcs / Instr Materials & Supplies
R60R1334	SOUTHWEST SCHOOL SUPPLY	3,000.00	3,000.00	019599210A 4310	Sp Ed Centralized Admin / Instr Materials & Supplies
R60R1335	NEUMANN, RITA	86.35	86.35	017425100Y 4310	ELO GRANT INSTR / Instr Materials & Supplies
R60R1336	GREASBY, MATTHEW	148.95	148.95	017425100Y 4310	ELO GRANT INSTR / Instr Materials & Supplies
R60R1337	CAPEL, KAY	143.65	143.65	017425100Y 4310	ELO GRANT INSTR / Instr Materials & Supplies
R60R1338	CARLSON, STEPHANIE	142.17	142.17	017425100Y 4310	ELO GRANT INSTR / Instr Materials & Supplies
R60R1339	HUBBARD, TAMMY	500.81	500.81	017425100Y 4310	ELO GRANT INSTR / Instr Materials & Supplies
R60R1340	CORENBAUM, KRISTEN	159.79	159.79	017425100Y 4310	ELO GRANT INSTR / Instr Materials & Supplies
R60R1341	ORANGE CO DEPARTMENT OF EDUCAT	5,000.00	5,000.00	010044720Y 5810	Business Services / Contracted Serv - Inst & Non-I
R60R1342	US FOODSERVICE	1,173.38	1,173.38	129127370A 4700	ESP NON GRANT FOOD / FOOD
R60R1343	STATER BROTHERS 27	198.33	198.33	126055590A 4310	State Preschool GCTR / Instr Materials & Supplies
R60R1344	STATER BROTHERS 27	163.39	163.39	126055590A 4310	State Preschool GCTR / Instr Materials & Supplies

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R60R1345	AT AND T MOBILITY	2,160.00	540.00	010037210Z 5907	Educational Services / Data Plan Charges
			540.00	010042715A 5907	Superintendent / Data Plan Charges
			540.00	010044720Y 5907	Business Services / Data Plan Charges
			540.00	010045740A 5907	Certificated Personnel / Data Plan Charges
R60R1347	AMAZON/SYNCB	69.49	69.49	010070100A 4310	Hands on Science / Instr Materials & Supplies
R60R1348	SCHAMMANN, PETE	236.79	236.79	017425100Y 4310	ELO GRANT INSTR / Instr Materials & Supplies
R60R1349	RHODES, CHRISTINE	235.82	235.82	017425100Y 4310	ELO GRANT INSTR / Instr Materials & Supplies
R60R1350	GONZALEZ, MEGAN	97.45	97.45	017425100Y 4310	ELO GRANT INSTR / Instr Materials & Supplies
R60R1351	FAULKNER, DANA	146.18	146.18	017425100Y 4310	ELO GRANT INSTR / Instr Materials & Supplies
R60R1352	PATCHEAK, HEIDI	206.44	206.44	017425100Y 4310	ELO GRANT INSTR / Instr Materials & Supplies
R60R1353	AMAZON/SYNCB	32.15	32.15	126060590A 4210	Extended School CCTR / OTHER BOOKS
R60R1354	OFFICE DEPOT INC	3,500.00	3,500.00	010111100L 4310	Discretionary Instr Meairs / Instr Materials & Supplies
R60R1355	OFFICE DEPOT INC	1,000.00	1,000.00	010111100F 4310	Discretionary Instr Finley / Instr Materials & Supplies
R60R1356	OFFICE DEPOT INC	1,000.00	1,000.00	010111270F 4310	Discretionary Adm Finley / Instr Materials & Supplies
R60R1357	OFFICE DEPOT INC	2,000.00	2,000.00	010112270J 4350	Discretionary Adm Johnson / Office Supplies
R60R1358	OFFICE DEPOT INC	3,000.00	3,000.00	010112100J 4310	Discretionary Instr Johnson / Instr Materials & Supplies
R60R1359	OFFICE DEPOT INC	2,000.00	2,000.00	010112270R 4350	Discretionary Adm Warner / Office Supplies
R60R1360	OFFICE DEPOT INC	3,500.00	3,500.00	010112100R 4310	Discretionary Instr Warner / Instr Materials & Supplies
R60R1361	OFFICE DEPOT INC	1,000.00	1,000.00	010111100M 4350	Discretionary Instr Schmitt / Office Supplies
R60R1362	OFFICE DEPOT INC	3,000.00	3,000.00	010111100E 4310	Discretionary Instr Eastwood / Instr Materials & Supplies
R60R1363	OFFICE DEPOT INC	500.00	500.00	010111270C 4350	Discretionary Adm Clegg / Office Supplies
R60R1364	OFFICE DEPOT INC	1,500.00	1,500.00	010111100C 4310	Discretionary Instr Clegg / Instr Materials & Supplies
R60R1365	OFFICE DEPOT INC	1,000.00	1,000.00	010081100A 4350	School Specialty Instruction / Office Supplies

WESTMINSTER SD
PURCHASE ORDER DETAIL REPORT
BOARD OF TRUSTEES MEETING 09/09/2021

FROM 07/27/2021 TO 08/24/2021

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
R60R1366	MOORE, DANIELLE	1,000.00	1,000.00	013010100M 5810	Title I Instr - Schmitt / Contracted Serv - Inst & Non-I
R60R1367	MOORE, DANIELLE	1,000.00	1,000.00	013010100T 5810	Title I Instr - Willmore / Contracted Serv - Inst & Non-I
R60R1368	A P I S B M A	100.00	100.00	010042715A 5310	Superintendent / Dues & Memberships
R60R1369	AMAZON/SYNCB	19.38	19.38	010010316A 4310	ELPAC Testing / Instr Materials & Supplies
R60R1370	OFFICE DEPOT INC	8,500.00	8,500.00	010112100P 4310	Discretionary Instr Stacey / Instr Materials & Supplies
R60R1372	TELECOMSCAPE	150.00	150.00	010111100N 5810	Discretionary Instr Schroeder / Contracted Serv - Inst & Non-I
R60R1373	ARIEL SUPPLY	89.12	89.12	126060590A 4310	Extended School CCTR / Instr Materials & Supplies
R60R1375	VIRCO MFG CORP	139,940.34	139,940.34	013210100Y 4310	Elem/Sec School ESSER Instr / Instr Materials & Supplies
R60R1376	RIVERSIDE INSIGHTS	1,920.04	1,920.04	013312100Z 4310	SpEd IDEA Early Intrvsn srvc / Instr Materials & Supplies
R60R1378	OFFICE DEPOT INC	121.80	121.80	010111270S 4350	Discretionary Adm Webber / Office Supplies
R60R1379	DOCUMENT TRACKING SERVICES LLC	7,740.14	7,740.14	010069210A 5810	At Risk Administration / Contracted Serv - Inst & Non-I
R60R1381	HINRICHS, CONNIE	250.82	250.82	017425100Y 4310	ELO GRANT INSTR / Instr Materials & Supplies
R60R1382	MUNOZ, LOREN	41.58	41.58	017425100Y 4310	ELO GRANT INSTR / Instr Materials & Supplies
R60R1383	ROCHA, ORCHID	30.00	30.00	013312100Z 4310	SpEd IDEA Early Intrvsn srvc / Instr Materials & Supplies
R60R1384	HUBBARD, DAVID	246.00	246.00	017425100Y 4310	ELO GRANT INSTR / Instr Materials & Supplies
R60R1385	FARLEY, ROCHELLE	238.58	238.58	017425100Y 4310	ELO GRANT INSTR / Instr Materials & Supplies
R60R1386	WALTERS, BEVERLY	255.62	255.62	017425100Y 4310	ELO GRANT INSTR / Instr Materials & Supplies
R60R1387	RANGEL, PATRICIA	227.99	227.99	017425100Y 4310	ELO GRANT INSTR / Instr Materials & Supplies
R60R1388	EASTMAN, MARIELLEN	251.46	251.46	017425100Y 4310	ELO GRANT INSTR / Instr Materials & Supplies
R60R1389	PROM, KETURAH	149.24	149.24	017425100Y 4310	ELO GRANT INSTR / Instr Materials & Supplies
R60R1390	DELANY, ASHLEY	146.41	146.41	017425100Y 4310	ELO GRANT INSTR / Instr Materials & Supplies
R60R1391	CAREY, JASON	224.70	224.70	017425100Y 4310	ELO GRANT INSTR / Instr Materials & Supplies
R60R1392	AIRTH, ELIZABETH	145.67	145.67	017425100Y 4310	ELO GRANT INSTR / Instr Materials & Supplies

WESTMINSTER SD
PURCHASE ORDER DETAIL REPORT
BOARD OF TRUSTEES MEETING 09/09/2021

FROM 07/27/2021 TO 08/24/2021

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
R60R1393	MCCLURE, NICKY	267.47	267.47	013312100Z 4310	SpEd IDEA Early Intrvsn srvc / Instr Materials & Supplies
R60R1394	LE, VERA	147.40	147.40	017425100Y 4310	ELO GRANT INSTR / Instr Materials & Supplies
R60R1395	DELL COMPUTER	1,304.56	1,304.56	019599210A 4430	Sp Ed Centralized Admin / Computer - Under \$5000
R60R1399	ATKINSON ANDELSON LOYA RUUD AN	1,047.00	349.00 698.00	010045740A 5220 010046740U 5220	Certificated Personnel / Conferences/Staff Development Personnel Commission / Conferences/Staff Development
R60R1400	ACSA FOUNDATION FOR ED ADMINIS	1,603.00	1,603.00	010045740A 5310	Certificated Personnel / Dues & Memberships
R60R1401	DIGICERT INC	186.83	186.83	010011770A 5810	Technology Data Network Spprt / Contracted Serv - Inst &
R60R1402	PEARSON INC, NCS	4,844.06	4,844.06	013312100Z 4310	SpEd IDEA Early Intrvsn srvc / Instr Materials & Supplies
R60R1403	DELL COMPUTER	4,435.69	4,435.69	010011770A 4310	Technology Data Network Spprt / Instr Materials & Supplies
R60R1404	CDWG COMPUTER CTRS INC	184.29	184.29	010011770A 4310	Technology Data Network Spprt / Instr Materials & Supplies
R60R1405	CDWG COMPUTER CTRS INC	950.69	950.69	010011770A 4310	Technology Data Network Spprt / Instr Materials & Supplies
R60R1406	ADVANTAGE WEST GPS	13,876.72	13,876.72	013210314A 4302	ESSER I Health srvs / SAFETY & HEALTH SUPPLIES
R60R1407	CA SCHOOL BOARD ASSN	3,445.00	3,445.00	010042715A 5810	Superintendent / Contracted Serv - Inst & Non-I
R60R1408	SCHAMMANN, PETE	79.98	79.98	010112100J 4350	Discretionary Instr Johnson / Office Supplies
R60R1414	OFFICE DEPOT INC	271.88	271.88	013210314A 4302	ESSER I Health srvs / SAFETY & HEALTH SUPPLIES
R60R1415	NGUYEN, TONY TAI	6,000.00	6,000.00	019599210A 5833	Sp Ed Centralized Admin / SPEC ED Settlement LEGAL EX
R60R1416	EDUCATION AND ELDER LAW	14,000.00	14,000.00	019599210A 5833	Sp Ed Centralized Admin / SPEC ED Settlement LEGAL EX
R60R1417	COX, ROBERTA	300.00	300.00	010041314W 5906	Health Services / Cell Phone Charges
R60R1418	HEAR AND C INC	840.00	840.00	015640314Z 4310	Medi-Cal Health/Nurses / Instr Materials & Supplies
R60R1420	B & H PHOTO VIDEO	500.16	500.16	010011100Z 4310	Computer Science Academy / Instr Materials & Supplies
R60R1423	STAPLES	134.75	134.75	010070100A 4350	Hands on Science / Office Supplies
R60R1424	LAKESHORE LEARNING MATERIALS	131.87	131.87	126055590A 4310	State Preschool GCTR / Instr Materials & Supplies
R60R1425	LAKESHORE LEARNING MATERIALS	26.56	26.56	019542110Z 4310	Sp Ed Moderate Severe / Instr Materials & Supplies

WESTMINSTER SD
PURCHASE ORDER DETAIL REPORT
BOARD OF TRUSTEES MEETING 09/09/2021

FROM 07/27/2021 TO 08/24/2021

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
R60R1426	ADVANTAGE WEST GPS	28,100.89	28,100.89	013210314A 4302	ESSER I Health srvs / SAFETY & HEALTH SUPPLIES
R60R1427	APPLE COMPUTER INC	820.85	168.91 651.94	019599210A 4320 019599210A 4430	Sp Ed Centralized Admin / Computers/Tech less than \$500 Sp Ed Centralized Admin / Computer - Under \$5000
R60R1428	ARIEL SUPPLY	1,500.00	1,500.00	010111100C 4310	Discretionary Instr Clegg / Instr Materials & Supplies
R60R1436	NEWEGG BUSINESS	1,144.31	1,144.31	010011100Z 4310	Computer Science Academy / Instr Materials & Supplies
R60R1438	AMAZON/SYNCB	35.53	35.53	010111100C 4310	Discretionary Instr Clegg / Instr Materials & Supplies
R60R8111	GOLDEN STATE PAVING INC	10,360.00	10,360.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60R8123	WESTRUX INTERNATIONAL INC	1,346.05	1,346.05	010071360A 4363	HTS Transportation / Repair Supplies - Transportati
R60U5029	STATER BROTHERS 27	39.75	39.75	019520111Z 4310	Sp Ed Extended Year Severe / Instr Materials & Supplies
R60U5033	CINTAS CORPORATION #640	35,210.00	1,800.00 600.00 1,000.00 3,100.00 660.00 3,100.00 1,000.00 1,600.00 1,600.00 1,900.00 800.00 2,000.00 1,000.00 1,500.00 1,500.00 2,500.00 1,400.00 1,300.00	010048754X 5810 010051820A 5810 010051820B 5810 010051820C 5810 010051820D 5810 010051820E 5810 010051820F 5810 010051820H 5810 010051820I 5810 010051820J 5810 010051820K 5810 010051820L 5810 010051820M 5810 010051820N 5810 010051820P 5810 010051820Q 5810 010051820R 5810 010051820S 5810	Warehouse / Contracted Serv - Inst & Non-I Custodial Services / Contracted Serv - Inst & Non-I Anderson Custodial Services / Contracted Serv - Inst & Non-I Clegg Custodial Services / Contracted Serv - Inst & Non-I DeMille Custodial Services / Contracted Serv - Inst & Non-I Eastwood Custodial Services / Contracted Serv - Inst & Non-I Finley Custodial Services / Contracted Serv - Inst & Non-I Fryberger Custodial Services / Contracted Serv - Inst & Non-I Hayden Custodial Services / Contracted Serv - Inst & Non-I Johnson Custodial Services / Contracted Serv - Inst & Non-I Land Custodial Services / Contracted Serv - Inst & Non-I Mearns Custodial Services / Contracted Serv - Inst & Non-I Schmitt Custodial Services / Contracted Serv - Inst & Non-I Schroeder Custodial Services / Contracted Serv - Inst & Non-I Stacey Custodial Services / Contracted Serv - Inst & Non-I Sequoia Custodial Services / Contracted Serv - Inst & Non-I Warner Custodial Services / Contracted Serv - Inst & Non-I Webber Custodial Services / Contracted Serv - Inst & Non-I

WESTMINSTER SD

PURCHASE ORDER DETAIL REPORT

BOARD OF TRUSTEES MEETING 09/09/2021

FROM 07/27/2021 TO 08/24/2021

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R60U5033	*** CONTINUED ***				
R60U5034	SAN JOAQUIN COUNTY OF EDUCATIO	25,000.00			Willmore Custodial Services / Contracted Serv - Inst & Non-I
R60U5035	HUYNH, HANH	149.00	149.00	010075100A 5220	Grounds / Contracted Serv - Inst & Non-I
R60U5036	PETTY CASH EASTWOOD	35.53	35.53	010051820T 5810	HTS Transportation / Contracted Serv - Inst & Non-I
R60V5008	WALTERS WHOLESALE ELECTRIC	3,029.47	3,029.47	010071360A 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
R60V5009	FES FORKERT ENGINEERING/SURVEY	2,016.00	2,016.00	018150811V 5810	Medi Cal Administration / Contracted Serv - Inst & Non-I
R60V5010	A AND J SHEET METAL INC	18,000.00	18,000.00	015640270Z 5810	GATE Instruction / Conferences/Staff Development
R60V5011	WOODCLIFF CORPORATION	5,200,000.00	5,200,000.00	010075100A 5220	Eastwood Custodial Services / Custodial Supplies
R60V5012	WOODCLIFF CORPORATION	5,100,000.00	5,100,000.00	010051820E 4371	Hayden Air Conditioning / Bldg & Imprv - Other Costs Pla
R60V5013	WALTERS WHOLESALE ELECTRIC	5,236.60	5,236.60	260304850I 6250	Hayden Air Conditioning / Bldg & Imprv - Other Costs Pla
R60V5014	SIGN DESIGN	375.19	375.19	260304850I 6250	Hayden Air Conditioning / Bldg & Imprv - Other Costs Pla
	Fund 01 Total:	2,881,188.08			
	Fund 12 Total:	13,994.07			
	Fund 13 Total:	6,975.48			
	Fund 26 Total:	10,333,957.26			
	Total Amount of Purchase Orders:	13,236,114.89			

<u>Fund Legend</u>	<u>Purchase Order Legend</u>
Fund 01 - General Fund	P60 - 2020-21 Westminster School District Purchase Order
Fund 12 - Child Development Fund	L - Library/Textbook Department
Fund 13 - Nutrition Services Fund	M - Maintenance and Operations Department
Fund 24 - Measure T	N - Nutrition Services
Fund 25 - Capital Facilities Fund	R - District Office Buyer
Fund 26 - Measure T	T - Transportation Department
Fund 35 - County School Facility Fund	U - Accounting Office
Fund 40 - Special Reserve for Capital Outlay Fund	V - Measure T

WESTMINSTER SCHOOL DISTRICT
CORPORATE/INDIVIDUAL DONATIONS FOR DISTRICT/SCHOOL SITES
September 9, 2021

(Each donation will be recognized with a letter of appreciation on behalf of the Board of Trustees)

DONOR	DONATED TO	AMOUNT	DESCRIPTION
Westminster PD – WPOA	McKinney-Vento Program	\$500	To be used for backpacks and school supplies

Contracts for Ratification

September 9, 2021

CONSENT

CONTRACT	ORIGINATOR	NEW/ RENEWAL	START DATE	END DATE	PURPOSE	BUDGET / PROGRAM	CONTRACTED AMOUNT
Covid Clinic	Traci Green, Business Services	N	09/01/21	06/30/22	Daily COVID-19 Test Kiosks at the school sites	Business Services	\$260,400.00
FLVS	Michelle Watkins School Specialty	R	09/01/21	06/30/22	Offer 2021-22 independent study program through Florida Virtual School curriculum with contract of 150 licenses for WSD Virtual Independent Study program	ESSER	\$32,542.50
GoGuardian	Gerardo Martinez Educational Technology	R	10/17/21	10/16/22	To continue the use of GoGuardian for the 2021- 22 school year, supporting student Chromebooks and filters online content	Instructional Education Technology	\$36,872.00
K12 Logic LLC	Traci Green, Business Services	N	09/01/21	06/30/22	Assist with development of comprehensive technology plan (evaluate programs, resources, and systems) for a 5 year long- term planning of technology needs and guidance regarding improving cybersecurity	Business Services	not to exceed \$20,000

Contracts for Ratification

September 9, 2021

CONSENT

CONTRACT	ORIGINATOR	NEW/ RENEWAL	START DATE	END DATE	PURPOSE	BUDGET / PROGRAM	CONTRACTED AMOUNT
Learning Without Tears	Michelle Watkins School Specialty	N	08/25/21	08/25/21	Handwriting Without Tears virtual PD for TK-K teachers	Title II	\$300.00
OCDE 51639 Amendment	Michelle Watkins School Specialty	R	04/01/21	07/31/21	Extend use of OCDE Test Proctors for ELPAC testing of original contract end date of 06/30/21 to 07/31/21	ELPAC Testing	\$20 per hour
SpeechCom Inc.	Darek Jaronczyk, Student Services	R	09/09/21	06/30/22	Speech and Language services, including assessments, direct consultations, direct therapy, supervision, IEP planning, IEP meetings with Speech and Language Assistants, Occupational Therapy Assistants, Registered Nurses and Licensed Vocational Nurses	Speech	not to exceed \$110 per hour/ based on service rates
TLC Auction	Brian Johnson Facilities & MOT	R	07/01/21	06/30/22	To conduct an unreserved auction for the sale of all Board Approved surplus property	NA	Credit from auction sales

WESTMINSTER SCHOOL DISTRICT
Business Services

DATE: September 9, 2021

TO: Cyndi Paik, Ed.D., Superintendent

FROM: Traci Green, Assistant Superintendent, Business Services

SUBJECT: **RECEIVE THE WILLIAMS SETTLEMENT LEGISLATION 4TH QUARTER
REPORT FOR 2020-21 FISCAL YEAR**

BACKGROUND INFORMATION:

California Education Code Section 1240(2)(H) specifically requires the County Superintendent of Schools to visit the decile 1, 2, and 3 schools in each county pursuant to the “Williams Settlement” to ensure sufficiency of textbooks and instructional materials.

CURRENT CONSIDERATIONS:

Orange County Department of Education requested data regarding uniform complaints related to textbooks and instructional materials, facility conditions, and teacher vacancies or misassignments received for the 4th quarter report. No complaints were filed during the period of January through March 2021. The California Commission on Teacher Credentialing will finalize Assignment Monitoring results on November 1, 2021.

FINANCIAL IMPLICATIONS:

There are no financial implications.

SUPERINTENDENT’S RECOMMENDATION:

Receive the Williams Settlement Legislation 4th Quarter Report for 2020-21 Fiscal Year



**ORANGE COUNTY
DEPARTMENT
OF EDUCATION**

200 KALMUS DRIVE
P.O. BOX 9050
COSTA MESA, CA
92628-9050

(714) 966-4000

FAX (714) 432-1916

www.ocde.us

AL MIJARES, Ph.D.
County Superintendent
of Schools

**ORANGE COUNTY
BOARD OF EDUCATION**

MARI BARKE

REBECCA "BECKIE" GOMEZ

TIM SHAW

LISA SPARKS, Ph.D.

KEN L. WILLIAMS, D.O.

DATE: July 30, 2021

TO: Cyndi Paik, Ed.D., Superintendent, Westminster School District

FROM: Nicole Savio Newfield, Administrator, Student Achievement and Wellness

SUBJECT: Williams Settlement Legislation 4th Quarter Report

I am pleased to provide the fourth quarter Williams Settlement Legislation report for the 2020-21 fiscal year. This report represents activity conducted by the Orange County Department of Education (OCDE) during April, May, and June 2021. California Education Code section 1240(2)(H) requires this report to be provided to your Board at a regularly scheduled meeting held in accordance with public notification requirements.

FOURTH QUARTER REPORT

Uniform Complaint Procedures (UCP)

- OCDE requested data regarding uniform complaints related to textbooks and instructional materials, facility conditions, and teacher vacancies or misassignments received during the third quarter.
- No complaints were filed in your district during the period of January through March 2021.

Teacher Assignment Monitoring

- The California Commission on Teacher Credentialing has reported that Assignment Monitoring for the 2020-21 school year will begin on August 1, 2021. The Commission will finalize monitoring results on November 1, 2021. After the results are made available, OCDE will report the data to districts as an addendum to the Annual Report for 2020-21.

Upcoming Quarter

- Instructional materials reviews
- School facilities reviews
- Uniform Complaint Procedure reporting

Planning for the 2021-22 Williams Settlement Legislation reviews has begun. OCDE has requested required documentation from districts regarding instructional materials.

If you have any questions regarding this report, please contact me at (714) 966-4385 or nsavio@ocde.us.

On behalf of Dr. Al Mijares, County Superintendent of Schools, thank you for your diligent efforts to address the Williams Settlement Legislation requirements.

NSN:ag

c: Al Mijares, Ph.D., County Superintendent of Schools

Traci Green, Assistant Superintendent, Business Services, Westminster School District

Alex Betts, Administrative Secretary, Human Resources, Westminster School District

HUMAN RESOURCES



14121 Cedarwood Avenue
Westminster, CA 92683
(714) 894-7311

Cyndi Paik, Ed.D., Superintendent

BOARD OF TRUSTEES

Tina Gustin-Gurney
David Johnson
Jeremy Khalaf
Frances Nguyen
Khanh Nguyen

**RESOLUTION #21-22-01
WEEK OF THE SCHOOL ADMINISTRATOR**

September 9, 2021

WHEREAS, the Westminster School District is fortunate to have the services of our talented and dedicated school and district administrators; and

WHEREAS, Westminster School District administrators provide staff and students with the keys to success – education, encouragement, inspiration and the love of learning; and

WHEREAS, in addition to successful achievement, Westminster School District administrators serve as role models, nurturers, cheerleaders and advocates for staff and students of all backgrounds; and

WHEREAS, “Week of the School Administrator” offers the Westminster School Board of Trustees an annual opportunity to publicly thank our school and district administrators for their ongoing work and invaluable contributions to families, our community and society at large;

WHEREAS, the State of California, Department of Education recognizes the week of October 10 – October 16, 2021 as the “Week of the School Administrator”, under California Education Code Section 44015.1;

NOW, THEREFORE, BE IT RESOLVED, that the Westminster School District Board of Trustees hereby recognizes the efforts and dedication of Westminster School District administrators and hereby declares October 10 – 16, 2021, as the “Week of the School Administrator.”

ADOPTED, this 9th day of September 2021, by the Governing Board of Westminster School District of Orange County, California.

AYES: ____ NOES: ____ ABSTAIN: ____ ABSENT: ____

Cyndi Paik, Ed.D., Superintendent

Jeremy Khalaf, President

Khanh Nguyen, Vice President

Tina Gustin-Gurney, Clerk

David Johnson, Member

Frances Nguyen, Member

Vision Statement:

Building tomorrow's leaders today.

Mission Statement:

Prepare all students to be responsible, resilient, resourceful, and productive world citizens in a changing and diverse society.

WESTMINSTER SCHOOL DISTRICT
Human Resources

DATE: September 9, 2021

TO: Cyndi Paik, Ed.D., Superintendent

FROM: Art Jimenez, Assistant Superintendent, Human Resources

SUBJECT: **APPROVE NEW JOB CLASSIFICATION OF COORDINATOR,
STUDENT SERVICES AT A SALARY, RANGE 1-COORDINATOR, OF
THE CERTIFICATED MANAGEMENT SALARY SCHEDULE**

BACKGROUND INFORMATION:

The Westminster School District provides a 12-month Special Education program and services inclusive of the traditional school year and the Extended School Year program (ESY). The wide array of services offered and provided to students and families are based on mandated requirement from State and Federal laws, including compliance with student's Individual Education Program (IEP). The demands of maintaining compliance and providing a high-quality year-round educational program requires the support and professional services of a comprehensive Student Services Team. Currently, Westminster School District has the largest special education program within the West Orange County Consortium for Special Education elementary districts with approximately 1,100 students with disabilities receiving special education and related services. The District has identified a need for a Coordinator of Student Services to assist in the oversight, coordination, and improvements of the day-to-day functions and operations of the Special Education programs.

CURRENT CONSIDERATIONS:

Consider and approve the new job classification of Coordinator, Student Services at a salary, Range 1-Coordinator, of the Westminster School District Certificated Management Salary schedule.

FINANCIAL IMPLICATIONS:

This position is funded within the District's staffing allocation budget.

SUPERINTENDENT'S RECOMMENDATION:

Approve new job classification of Coordinator, Student Services at a salary, Range 1-Coordinator, of the Certificated Management Salary Schedule

WESTMINSTER SCHOOL DISTRICT

Job Description

COORDINATOR, STUDENT SERVICES

Brief Description of the Position:

Under the direction of the Executive Director, Student Services, plans, coordinates and directs activities regarding individuals with exceptional needs; provides support to school site administrators on related IEP and/or special education issues; insures the implementation of the Individuals with Disabilities Education Act; and provides ongoing development, improvement and coordination of the District special education programs.

Essential duties and responsibilities

Conducts site meetings to prepare for complex IEPs that involve appropriate assessment and eligibility, change of placement, dismissals, temporary placements, and re-evaluations.

Assist in planning, implementation, and staff development regarding assessment and programming for students with special needs.

Serves as a liaison in effecting transfer of students to other schools, districts, SELPA's, county programs, state schools and/or private schools, and in the return or transition of students back into district programs.

Serve as a resource in the identification, selection, and use of assessment tools, instructional materials, curriculum, instructional and behavior strategies and methodologies.

Serve as a resource for IEP teams, including facilitation as needed.

Provide consultation to site administrators and staff in the interpretation and compliance of special education laws and procedures.

Assist in the transition of special education students between preschool, elementary, and middle schools.

Respond to parent concerns and questions about special education programs or related issues.

Monitor provision of assessment and Individual Service Plans to private school students.

Provide assistance to staff in documenting and evaluating student progress and assist in special education program evaluation activities.

Provide consultation to site administrators and staff in the interpretation and compliance of special education laws and procedures.

Assists in monitoring student placement procedures for Special Education programs.

Assists with preschool referrals, assessment team procedures, and out-of-district special education referrals for placement in collaboration with West Orange County Consortium for Special Education (WOCCSE).

Supports and assists in the coordination of WOCCSE shared programs within the District, including the Early Start program.

Plans, coordinates and helps supervise extended school year programs and services.

Assists the Human Resources Department and site principals in the selection of special education staff.

Assists in preparation and participation in Mediation and Due Process Hearings and compliance investigations.

Other Duties

Serves on District, SELPA, and County committees as needed.

Plans and holds regular meetings with assigned certificated and classified personnel of Student Services.

Supervises and evaluates personnel of Student Services.

Assists the Executive Director and/or Director with urgent issues, research projects, and other special assignments.

Attends school, District, and parent functions related to assigned programs.

Performs other duties as assigned by immediate supervisor.

Knowledge of:

California Education Code, IDEA, relevant case law and parent rights related to special education.

Identification procedures and special education assessment, including best practices related to response to instruction and intervention.

Interventions, curriculum and methodologies identified as best practices utilized in teaching students with disabilities.

IEP Planning process and continuum of program options.

Team building and collaborative group process techniques.

Computerized IEP programs.

Working knowledge of data processing/technology multimedia.

Ability to:

Plan, organize, and facilitate IEP meetings in a professional manner that supports staff and parents.

Board Approved: 9/9/2021

Work collaboratively with multi-disciplinary teams and site administrators, staff and parents.

Communicate effectively orally and in writing.

Establish and maintain effective organization, community, and public relationships.

Consult with the multidisciplinary team regarding assessment, developing appropriate IEP goals, planning appropriate academic and behavioral supports and interventions, and gathering data regarding student progress.

Organize and schedule time commitments.

Education, Certification and Other Requirements

Candidates may possess one of the following: Special Education Teaching credential(s), a Clinical or Rehabilitative Services credential, Speech-Language Pathology Services Credential, and/or Pupil Personnel Services Credential, Placement on the appropriate salary schedule will be based on the credential held by the employee. Master's Degree from an accredited university.

Minimum of five (5) years experience working with special education populations in the public school setting.

Valid California Administrative Services Credential.

WESTMINSTER SCHOOL DISTRICT
Human Resources

DATE: September 9, 2021

TO: Cyndi Paik, Ed.D., Superintendent

FROM: Art Jimenez, Assistant Superintendent, Human Resources

SUBJECT: **APPROVE NEW JOB CLASSIFICATION OF DIRECTOR, HUMAN RESOURCES CLASSIFIED AT A SALARY RANGE OF 16 OF THE CLASSIFIED MANAGEMENT SALARY SCHEDULE**

BACKGROUND INFORMATION:

In the 2015-2016 school year, Westminster School District created to job classification of Director of Human Resources. The HR professional in this position worked with HR functions for both Classified and Certificated employees in the district. Prior to the creation of the Director of HR, the position was Director of Classified Personnel, which works exclusively with HR functions for Classified employees. The Classified School Employees Association has expressed an interest changing this position back to a Director of Classified Personnel. Among the reasons cited, a Director, Human Resources Classified will focus completely on Classified employee matters, prioritize Classified employee needs and interest, and potentially decrease the attrition rate, which at this time is averaging one Directorship every three years. At the August 24, 2021 Personnel Commissioner's meeting, the Commissioner's voted unanimously to approve the new job classification of Director, Human Resources Classified.

CURRENT CONSIDERATIONS:

Consider and approve the new job classification of Director, Human Resources Classified at a salary range of 16. This salary range aligns within the Westminster School District Classified Management Salary schedule and reflects the current salary range set for the Director of Human Resources.

FINANCIAL IMPLICATIONS:

The Director, Human Resources Classified position is funded by the District's Staffing Allocation budget.

SUPERINTENDENT'S RECOMMENDATION:

Approve new job classification of Director, Human Resources Classified at a salary range of 16 of the Classified Management Salary Schedule.

WESTMINSTER SCHOOL DISTRICT CLASSIFICATION STATEMENT

TITLE: DIRECTOR, HUMAN RESOURCES ~~CLASSIFIED~~

BASIC FUNCTION:

Under general direction of the Personnel Commission and Assistant Superintendent Human Resources, coordinate, organize and direct classified ~~and-certificated~~ personnel functions of the district. Performs procedures necessary to administer the district's classified personnel system in accordance with California merit system law, the rules and regulations of the Personnel Commission and the policies of the Board of Trustees. Serves as Secretary to the Personnel Commission. Participates in the formulation of district policy as a member of the Management Team and Superintendent's Cabinet.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Administers and coordinates human resources functions related to classified ~~and-certificated~~ personnel.

Provides for and executes policies and procedures relative to employment applications, examinations, appointments, dismissals, resignations, layoffs, compensation within classification, job analysis and class specifications, service ratings and other matters necessary in administering the provisions and purposes of California merit system law, district rules, and all matters pertaining to the classified personnel service.

Interprets and applies Federal and State laws, district policies and procedures, Collective Bargaining Agreements as well as Personnel Commission rules and regulations.

Confers with ~~classified~~ employee groups, employees, and District managers and principals on interpretation of Board policies, regulations and other problems on ~~classified~~ personnel management matters such as promotion, discipline, transfer, layoff, evaluation, and grievance handling as needed.

Directs the recruitment and selection process for classified personnel; develop, implement and oversee job announcements, establish appropriate testing procedures, paper screening, interviewing, reference checking, and other selection processes.

Ensures that the District maintains a program of position classification reflecting equitable job relationships based upon systematic evaluation of duties and responsibilities, as required by California merit system law.

Serves as a resource person to the Personnel Commission and Assistant Superintendent Human Resources in the development of classified rules and amendments to rules, to ensure the efficiency of the classified service, as well as the selection and retention of employees on the basis of merit and fitness.

CLASSIFICATION STATEMENT: Director, Human Resources - **Classified**

Page 2

Responsible for the development and administration of the District's classified recruitment and testing procedures, in accordance with State and Federal laws and regulations to assure applicants meet established minimum requirements; establish appropriate testing materials; and certify eligible candidates to the appointing authority.

Assists with the preparation of the Personnel Commission agendas, meeting minutes, annual Personnel Commission report, back-up materials for Personnel Commission meetings and classified personnel board agenda information and documentation of personnel actions.

Assists with development of annual budgets and submit to appropriate personnel and for the consideration and approval of the Personnel Commission; analyze and review budgetary and financial data.

Supervises **classified** salary surveys with respect to classification and salary matters, establishing study design, collecting data, compiling and analyzing data, and formulating recommendations.

Supervises and evaluates the work of the Personnel Commission human resources staff.

Under the direction of the Assistant Superintendent Human Resources, consults in the classified ~~and certificated~~ negotiations process to ensure compliance with all aspects of the State Education Code and Merit System Law.

~~Assists with~~ **Provides** staff development, professional growth and training programs for classified ~~and certificated~~ staff.

Attends Personnel Commission, Board of Trustees, and assigned management and committee meetings.

OTHER REPRESENTATIVE DUTIES:

Direct the preparation and maintenance of a variety of narrative and statistical reports, records, and files related to assigned activities and personnel.

Conducts research and prepares reports, as required or necessary.

Provides advice, counsel or assistance to employees and administrators, as requested.

Performs other related duties as required or assigned.

ORGANIZATIONAL RELATIONSHIPS:

Supervision:	Under general direction from the Personnel Commission and Assistant Superintendent Human Resources. Provides direction to Commission human resources staff, including all supervision and evaluation of assigned personnel.
Internal Contacts:	Regular and continuing contact with all schools and departments, classified and-certificated employees, administrators, Commission and School Board Members. Regular and continuing collaboration with the Assistant Superintendent of Human Resources.
External Contacts:	Continuing contacts with Merit System organizations and colleagues; staff members of the Orange County Department of Education and other school districts, attorneys, employee organization representatives, and other interest groups.

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

KNOWLEDGE OF:

Principles and practices of personnel administration, including position classification, salary administration, recruitment, examination, selection, interviewing techniques, affirmative action and equal opportunity laws.

Applicable section of the Education Code and other laws related to classified ~~certificated~~ personnel practice and procedures.

California merit system laws, organization and procedures, including relevant California codes.

Test development and analysis.

Principles and practices of management, employee training and supervision.

Collective bargaining process and practices.

ABILITY TO:

Plan, organize, direct, and control a comprehensive personnel program ensuring the application of merit system principles and practices of school district classified personnel management.

Foster and enhance recognition of the Personnel Commission as an independent and neutral resource to classified employees, employee organizations, management, and others, regarding classified school employment.

Establish and maintain cooperative and effective working relationships with those contacted in the course of assigned duties.

Communicate effectively both orally and in writing, including the preparation and presentation of detailed and complex analyses, recommendations and conclusions.

Effectively manage, supervise, motivate, direct and train personnel.

EDUCATION/TRAINING/EXPERIENCE:

A college degree in industrial relations, labor relations, human resources administration, public administration or a closely-related field. Five years of progressively responsible professional experience in personnel management, employer-employee relations, at least three of which must have been in a supervisory capacity, preferably in a California Merit System public school environment. A master's degree in one of the fields listed is desirable. A master's degree in one of the fields noted above may be substituted for two years of the required experience.

LICENSE AND OTHER REQUIREMENTS:

Possession and maintenance of a valid California driver's license, as well as a dependable mode of personal motorized transportation.

PHYSICAL DEMANDS:

The employee is regularly required to hear, talk, and sit; use hands to finger, handle, and reach with hands and arms. The employee is sometimes required to stand, walk, climb or balance, stoop, kneel or crouch. The employee must regularly lift and/or move objects weighing up to 10 pounds and to occasionally lift and/or move objects weighing up to 50 pounds. Specific vision abilities required to read, analyze, and review documents.

WORK ENVIRONMENT:

While performing the duties of this job, the employee regularly works in an office environment, where the noise level is usually moderate. The employee travels to a variety of school and off-site facilities for meetings.

PREPARED BY: Human Resources Department DATE: 3/2015

APPROVED BY: Personnel Commission DATE: 3/5/2015

APPROVED BY: Board of Trustees DATE: 3/16/2015

REVISED BY: [Human Resources Department](#) DATE: [June 2021](#)

APPROVED BY: [Personnel Commission](#) DATE: [August 24, 2021](#)

WESTMINSTER SCHOOL DISTRICT CLASSIFICATION STATEMENT

TITLE: DIRECTOR, HUMAN RESOURCES CLASSIFIED

BASIC FUNCTION:

Under general direction of the Personnel Commission and Assistant Superintendent Human Resources, coordinate, organize and direct classified personnel functions of the district. Performs procedures necessary to administer the district's classified personnel system in accordance with California merit system law, the rules and regulations of the Personnel Commission and the policies of the Board of Trustees. Serves as Secretary to the Personnel Commission. Participates in the formulation of district policy as a member of the Management Team and Superintendent's Cabinet.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Administers and coordinates human resources functions related to classified personnel.

Provides for and executes policies and procedures relative to employment applications, examinations, appointments, dismissals, resignations, layoffs, compensation within classification, job analysis and class specifications, service ratings and other matters necessary in administering the provisions and purposes of California merit system law, district rules, and all matters pertaining to the classified personnel service.

Interprets and applies Federal and State laws, district policies and procedures, Collective Bargaining Agreements as well as Personnel Commission rules and regulations.

Confers with classified employee groups, employees, and District managers and principals on interpretation of Board policies, regulations and other problems on classified personnel management matters such as promotion, discipline, transfer, layoff, evaluation, and grievance handling as needed.

Directs the recruitment and selection process for classified personnel; develop, implement and oversee job announcements, establish appropriate testing procedures, paper screening, interviewing, reference checking, and other selection processes.

Ensures that the District maintains a program of position classification reflecting equitable job relationships based upon systematic evaluation of duties and responsibilities, as required by California merit system law.

Serves as a resource person to the Personnel Commission and Assistant Superintendent Human Resources in the development of classified rules and amendments to rules, to ensure the efficiency of the classified service, as well as the selection and retention of employees on the basis of merit and fitness.

Responsible for the development and administration of the District's classified recruitment and testing procedures, in accordance with State and Federal laws and regulations to assure applicants meet

established minimum requirements; establish appropriate testing materials; and certify eligible candidates to the appointing authority.

Assists with the preparation of the Personnel Commission agendas, meeting minutes, annual Personnel Commission report, back-up materials for Personnel Commission meetings and classified personnel board agenda information and documentation of personnel actions.

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PREPARED BY: Human Resources Department DATE: 3/2015

APPROVED BY: Personnel Commission DATE: 3/5/2015

APPROVED BY: Board of Trustees DATE: 3/16/2015

REVISED BY: Human Resources Department DATE: June 2021

APPROVED BY: Personnel Commission DATE: August 24, 2021

WESTMINSTER SCHOOL DISTRICT

CLASSIFIED MANAGEMENT SALARY SCHEDULE

2019-2020

Effective January 1, 2020

Range	Classification	Step I	Step II	Step III	Step IV	Step V	Step VI
		Monthly	Monthly	Monthly	Monthly	Monthly	Monthly
1	Extended School Program Supervisor; Child Development Program Supervisor	\$5,095	\$5,300	\$5,512	\$5,732	\$5,961	\$6,199
2		\$5,276	\$5,489	\$5,708	\$5,936	\$6,174	\$6,421
3		\$5,457	\$5,677	\$5,904	\$6,139	\$6,385	\$6,640
4		\$5,638	\$5,863	\$6,098	\$6,341	\$6,596	\$6,859
5		\$5,819	\$6,052	\$6,293	\$6,544	\$6,807	\$7,079
6	Nutrition Services Supervisor	\$6,182	\$6,430	\$6,688	\$6,956	\$7,235	\$7,523
7	Transportation Supervisor; Facilities Services Supervisor	\$6,590	\$6,853	\$7,126	\$7,409	\$7,701	\$8,012
8		\$6,951	\$7,228	\$7,518	\$7,819	\$8,131	\$8,457
9		\$7,312	\$7,604	\$7,908	\$8,225	\$8,553	\$8,896
10	Assistant Director, Nutrition Services	\$7,673	\$7,980	\$8,300	\$8,633	\$8,978	\$9,339
11	Business Services Supervisor	\$7,965	\$8,285	\$8,613	\$8,958	\$9,314	\$9,688
12	Assistant Director, Facilities, Maintenance & Operations	\$8,338	\$8,672	\$9,019	\$9,379	\$9,754	\$10,145
13		\$8,713	\$9,060	\$9,424	\$9,800	\$10,193	\$10,599
14	Director, Information Technology, Director Nutrition Services	\$9,084	\$9,446	\$9,825	\$10,219	\$10,628	\$11,054
15		\$9,534	\$9,916	\$10,312	\$10,725	\$11,153	\$11,600
16	Director, Human Resources	\$9,986	\$10,384	\$10,800	\$11,233	\$11,683	\$12,150
17		\$10,476	\$10,896	\$11,331	\$11,785	\$12,255	\$12,746
18	Executive Director, Business Services; Executive Director Facilities Planning & MOT	\$10,969	\$11,279	\$11,593	\$11,905	\$12,215	\$12,528
19		\$11,517	\$11,978	\$12,456	\$12,955	\$13,473	\$14,012
20		\$12,093	\$12,577	\$13,080	\$13,603	\$14,147	\$14,714

LONGEVITY PAY:

Effective with the beginning of the 10th year:
 Effective with the beginning of the 15th year:
 Effective with the beginning of the 20th year:
 Effective with the beginning of the 25th year:
 Effective with the beginning of the 30th year:
 Effective with the beginning of the 35th year:

Yearly
Amount

\$2,589
 \$5,178
 \$7,767
 \$10,356
 \$12,945
 \$15,534

Longevity

Employees hired after January 1, 2020,
 Longevity Pay applies to years of
 service only within the Westminster
 School District.

3.5% increase effective January 1, 2020

6.11.20 Board Approved

BUSINESS SERVICES

7.0

WESTMINSTER SCHOOL DISTRICT
Business Services

DATE: September 9, 2021

TO: Cyndi Paik, Ed.D., Superintendent

FROM: Traci Green, Assistant Superintendent, Business Services

SUBJECT: **APPROVE UNAUDITED ACTUAL FINANCIAL STATEMENTS FOR THE
2020-2021 SCHOOL YEAR**

BACKGROUND INFORMATION:

The governing board is required to approve an annual statement of all receipts and expenditures of the District (Unaudited Actuals) for the preceding fiscal year and file the statement with the Orange County Department of Education on or before September 15th of each year.

CURRENT CONSIDERATIONS:

The attached financial report is our Unaudited Actual report for 2020-2021. The 2020-2021 data is the actual revenue and expenditures for the year as presented to the auditors for review.

FINANCIAL IMPLICATIONS:

There are no financial implications.

SUPERINTENDENT'S RECOMMENDATION:

Approve Unaudited Actual Financial Statements for the 2020-2021 school year

**DUE TO TECHNICAL ISSUES, THE 2020-2021 UNAUDITED FINANCIAL
STATEMENTS WILL BE POSTED ON THE DISTRICT'S WEBSITE
CLICK HERE: [BUDGET INFORMATION](#)**



14121 Cedarwood Avenue
Westminster, CA 92683
(714) 894-7311

Cyndi Paik Ed.D., Superintendent

BOARD OF TRUSTEES

Tina Gustin-Gurney
David Johnson
Jeremy Khalaf
Frances Nguyen
Khanh Nguyen

**RESOLUTION #21-22-02
CONFIRMING FINAL EXCHANGE OF THE FORMER FRANKLIN SCHOOL
SITE FOR THE ACQUISITION OF PROPERTIES**

September 9, 2021

WHEREAS, Education Code Section 17536, *et seq.* provides that the governing board of a school district may exchange any of its real property for real properties owned by another person or private business firm upon such terms and conditions as the parties thereto may agree, without complying with any of the disposal of surplus property provisions set forth in the Education Code;

WHEREAS, Westminster School District's ("District") Governing Board previously approved an Exchange Agreement and Joint Escrow Instructions ("Exchange Agreement") in which the District agreed to exchange the District's prior Franklin Elementary School located at 14422 Hammon Lane, Huntington Beach, CA 92647 (the "Exchanged Property") with a private entity, Franklin School – Huntington Beach L.P. (the "Exchangor") as authorized pursuant to Education Code Section 17536, *et seq.*;

WHEREAS, pursuant to the Exchange Agreement, the Exchangor acquired ownership of the Exchanged Property and, in exchange, deposited funds in an escrow account for the District to use to acquire real property pursuant to the process and requirements set forth in the Exchange Agreement and Education Code Section 17536, *et seq.* (the "Exchange Funds");

WHEREAS, pursuant to Education Code Section 17536, *et seq.* and the Exchange Agreement, the District acquired the following properties with the Exchange Funds: 1) real property located at 6177 El Tordo, Rancho Santa Fe, CA 92067 (the "El Tordo Property"), and 2) real property located at 1306 North Orange Drive, Los Angeles, CA 90028 (the "1306 Orange Property").

WHEREAS, after acquiring the El Tordo Property, the District decided that the El Tordo Property did not meet the District's needs, and therefore, entered into a separate agreement in which the District exchanged the El Tordo Property to another entity and, in exchange, received exchange proceeds to be used to acquire other real property;

Vision Statement:

Building tomorrow's leaders today.

Mission Statement:

Prepare all students to be responsible, resilient, resourceful, and productive world citizens in a changing and diverse society.

RESOLUTION #21-22-02

WHEREAS, the exchange proceeds received by the District for the El Tordo Property were placed in trust with the Exchange Funds, in order to be used by the District to acquire other real property pursuant to the set forth in the Exchange Agreement and Education Code Section 17536, *et seq.*;

WHEREAS, pursuant to Resolution 20-21-18, the District Board delegated authority to the District Superintendent, or a designee, to seek real properties for the District's potential acquisition with the Exchange Funds ("Potential Properties"), engage in negotiations with the owners of any Potential Properties, execute agreements whereby the District can acquire the Potential Properties with the Exchange Funds, and open escrow for such transactions;

WHEREAS, on July 8, 2021, the District Board ratified two agreements for the acquisition of real properties with the Exchange Funds, identified as: 1) real property located at 1824 Thurman Avenue, Los Angeles, Ca 90019 APN 5064-021-040 (the "Thurman Property") and 2) real property located at 1307 North Orange Avenue, Los Angeles, CA 90028 APN 5548-023-016 (the "1307 Orange Property");

WHEREAS, the District completed the acquisition of the Thurman Property and the 1307 Orange Property with the Exchange Funds, and therefore, has a total of Sixty Three Thousand Nine Hundred Thirty One Dollars and Twenty Three Dollars (\$63,931.23) remaining in the Exchange Funds (the "Remaining Exchange Funds");

WHEREAS, the Remaining Exchange Funds amount is *de minimis* in relation to the overall Exchange Funds, and it would be impractical to utilize the Remaining Exchange Funds for acquisition of any additional property;

NOW THEREFORE BE IT RESOLVED, ORDERED, AND DECLARED that the Governing Board of the Westminster School District reaffirms approval of the exchange process as established through the Exchange Agreement, in which the District received Exchange Funds for the Franklin Property and used the Exchange Funds to acquire the following properties: 1) 1306 Orange Property, 2) the Thurman Property, and 3) the 1307 Orange Property, all as authorized by Education Code Section 17536, *et seq.*;

BE IT FURTHER RESOLVED, ORDERED, AND DECLARED that the Governing Board of the Westminster School District hereby delegates authority to the District Superintendent, or a designee, to take all actions necessary to transfer the Remaining Exchange Funds to the District's General Fund which will be used to pay for the property insurance required for the acquired properties with any remaining funds to be used at the District's discretion (if any).

ADOPTED at a regular meeting of the Governing Board of the Westminster School District held this 9th day of September 2021, by the following vote:

AYES: _____ **NOES:** _____ **ABSTAIN:** _____ **ABSENT:** _____

RESOLUTION #21-22-02

Cyndi Paik Ed.D., Superintendent

Jeremy Khalaf, President

Khanh Nguyen, Vice President

Tina Gustin-Gurney, Clerk

David Johnson, Member

Frances Nguyen, Member