

**WESTMINSTER SCHOOL DISTRICT BOARD OF TRUSTEES**

Regular Meeting

August 12, 2021

**NOTICE OF REGULAR MEETING VIA TELECONFERENCE**

***Our Vision: Building Tomorrow's leaders today.***

***Our Mission: Prepare all students to be responsible resilient resourceful, and productive world citizens in a changing and diverse society.***

A regular business meeting of the Board of Trustees of the Westminster School District will be conducted via:

**Teleconference**  
**WSD Public Board Meeting (Zoom Meeting)**

The meeting can be accessed via Zoom: <https://zoom.us/j/99385334126>

on the date set forth above. On occasion, the meeting may be preceded/followed by a Closed Session. The regular business meeting, which is open to the public, will begin promptly at **7:00 PM**.

As authorized by Executive Order N-29-20, issued on March 18, 2020, WSD Board meetings will be conducted via audio conference/telecommute until further notice. Public comment may be submitted prior to the meeting via electronic submissions no later than August 12, 2021 by 3:00 p.m. The form can be accessed via the following link:

**WSD Public [Comment Form](#)**

Staff will read the comments during the board meeting. Public comments will be subject to time limit maximum of 3 minutes per comment/20 minutes per topic.

Enclosures are identified on the Agenda by "(Enc. C)" for those designated as Confidential and "(Enc. P)" for those designated as Public. Public enclosures are available at [wSDK8.us](http://wSDK8.us).

There are four (4) categories of items on the regular Agenda explained below:

<b>Category of Items</b>	<b>Explanation</b>
CONSENT	Routine items approved in one action
INFORMATION	Presentations to the Board
INFORMATION/DISCUSSION	Items for information and/or discussion
DISCUSSION/ACTION	Items for discussion and/or action

***In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations to participate in the public meetings of the District's governing board, please contact the Superintendent's Office at (714) 894-7311, extension 1000, seventy-two hours prior to the meeting to enable the district to make reasonable arrangements to assure accessibility to this meeting.***

## AGENDA

ORAL REPORT  
ASSIGNED TO:

### **1.0 CALL TO ORDER: 6:00 PM**

Jeremy Khalaf

#### **1.1 Public Comments** (Comments not to exceed 2 minutes)

Any person wishing to address the Board on Closed Session agenda items have submitted their comments electronically. Presentations may not exceed two (2) minutes per comment and may be shortened at the Board's discretion in order to accommodate the number of speakers who have presented requests to address the Board, and also allow the Board to consider its agenda in a reasonable amount of time. The number of public comments will also be limited to 20 minutes per topic, unless increased by the Board. **At this time public comments that have been submitted electronically will be read by staff.**

### **2.0 CLOSED SESSION: 6:00 PM**

#### **2.1 Public Employee Employment**

- Government Code §54957

- Assistant Superintendent, Educational Services
- Principal, Middle School
- Assistant Principal, Middle School (2)
- Director, Nutrition Services
- Supervisor, Business Services

#### **2.2 Conference with Labor Negotiator**

- Government Code §54957.6

- Employee Organizations: California School Employee Association (CSEA) Chapter 34 and Westminster Teacher Association (WTA). Present will be Agency Negotiator: Mr. Arturo Jimenez along with Dr. Paik and Ms. Green.

- 2.3 **Pending Litigation**  
- Government Code §54956.9(a)
  - Claim #SE21-22-08

- 2.4 **Public Employee Discipline/Dismissal/Release**  
- Government Code §54957

**PUBLIC SESSION:** 7:00 PM

**3.0 CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

- 3.1 Report of **action taken in Closed Session**, if any. Jeremy Khalaf

**4.0 ORAL PRESENTATIONS**

- 4.1 **WSD Safe Return to In-Person Instruction Plan 2021-2022** Paik

- 4.2 **45-Day Revision Budget Update** Green

- 4.3 **Public Comments** (Comments not to exceed 3 minutes) Jeremy Khalaf

Any person wishing to address the Board regarding an item on the agenda or on other items of specific concern have submitted their comments electronically. Presentations may not exceed three (3) minutes per person and may be shortened at the Board’s discretion in order to accommodate the number of comments that were requested to address the Board, and to allow the Board to consider its agenda in a reasonable amount of time. The number of presentations will also be limited to twenty minutes per topic, unless increased by the Board. **At this time public comments that have been submitted electronically will be read by staff.**

**5.0 CONSENT AGENDA** Jeremy Khalaf

Items listed under Consent Agenda are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Agenda upon the request of any member of the Board, discussed, and acted upon separately. The Superintendent and staff recommend approval of all Consent Agenda Items.

- 5.1 Approve **Minutes** of Regular Meeting held on **July 8, 2021**. (Enc. P) Khalaf

- 5.2 Approve Employee Educational **Conference Attendance**. (Enc. P) Green

- 5.3 Approve Special Education **Transportation Agreements**. (Enc. P) Green

- 5.4 Approve/ratify **Non-Public School Agency Contracts**. (Enc. P) Green

- 5.5 Approve **Settlement Agreement** for Special Education student WSD **Contract No. SE20-21-08** in an amount not to exceed \$12,200.00. (Enc. P) Green
- 5.6 Approve/ratify **Certificated Human Resources Report** on recommended position status/action. (Enc. P) Jimenez
- 5.7 Approve/ratify **Classified Human Resources Report** on recommended position status/action. (Enc. P) Jimenez
- 5.8 Update **Certificated Management Salary Schedule** with 12-month Director Classification. (Enc. P) Jimenez
- 5.9 Ratify **Purchase Order listing** in the total amount of **\$11,043,727.09**. (Enc. P) Green
- 5.10 Ratify **Check Register** in the total amount of **\$5,280,506.93**. The check register reflects all payments made to outside vendors. Green
- 5.11 Ratify district **Contracts**. (Enc. P) Green
- 5.12 Approve **sale of surplus property** by public auction. (Enc. P) Green
- 5.13 Approve revisions to **Board Bylaw 9323 – Meeting Conduct**. (Enc. P) Paik
- 5.14 Approve revisions to **Board Policy 6158 – Independent Study**. (Enc. P) Paik

**6.0 HUMAN RESOURCES**

- 6.1 DISCUSSION/  
ACTION Approve **New Job Classification: Data Information Systems Integration Specialist**. (Enc. P) Jimenez
- 6.2 INFORMATION Oral report of **proposed salary benefits** of Assistant Superintendent of Educational Services Position. (Government Code §54953) Jimenez
- 6.3 DISCUSSION/  
ACTION Consider and **approved employment contract for** Assistant Superintendent of Educational Services of the Westminster School District. The employment contract for the Assistant Superintendent of Educational Services is available in the Human Resources Department upon request. Jimenez
- 6.4 DISCUSSION/ Approve/ratify the **contract amendment** for Assistant Jimenez

ACTION

Superintendent of Human Resources and Superintendent. (Enc. P)

**7.0 REPORTS/COMMENTS**

**7.1** INFORMATION **Board Member Comments** Jeremy Khalaf  
Short reports of visitations, conference/meeting attendance, and commendations to staff.

**7.2** INFORMATION **Staff Comments** Jeremy Khalaf  
Short reports/announcements on programs and activities, curriculum, conference/meeting attendance, facilities improvements and commendations to staff.

**8.0 OPEN ITEMS**

**8.1** INFORMATION Schedule of **regular Board Meetings** for Jeremy Khalaf  
2021-2022:

September 9, 2021

October 14, 2021

November 18, 2021 (3<sup>rd</sup> Thursday)

Friday, December 10, 2021 (Organizational Meeting)

*The following dates will be board approved at the December 10<sup>th</sup> Org. Meeting*

*January 13, 2022*

*February 10, 2022*

*March 10, 2022*

*April 21, 2022*

*May 12, 2022*

*June 9, 2022*

*June 23, 2022*

**9.0 CLOSED SESSION**

Jeremy Khalaf

(Continuation of Item 2.0 Closed Session Agenda, if needed)

**10.0 ADJOURNMENT**

Jeremy Khalaf

Cyndi Paik, Ed.D.  
Superintendent

WESTMINSTER SCHOOL DISTRICT BOARD OF TRUSTEES

July 8, 2021

Regular Meeting  
7:00 p.m.

A Regular Meeting of the Westminster School District Board of Trustees was held via teleconference on the date and at the time set forth above.

**PUBLIC SESSION**

Public Session

**1.0 CALL TO ORDER**

**TRUSTEES PRESENT:** Khanh Nguyen, Vice President  
Tina Gustin-Gurney, Clerk  
David Johnson, Trustee  
Frances Nguyen, Trustee  
Jeremy Khalaf, President (Absent)

**ADMINISTRATORS PRESENT:** District Office:  
Dr. Cyndi Paik, Superintendent;  
Traci Green, Asst. Superintendent, Business Services;  
Art Jimenez, Assistant Superintendent, Human Resources;  
Beverlee Mathenia, Senior Executive Director, Educational Services

Call to Order

Vice President Khanh Nguyen, presiding, called the meeting to order at 6:18 p.m. Any person who submitted comments electronically to the Board on Closed Session agenda items will be read by staff. There being no requests to address the Board, the Board adjourned to Closed Session at 6:18 pm.

**2.0 CLOSED SESSION**

Closed Session

- 2.1 **Public Employee Employment**  
- Government Code §54957
- 2.2 **Conference with Labor Negotiator**  
- Government Code §54957.6
- 2.3 **Pending Litigation**  
- Government Code §54956.9(a)
- 2.4 **Public Employee Discipline/Dismissal/Release**  
- Government Code §54957

**3.0 CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Call to Order and Pledge of Allegiance

Board Vice President Khanh Nguyen reconvened the meeting in Public Session at 7:24 p.m. and called on Trustee Tina Gustin-Gurney to lead the *Pledge of Allegiance*.

3.1 **Report of action taken in Closed Session**

Action taken in Closed Session

July 8, 2021

Board Vice President Khanh Nguyen reported that the Board to action in Closed Session to approve the hiring of Brett Heinbuch as Executive Director, Business Services with a 4-0 vote. (Tina Gustin-Gurney, David Johnson, Frances Nguyen, Khanh Nguyen)

Brett Heinbuch hired as Exec. Dir. Bus. Svcs.

**4.0 ORAL PRESENTATIONS**

Oral Presentations

**4.1 Public Comments**

Public Comments

There were no public comments.

**5.0 CONSENT AGENDA**

Consent Agenda Approved

The following items comprise the Consent Agenda and unless an item is pulled for some reason, the Consent Agenda is routinely approved by one motion:

5.1, 5.2, 5.3, 5.4, 5.5, 5.6, 5.7, 5.8, 5.9, 5.10, 5.11

**TRUSTEE TINA GUSTIN-GURNEY PULL ITEM 5.2.**

**TRUSTEE TINA GUSTIN-GURNEY MOVED, SECONDED BY TRUSTEE DAVID JOHNSON, TO APPROVE THE CONSENT AGENDA AND ORDERED FURTHER, THAT THE AGENDA, AND ALL BACKUP MATERIAL PERTAINING THERETO BE INCORPORATED HEREIN BY REFERENCE AS THOUGH SET FORTH AT LENGTH. MOTION CARRIED 4-0 (TINA GUSTIN GURNEY, DAVID JOHNSON, FRANCES NGUYEN, KHANH NGUYEN).**

**TRUSTEE DAVID JOHNSON MOVED, SECONDED BY TRUSTEE FRANCES NGUYEN TO APPROVE ITEM 5.2. MOTION CARRIED 3-0. (DAVID JOHNSON, FRANCES NGUYEN, KHANH NGUYEN; TINA GUSTIN-GURNEY-ABSTAIN)**

**6.0 BUSINESS SERVICES**

6.1 Ratify and Approve the purchase and sale agreements for the District’s acquisition of real properties with exchange funds pursuant to prior board action.

Purchase and sale agreements...pursuant to prior board action  
Ratified/Approved

**TRUSTEE DAVID JOHNSON MOVED, SECONDED BY TRUSTEE TINA GUSTIN-GURNEY, TO RATIFY AND APPROVE THE PURCHASE AND SALE AGREEMENTS FOR THE DISTRICT’S ACQUISITION OF REAL PROPERTIES WITH EXCHANGE FUNDS PURSUANT TO PRIOR BOARD ACTION. MOTION CARRIED 4-0 (TINA GUSTIN GURNEY, DAVID JOHNSON, FRANCES NGUYEN, KHANH NGUYEN).**

**7.0 REPORTS/COMMENTS**

**7.1 Board Member Comments**

Board Member Comments

Trustee Tina Gustin-Gurney Thanked everyone for a job well done this past year and for successfully transitioning into the summer programs. She attended Johnson Middle Schools eighth grade promotion. Trustee Gurney thanked Ms. Beverlee Mathenia for all she’s done for the District and wished her a wonderful retirement.

Trustee David Johnson welcomed Mr. Brett Heinbuch to the District. He thanked Ms. Mathenia for serving as head of Educational Services this past year and for all her wonderful contributions to the district over the years.

July 8, 2021

Trustee Frances Nguyen congratulated Mr. Heinbuch and welcomed him to the district. She thanked Ms. Mathenia for her dedication to the district and wished her well in her retirement.

Trustee Khanh Nguyen welcomed Mr. Heinbuch to the district. He thanked Ms. Mathenia for her commitment to the district over the years.

**7.2 Staff Comments**

Staff Comments

Sr. Executive Director, Educational Services – Beverlee Mathenia thanked Dr. Paik, the Board and district staff for supporting her for the past 32 years. She thanked the Early Education and Extended School Program family.

Assistant Superintendent, Human Resources – Art Jimenez welcomed Mr. Heinbuch to the district and looks forward to working with him. He congratulated Ms. Mathenia on her upcoming retirement and thanked her for 32 years of service to the district.

Assistant Superintendent, Business Services – Traci Green welcomed Mr. Heinbuch to Westminster School District and is looking forward to working with him.

Superintendent Dr. Cyndi Paik welcomed Mr. Heinbuch to the district. She thanked Ms. Mathenia for her support and stepping up to lead the Ed. Services Division during this past year as it was quite a challenging year. Dr. Paik wished Ms. Mathenia well in her retirement.

**8.0 OPEN ITEMS**

8.1 The **schedule of regular Board Meetings** was presented as information.

Schedule of Board Meetings

**9.0 CLOSED SESSION**

There was no need for an additional Closed Session.

Closed Session

**10.0 ADJOURNMENT**

Board Vice President Khanh Nguyen adjourned the meeting at 7:47 p.m.

Adjournment

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Tina Gustin-Gurney, Clerk  
Board of Trustees  
Westminster School District

Recorder: Yolanda Galvas

**WESTMINSTER SCHOOL DISTRICT**  
**Employee Educational Conference Attendance**

August 12, 2021

WSD Board Goals:

1. Student Achievement
  - a. All students, regardless of race, ethnicity, soci-economic status, disability, or gender will be prepared for college and career opportunities.
  - b. Optimize student learning by utilizing high quality teaching practices and innovative technologies.
2. Personal and Professional Growth
  - a. Empower all students to develop character, compassion, civility, and community consciousness.
  - b. Provide professional learning opportunities to promote ongoing and continuous improvement.
3. Fiscal Stewardship
  - a. Students will be central to all fiscal decisions.
  - b. Ensure fiscal health through investing in today while planning for tomorrow.
  - c. Evaluate, monitor and ensure cost and performance effectiveness of programs, resources and services.
4. Learning Environment
  - a. All students and staff are provided with a safe, high-quality physical environment that promotes 21<sup>st</sup> century teaching and learning.
  - b. Students and staff will feel safe and respected, and will strive to promote positive connections.

<b>EMPLOYEE</b>	<b>SITE</b>	<b>CONFERENCE</b>	<b>PURPOSE</b>	<b>LOCATION</b>	<b>COST/ BUDGET</b>	<b>DATE(S)</b>
Nguyen, Khanh Trustee	District Office	CSBA Annual Education Conference and Trade Show	This annual conference provides essential information to district leaders and governing board members regarding pertinent educational and leadership issues, and ways to help governance teams improve student learning and achievement. Board Goal #1 & #2	San Diego, CA	\$2,234.00 Board of Trustees	December 1, 2021 – December 4, 2021
Paik, Cyndi Superintendent	District Office				\$2,234.00 Superintendent	
Dustin Nowak Plumber	Maintenance	Backflow Certification Course #30	To prepare employee for certification as an inspector for annual backflow inspections required by the city	Ontario, CA	\$1,475.00 Maintenance	September 11, 18, 25, 2021 & October 2, 9, 2021

**WESTMINSTER SCHOOL DISTRICT**  
**Special Education Transportation Agreements**

August 12, 2021

When a Special Education student is eligible for transportation services based on their Individualized Education Plan and the parent/guardian transports their child to and from district programs, they are eligible for reimbursement at the Internal Revenue Service mileage rate.

Parents submit reimbursement claims to the Student Services department for approval.

<b>Student No.</b>	<b>Miles Per Day (180 days maximum per year)</b>	<b>School Year</b>
SE-21-22-09	36.4	21-22
SE-21-22-10	36.4	21-22

**CONSENT**

**WESTMINSTER SCHOOL DISTRICT**  
**Special Education Non-Public School/Agency Contracts**  
 August 12, 2021

Under current consortium budget agreements, any unfunded cost of non-public school/agency placement is a cost to the general fund of the resident district. It is recommended that the following NPSA/NPA contract/addendum be approved and that the West Orange County Consortium for Special Education be authorized to receive invoices and process payments.

Services required are determined by the student's Individualized Education Program (IEP).

<b>Contract No.</b>	<b>Non-Public School/Agency</b>	<b>Effective Dates</b>	<b>New Contract</b>	<b>Renewal/ Addendum</b>	<b>Cost</b>
SE-21-22-06	The Prentice School	July 1, 2021 – July 28, 2021		X	\$900.00
SE-21-22-07	The Prentice School	July 1, 2021 – July 28, 2021		X	\$900.00

**WESTMINSTER SCHOOL DISTRICT**  
Educational Services

DATE: August 12, 2021

TO: Cyndi Paik, Ed.D., Superintendent

FROM: Darek Jaronczyk, Executive Director, Student Services

SUBJECT: **APPROVE SETTLEMENT AGREEMENT FOR SPECIAL EDUCATION  
STUDENT WSD CONTRACT NO. SE21-22-08 IN AN AMOUNT NOT TO  
EXCEED \$12,200.00**

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**SUPERINTENDENT'S RECOMMENDATION:**

Approve settlement agreement for special education student WSD contract No. SE21-22-08 in an amount not to exceed \$12,200.00

**WESTMINSTER SCHOOL DISTRICT**  
Human Resources

DATE: August 12, 2021  
TO: Cyndi Paik, Ed.D., Superintendent  
FROM: Art Jimenez, Assistant Superintendent, Human Resources  
SUBJECT: **APPROVE/RATIFY THE CERTIFICATED HUMAN RESOURCES REPORT**

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The Certificated Human Resources actions listed below are recommended for approval:

- 1.0 Approve/Ratify employment/change of status for certificated employees.**  
*(See Attachment "A")*
- 2.0 Approve/Ratify retirements/resignations for certificated employees.**  
*(See Attachment "B")*
- 3.0 Approve/Ratify leave of absence and separations for certificated employees.**  
*(See Attachment "C")*
- 4.0 Approve/Ratify additional days of employment for certificated employees.**  
*(See Attachment "D")*

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**SUPERINTENDENT'S RECOMMENDATION:**  
Approve/Ratify the Certificated Human Resources Report

**NEW EMPLOYEES**  
**Certificated Human Resources**  
 August 12, 2021

<b><u>Last Name</u></b>	<b><u>First Name</u></b>	<b><u>School</u></b>	<b><u>Position</u></b>	<b><u>Contract Status</u></b>	<b><u>Effective Date</u></b>
Abascal	Miguel	Willmore	DLI Elementary Teacher	Probationary 2	08/26/2021
Ackerman	Chelsea	DeMille	Learning Loss Intervention Teacher	Temporary	08/26/2021
Alvarez	Veronica	Willmore	State Preschool Teacher	Temporary	08/26/2021
Anderson	Jeffrey	Finley	Elementary Teacher	Temporary	08/26/2021
Balboa Cannulas	Renee	Warner	Middle School Teacher	Temporary	08/26/2021
Cantos	Stephanie	Stacey	Learning Loss Intervention Teacher	Temporary	08/26/2021
Capulong	Neriann	Land	Speech and Language Pathologist	Probationary 2	08/26/2021
Coe	Lauren	Webber	Elementary Teacher	Temporary	08/26/2021
Cu	Tracey	Clegg	Learning Loss Intervention Teacher	Temporary	08/26/2021
Dunbar	Teresa	Webber	State Preschool Teacher	Temporary	08/26/2021
Egan	Rochelle	Anderson	SDC Teacher	Probationary 2	08/26/2021
Fink	Michael	Johnson	Middle School Teacher	Temporary	08/26/2021
Garcia	Melanie	District Office	.50 FTE Music Teacher	Temporary	08/26/2021
Garcia	Susan	Finley	State Preschool Teacher	Temporary	08/26/2021
Goforth	Kori	Sequoia	Learning Loss Intervention Teacher	Temporary	08/26/2021
Gonzales Solis	Linda	Willmore	DLI Elementary Teacher	Probationary 2	08/26/2021

**NEW EMPLOYEES cont.**  
**Certificated Human Resources**  
 August 12, 2021

<b><u>Last Name</u></b>	<b><u>First Name</u></b>	<b><u>School</u></b>	<b><u>Position</u></b>	<b><u>Contract Status</u></b>	<b><u>Effective Date</u></b>
Gonzales	Stephany	Willmore	DLI Teacher	Probationary 2	08/26/2021
Greasby	Matthew	Johnson	Middle School Teacher	Temporary	08/26/2021
Gutierrez	Annette	Willmore	DLI Teacher	Probationary 1	08/26/2021
Healey	Eileen	Fryberger	State Preschool Teacher	Temporary	08/26/2021
Henderson	Kelly	Schroeder	SDC Teacher	Probationary 2	08/26/2021
Hernandez	Seleny	Willmore	DLI Teacher	Probationary 1	08/26/2021
Hoang	Cindy	Stacey	SDC Teacher	Probationary 1	08/26/2021
Ibarra	Eileen	Land	School Psychologist	Probationary 1	08/26/2021
Jones-Hernandez	Linnea	Finley	SDC Teacher	Probationary 1	08/26/2021
Kato	Christopher	Mears	Learning Loss Intervention Teacher	Temporary	08/26/2021
Kimbrel	Kristina	Johnson	Middle School Teacher	Temporary	08/26/2021
Krallman	Lisa	Hayden	Learning Loss Intervention Teacher	Temporary	08/26/2021
Loeur	Ashley	Land	School Nurse	Probationary 1	08/26/2021
Mallory	Ananda	Fryberger	Learning Loss Intervention Teacher	Temporary	08/26/2021
Markey	Julia	Eastwood	SDC Teacher	Probationary 1	08/26/2021
Mathis	Kristal	Sequoia	RSP Teacher	Probationary 2	08/26/2021
Mauger	Katelyn	Mears	.49 FTE Elementary Teacher	Temporary	08/26/2021
Mauss	Kimberly	Anderson	Elementary Teacher	Temporary	08/26/2021

**NEW EMPLOYEES cont.**  
**Certificated Human Resources**  
 August 12, 2021

<b><u>Last Name</u></b>	<b><u>First Name</u></b>	<b><u>School</u></b>	<b><u>Position</u></b>	<b><u>Contract Status</u></b>	<b><u>Effective Date</u></b>
McClure	Nicky	Anderson	Elementary Teacher	Temporary	08/26/2021
Nava	Laura	Eastwood	SDC Teacher	Probationary 2	08/26/2021
Neavel	Aubrie	Webber	Elementary Teacher	Temporary	08/26/2021
Nguyen	Sophia	DeMille	DLI Teacher	Probationary 2	08/26/2021
Nguyen	Thanh	DeMille	State Preschool Teacher	Temporary	08/26/2021
Ostadaghei	Tannaz	Warner	RSP Teacher	Probationary 2	08/26/2021
Owen	Jennifer	Schroeder	Learning Loss Intervention Teacher	Temporary	08/26/2021
Paul	Tina	Anderson	State Preschool Teacher	Temporary	08/26/2021
Poe	Christina	Land	School Nurse	Probationary 2	08/26/2021
Potter	Kristine	Webber	Learning Loss Intervention Teacher	Temporary	08/26/2021
Rangel	Patricia	Willmore	Elementary Teacher	Probationary 2	08/26/2021
Rivers	Kathleen	Schmitt	SDC Teacher	Probationary 2	08/26/2021
Rodriguez	David	Warner	Music Teacher	Temporary	08/26/2021
Russell-Wiggs	Pamela	Hayden	State Preschool Teacher	Temporary	08/26/2021
Salisbury	Danielle	Warner	Learning Loss Intervention Teacher	Temporary	08/26/2021
Sheppard	Lissa	Stacey	PE Teacher	Temporary	08/26/2021
Sims	Sean	Stacey	SDC Teacher	Probationary 1	08/26/2021
Spicer	Darcy	Land	School Readiness Teacher	Temporary	08/26/2021
Su	Eunice	Willmore	Learning Loss Intervention Teacher	Temporary	08/26/2021

**NEW EMPLOYEES cont.**  
**Certificated Human Resources**  
 August 12, 2021

<b><u>Last Name</u></b>	<b><u>First Name</u></b>	<b><u>School</u></b>	<b><u>Position</u></b>	<b><u>Contract Status</u></b>	<b><u>Effective Date</u></b>
Sumrall	Teresa	Schmitt	Learning Loss Intervention Teacher	Temporary	08/26/2021
Towning	Melissa	Johnson	Middle School Teacher	Temporary	08/26/2021
Tran	Vicky	Schmitt	State Preschool Teacher	Temporary	08/26/2021
Tsai	Elly	Meairs	State Preschool Teacher	Temporary	08/26/2021
Wagner	Noelle	Schmitt	SDC Teacher	Probationary 1	08/26/2021
Whitney	Amber	Warner	SDC Teacher	Probationary 1	08/26/2021
Will	Diana	Fryberger	.80 FTE Elementary Teacher	Temporary	08/26/2021
Wilson	Cynthia	Eastwood	Learning Loss Intervention Teacher	Temporary	08/26/2021
Wooten	Brittany	DeMille	DLI Teacher	Temporary	08/26/2021
Yi	Anna	Land	Speech and Learning Pathologist	Probationary 2	08/26/2021

**CHANGE OF STATUS**  
**Certificated Human Resources**  
 August 12, 2021

<b><u>Last Name</u></b>	<b><u>First Name</u></b>	<b><u>From</u></b>	<b><u>To</u></b>	<b><u>Effective Date</u></b>
Baird	Wendy	Assistant Principal	Principal	07/30/2021

**RESIGNATIONS**  
**Certificated Human Resources**  
August 12, 2021

<b><u>Last Name</u></b>	<b><u>First Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective Date</u></b>
Harville	Tiffany	Principal	06/30/2021
Hunter	Carolyn	Director, Student Services	07/13/2021
Martinez	Yanet	School Psychologist	08/20/2021
Phan	Lynna	DLI Teacher	06/18/2021

**LEAVE OF ABSENCE**  
**Certificated Human Resources**  
August 12, 2021  
2021-2022

<b><u>Last Name</u></b>	<b><u>First Name</u></b>	<b><u>Type</u></b>	<b><u>Position</u></b>	<b><u>Effective Date</u></b>
Briscoe	Ami	Year 1	Elementary Teacher	2021-2022 School Year

**SEPARATION**  
**39-MONTH REHIRE LIST**  
**Certificated Human Resources**  
August 12, 2021

<b><u>Last Name</u></b>	<b><u>First Name</u></b>	<b><u>Position</u></b>	<b><u>Effective Date</u></b>
Ho	Melody	Elementary Teacher	06/01/2021

**ADDITIONAL DAYS OF EMPLOYMENT**

**Certificated Human Resources**

August 12, 2021

**HUMAN RESOURCES**

Employee: Erika Bradley Kristin Lomeli Maureen Turnbaugh  
**Purpose:** **To serve on the SDC – Mild Moderate Teacher interview panel.**  
Rate of pay: Prorated hourly  
Dates/Hours: July 21, 2021; not to exceed a total of 3.5 hours per employee.  
Funding Source: Certificated Personnel

Employee: Jessica Ash Patricia Klug  
**Purpose:** **To serve on the Intervention Teacher interview panel.**  
Rate of pay: Prorated hourly  
Dates/Hours: July 21, 2021; not to exceed a total of 2.5 hours per employee.  
Funding Source: Certificated Personnel

Employee: Kim Bui Sheila Peck Robin Talbot  
**Purpose:** **To serve on the Warner Middle School Principal interview panel.**  
Rate of pay: Prorated hourly  
Dates/Hours: July 22, 2021; not to exceed a total of 5.5 hours per employee.  
Funding Source: Certificated Personnel

Employee: Erika Bradley Greg Branch Kim Bui  
Christina Cota Cecily Gates Stacy Georgetti  
David Hubbard Chris Rhodes  
**Purpose:** **To participate in WSD/WTA IBB negotiations meetings.**  
Rate of pay: Prorated hourly  
Dates/Hours: July 29, 2021- August 16, 2021; not to exceed a total of 20 hours per employee.  
Funding Source: Certificated Personnel

**SCHOOL SPECIALITY PROGRAMS**

Employee: Miguel Abascal Michelle Fellowes Annette Gutierrez  
Seleny Hernandez Patricia Rangel  
**Purpose:** **To design and plan curriculum for Spanish Dual Immersion Language classes (TK-5) and language assessment in Spanish.**  
Rate of pay: Prorated hourly  
Dates/Hours: June 28, 2021 – August 17, 2021; not to exceed a total of 30 hours per employee.  
Funding Source: Dual Language Immersion

**ADDITIONAL DAYS OF EMPLOYMENT**

**Certificated Human Resources**

August 12, 2021

**SCHOOL SPECIALITY PROGRAMS cont.**

Employee: Sarah Bosworth Ann Bui Kasey Canale  
Donna Carrington-Shelley Nicki Eatherton Kristen Flores  
Linda Griffith Kelly Hernandez Jeff Nakano  
Wendy Osborn Poppy Payne Teresa Sumrall  
Lauren Vu-Tran

**Purpose:** To work on preparation and review of assessment data.

Rate of pay: Prorated hourly

Dates/Hours: September 1, 2021 – June 1, 2022; not to exceed a total of 5 hours per employee.

Funding Source: At Risk

**STUDENT SERVICES**

Employee: Tony Perez

**Purpose:** To prep for and provide individual SAI tutoring per IEP for student during ESY.

Rate of pay: Prorated hourly

Dates/Hours: July 12, 2021 – August 12, 2021; not to exceed a total of 25 hours.

Funding Source: Individuals with Disabilities Education Act

Employee: Roshina Delany Christina Fan Hilary Gottlieb  
Kathleen Kent Megan Kresge Tiffani Nguyen  
Tara Schammann Corey Thompson

**Purpose:** Assess incoming preschool students referred during the summer months and participate in IEP's.

Rate of pay: Prorated hourly

Dates/Hours: June 21, 2021 – August 30, 2021; not to exceed a total of 500 hours for all employees.

Funding Source: Individuals with Disabilities Education Act

Employee: Bobbie Cox

**Purpose:** To support with COVID-19 positive cases, exposure close contact tracing and reporting.

Rate of pay: Prorated hourly

Dates/Hours: September 1, 2021 – November 30, 2021; not to exceed a total of 10 hours per week.

Funding Source: ESSER



**ADDITIONAL DAYS OF EMPLOYMENT**

**Certificated Human Resources**

August 12, 2021

**WARNER**

Employee:	Renee Balboa-Canullas	Richard Gentile	Colette Gregorio
	Susana Kar	Diem Trinh Le	Colleen Maxwell
	Elaine May	Tannaz Ostadaghei	Cammie Peacock
	Walter Rodriguez	Diana Ruiz	Danielle Salisbury
	Roberto Sato	David Sousa	Robin Talbot

**Purpose:** **To assist parents with interpretation and enrollment in the Bridge Program for new incoming students.**

Rate of pay: Prorated hourly

Dates/Hours: August 23, 2021 – August 25, 2021; not to exceed a total of 24 hours per employee.

Funding Source: Title I

Employee: Diem Trinh Le

**Purpose:** **To provide additional supports for leadership class, associated student body activities, school events and after school sports.**

Rate of pay: After School Club/After School Competition Coach Certificated Stipend Table, not to exceed a total of \$2,000

Dates/Hours: September 1, 2021 – June 17, 2022

Funding Source: Middle School Enhancement

**WILLMORE**

Employee:	Miguel Abascal	Veronica Alvarez	Sarah Bosworth
	Lucy Cordova	Juan Cortez	Michelle Fellowes
	Stephany Gonzalez	Linda Gonzalez-Solis	Annette Gutierrez
	Seleny Hernandez	Cyndi Johnson	Natalie Juan-Tapia
	Karen Kim	Julie Lies	Michelle Magpile
	Judy Nguyen	Kristin Pyle	Sylvia Ramos
	Patricia Rangel	Lilian Sievers	Michelle Shook
	Carey Thornton	Bobbie Jo Webber	

**Purpose:** **To participate in staff development targeting intervention strategies to close the achievement gap of targeted subgroups and to collaborate through grade level PLCs to develop intervention strategies and curriculum for at risk students.**

Rate of pay: Prorated hourly

Dates/Hours: August 16, 2021 – September 30, 2021; not to exceed a total of 30 hours per employee.

Funding Source: Title I

**WESTMINSTER SCHOOL DISTRICT**  
Human Resources

DATE: August 12, 2021

TO: Cyndi Paik, Ed.D., Superintendent

FROM: Art Jimenez, Assistant Superintendent, Human Resources

SUBJECT: **APPROVE/RATIFY THE CLASSIFIED HUMAN RESOURCES REPORT**

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The Classified Human Resources actions listed below are recommended for approval:

- 1.0 Approve/Ratify new classified employees**  
*(See Attachment "A")*
- 2.0 Approve/Ratify change of status for classified employees**  
*(See Attachment "B")*
- 3.0 Approve/Ratify resignations/retirements/terminations for classified employees**  
*(See Attachment "C")*
- 4.0 Approve/Ratify Limited Term Assignment**  
*(See Attachment "D")*
- 5.0 Approve/Ratify New Classified Positions**  
*(See Attachment "E")*

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**SUPERINTENDENT'S RECOMMENDATION:**

Approve/Ratify the Classified Human Resources Report

**NEW EMPLOYEES**  
**Classified Human Resources**  
**Regular**  
**August 12, 2021**

<b>Name</b>	<b>Assignment</b>	<b>Effective Date</b>
Martha Frias	Translator Spanish, District Office, Specialty Schools Department, 40 hours per week, 12 months per year	07/07/2021
Brett Heinbuch	Executive Director, Business Services, District Office, Business Department, 40 hours per week, 12 months per year	07/27/2021
Luis "Martin" Lerma	Senior Custodian, District Office, Maintenance Department, 40 hours per week, 12 months per year	07/07/2021

**NEW EMPLOYEES**  
**Classified Human Resources**  
**Substitute**  
**August 12, 2021**

<b>Name</b>	<b>Assignment</b>	<b>Effective Date</b>
Pamela Dutch	Substitute Noontime Supervisor	07/13/2021
Gloria Ortega	Substitute Community Liaison Worker	07/06/2021
Gul Sujanani	Substitute Intermediate Account Clerk	06/25/2021

**CHANGE OF STATUS**  
**Classified Human Resources**  
**Regular to Substitute**  
**August 12, 2021**

<b>Name</b>	<b>From</b>	<b>To</b>	<b>Effective Date</b>
Leticia Alatorre	Community Liaison Worker, Land School, 40 hours per week, 12 months per year	Substitute Community Liaison Worker	07/23/2021
Mary Golden	Noontime Supervisor, Sequoia School, 7 hours per week, 10 months per year	Substitute Noontime Supervisor	07/14/2021
Nicole Simmons	Family Enrollment Specialist, Land School, 40 hours per week, 12 months per year	Substitute Family Enrollment Specialist	07/26/2021

**CHANGE OF STATUS**  
**Classified Human Resources**  
**Promotion**  
**August 12, 2021**

<b>Name</b>	<b>From</b>	<b>To</b>	<b>Effective Date</b>
Christian Pangan	Mail Delivery Driver, District Office, Business Department, 20 hours per week, 12 months per year	Warehouse Manager, District Office, Business Department, 40 hours per week, 12 months per year	07/01/2021

**CHANGE OF STATUS**  
**Classified Human Resources**  
**Additional Assignment**  
**August 12, 2021**

<b>Name</b>	<b>Assignment</b>	<b>Effective Date</b>
Lucia Castillo-Dorantes	Substitute Community Liaison Worker Spanish	08/02/2021
Tera Coen	Substitute Paraeducator Instructional Support	08/02/2021

**RESIGNATIONS**  
**Classified Human Resources**  
**August 12, 2021**

<b>Name</b>	<b>Assignment</b>	<b>Effective Date</b>
Maggie Castillo	Substitute Early Education Assistant	06/29/2021
Janet Chavarria Viveros	Extended School Program Facilitator, Eastwood School, 11.25 hours per week, 10 months per year	07/27/2021
Danielle Fancy	Substitute AVID Tutor	06/25/2021
Kristin Franklin	Early Education Assistant, Willmore School, 27.5 hours per week, 10 months per year	06/10/2021
Richard Ho	Substitute AVID Tutor	06/29/2021
Cindy Hoang	Paraeducator Instructional Support, Stacey School, 29.5 hours per week, 10 months per year	06/29/2021
Aaylia Johnston	Early Education Assistant, Land School, 15 hours per week, 10 months per year	08/09/2021
Kimberly Jones	Substitute AVID Tutor	06/25/2021
David Luu	Instructional Technology Assistant, Fryberger School, 19.5 hours per week, 10 months per year	08/05/2021
Quan Vo	Community Liaison Worker Vietnamese, Finley School, 15 hours per week, 10 months per year	07/29/2021

**RETIREMENT**  
**Classified Human Resources**  
**August 12, 2021**

<b>Name</b>	<b>Assignment</b>	<b>Years of Service</b>	<b>Effective Date</b>
Lucy Tayyan	Paraeducator Specialized Health, Johnson School, 29.5 hours per week, 10 months per year	20	07/01/2021

**LIMITED TERM ASSIGNMENTS**  
**Classified Human Resources**  
**August 12, 2021**

**Nutrition Services:**

Employee: Brenda King  
**Purpose:** **Planning and production of meals for the 2021-2022 school year.**  
Dates/Hours: July 28, 2021 through August 31, 2021; not to exceed up to 40 hours per week.  
Funding: Nutrition Services – Cafeteria Fund

Employee: Antoniette Laurenza                      Isabelle Madrid                      Karen Vargas  
                    Debbie Watkins  
**Purpose:** **Planning, production of meals, and opening of the kitchen for the 2021-2022 school year.**  
Dates/Hours: August 23, 2021 through August 31, 2021; not to exceed up to 40 hours per week, per employee.  
Funding: Nutrition Services – Cafeteria Fund

Employee: Manal Alam                      Maria Aldana                      Minerva Berumen  
                    Carol Bush                      Sonia Canas                      Ana Castaneda  
                    Veronica Ceja                      Maria Cendejas                      Veronica Chapple  
                    Jamie Cruz                      Maria Cruz                      Jacqueline Derleth  
                    Liza Estrada                      Michele Ezzo                      Carmen Galliher  
                    Luis Gomez Ortiz                      Jennifer Goode                      Saloua Hejiouej  
                    Claudette Herrera                      Channing Humphrey                      Angelica Jimenez  
                    Terry Little                      Juliana Lozano                      Dung Ly  
                    Jennifer McGrath                      Maricela Meyers                      Arely Moran De Diaz  
                    Thoa Nguyen                      Cristina Ocampo                      John Ocampo  
                    Marisol Ocampo                      Raquel Olmos                      Elizabeth Padin  
                    Esmeralda Patino                      Ada Perez                      Tiffany Pham  
                    Janette Pineda                      Amber Quiroz                      Elizabeth Quiroz  
                    Takeiya Rankins                      Gladys Robles de Perez                      Maria Rodriguez Ramirez  
                    Norma Rodriguez                      JR Sampang                      Kristina Scott  
                    Barbara Senteno                      Lydia Shay                      Katrina Taylor  
                    Claudia Torres Martinez                      Jason Truong                      Christine Valerio  
                    Maria Yaghoubi                      Maria Zavala  
**Purpose:** **Receiving of orders, opening of kitchens, preparation and training.**  
Dates/Hours: August 27, 2021 through August 31, 2021; not to exceed up to 35 hours per week, per employee.  
Funding: Nutrition Services – Cafeteria Fund

**Summer School:**

Employee: Lizeth Cervantes                      Breanna Collins                      Lizbeth Carman Mares  
                    Candy Montes                      Susana Moore                      Alicia Pippert  
**Purpose:** **To provide additional support with the Learning Recovery Summer Program.**  
Dates/Hours: July 12, 2021 through August 19, 2021; not to exceed up to 8 hours per day, per employee.  
Funding: Expanded Learning Opportunities Grant

**LIMITED TERM ASSIGNMENTS**  
**Classified Human Resources**  
**August 12, 2021**

**Teaching and Learning:**

Employee: Austin LaChance  
**Purpose:** **To catalog and process instructional materials.**  
Dates/Hours: July 1, 2021 through September 30, 2021; not to exceed up to 4 hours per day, not to exceed 236 hours total.  
Funding: Library Districtwide

Employee: Jui Yuan Wu  
**Purpose:** **To assist with the VAPA Program (Physical Education Component) schedule for the 2021-2022 school year.**  
Dates/Hours: August 2, 2021 through August 25, 2021; not to exceed a total of 8 hours.  
Funding: ESSER

**Technology:**

Employee: Vivian Armstrong                      An Bui                      Thao Duong  
                  Jessica Guzman                      Art Hidrogo                      Ron Javier  
                  David Luu                      Kevin Luu                      Junia Martinson  
                  Tyler O'Blenes                      Blainne Robair                      Keifer Rodriguez  
                  Sandra Rosas                      Anton Tran                      Jinney Yi

**Purpose:** **Assist in the repair of Chromebooks, and preparation of student Chromebooks for the refresh and sustainability plan, at District Office.**  
Dates/Hours: July 1, 2021 through June 30, 2022; not to exceed up to 10 hours per week, per employee.  
Funding: Chromebook Insurance

**Warner:**

Employee: Kathryn Morrow  
**Purpose:** **To support parents for data confirmation and student enrollment for the 2021-2022 school year.**  
Dates/Hours: August 26, 2021 through August 30, 2021; not to exceed a total of 18 hours.  
Funding: At Risk

Employee: Art Hidrogo  
**Purpose:** **To support parents for data confirmation and student enrollment for the 2021-2022 school year and set up computers/printers and teacher technology.**  
Dates/Hours: August 26, 2021 through August 31, 2021; not to exceed a total of 32 hours.  
Funding: At Risk

**NEW CLASSIFIED POSITIONS**  
**Classified Human Resources**  
**August 12, 2021**

<b>Position</b>	<b>Funding Source</b>	<b>Reason</b>	<b>Effective Date</b>
Food Service Worker, Finley School, 5 hours per week, 10 months per year	Nutrition Services	Reopening of schools with a two person model	09/01/2021
Food Service Worker, Mears School, 5 hours per week, 10 months per year	Nutrition Services	Reopening of schools with a two person model	09/01/2021

**WESTMINSTER SCHOOL DISTRICT**  
Human Resources

DATE: August 12, 2021

TO: Cyndi Paik, Ed.D., Superintendent

FROM: Art Jimenez, Assistant Superintendent, Human Resources

SUBJECT: **UPDATE CERTIFICATED MANAGEMENT SALARY SCHEDULE WITH  
12-MONTH DIRECTOR CLASSIFICATION**

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**BACKGROUND INFORMATION:**

The Westminster School District provides a 12-month Special Education program and services inclusive of the traditional school year and the Extended School Year program (ESY). The wide array of services offered and provided to students and families are based on mandated requirement from State and Federal laws, including compliance with student's Individual Education Program (IEP). The demands of maintaining compliance and providing a high quality year round educational program requires the support and professional services of a 12-month Director of Student Services. Currently, the Director of Student Services is an 11-month position, which has been historically extended to 12-months as an extra duty assignment to help oversee the development and implementation of ESY. The District seeks to streamline and address the deficiency in program supervision and implementation by changing the Director of Student Services from an 11-month work year to a 12-month work year.

**CURRENT CONSIDERATIONS:**

Update the Certificated Management Salary Schedule to include a 12-month Director job classification (attached).

**FINANCIAL IMPLICATIONS:**

This position is funded within the District's staffing allocation budget.

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**SUPERINTENDENT'S RECOMMENDATION:**

Update Certificated Management Salary Schedule with 12-month Director Classification

WESTMINSTER SCHOOL DISTRICT

CERTIFICATED MANAGEMENT SALARY SCHEDULE

2021-2022

Effective January 1, 2020

Range	Days	Classification	Step 1	Step 2	Step 3	Step 4	Step 5
1	210	Assistant Principal; Coordinator	\$108,171	\$112,418	\$116,832	\$121,419	\$126,185
2	210	Principal; Director	\$118,850	\$123,324	\$127,968	\$132,784	\$137,784
3	220	Principal on Special Assignment	\$124,511	\$129,197	\$134,061	\$139,107	\$144,345
4	243	Coordinator, Supplemental Services	\$131,598	\$135,364	\$139,064	\$142,760	\$146,450
5	243	Director	\$134,703	\$138,558	\$142,523	\$146,419	\$150,310
6	243	Executive Director	\$142,114	\$146,163	\$150,203	\$154,246	\$158,283
7	243	Senior Executive Director	\$146,340	\$150,522	\$154,687	\$158,859	\$163,031

LONGEVITY PAY:

	<u>Yearly Amount</u>
Effective with the beginning of the 10th year:	\$2,589
Effective with the beginning of the 15th year:	\$5,178
Effective with the beginning of the 20th year:	\$7,767
Effective with the beginning of the 25th year:	\$10,356
Effective with the beginning of the 30th year:	\$12,945
Effective with the beginning of the 35th year:	\$15,534

Longevity
Employees hired after January 1, 2020, Longevity Pay applies to years of service only within the Westminster School District.
Earned Doctorate stipend is aligned to the Certificated collective bargaining agreement

3.5% increase effective January 1, 2020

6.11.20 Board Approved

**WESTMINSTER SD**  
**PURCHASE ORDER DETAIL REPORT**  
**BOARD OF TRUSTEES**

**FRO 06/22/2021 TO 07/26/2021**

**08/12/2021**

<u>PO</u> <u>NUMBE</u>	<u>VENDOR</u>	<u>PO</u> <u>TOTAL</u>	<u>ACCOUNT</u> <u>AMOUNT</u>	<u>ACCOUNT</u> <u>NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
P60R120	OFFICE DEPOT INC	8,500.00	8,500.00	010112100P 4310	Discretionary Instr Stacey / Instr Materials & Supplies
P60M8699	PARKHOUSE TIRE INC	377.88	377.88	010071360A 5810	HTS Transportation / Contracted Serv - Inst & Non-I
P60M8703	VETERAN UNITED SERVICES	322.50	322.50	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
P60M8706	UNITED RENTALS INC	824.65	824.65	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
P60M8708	ULINE	360.19	360.19	010056811V 4380	Site Maintenance / Maintenance Supplies - General
P60M8709	GANAHL LUMBER CO	17,386.87	17,386.87	010056811V 4380	Site Maintenance / Maintenance Supplies - General
P60M8710	VETERAN UNITED SERVICES	129.00	129.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
P60M8711	VETERAN UNITED SERVICES	1,638.00	1,638.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
P60M8712	VETERAN UNITED SERVICES	969.00	969.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
P60M8713	DEPT OF INDUSTRIAL RELATIONS	125.00	125.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
P60M8714	VETERAN UNITED SERVICES	258.00	258.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
P60M8715	VETERAN UNITED SERVICES	841.50	841.50	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
P60M8716	VETERAN UNITED SERVICES	322.50	322.50	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
P60M8717	DEPT OF INDUSTRIAL RELATIONS	225.00	225.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
P60M8718	GRIFFIN, VIRGIL	111.38	111.38	010056811V 5211	Site Maintenance / Mileage Reimbursement
P60M8719	ZONAR SYSTEMS INC	103.87	103.87	010071360A 5810	HTS Transportation / Contracted Serv - Inst & Non-I
P60M8720	ZONAR SYSTEMS INC	256.93	256.93	010071360A 5810	HTS Transportation / Contracted Serv - Inst & Non-I
P60M8723	HOME DEPOT CREDIT SERVICES	5,235.03	617.52	010051820A 4371	Custodial Services / Custodial Supplies
			987.12	010052820V 4372	Grounds / Grounds Supplies
P60R3560	95 PERCENT GROUP	9,674.63	3,630.39	010056811V 4380	Site Maintenance / Maintenance Supplies - General
			7,738.78	010012100F 4310	ELD Instruction Finley / Instr Materials & Supplies
P60R3659	NGUYEN, HUONG AMY	271.71	1,935.85	010069100F 4310	AT Risk Instruction Finley / Instr Materials & Supplies
P60R3685	STATER BROTHERS 27	53.72	271.71	010069100F 4310	AT Risk Instruction Finley / Instr Materials & Supplies
P60R3697	NGUYEN, HUONG AMY	143.51	53.72	019542111T 4310	Sp Ed Mod Severe Willmore / Instr Materials & Supplies
P60R3716	TRAN, VICKY	19.41	143.51	013010100F 4310	Title I Instr - Finley / Instr Materials & Supplies
P60R3718	MIND RESEARCH INSTITUTE	42,000.00	19.41	126055590A 4310	State Preschool GCTR / Instr Materials & Supplies
P60R3719	BLESSED SACRAMENT	3,868.02	42,000.00	017425100Y 5810	ELO GRANT INSTR / Contracted Serv - Inst & Non-I
			3,274.59	0130101000 5810	Title I Instr - Bldg Sacrament / Contracted Serv - Inst & Non-I
P60R3720	DAM, VAN	427.11	593.43	0142031000 5810	Title III Blessed Sacrament / Contracted Serv - Inst & Non-I
			427.11	010042715A 4350	Superintendent / Office Supplies

**WESTMINSTER SD**  
**PURCHASE ORDER DETAIL REPORT**  
**BOARD OF TRUSTEES**      **08/12/2021**

**FRO 06/22/2021 TO 07/26/2021**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
P60R3721	BUCK, SUE	196.15	196.15	019561119Z 5211	Sp Ed Adaptive PE / Mileage Reimbursement
P60R3722	KAWAMURA, ANN	71.23	71.23	010004210A 5211	Assessment-Categorical Program / Mileage Reimbursement
P60R3723	URBANO, KAREN	150.00	150.00	010042715A 4350	Superintendent / Office Supplies
P60R3725	BOUGHLALA, AMANDA	44.80	44.80	019564119Z 5211	Sp Ed Speech / Mileage Reimbursement
P60R3726	PAPER RECYCLING AND SHREDDING	58.00	58.00	01011100C 5810	Discretionary Instr Clegg / Contracted Serv - Inst & Non-I
P60R3727	COX, ROBERTA	90.83	90.83	010041314W 5211	Health Services / Mileage Reimbursement
P60R3728	BRANCH, MICHELE	4.41	4.41	010039311W 5211	Counseling / Mileage Reimbursement
P60R3729	FAN, CRISTINA	250.00	250.00	010041314W 5906	Health Services / Cell Phone Charges
P60R3730	MORROW, KATHRYN	51.72	51.72	010112270R 4350	Discretionary Adm Warner / Office Supplies
P60R3731	ALEXANDER, MARION	34.44	34.44	01011100C 4310	Discretionary Instr Clegg / Instr Materials & Supplies
P60R3732	TA, YEN	26.31	26.31	126055590A 5211	State Preschool GCTR / Mileage Reimbursement
P60R3733	RAINEY, JANET	87.26	87.26	01011100F 4310	Discretionary Instr Finley / Instr Materials & Supplies
P60R3734	KENT, KATHLEEN	12.15	12.15	019599312A 5211	Sp Ed Centralized Psych Svcs / Mileage Reimbursement
P60R3735	RAINEY, JANET	291.31	291.31	013010100F 4310	Title I Instr - Finley / Instr Materials & Supplies
P60R3736	RAINEY, JANET	244.55	244.55	013010100F 4310	Title I Instr - Finley / Instr Materials & Supplies
P60R3737	KUDO, RYAN	37.38	37.38	019564119Z 5211	Sp Ed Speech / Mileage Reimbursement
P60R3738	SZEBERT, LORETTA	250.00	250.00	019564119Z 5906	Sp Ed Speech / Cell Phone Charges
P60R3739	KANE, KATHERINE	97.85	97.85	010111270L 4310	Discretionary Adm Mears / Instr Materials & Supplies
P60R3740	POE, CHRISTINA	250.00	250.00	010041314W 5906	Health Services / Cell Phone Charges
P60R3741	ORANGE CO DEPARTMENT OF EDUCAT	10,000.00	10,000.00	010010316A 5810	ELPAC Testing / Contracted Serv - Inst & Non-I
P60R3742	STATER BROTHERS 27	140.55	140.55	126055590A 4310	State Preschool GCTR / Instr Materials & Supplies
P60R3743	ROSE, BREIAUNNA	500.00	500.00	010047741U 5815	Professional Growth Non Instr / Professional Growth
P60R3744	MORA, CARMEN	500.00	500.00	010047741U 5815	Professional Growth Non Instr / Professional Growth
P60R3745	COBO, JOSEPH	500.00	500.00	010047741U 5815	Professional Growth Non Instr / Professional Growth
P60R3746	CABRAL MARQUEZ, LAURA	500.00	500.00	010047741U 5815	Professional Growth Non Instr / Professional Growth
P60R3747	CALPERS	74.78	74.78	010044720Y 5810	Business Services / Contracted Serv - Inst & Non-I
P60R3748	VU, THU M	6.05	6.05	010012249A 5211	ELD Dist Parent Involvement / Mileage Reimbursement
P60R3749	BLADE, BARRY D	3,990.00	3,990.00	010044720Y 5810	Business Services / Contracted Serv - Inst & Non-I
P60U5112	SAUCEDO, JENNIE	72.24	72.24	010044720Y 5211	Business Services / Mileage Reimbursement
P60U5113	PETTY CASH BUSINESS	3.60	3.60	010044720Y 5920	Business Services / Postage

**WESTMINSTER SD  
PURCHASE ORDER DETAIL REPORT  
BOARD OF TRUSTEES**

**FRO 06/22/2021 TO 07/26/2021**

**08/12/2021**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
P60U5114	PETTY CASH EDUCATIONAL TECHNOLOG	174.19	5.49	010011100A 4310	Instruction Educ Technology / Instr Materials & Supplies
			8.70	010011100A 4350	Instruction Educ Technology / Office Supplies
P60U5115	PETTY CASH LIBRARY	15.76	160.00	0191300000 8699	Rev-Chromebook Insurance / All Other Local Revenue
P60U5116	PETTY CASH PERSONNEL COMM	133.19	15.76	010036100A 4310	C & I Materials / Instr Materials & Supplies
			62.21	010046740U 4350	Personnel Commission / Office Supplies
P60U5117	PETTY CASH SUPERINTENDENT	131.77	70.98	010046740U 4355	Personnel Commission / Refreshments
			116.37	010042715A 4350	Superintendent / Office Supplies
P60U5118	PETTY CASH WSD EXTENDED SCHOOL	708.83	15.40	010043718A 5920	Public Information Officer / Postage
			270.75	1260600001 8673	Rev ESP Contract / CHILD DEVELOPMENT PARENT
			328.67	126060590A 4310	Extended School CCTR / Instr Materials & Supplies
			76.65	126060590A 4355	Extended School CCTR / Refreshments
P60U5119	PETTY CASH ANDERSON	183.29	32.76	129127590A 4310	ESP Non Grant / Instr Materials & Supplies
			56.36	010019242B 4211	Library-Anderson / Other Books - Library
			14.57	010111100B 4310	Discretionary Instr-Anderson / Instr Materials & Supplies
			62.36	010111270B 4310	Discretionary Adm Anderson / Instr Materials & Supplies
P60U5120	PETTY CASH DE MILLE	173.99	50.00	010116100B 4310	Donation - Anderson / Instr Materials & Supplies
P60U5121	PETTY CASH HAYDEN	108.46	173.99	010111820D 4371	Discretionary Cust De Mille / Custodial Supplies
			50.74	0101111001 4310	Discretionary Instr-Hayden / Instr Materials & Supplies
			57.72	0101112701 4350	Discretionary Adm Hayden / Office Supplies
P60U5122	PETTY CASH JOHNSON M S	95.39	25.11	010112100J 4310	Discretionary Instr Johnson / Instr Materials & Supplies
			26.28	010112270J 4350	Discretionary Adm Johnson / Office Supplies
			44.00	010112270J 5920	Discretionary Adm Johnson / Postage
P60U5124	PETTY CASH SCHMITT	88.37	28.37	010111100M 4350	Discretionary Instr-Schmitt / Office Supplies
			30.00	010111100M 5220	Discretionary Instr-Schmitt / Conferences/Staff Developme
			30.00	010111100M 5810	Discretionary Instr-Schmitt / Contracted Serv - Inst & Non-
P60U5125	PETTY CASH SCHROEDER	70.81	70.81	010111100N 4310	Discretionary Instr-Schroeder / Instr Materials & Supplies
P60U5126	PETTY CASH STACEY M S	135.11	19.38	010026100P 4310	Vocational Instr - Stacey / Instr Materials & Supplies
			10.76	010112100P 4310	Discretionary Instr Stacey / Instr Materials & Supplies
			76.96	010112100P 4350	Discretionary Instr Stacey / Office Supplies
			28.01	010112100P 4351	Discretionary Instr Stacey / Health

**WESTMINSTER SD**  
**PURCHASE ORDER DETAIL REPORT**  
**BOARD OF TRUSTEES**      **08/12/2021**

**FRO 06/22/2021 TO 07/26/2021**

<u>PO</u> <u>NUMBER</u>	<u>VENDOR</u>	<u>PO</u> <u>TOTAL</u>	<u>ACCOUNT</u> <u>AMOUNT</u>	<u>ACCOUNT</u> <u>NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
P60U5127	PETTY CASH WEBBER	194.53	194.53	010111270S 4310	Discretionary Adm Webber / Instr Materials & Supplies
P60U5128	PETTY CASH MEARS	126.00	26.00	010019242L 4211	Library-Mears / Other Books - Library
P60U5129	PETTY CASH MAINTENANCE	166.75	100.00	010116100L 5810	Donation - Mears / Contracted Serv - Inst & Non-I
			24.81	010052820V 4372	Grounds / Grounds Supplies
			91.37	010056811V 4380	Site Maintenance / Maintenance Supplies - General
P60U5130	PETTY CASH STUDENT SERVICES	22.83	50.57	010071360A 4363	HTS Transportation / Repair Supplies - Transportati
P60U5132	PETTY CASH PERSONNEL COMM	439.00	22.83	019599210A 4310	Sp Ed Centralized Admin / Instr Materials & Supplies
P60U5133	PETTY CASH WARNER M S	104.97	439.00	010046740U 5835	Personnel Commission / Health Exam/Fingerprints
P60U5136	HENG, ADAM	21.11	10.00	010112270R 4350	Discretionary Adm Warner / Office Supplies
P60U5137	PAPER RECYCLING AND SHREDDING	34.00	94.97	010112270R 4355	Discretionary Adm Warner / Refreshments
P60U5138	PAPER RECYCLING AND SHREDDING	58.00	21.11	010011770A 5211	Technology Data Network Sprrt / Mileage Reimbursement
P60U5139	PRESS TELEGRAM	444.92	34.00	01011100N 5810	Discretionary Instr Schroeder / Contracted Serv - Inst & Non-I
P60U5140	SEAVER, BRAD	591.88	58.00	01011100T 5810	Discretionary Instr Willmore / Contracted Serv - Inst & Non-I
P60U5141	PROTECTION PATROL SERVICES INC	748.00	444.92	010044720Y 5834	Business Services / Advertising
P60U5142	PETTY CASH WARNER M S	83.72	591.88	010056811V 5220	Site Maintenance / Conferences/Staff Development
P60U5143	SCHOOL SERVICES OF CA INC	16,764.83	748.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
P60U5144	CDT INC	70.00	83.72	01011100H 4310	Discretionary Instr Fryberger / Instr Materials & Supplies
P60U5145	DEPARTMENT OF JUSTICE	256.00	16,764.83	010045740A 5810	Certificated Personnel / Contracted Serv - Inst & Non-I
P60U5146	MEMORIAL/CARE MEDICAL GROUP INC	1,991.00	70.00	010046740U 5835	Personnel Commission / Health Exam/Fingerprints
R60L7000	PORCHLIGHT BOOK COMPANY	963.58	128.00	010045740A 5835	Certificated Personnel / Health Exam/Fingerprints
R60L7001	EAST SIDE UNION HIGH SCHOOL DI	6,638.10	128.00	010046740U 5835	Personnel Commission / Health Exam/Fingerprints
R60L7002	COMPANION CORPORATION	22,170.00	616.00	010045740A 5835	Certificated Personnel / Health Exam/Fingerprints
R60L7003	OVERDRIVE INC	50,000.00	1,375.00	010046740U 5835	Personnel Commission / Health Exam/Fingerprints
R60L7004	TEACHER CREATED MATERIAL	26,778.60	963.58	014035100A 4210	Title II Instructional / OTHER BOOKS
R60L7005	MCGRAW HILL	32,672.77	6,638.10	010036100A 4110	C & I Materials / Textbooks
R60L7006	DEMCO INC	1,168.94	22,170.00	010019242Z 5826	Library-District Wide / LICENSING & SOFTWARE FEES
			50,000.00	010019242Z 5826	Library-District Wide / LICENSING & SOFTWARE FEES
			26,778.60	010036100A 4310	C & I Materials / Instr Materials & Supplies
			32,672.77	010036100A 4310	C & I Materials / Instr Materials & Supplies
			1,168.94	010036100A 4310	C & I Materials / Instr Materials & Supplies

**WESTMINSTER SD  
PURCHASE ORDER DETAIL REPORT  
BOARD OF TRUSTEES**

**FRO 06/22/2021 TO 07/26/2021**

**08/12/2021**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R60L7007	TAVIET LCS	3,229.88	3,229.88	010036100A 4310	C & I Materials / Instr Materials & Supplies
R60L7008	JUNIOR LIBRARY GUILD	30.45	30.45	010019242Z 4211	Library-District Wide / Other Books - Library
R60L7009	FOLLETT SCHOOL SOLUTIONS INC	6,479.07	6,479.07	010036100A 4310	C & I Materials / Instr Materials & Supplies
R60L7010	VIETNAMESE CULTURAL CENTER	3,751.87	3,751.87	010036100A 4310	C & I Materials / Instr Materials & Supplies
R60L7011	TUOI HOA PUBLISHING	5,311.35	5,311.35	010036100A 4310	C & I Materials / Instr Materials & Supplies
R60M8000	APOLLO WOOD RECOVERY INC	7,251.35	7,251.35	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8001	APOLLO WOOD RECOVERY INC	7,048.52	7,048.52	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8002	APOLLO WOOD RECOVERY INC	6,186.47	6,186.47	010056811V 4380	Site Maintenance / Maintenance Supplies - General
R60M8003	APOLLO WOOD RECOVERY INC	5,425.85	5,425.85	010056811V 4380	Site Maintenance / Maintenance Supplies - General
R60M8004	APOLLO WOOD RECOVERY INC	10,446.00	10,446.00	010056811V 4380	Site Maintenance / Maintenance Supplies - General
R60M8005	APOLLO WOOD RECOVERY INC	11,931.51	11,931.51	010056811V 4380	Site Maintenance / Maintenance Supplies - General
R60M8006	APOLLO WOOD RECOVERY INC	5,882.21	5,882.21	010056811V 4380	Site Maintenance / Maintenance Supplies - General
R60M8007	APOLLO WOOD RECOVERY INC	9,533.25	9,533.25	010056811V 4380	Site Maintenance / Maintenance Supplies - General
R60M8008	APOLLO WOOD RECOVERY INC	7,961.28	7,961.28	010056811V 4380	Site Maintenance / Maintenance Supplies - General
R60M8009	APOLLO WOOD RECOVERY INC	7,302.06	7,302.06	010056811V 4380	Site Maintenance / Maintenance Supplies - General
R60M8010	PATRIOT ENVIRONMENTAL LAB SERV	1,125.00	1,125.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8011	SC FUELS	60,000.00	60,000.00	010071360A 4360	HTS Transportation / Fuel, Gas, & Diesel - Transp
R60M8012	AMERICAN TANK TESTING INC	2,000.00	2,000.00	010071360A 5810	HTS Transportation / Contracted Serv - Inst & Non-I
R60M8013	WESTERN PROPANE SERVICES INC	10,000.00	10,000.00	010071360A 4360	HTS Transportation / Fuel, Gas, & Diesel - Transp
R60M8014	TWINING INC	4,000.00	4,000.00	018150811V 5810	RMA Plant Maintenance / Contracted Serv - Inst & Non-I
R60M8015	KONE INC	11,629.44	11,629.44	018150811V 5605	RMA Plant Maintenance / Maintenance Contracts
R60M8016	JBJ PIPE AND SUPPLY CO INC	2,000.00	2,000.00	010056811V 4380	Site Maintenance / Maintenance Supplies - General
R60M8017	JK ELECTRONICS INC	10,000.00	10,000.00	010056811V 4380	Site Maintenance / Maintenance Supplies - General
R60M8018	ANIXTER INC	36,000.00	36,000.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8019	DUNN EDWARDS CORPORATION	40,000.00	40,000.00	010056811V 4380	Site Maintenance / Maintenance Supplies - General
R60M8020	EWING IRRIGATION PRODUCTS	30,000.00	30,000.00	010052820V 4372	Grounds / Grounds Supplies
R60M8021	GRAINGER SANITARY W W INC	20,000.00	20,000.00	010052820V 4372	Grounds / Grounds Supplies
R60M8022	INTERMOUNTAIN LOCK & SECURITY	15,000.00	15,000.00	010056811V 4380	Site Maintenance / Maintenance Supplies - General
R60M8023	MONTGOMERY HARDWARE CO	20,000.00	20,000.00	010056811V 4380	Site Maintenance / Maintenance Supplies - General
R60M8024	HIRSCH PIPE & SUPPLY	32,000.00	32,000.00	010056811V 4380	Site Maintenance / Maintenance Supplies - General

**WESTMINSTER SD**  
**PURCHASE ORDER DETAIL REPORT**  
**BOARD OF TRUSTEES**      **08/12/2021**

**FRO 06/22/2021 TO 07/26/2021**

<u>PO NUMBE</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R60M8025	LOS ALAMITOS AUTO PARTS	3,000.00	3,000.00	010052820V 4363	Grounds / Repair Supplies - Transportati
R60M8026	LOS ALAMITOS AUTO PARTS	10,000.00	10,000.00	010071360A 4363	HTS Transportation / Repair Supplies - Transportati
R60M8027	MCMaster CARR	1,000.00	1,000.00	010052820V 4372	Grounds / Grounds Supplies
R60M8028	MCMaster CARR	4,500.00	4,500.00	010056811V 4380	Site Maintenance / Maintenance Supplies - General
R60M8029	RAINBOW ENVIRONMENTAL SERVICES	16,600.00	16,600.00	010071360A 4360	HTS Transportation / Fuel, Gas, & Diesel - Transp
R60M8030	AT AND T MOBILITY	1,500.00	1,500.00	018150811V 5906	RMA Plant Maintenance / Cell Phone Charges
R60M8031	AT AND T MOBILITY	1,400.00	1,400.00	018150811V 5906	RMA Plant Maintenance / Cell Phone Charges
R60M8032	AT AND T MOBILITY	1,400.00	1,400.00	018150811V 5906	RMA Plant Maintenance / Cell Phone Charges
R60M8033	ADVANTAGE WEST GPS	19,700.00	19,700.00	010051820J 4371	Johnson Custodial Services / Custodial Supplies
R60M8034	ADVANTAGE WEST GPS	25,000.00	25,000.00	010051820K 4371	Land Custodial Services / Custodial Supplies
R60M8035	ADVANTAGE WEST GPS	14,150.00	14,150.00	010051820L 4371	Meairs Custodial Services / Custodial Supplies
R60M8036	ADVANTAGE WEST GPS	15,350.00	15,350.00	010051820M 4371	Schmitt Custodial Services / Custodial Supplies
R60M8037	ADVANTAGE WEST GPS	10,650.00	10,650.00	010051820N 4371	Schroeder Custodial Services / Custodial Supplies
R60M8038	ADVANTAGE WEST GPS	15,400.00	15,400.00	010051820Q 4371	Sequoia Custodial Services / Custodial Supplies
R60M8039	ADVANTAGE WEST GPS	18,600.00	18,600.00	010051820P 4371	Stacey Custodial Services / Custodial Supplies
R60M8040	ADVANTAGE WEST GPS	26,550.00	26,550.00	010051820R 4371	Warner Custodial Services / Custodial Supplies
R60M8041	ADVANTAGE WEST GPS	18,750.00	18,750.00	010051820S 4371	Webber Custodial Services / Custodial Supplies
R60M8042	ADVANTAGE WEST GPS	16,000.00	16,000.00	010051820T 4371	Willmore Custodial Services / Custodial Supplies
R60M8043	ADVANTAGE WEST GPS	8,000.00	8,000.00	019570811A 4371	Sp Ed CCS / Custodial Supplies
R60M8044	ADVANTAGE WEST GPS	19,220.00	19,220.00	010051820A 4371	Custodial Services / Custodial Supplies
R60M8045	ADVANTAGE WEST GPS	15,450.00	15,450.00	010051820C 4371	Clegg Custodial Services / Custodial Supplies
R60M8046	ADVANTAGE WEST GPS	19,350.00	19,350.00	010051820B 4371	Anderson Custodial Services / Custodial Supplies
R60M8047	ADVANTAGE WEST GPS	12,300.00	12,300.00	010051820F 4371	Finley Custodial Services / Custodial Supplies
R60M8048	ADVANTAGE WEST GPS	13,550.00	13,550.00	010051820D 4371	DeMille Custodial Services / Custodial Supplies
R60M8049	ADVANTAGE WEST GPS	10,750.00	10,750.00	010051820E 4371	Eastwood Custodial Services / Custodial Supplies
R60M8050	ADVANTAGE WEST GPS	15,950.00	15,950.00	010051820H 4371	Fryberger Custodial Services / Custodial Supplies
R60M8051	ADVANTAGE WEST GPS	20,350.00	20,350.00	010051820I 4371	Hayden Custodial Services / Custodial Supplies
R60M8052	GOPHER PATROL	3,500.00	3,500.00	010052820V 5810	Grounds / Contracted Serv - Inst & Non-I
R60M8053	GOPHER PATROL	3,000.00	3,000.00	010052820V 5810	Grounds / Contracted Serv - Inst & Non-I
R60M8054	GOPHER PATROL	2,700.00	2,700.00	010052820V 5810	Grounds / Contracted Serv - Inst & Non-I

**WESTMINSTER SD**  
**PURCHASE ORDER DETAIL REPORT**  
**BOARD OF TRUSTEES**

**FRO 06/22/2021 TO 07/26/2021**

**08/12/2021**

<u>PO</u> <u>NUMBE</u>	<u>VENDOR</u>	<u>PO</u> <u>TOTAL</u>	<u>ACCOUNT</u> <u>AMOUNT</u>	<u>ACCOUNT</u> <u>NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R60M8055	GOPHER PATROL	2,700.00	2,700.00	010052820V 5810	Grounds / Contracted Serv - Inst & Non-I
R60M8056	GOPHER PATROL	1,950.00	1,950.00	010052820V 5810	Grounds / Contracted Serv - Inst & Non-I
R60M8057	GOPHER PATROL	11,500.00	11,500.00	010052820V 5810	Grounds / Contracted Serv - Inst & Non-I
R60M8058	FERGUSON ENTERPRISES INC	15,000.00	15,000.00	010056811V 4380	Site Maintenance / Maintenance Supplies - General
R60M8060	ACOUSTICAL MATERIAL SERVICES	7,000.00	7,000.00	010056811V 4380	Site Maintenance / Maintenance Supplies - General
R60M8061	ALANS LAWNMOWER AND GARDEN CEN	5,000.00	5,000.00	010052820V 4372	Grounds / Grounds Supplies
R60M8062	BODIES GLASS SERVICE	5,000.00	5,000.00	010056811V 4380	Site Maintenance / Maintenance Supplies - General
R60M8063	DIESEL EXHAUST & EMISSIONS	5,000.00	5,000.00	010071360A 4363	HTS Transportation / Repair Supplies - Transportati
R60M8064	FLEET SERVICES INC	5,000.00	5,000.00	010071360A 4363	HTS Transportation / Repair Supplies - Transportati
R60M8065	GREAT WESTERN SANITARY SUPPLIES	10,000.00	10,000.00	010052820V 4372	Grounds / Grounds Supplies
R60M8066	TARGET SPECIALTY PRODDUCTS INC	10,000.00	10,000.00	010056811V 4380	Site Maintenance / Maintenance Supplies - General
R60M8067	TRUC PAR CO	5,000.00	5,000.00	010071360A 4363	HTS Transportation / Repair Supplies - Transportati
R60M8068	OFFICE DEPOT INC	3,000.00	3,000.00	018150811V 4350	RMA Plant Maintenance / Office Supplies
R60M8069	OFFICE DEPOT INC	3,000.00	3,000.00	010071360A 4350	HTS Transportation / Office Supplies
R60M8070	ARIEL SUPPLY	1,500.00	1,500.00	010071360A 4350	HTS Transportation / Office Supplies
R60M8071	ARIEL SUPPLY	1,500.00	1,500.00	018150811V 4350	RMA Plant Maintenance / Office Supplies
R60M8072	SOUTHWEST SCHOOL SUPPLY	1,000.00	1,000.00	018150811V 4350	RMA Plant Maintenance / Office Supplies
R60M8075	ACTION FIRE PROTECTION	2,250.00	2,250.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8076	ACTION FIRE PROTECTION	2,250.00	2,250.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8077	ACTION FIRE PROTECTION	2,250.00	2,250.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8078	RM SYSTEMS INC	1,930.00	1,930.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8079	RM SYSTEMS INC	3,600.00	3,600.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8080	RM SYSTEMS INC	1,930.00	1,930.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8081	RM SYSTEMS INC	1,930.00	1,930.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8082	RM SYSTEMS INC	1,930.00	1,930.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8083	RM SYSTEMS INC	1,930.00	1,930.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8084	RM SYSTEMS INC	1,930.00	1,930.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8085	VERNES PLUMBING INC	700.00	700.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8086	VERNES PLUMBING INC	350.00	350.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8087	AMERICAN EAGLE CONCRETE INC.	3,757.00	3,757.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I

**WESTMINSTER SD**  
**PURCHASE ORDER DETAIL REPORT**  
**BOARD OF TRUSTEES**      **08/12/2021**

**FRO 06/22/2021 TO 07/26/2021**

<u>PO</u> <u>NUMBE</u>	<u>VENDOR</u>	<u>PO</u> <u>TOTAL</u>	<u>ACCOUNT</u> <u>AMOUNT</u>	<u>ACCOUNT</u> <u>NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R60M8088	STOTZ EQUIPMENT	5,000.00	5,000.00	010052820V 4372	Grounds / Grounds Supplies
R60M8089	WALTERS WHOLESale ELECTRIC	32,000.00	32,000.00	010056811V 4380	Site Maintenance / Maintenance Supplies - General
R60M8090	BIG CITY SIGNS INC	1,296.79	1,296.79	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8091	AMERICAN EAGLE CONCRETE INC.	1,400.00	1,400.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8092	NOWLIN FENCE INC	11,884.00	11,884.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8093	VETERAN UNITED SERVICES	6,810.00	6,810.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8094	VETERAN UNITED SERVICES	973.00	973.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8095	VETERAN UNITED SERVICES	11,470.00	11,470.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8096	VETERAN UNITED SERVICES	30,000.00	30,000.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8097	GOODMAN TREE SERVICE	3,700.00	3,700.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8098	VETERAN UNITED SERVICES	973.00	973.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8099	DULUX PAINTING	87,000.00	87,000.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8100	CALIFORNIA DEPT OF TAX AND FEE	19.00	19.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8101	A AND J SHEET METAL INC	8,800.00	8,800.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8102	HOME DEPOT CREDIT SERVICES	5,235.03	617.52	010051820A 4371	Custodial Services / Custodial Supplies
			987.12	010052820V 4372	Grounds / Grounds Supplies
			3,630.39	010056811V 4380	Site Maintenance / Maintenance Supplies - General
R60M8103	DANIEL BURNS INC	19,640.00	19,640.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8104	WESTRUX INTERNATIONAL INC	2,981.71	2,981.71	010071360A 5810	HTS Transportation / Contracted Serv - Inst & Non-I
R60M8105	VETERAN UNITED SERVICES	1,124.50	1,124.50	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8106	GANAHL LUMBER CO	20,000.00	20,000.00	018150811V 4380	RMA Plant Maintenance / Maintenance Supplies - General
R60M8107	RM SYSTEMS INC	1,930.00	1,930.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8108	NOWLIN FENCE INC	650.00	650.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8109	NOWLIN FENCE INC	775.00	775.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60M8110	VETERAN UNITED SERVICES	973.00	973.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60N0001	ADVANTAGE WEST GPS	1,616.25	1,616.25	135310370A 4300	Cafeteria Expenditures / Materials & Supplies
R60N0002	ARIEL SUPPLY	1,616.25	1,616.25	135310370A 4350	Cafeteria Expenditures / Office Supplies
R60N0003	B & N HEATING AND AIR	5,437.50	5,437.50	135310370A 5601	Cafeteria Expenditures / Repair of Equip - Contracts
R60N0004	TRIMARK	5,387.50	5,387.50	135310370A 4300	Cafeteria Expenditures / Materials & Supplies
R60N0005	DAN'S THERMAL SERVICES	5,437.50	5,437.50	135310370A 5601	Cafeteria Expenditures / Repair of Equip - Contracts

**WESTMINSTER SD**  
**PURCHASE ORDER DETAIL REPORT**  
BOARD OF TRUSTEES      08/12/2021

FRO    06/22/2021 TO 07/26/2021

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R60N0006	DRIFTWOOD DAIRY INC	200,000.00	182,000.00	135310370A 4700	Cafeteria Expenditures / FOOD
R60N0007	EAST BAY RESTAURANT SUPPLY INC	5,387.50	18,000.00	135320370A 4700	CACF SUPPER EXPENDITURE / FOOD
R60N0008	GALASSO'S BAKERY	50,000.00	5,387.50	135310370A 4300	Cafeteria Expenditures / Materials & Supplies
R60N0009	GOLD STAR FOODS	1,000,000.00	50,000.00	135310370A 4700	Cafeteria Expenditures / FOOD
R60N0010	HOME DEPOT CREDIT SERVICES	1,631.25	900,000.00	135310370A 4700	Cafeteria Expenditures / FOOD
R60N0011	INDUSTRIAL ELECTRIC SERVICE	5,387.50	100,000.00	135320370A 4700	CACF SUPPER EXPENDITURE / FOOD
R60N0012	OFFICE DEPOT INC	4,350.00	1,631.25	135310370A 4300	Cafeteria Expenditures / Materials & Supplies
R60N0014	RC3 PIZZA LLC	35,000.00	5,387.50	135310370A 5601	Cafeteria Expenditures / Repair of Equip - Contracts
R60N0015	SAMS CLUB SYNCHRONY BANK	1,078.75	4,350.00	135310370A 4350	Cafeteria Expenditures / Office Supplies
R60N0016	SOUTHWEST SCHOOL SUPPLY	4,310.00	1,000.00	135310370A 4700	Cafeteria Expenditures / FOOD
R60N0017	STATE CHEMICAL MFG CO	16,312.50	34,000.00	135320370A 4700	CACF SUPPER EXPENDITURE / FOOD
R60N0018	SUNRISE PRODUCE	100,000.00	978.75	135310370A 4700	Cafeteria Expenditures / FOOD
R60N0019	TRI CITIES REFRIGERATION	5,437.50	100.00	135310370A 5300	Cafeteria Expenditures / Dues & Memberships
R60N0020	ULINE	5,387.50	4,310.00	135310370A 4350	Cafeteria Expenditures / Office Supplies
R60N0021	HEARTLAND PAYMENT SYSTEMS	9,450.00	16,312.50	135310370A 4300	Cafeteria Expenditures / Materials & Supplies
R60N0022	TERMINIX	11,086.56	90,000.00	135310370A 4700	Cafeteria Expenditures / FOOD
R60N0023	MINUTE MAN PRESS	5,280.00	10,000.00	135320370A 4700	CACF SUPPER EXPENDITURE / FOOD
R60N0024	INDIVIDUAL FOODSERVICE	10,875.00	5,437.50	135310370A 5601	Cafeteria Expenditures / Repair of Equip - Contracts
R60N0025	ECOLAB FOOD SAFETY SPECIALTIES	28.73	5,387.50	135310370A 4300	Cafeteria Expenditures / Materials & Supplies
R60N0026	PAPER RECYCLING AND SHREDDING	68.00	9,450.00	135310370A 5810	Cafeteria Expenditures / Contracted Serv - Inst & Non-I
R60N0027	ECOLAB INSTITUTIONAL	1,926.57	11,086.56	135310370A 5601	Cafeteria Expenditures / Repair of Equip - Contracts
R60N0028	P AND R PAPER SUPPLY	123,912.50	5,280.00	135310370A 5870	Cafeteria Expenditures / OUTSIDE PRINTING
R60N0029	DONNELL, DIANE	165.20	10,875.00	135310370A 4300	Cafeteria Expenditures / Materials & Supplies
R60N0030	CSNA	55.00	28.73	135310370A 4300	Cafeteria Expenditures / Materials & Supplies
R60N0031	SAN MATEO FOSTER CITY SCHOOL D	1,374.92	68.00	135310370A 5810	Cafeteria Expenditures / Contracted Serv - Inst & Non-I
			1,926.57	135310370A 5630	Cafeteria Expenditures / Lease of Equipment
			123,912.50	135310370A 4300	Cafeteria Expenditures / Materials & Supplies
			165.20	135310370A 5211	Cafeteria Expenditures / Mileage Reimbursement
			55.00	135310370A 5310	Cafeteria Expenditures / Dues & Memberships
			1,374.92	135310370A 5310	Cafeteria Expenditures / Dues & Memberships

**WESTMINSTER SD**  
**PURCHASE ORDER DETAIL REPORT**  
 BOARD OF TRUSTEES      08/12/2021

FRO    06/22/2021 TO 07/26/2021

<u>PO</u> <u>NUMBE</u>	<u>VENDOR</u>	<u>PO</u> <u>TOTAL</u>	<u>ACCOUNT</u> <u>AMOUNT</u>	<u>ACCOUNT</u> <u>NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R60R1000	OFFICE DEPOT INC	1,000.00	1,000.00	01011100T 4310	Discretionary Instr Willmore / Instr Materials & Supplies
R60R1001	OFFICE DEPOT INC	6,000.00	6,000.00	01011100B 4310	Discretionary Instr Anderson / Instr Materials & Supplies
R60R1002	OFFICE DEPOT INC	500.00	500.00	01011270B 4350	Discretionary Adm Anderson / Office Supplies
R60R1003	SOUTHWEST SCHOOL SUPPLY	5,000.00	5,000.00	01011100B 4310	Discretionary Instr Anderson / Instr Materials & Supplies
R60R1004	SOUTHWEST BUSINESS PRODUCTS	500.00	500.00	01011270B 4350	Discretionary Adm Anderson / Office Supplies
R60R1005	ARIEL SUPPLY	2,000.00	2,000.00	01011100B 4310	Discretionary Instr Anderson / Instr Materials & Supplies
R60R1006	OFFICE DEPOT INC	5,000.00	5,000.00	01011100D 4310	Discretionary Instr De Mille / Instr Materials & Supplies
R60R1007	OFFICE DEPOT INC	1,500.00	1,500.00	01011270D 4350	Discretionary Adm De Mille / Office Supplies
R60R1008	SOUTHWEST BUSINESS PRODUCTS	4,000.00	4,000.00	01011100D 4310	Discretionary Instr De Mille / Instr Materials & Supplies
R60R1009	SOUTHWEST BUSINESS PRODUCTS	1,000.00	1,000.00	01011270D 4350	Discretionary Adm De Mille / Office Supplies
R60R1010	ARIEL SUPPLY	2,000.00	2,000.00	01011100D 4310	Discretionary Instr De Mille / Instr Materials & Supplies
R60R1011	RENAISSANCE LEARNING INC	3,822.00	3,822.00	013010100I 5826	Title I Instr - Hayden / LICENSING & SOFTWARE FEES
R60R1012	AVID CENTER	4,250.00	4,250.00	014203214A 5220	Title III Professional Develop / Conferences/Staff Development
R60R1013	WILD WONDERS	950.00	950.00	126055590A 5825	State Preschool GCTR / Admission Fees
R60R1014	JURASSIC PARTIES	575.00	575.00	126055590A 5810	State Preschool GCTR / Contracted Serv - Inst & Non-I
R60R1015	RENAISSANCE LEARNING INC	3,381.00	3,381.00	013010100B 5810	Title I Instr - Anderson / Contracted Serv - Inst & Non-I
R60R1016	DRIFTWOOD DAIRY INC	5,000.00	5,000.00	126055590A 4310	State Preschool GCTR / Instr Materials & Supplies
R60R1017	SONODA, GLORIA	250.00	250.00	126055590A 5906	State Preschool GCTR / Cell Phone Charges
R60R1018	VEX ROBOTICS INC	148.59	148.59	01011100C 4310	Discretionary Instr Clegg / Instr Materials & Supplies
R60R1019	RENAISSANCE LEARNING INC	2,572.50	2,572.50	013010100D 5810	Title I Instr - De Mille / Contracted Serv - Inst & Non-I
R60R1040	DELL COMPUTER	673.65	673.65	010011770A 4320	Technology Data Network Sprrt / Computers/Tech less tha
R60R1041	SCHOOL DATEBOOKS	6,510.14	6,510.14	013010100R 4310	Title I Instr - Warner / Instr Materials & Supplies
R60R1042	DELL COMPUTER	1,631.03	437.14	010019242Z 4320	Library-District Wide / Computers/Tech less than \$500
R60R1043	CDWG COMPUTER CTRS INC	61.43	1,193.89	010019242Z 4430	Library-District Wide / Computer - Under \$5000
R60R1044	RENAISSANCE LEARNING INC	3,381.00	61.43	010019242Z 5826	Library-District Wide / LICENSING & SOFTWARE FEES
R60R1045	AERIES SOFTWARE INC	44,153.91	3,381.00	013010100C 5810	Title I Instr - Clegg / Contracted Serv - Inst & Non-I
R60R1046	RENAISSANCE LEARNING INC	3,895.50	44,153.91	010011770A 5810	Technology Data Network Sprrt / Contracted Serv - Inst & No
R60R1047	RENAISSANCE LEARNING INC	2,572.50	3,895.50	01011100E 5810	Discretionary Instr Eastwood / Contracted Serv - Inst & No
R60R1048	WHEELS OF FREESTYLE INC	997.00	2,572.50	013010100L 5826	Title I Instr - Mears / LICENSING & SOFTWARE FEES
57R60R1048			997.00	010069100I 5810	AT Risk Instruction Johnson / Contracted Serv - Inst & No

**WESTMINSTER SD  
PURCHASE ORDER DETAIL REPORT**

BOARD OF TRUSTEES      08/12/2021

FRO    06/22/2021 TO 07/26/2021

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R60R1049	COLLABORATIVE CLASSROOM EVENTS	642.13	642.13	010069100Q 4310	AT Risk Instruction Sequoia / Instr Materials & Supplies
R60R1050	SCHOLASTIC INC	740.41	740.41	013010100R 4210	Title I Instr - Warner / OTHER BOOKS
R60R1051	KNOTTS BERRY FARM	10,500.00	7,035.00	126060590A 5825	Extended School CCTR / Admission Fees
R60R1052	RENAISSANCE LEARNING INC	2,572.50	3,465.00	129127590A 5825	ESP Non Grant / Admission Fees
R60R1053	SMART AND FINAL IRIS CO	3,000.00	2,572.50	013010100H 5826	Title I Instr - Fryberger / LICENSING & SOFTWARE FEES
R60R1054	SMART AND FINAL IRIS CO	7,000.00	3,000.00	126060370A 4700	Extended School Food / FOOD
R60R1055	DEPARTMENT OF SOCIAL SERVICES	242.00	7,000.00	129127370A 4700	ESP NON GRANT FOOD / FOOD
R60R1056	DEPARTMENT OF SOCIAL SERVICES	242.00	242.00	126055590A 5810	State Preschool GCTR / Contracted Serv - Inst & Non-I
R60R1057	DEPARTMENT OF SOCIAL SERVICES	242.00	242.00	126055590A 5810	State Preschool GCTR / Contracted Serv - Inst & Non-I
R60R1058	CDWG COMPUTER CTRS INC	287.31	242.00	126055590A 5810	State Preschool GCTR / Contracted Serv - Inst & Non-I
R60R1059	NATIONAL ASSOCIATION OF SECOND	385.00	287.31	010011100Z 5826	Computer Science Academy / LICENSING & SOFTWARE FEES
R60R1060	JUPIITER ED INC	3,344.00	385.00	010997590R 5310	MS Enhancement Warner / Dues & Memberships
R60R1061	FIRST	335.92	3,344.00	013010100R 5826	Title I Instr - Warner / LICENSING & SOFTWARE FEES
R60R1062	DEPARTMENT OF SOCIAL SERVICES	605.00	81.56	010026100R 4310	Vocational Instr - Warner / Instr Materials & Supplies
R60R1063	SAM ASH MUSIC	3,000.00	254.36	010026100R 5825	Vocational Instr - Warner / Admission Fees
R60R1064	NASP NATL ASSOC OF SCHOOL PSYC	385.00	605.00	126055590A 5810	State Preschool GCTR / Contracted Serv - Inst & Non-I
R60R1065	RENAISSANCE LEARNING INC	5,145.00	3,000.00	010014100J 4310	Music, Johnson / Instr Materials & Supplies
R60R1066	JUPIITER ED INC	2,270.17	385.00	010112270J 5310	Discretionary Adm Johnson / Dues & Memberships
R60R1067	RENAISSANCE LEARNING INC	2,028.60	5,145.00	013010100J 5826	Title I Instr - Johnson / LICENSING & SOFTWARE FEES
R60R1068	PAPER RECYCLING AND SHREDDING	385.00	2,270.17	013010100J 5826	Title I Instr - Johnson / LICENSING & SOFTWARE FEES
R60R1069	IXL LEARNING INC	6,839.00	2,028.60	013010100F 5810	Title I Instr - Finley / Contracted Serv - Inst & Non-I
R60R1070	DEPARTMENT OF SOCIAL SERVICES	242.00	385.00	010112100R 5810	Discretionary Instr Warner / Contracted Serv - Inst & Non-
R60R1071	MUSIC AND ARTS CENTER	1,500.00	6,839.00	013010100J 5810	Title I Instr - Johnson / Contracted Serv - Inst & Non-I
R60R1072	OFFICE DEPOT INC	3,120.00	242.00	126055590A 5810	State Preschool GCTR / Contracted Serv - Inst & Non-I
R60R1073	OFFICE DEPOT INC	3,060.00	1,500.00	010014100J 4310	Music, Johnson / Instr Materials & Supplies
R60R1074	OFFICE DEPOT INC	1,525.88	3,120.00	017425100Y 4310	ELO GRANT INSTR / Instr Materials & Supplies
R60R1075	OFFICE DEPOT INC	2,820.00	3,060.00	017425100Y 4310	ELO GRANT INSTR / Instr Materials & Supplies
R60R1076	OFFICE DEPOT INC	1,545.00	1,525.88	017425100Y 4310	ELO GRANT INSTR / Instr Materials & Supplies
			2,820.00	017425100Y 4310	ELO GRANT INSTR / Instr Materials & Supplies
			1,545.00	017425100Y 4310	ELO GRANT INSTR / Instr Materials & Supplies

**WESTMINSTER SD**  
**PURCHASE ORDER DETAIL REPORT**  
**BOARD OF TRUSTEES**

FRO 06/22/2021 TO 07/26/2021

08/12/2021

<u>PO</u> <u>NUMBE</u>	<u>VENDOR</u>	<u>PO</u> <u>TOTAL</u>	<u>ACCOUNT</u> <u>AMOUNT</u>	<u>ACCOUNT</u> <u>NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R60R1077	OFFICE DEPOT INC	2,250.00	2,250.00	017425100Y 4310	ELO GRANT INSTR / Instr Materials & Supplies
R60R1078	OFFICE DEPOT INC	1,800.00	1,800.00	017425100Y 4310	ELO GRANT INSTR / Instr Materials & Supplies
R60R1079	OFFICE DEPOT INC	1,500.00	1,500.00	017425100Y 4310	ELO GRANT INSTR / Instr Materials & Supplies
R60R1080	OFFICE DEPOT INC	1,830.00	1,830.00	017425100Y 4310	ELO GRANT INSTR / Instr Materials & Supplies
R60R1081	OFFICE DEPOT INC	1,905.00	1,905.00	013312100Z 4310	SpEd IDEA Early Intrvn srvc / Instr Materials & Supplies
R60R1082	ROSETTA STONE LTD	5,425.00	5,425.00	010012100I 5826	ELD Instruction Johnson / LICENSING & SOFTWARE
R60R1083	BRAINPOP LLC	3,291.25	3,291.25	010069100I 5826	AT Risk Instruction Johnson / LICENSING & SOFTWARE
R60R1084	IPROMOTEU.COM INC	2,105.73	2,105.73	01 9320	GENERAL FUND / STORES
R60R1085	ALTIRNAO INC	1,350.00	1,350.00	013215100Y 5810	GEER Funds / Contracted Serv - Inst & Non-I
R60R1086	AMAZON/SYNCB	10,012.04	10,012.04	017425100Y 4310	ELO GRANT INSTR / Instr Materials & Supplies
R60R1087	RENAISSANCE LEARNING INC	7,938.00	7,938.00	013010100R 5826	Title I Instr - Warner / LICENSING & SOFTWARE FEES
R60R1088	TFD UNLIMITED LLC	1,313.16	1,313.16	010069100R 4310	AT Risk Instruction Warner / Instr Materials & Supplies
R60R1089	RENAISSANCE LEARNING INC	3,087.00	3,087.00	010111100N 5826	Discretionary Instr Schroeder / LICENSING & SOFTWARE
R60R1090	JAMF SOFTWARE LLC	8.00	8.00	010111100N 5826	Discretionary Instr Schroeder / LICENSING & SOFTWARE
R60R1091	RENAISSANCE LEARNING INC	1,705.20	852.60	010111100M 5826	Discretionary Instr Schmitt / LICENSING & SOFTWARE
R60R1092	RENAISSANCE LEARNING INC	6,650.00	852.60	013010100M 5826	Title I Instr - Schmitt / LICENSING & SOFTWARE FEES
R60R1093	OFFICE DEPOT INC	1,500.00	6,650.00	010069100P 5826	AT Risk Instruction Stacey / LICENSING & SOFTWARE
R60R1094	OFFICE DEPOT INC	2,000.00	1,500.00	019542110Z 4310	Sp Ed Moderate Severe / Instr Materials & Supplies
R60R1095	NTT AMERICA SOLUTIONS INC	53,704.06	2,000.00	013312100Z 4310	SpEd IDEA Early Intrvn srvc / Instr Materials & Supplies
R60R1098	JAMF SOFTWARE LLC	64.00	53,704.06	010011770A 5810	Technology Data Network Sprrt / Contracted Serv - Inst &
R60R1099	PAPER RECYCLING AND SHREDDING	210.00	64.00	010111270M 5826	Discretionary Adm Schmitt / LICENSING & SOFTWARE
R60R1100	READING IS FUNDAMENTAL OF SO C	912.00	210.00	010111270M 5810	Discretionary Adm Schmitt / Contracted Serv - Inst & Non-
R60R1101	READ NATURALLY INC	690.00	912.00	013010100M 5825	Title I Instr - Schmitt / Admisson Fees
R60R1102	SANTA ANA ZOO	2,841.00	690.00	010069100P 5826	AT Risk Instruction Stacey / LICENSING & SOFTWARE
R60R1104	IXL LEARNING INC	15,913.00	1,903.47	126060590A 5825	Extended School CCTR / Admission Fees
R60R1106	OFFICE DEPOT INC	18,000.00	937.53	129127590A 5825	ESP Non Grant / Admission Fees
R60R1107	OFFICE DEPOT INC	8,000.00	15,913.00	013010100P 5826	Title I Instr - Stacey / LICENSING & SOFTWARE FEES
R60R1108	OFFICE DEPOT INC	2,000.00	18,000.00	126060590A 4310	Extended School CCTR / Instr Materials & Supplies
			8,000.00	129127590A 4310	ESP Non Grant / Instr Materials & Supplies
			2,000.00	010036210A 4350	Curriculum & Instruction / Office Supplies

**WESTMINSTER SD  
PURCHASE ORDER DETAIL REPORT**

BOARD OF TRUSTEES

08/12/2021

FRO 06/22/2021 TO 07/26/2021

PO NUMBE	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
R60R1109	OFFICE DEPOT INC	1,200.00	1,200.00	010046740U 4350	Personnel Commission / Office Supplies
R60R1110	OFFICE DEPOT INC	19,000.00	19,000.00	126055590A 4310	State Preschool GCTR / Instr Materials & Supplies
R60R1111	ARIEL SUPPLY	2,000.00	2,000.00	126055590A 4310	State Preschool GCTR / Instr Materials & Supplies
R60R1112	ARIEL SUPPLY	1,500.00	1,500.00	126060590A 4310	Extended School CCTR / Instr Materials & Supplies
R60R1113	ARIEL SUPPLY	1,000.00	1,000.00	010036210A 4350	Curriculum & Instruction / Office Supplies
R60R1114	ARIEL SUPPLY	1,500.00	1,500.00	010046740U 4350	Personnel Commission / Office Supplies
R60R1115	SMART AND FINAL IRIS CO	68.06	68.06	019542110Z 4310	Sp Ed Moderate Severe / Instr Materials & Supplies
R60R1116	SOUTHWEST SCHOOL SUPPLY	5,000.00	5,000.00	126055590A 4310	State Preschool GCTR / Instr Materials & Supplies
R60R1117	SOUTHWEST SCHOOL SUPPLY	2,500.00	2,500.00	126060590A 4310	Extended School CCTR / Instr Materials & Supplies
R60R1118	SOUTHWEST SCHOOL SUPPLY	1,500.00	1,500.00	129127590A 4310	ESP Non Grant / Instr Materials & Supplies
R60R1119	SOUTHWEST SCHOOL SUPPLY	1,000.00	1,000.00	010036210A 4350	Curriculum & Instruction / Office Supplies
R60R1120	SOUTHWEST SCHOOL SUPPLY	200.00	200.00	010046740U 4350	Personnel Commission / Office Supplies
R60R1122	JOYLABZ	1,567.47	1,567.47	010011100Z 4310	Computer Science Academy / Instr Materials & Supplies
R60R1123	EDUPORIUM	678.27	678.27	010011100Z 4310	Computer Science Academy / Instr Materials & Supplies
R60R1124	NGOCMINH TRAN	1,600.00	1,600.00	010074100A 5810	Dual Immersion Instruction / Contracted Serv - Inst & Non-
R60R1125	NGOCMINH TRAN	2,400.00	2,400.00	010074100A 5810	Dual Immersion Instruction / Contracted Serv - Inst & Non-
R60R1126	MAC GILL CO, WILLIAM	179.40	179.40	010111270M 4351	Discretionary Adm Schmitt / Health
R60R1127	DESMOS	16,150.00	16,150.00	013010100P 5826	Title I Instr - Stacey / LICENSING & SOFTWARE FEES
R60R1128	OPEN TEXT INC	5,848.40	5,848.40	010011770A 5810	Technology Data Network Sprrt / Contracted Serv - Inst & Non-
R60R1129	SCHOOL DATEBOOKS	5,307.45	5,307.45	016405100P 4310	School Safety Instr - Stacey / Instr Materials & Supplies
R60R1130	CATCHON	29,984.50	29,984.50	010011100A 5826	Instruction Educ Technology / LICENSING & SOFTWARE
R60R1131	KAMI NOTABLE INC	17,404.00	17,404.00	010011100A 5826	Instruction Educ Technology / LICENSING & SOFTWARE
R60R1132	NEARPOD INC	67,188.67	3,240.00	010011100A 5810	Instruction Educ Technology / Contracted Serv - Inst & Non-
R60R1133	SCREENCASTIFY LLC	28,000.00	63,948.67	010011100A 5826	Instruction Educ Technology / LICENSING & SOFTWARE
R60R1134	SEESAW LEARNING INC	97,850.48	28,000.00	010011100A 5826	Instruction Educ Technology / LICENSING & SOFTWARE
R60R1135	WEVIDEO INC	7,226.00	97,850.48	010011100A 5826	Instruction Educ Technology / LICENSING & SOFTWARE
R60R1136	MAD SCIENCE OF WEST ORANGE COU	1,035.00	7,226.00	010011100A 5826	Instruction Educ Technology / LICENSING & SOFTWARE
R60R1137	INTRADO INTERACTIVE SERVICES C	11,448.75	693.45	126060590A 5810	Extended School CCTR / Contracted Serv - Inst & Non-I
			341.55	129127590A 5810	ESP Non Grant / Contracted Serv - Inst & Non-I
			11,448.75	010011770A 5826	Technology Data Network Sprrt / LICENSING &

**WESTMINSTER SD**  
**PURCHASE ORDER DETAIL REPORT**  
**BOARD OF TRUSTEES**      **08/12/2021**

**FRO 06/22/2021 TO 07/26/2021**

<u>PO NUMBE</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R60R1139	ORANGE CO DEPARTMENT OF EDUCAT	8,600.00	8,600.00	010011770A 5810	Technology Data Network Sprrt / Contracted Serv - Inst & T
R60R1140	DAVID GRANT INC	1,295.00	1,295.00	126060590A 5826	Extended School CCTR / LICENSING & SOFTWARE FE
R60R1141	BECREATIVE MARKETING INC	1,268.75	1,268.75	126060590A 4350	Extended School CCTR / Office Supplies
R60R1142	STATER BROTHERS 27	300.00	300.00	019570119Z 4310	Sp Ed CCS / Instr Materials & Supplies
R60R1143	FIRST AMERICAN TRUST FSB	3,374,867.92	3,374,867.92	4091330000 9135	Rev-Property Exchange / Cash With A Fiscal Agent
R60R1144	QUADIANT FINANCE USA INC	1,000.00	1,000.00	010034720X 5920	Postage / Postage
R60R1145	GARDEN GROVE CITY	31,000.00	15,000.00	010808820B 5540	Elem Operations Anderson / Water
			16,000.00	010808820L 5540	Elem Operations Meairs / Water
R60R1146	HUNTINGTON BEACH CITY WATER DE	41,400.00	10,700.00	010808820C 5540	Elem Operations Clegg / Water
			9,500.00	010808820N 5540	Elem Operations Schroeder / Water
R60R1147	AT AND T	960.00	21,200.00	010909820P 5540	Middle Operations Stacey / Water
			480.00	010053820X 5910	Utilities / Telephone Charges
R60R1148	VERIZON BUSINESS	22,000.00	480.00	010055830A 5910	Security / Telephone Charges
R60R1149	VERIZON BUSINESS SERVICES	26,000.00	22,000.00	010053820X 5910	Utilities / Telephone Charges
R60R1150	TIME WARNER CABLE BUSINESS CLA	25,000.00	26,000.00	010053820X 5910	Utilities / Telephone Charges
R60R1151	FRONTIER	40,000.00	25,000.00	010053820X 5910	Utilities / Telephone Charges
			4,000.00	010053820X 5910	Utilities / Telephone Charges
R60R1152	MOBILE MODULAR MGT CORP	14,600.00	36,000.00	010055830A 5910	Security / Telephone Charges
R60R1153	MOBILE MODULAR MGT CORP	14,688.00	14,600.00	250753870Y 5635	Developer - Rents & Leases / Lease of Buildings
R60R1154	IMAGINE LEARNING INC	1,092,000.00	14,688.00	250753870Y 5635	Developer - Rents & Leases / Lease of Buildings
			731,640.00	013212100Y 5826	Elem & Sec School Relief II / LICENSING & SOFTWARE
R60R1155	RENAISSANCE LEARNING INC	3,038.75	360,360.00	017425100Y 5826	ELO GRANT INSTR / LICENSING & SOFTWARE FEES
R60R1156	YOUTH LIGHT INC	148.33	3,038.75	010993590Q 5826	Sequoia Billing Account / LICENSING & SOFTWARE
R60R1157	PCASC	100.00	148.33	010039311W 4310	Counseling / Instr Materials & Supplies
R60R1158	CSPCA	800.00	100.00	010046740U 5310	Personnel Commission / Dues & Memberships
R60R1159	CODESP	2,300.00	800.00	010046740U 5310	Personnel Commission / Dues & Memberships
R60R1160	BIDDLE CONSULTING GROUP INC	1,299.00	2,300.00	010046740U 5310	Personnel Commission / Dues & Memberships
R60R1161	FRONTLINE TECHNOLOGIES GROUP L	17,212.70	1,299.00	010046740U 5810	Personnel Commission / Contracted Serv - Inst & Non-I
R60R1162	US BANK CORPORATE PAYMENT SYST	10,800.00	17,212.70	010045740A 5826	Certificated Personnel / LICENSING & SOFTWARE FEES
			2,000.00	010022711Y 4355	Negotiations / Refreshments

**WESTMINSTER SD  
PURCHASE ORDER DETAIL REPORT**

BOARD OF TRUSTEES

08/12/2021

FRO 06/22/2021 TO 07/26/2021

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R60R1162	*** CONTINUED ***				
R60R1163	CA SCHOOL BOARD ASSN	16,559.00	1,000.00	010045740A 4350	Certificated Personnel / Office Supplies
R60R1164	THINKING MAPS INC	68,720.00	1,500.00	010045740A 4355	Certificated Personnel / Refreshments
R60R1165	ORANGE CO DEPARTMENT OF EDUCAT	3,200.00	1,500.00	010045740A 5220	Certificated Personnel / Conferences/Staff Development
R60R1166	AT AND T MOBILITY	768.00	500.00	010045740A 5810	Certificated Personnel / Contracted Serv - Inst & Non-I
R60R1167	ROSE, BREIAUNNA	500.00	4,000.00	010045740A 5834	Certificated Personnel / Advertising
R60R1168	DYER, ALYSSA	500.00	300.00	010045740A 5920	Certificated Personnel / Postage
R60R1169	MORA, CARMEN	500.00	16,559.00	010023711A 5310	Board of Trustees / Dues & Memberships
R60R1170	ATKINSON ANDELSON LOYA RUUD AN	266,000.00	68,720.00	014035100A 5826	Title II Instructional / LICENSING & SOFTWARE FEES
R60R1171	SAN JOAQUIN COUNTY OF EDUCATIO	9,120.00	3,200.00	014035100A 5810	Title II Instructional / Contracted Serv - Inst & Non-I
R60R1172	AT AND T MOBILITY	1,560.00	768.00	010011770A 5906	Technology Data Network Sprrt / Cell Phone Charges
R60R1173	PEARSON INC, NCS	1,635.07	500.00	010047741U 5815	Professional Growth Non Instr / Professional Growth
R60R1174	ACADEMIC THERAPY PUBL	641.25	500.00	010047741U 5815	Professional Growth Non Instr / Professional Growth
R60R1175	MULTIHEALTH SYSTEMS INC	190.00	500.00	010047741U 5815	Professional Growth Non Instr / Professional Growth
R60R1176	WESTERN PSYCHOLOGICAL SERVICES	92.63	266,000.00	010023711A 5836	Board of Trustees / Legal Expense
R60R1177	STOELTING CO	95.00	9,120.00	013312100Z 5810	SpEd IDEA Early Intrvtn srvc / Contracted Serv - Inst & Non-I
R60R1178	KEENAN AND ASSOCIATES	4,695.81	1,560.00	126060590A 5906	Extended School CCTR / Cell Phone Charges
R60R1179	SOUTHWEST SCHOOL SUPPLY	2,000.00	112.81	019564119Z 4310	Sp Ed Speech / Instr Materials & Supplies
R60R1180	SOUTHWEST SCHOOL SUPPLY	500.00	1,522.26	019599312A 4310	Sp Ed Centralized Psych Svcs / Instr Materials & Supplies
R60R1182	ARIEL SUPPLY	1,500.00	237.50	019564119Z 4310	Sp Ed Speech / Instr Materials & Supplies
R60R1183	ARIEL SUPPLY	1,500.00	403.75	019599312A 4310	Sp Ed Centralized Psych Svcs / Instr Materials & Supplies
R60R1184	ARIEL SUPPLY	1,000.00	190.00	019599312A 4310	Sp Ed Centralized Psych Svcs / Instr Materials & Supplies
		4,695.81	92.63	019564119Z 4310	Sp Ed Speech / Instr Materials & Supplies
		2,000.00	95.00	019599312A 4310	Sp Ed Centralized Psych Svcs / Instr Materials & Supplies
		4,695.81	4,695.81	010044720Y 5450	Business Services / Insurance - Liability & Other
		2,000.00	2,000.00	010044720Y 4350	Business Services / Office Supplies
		500.00	500.00	010045740A 4350	Certificated Personnel / Office Supplies
		1,500.00	1,500.00	010044720Y 4350	Business Services / Office Supplies
		1,500.00	1,500.00	010045740A 4350	Certificated Personnel / Office Supplies
		1,000.00	1,000.00	010004210A 4350	Assessment-Categorical Program / Office Supplies

**WESTMINSTER SD**  
**PURCHASE ORDER DETAIL REPORT**  
**BOARD OF TRUSTEES**

FRO 06/22/2021 TO 07/26/2021

08/12/2021

<u>PO NUMBE</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R60R1185	ARIEL SUPPLY	2,000.00	2,000.00	010042715A 4350	Superintendent / Office Supplies
R60R1186	ARIEL SUPPLY	1,000.00	1,000.00	010011100A 4350	Instruction Educ Technology / Office Supplies
R60R1187	THINKING MAPS INC	5,400.00	5,400.00	014035100A 5810	Title II Instructional / Contracted Serv - Inst & Non-I
R60R1188	OFFICE DEPOT INC	1,500.00	1,500.00	013310112Z 4310	Sp Ed RSP District Wide / Instr Materials & Supplies
R60R1189	OFFICE DEPOT INC	1,500.00	1,500.00	019531111Y 4310	Sp Ed Mild Mod DW / Instr Materials & Supplies
R60R1190	OFFICE DEPOT INC	1,500.00	1,500.00	010039311W 4310	Counseling / Instr Materials & Supplies
R60R1191	OFFICE DEPOT INC	1,500.00	1,500.00	019564119Z 4310	Sp Ed Speech / Instr Materials & Supplies
R60R1192	OFFICE DEPOT INC	1,500.00	1,500.00	019599312A 4310	Sp Ed Centralized Psych Svcs / Instr Materials & Supplies
R60R1193	OFFICE DEPOT INC	3,000.00	3,000.00	019599210A 4310	Sp Ed Centralized Admin / Instr Materials & Supplies
R60R1194	OFFICE DEPOT INC	10,000.00	10,000.00	010044720Y 4350	Business Services / Office Supplies
R60R1195	OFFICE DEPOT INC	3,000.00	3,000.00	010045740A 4350	Certificated Personnel / Office Supplies
R60R1196	OFFICE DEPOT INC	2,000.00	2,000.00	010004210A 4350	Assessment-Categorical Program / Office Supplies
R60R1197	OFFICE DEPOT INC	2,000.00	2,000.00	010042715A 4350	Superintendent / Office Supplies
R60R1198	OFFICE DEPOT INC	1,000.00	1,000.00	010011100A 4350	Instruction Educ Technology / Office Supplies
R60R1199	STARFALL EDUCATION FOUNDATION	270.00	270.00	013010100M 5826	Title I Instr - Schmitt / LICENSING & SOFTWARE FEES
R60R1200	LITERACY RESOURCES LLC	359.91	359.91	013010100M 5826	Title I Instr - Schmitt / LICENSING & SOFTWARE FEES
R60R1201	LECTURA INC	905.97	905.97	013010249M 4210	Title I Parent Participation / OTHER BOOKS
R60R1202	MIND RESEARCH INSTITUTE	58,150.00	58,150.00	010069100Z 5826	At Risk Curriculum Instruction / LICENSING &
R60R1203	DOCUMENT TRACKING SERVICES LLC	8,965.15	8,965.15	013010100A 5810	Title I Centralize Serv Instr / Contracted Serv - Inst & Non
R60R1204	SANCHEZ, PEGGY	16.30	16.30	126055590A 5920	State Preschool GCTR / Postage
R60R1205	US BANK CORPORATE PAYMENT SYST	35,000.00	3,000.00	010023711A 4355	Board of Trustees / Refreshments
			8,000.00	010023711A 5220	Board of Trustees / Conferences/Staff Development
			500.00	010023711A 5825	Board of Trustees / Admission Fees
			9,700.00	010042715A 4355	Superintendent / Refreshments
			8,000.00	010042715A 5220	Superintendent / Conferences/Staff Development
			500.00	010042715A 5610	Superintendent / Rental of Equipment/Buildings
			5,000.00	010042715A 5825	Superintendent / Admission Fees
			300.00	010043718A 5310	Public Information Officer / Dues & Memberships
R60R1206	YOUTH LIGHT INC	189.76	189.76	010039311W 4310	Counseling / Instr Materials & Supplies
R60R1207	SOCIAL THINKING	219.64	219.64	010039311W 4310	Counseling / Instr Materials & Supplies

Current Date: 07/27/2021  
Current Time: 15:50:41

Page No.: 16

User ID: KLEMU  
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**WESTMINSTER SD  
PURCHASE ORDER DETAIL REPORT**

BOARD OF TRUSTEES      08/12/2021

FRO    06/22/2021 TO 07/26/2021

PO NUMBE	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
R60R1208	RICOH USA INC	373,979.07	373,979.07	010007755Z 5604	Duplicating Services / Copier Maintenance Agreement
R60R1209	POWERSCHOOL GROUP LLC	6,060.00	6,060.00	010011100A 5810	Instruction Educ Technology / Contracted Serv - Inst & No
R60R1210	GLOBAL DOCUMENT STORAGE SYS IN	12,222.41	12,222.41	010011770A 4410	Technology Data Network Sprrt / Noncapitalized Equipme
R60R1211	ACSA FOUNDATION FOR ED ADMINIS	1,857.40	1,857.40	010042715A 5310	Superintendent / Dues & Memberships
R60R1212	TAVIET LCS	60.00	60.00	010074100A 5220	Dual Immersion Instruction / Conferences/Staff Developme
R60R1213	TAVIET LCS	20.00	20.00	010074100A 5220	Dual Immersion Instruction / Conferences/Staff Developme
R60R1214	GRAVIC INC	250.00	250.00	010046740U 5605	Personnel Commission / Maintenance Contracts
R60R1215	MAL, THE	1,000.00	1,000.00	010047741U 5815	Professional Growth Non Instr / Professional Growth
R60R1216	WESTMINSTER CHAMBER OF COMMERC	156.00	156.00	010042715A 5310	Superintendent / Dues & Memberships
R60R1217	CI BUSINESS EQUIPMENT INC	459.00	459.00	010007755Z 5605	Duplicating Services / Maintenance Contracts
R60R1218	ZOOM VIDEO COMMUNICATIONS INC	27,960.00	27,960.00	013210100Y 5826	Elem/Sec School ESSER Instr / LICENSING & SOFTWARE
R60R1219	FEDERAL EXPRESS CORPORATION	73.80	73.80	010044720Y 5920	Business Services / Postage
R60R1220	SCHOOL COUNSELOR RESOURCES	189.90	189.90	010039311W 4210	Counseling / OTHER BOOKS
R60R1221	COMMITTEE FOR CHILDREN	477.41	477.41	010039311W 4310	Counseling / Instr Materials & Supplies
R60R1222	SCHOOLHOUSE EDUCATIONAL SRVCS	2,251.06	2,251.06	019599312A 5826	Sp Ed Centralized Psych Svcs / LICENSING & SOFTWARE
R60R1223	JOHN WILEY AND SONS INC	130.00	130.00	019599312A 5826	Sp Ed Centralized Psych Svcs / LICENSING & SOFTWARE
R60R1224	SCHOOLHOUSE EDUCATION LLC	598.00	598.00	015640314A 5220	Medi-Cal OT/PT / Conferences/Staff Development
R60R1225	GO SIGN ME UP	10,314.90	10,314.90	014035100A 5826	Title II Instructional / LICENSING & SOFTWARE FEES
R60R1226	OFFICE DEPOT INC	1,000.00	1,000.00	010011770A 4350	Technology Data Network Sprrt / Office Supplies
R60T9000	WSD TRANSPORTATION	2,100.00	1,407.00	126060590A 5820	Extended School CCTR / Outside Transportation
R60T9001	WSD TRANSPORTATION	2,100.00	693.00	129127590A 5820	ESP Non Grant / Outside Transportation
R60T9002	WSD TRANSPORTATION	2,100.00	1,407.00	126060590A 5825	Extended School CCTR / Admission Fees
R60T9003	WSD TRANSPORTATION	2,100.00	693.00	129127590A 5820	ESP Non Grant / Outside Transportation
R60U5000	UNITED STATES POSTMASTER	245.00	245.00	010034720X 5920	Extended School CCTR / Outside Transportation
R60U5001	JAMF SOFTWARE LLC	5,441.60	473.60	010011770A 5810	ESP Non Grant / Outside Transportation
			40.00	010069100H 5810	Postage / Postage
					Technology Data Network Sprrt / Contracted Serv - Inst & N
					AT Risk Instruction Fryberger / Contracted Serv - Inst & N

**WESTMINSTER SD**  
**PURCHASE ORDER DETAIL REPORT**  
**BOARD OF TRUSTEES**

**FRO 06/22/2021 TO 07/26/2021**

**08/12/2021**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R60U5001	*** CONTINUED ***				
			8.00	010069100N 5810	AT Risk Instruction Schroeder / Contracted Serv - Inst & Non-
			8.00	01011100D 5810	Discretionary Instr De Mille / Contracted Serv - Inst & Non-
			256.00	01011100I 5810	Discretionary Instr Hayden / Contracted Serv - Inst & Non-
			32.00	01011100L 5810	Discretionary Instr Meairs / Contracted Serv - Inst & Non-
			304.00	01011100Q 5810	Discretionary Instr Sequoia / Contracted Serv - Inst & Non-
			712.00	01011100T 5810	Discretionary Instr Willmore / Contracted Serv - Inst & Non-
			64.00	010111270M 5810	Discretionary Adm Schmitt / Contracted Serv - Inst & Non-
			480.00	010112100P 5810	Discretionary Instr Stacey / Contracted Serv - Inst & Non-
			544.00	010112100R 5810	Discretionary Instr Warner / Contracted Serv - Inst & Non-
			104.00	013010100C 5810	Title I Instr - Clegg / Contracted Serv - Inst & Non-I
			936.00	013010100F 5810	Title I Instr - Finley / Contracted Serv - Inst & Non-I
			704.00	013010100J 5810	Title I Instr - Johnson / Contracted Serv - Inst & Non-I
			456.00	019599210A 5810	Sp Ed Centralized Admin / Contracted Serv - Inst & Non-I
			320.00	126055590A 5810	State Preschool GCTR / Contracted Serv - Inst & Non-I
R60U5002	CASBO PROFESSIONAL DEVELOPMENT	3,500.00	3,500.00	010044720Y 5310	Business Services / Dues & Memberships
R60U5003	MOBILE MODULAR MGT CORP	15,948.00	15,948.00	400000870Y 5635	Special Reserve - Rents & Leas / Lease of Buildings
R60U5004	QUADIENT FINANCE USA INC	1,000.00	1,000.00	010034720X 5920	Postage / Postage
R60U5005	UNITED STATES POSTAL SERVICE	40,000.00	40,000.00	010034720X 5920	Postage / Postage
R60U5007	STATER BROTHERS 27	58.94	58.94	019542111H 4310	Sp Ed Mod Severe Fryberger / Instr Materials & Supplies
R60U5008	RICOH USA INC	1,000.00	1,000.00	010111270Q 5810	Discretionary Adm Sequoia / Contracted Serv - Inst & Non-
R60U5009	US BANK PARS ACCT#674602240	80,000.00	80,000.00	01 3354	GENERAL FUND / Alternative Retirement Class
R60U5010	KEENAN AND ASSOCIATES	706,263.00	706,263.00	010044720Y 5450	Business Services / Insurance - Liability & Other
R60U5011	NO OC SELF FUNDED WORKERS COMP	565,965.00	565,965.00	010044720Y 3600	Business Services / Workers Comp Insurance
R60U5012	ACSA FOUNDATION FOR ED ADMINIS	1,490.63	1,490.63	010044720Y 5310	Business Services / Dues & Memberships
R60U5013	CITY SERVICE CONTRACTING INC	14,577.00	14,577.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60U5014	CITY SERVICE CONTRACTING INC	22,871.00	22,871.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60U5015	CITY SERVICE CONTRACTING INC	11,857.00	11,857.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60U5016	A AND J SHEET METAL INC	18,550.00	18,550.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60U5017	GOODMAN TREE SERVICE	5,700.00	5,700.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I

**WESTMINSTER SD  
PURCHASE ORDER DETAIL REPORT  
BOARD OF TRUSTEES**

**FRO 06/22/2021 TO 07/26/2021**

**08/12/2021**

<u>PO NUMBE</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R60U5018	GOODMAN TREE SERVICE	6,000.00	6,000.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60U5019	GOODMAN TREE SERVICE	2,400.00	2,400.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60U5020	GOODMAN TREE SERVICE	5,800.00	5,800.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60U5021	GOODMAN TREE SERVICE	5,700.00	5,700.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60U5022	GOODMAN TREE SERVICE	4,200.00	4,200.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60U5023	GOODMAN TREE SERVICE	5,000.00	5,000.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60U5024	GOODMAN TREE SERVICE	3,300.00	3,300.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60U5025	GOODMAN TREE SERVICE	4,800.00	4,800.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60U5026	GOODMAN TREE SERVICE	6,100.00	6,100.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
R60U5027	BIO ACOUSTICAL CORPORATION	20,300.00	20,300.00	015640314Z 5810	Medi-Cal Health/Nurses / Contracted Serv - Inst & Non-I
R60U5028	FIRST CALL	20,000.00	20,000.00	010071360A 4363	HTS Transportation / Repair Supplies - Transportati
R60U5030	WESTRUX INTERNATIONAL INC	1,418.98	1,418.98	010071360A 4363	HTS Transportation / Repair Supplies - Transportati
R60U5031	TAVIET LCS	20.00	20.00	126055590A 5220	State Preschool GCTR / Conferences/Staff Development
R60U5032	STAPLES	949.99	377.13	129127590A 4320	ESP Non Grant / Computers/Tech less than \$500
			572.86	129127590A 4350	ESP Non Grant / Office Supplies
R60V5000	MOBILE MINI LLC	4,546.26	4,546.26	270304850L 6250	Mears Air Conditioning / Bldg & Imprv - Other Costs Pla
R60V5001	PETRA GEOSCIENCES INC	9,560.00	9,560.00	260304850I 6250	Hayden Air Conditioning / Bldg & Imprv - Other Costs Pla
R60V5002	PATRIOT ENVIRONMENTAL LAB SERV	25,000.00	25,000.00	260304850L 6250	Mears Air conditioning / Bldg & Imprv - Other Costs Pla
R60V5003	PATRIOT ENVIRONMENTAL LAB SERV	25,000.00	25,000.00	260304850I 6250	Hayden Air Conditioning / Bldg & Imprv - Other Costs Pla
R60V5004	STOTZ EQUIPMENT	3,558.22	3,558.22	010056811V 4380	Site Maintenance / Maintenance Supplies - General
R60V5006	TELECOMSCAPE	3,677.00	3,677.00	260304850L 6250	Mears Air conditioning / Bldg & Imprv - Other Costs Pla
R60V5007	TELECOMSCAPE	5,187.50	5,187.50	260304850I 6250	Hayden Air Conditioning / Bldg & Imprv - Other Costs Pla

**Fund 01 Total: 5,832,249.55**  
**Fund 12 Total: 104,949.14**  
**Fund 13 Total: 1,617,999.98**  
**Fund 25 Total: 29,288.00**  
**Fund 26 Total: 68,424.50**  
**Fund 40 Total: 3,390,815.92**

**Total Amount of Purchase Orders: 11,043,727.09**

<u>Fund Legend</u>	<u>Purchase Order Legend</u>
Fund 01 - General Fund	P60 - 2020-21 Westminster School District Purchase Order
Fund 12 - Child Development Fund	L - Library/Textbook Department
Fund 13 - Nutrition Services Fund	M - Maintenance and Operations Department
Fund 24 - Measure I	N - Nutrition Services
Fund 25 - Capital Facilities Fund	R - District Office Buyer
Fund 26 - Measure I	T - Transportation Department
Fund 35 - County School Facility Fund	U - Accounting Office
Fund 40 - Special Reserve for Capital Outlay Fund	V - Measure I

**Contracts for Ratification**

August 12, 2021

**CONSENT**

<b>CONTRACT</b>	<b>ORIGINATOR</b>	<b>NEW/ RENEWAL</b>	<b>START DATE</b>	<b>END DATE</b>	<b>PURPOSE</b>	<b>BUDGET / PROGRAM</b>	<b>CONTRACTED AMOUNT</b>
Business Plus - OCDE # 51662	Traci Green Business Services	R	07/01/21	06/30/22	Renewal of Business Plus System & Software Support Service Agreement to include Basic Financial/ Budget, School Site Finance, Stores Inventory, and Fixed Assets system	Business Services	\$60,000.00
CDW-G	Sam Plambeck Information Technology	R	09/02/21	09/02/24	Renewal contract for Proofpoint (email filter), targeted attack protection, and spam filtering inbound and outbound email traffic	Technology Data Network Support	\$92,200.70
Crossing Guard Program - City of Westminster	Traci Green Business Services	R	09/01/21	06/17/22	Renewal of Crossing Guard Program	Business Services	\$64,463.00
CSBA	Traci Green Business Services	R	07/01/21	06/30/22	District-wide renewal membership to CSBA's Gamut Board Policies	Superintendent	\$3,445.00
David Grant, Inc.	Darcy Spicer Early Ed. & Expanded Learning	R	07/25/21	07/24/22	Renewal of NOHO database services to enroll children, track attendance, create CDE/ CDSS required reports, and generate billing information for the Extended School Program	Extended School Program	\$1,295.00

**Contracts for Ratification**

August 12, 2021

**CONSENT**

<b>CONTRACT</b>	<b>ORIGINATOR</b>	<b>NEW/ RENEWAL</b>	<b>START DATE</b>	<b>END DATE</b>	<b>PURPOSE</b>	<b>BUDGET / PROGRAM</b>	<b>CONTRACTED AMOUNT</b>
EDJOIN - San Joaquin County of Education	Art Jimenez Human Resources	R	07/01/21	06/30/22	Renewal of EDJOIN 2021-22 fiscal year service agreement for job posting and applicant tracking system	Human Resources	\$2,192.50
Facilitron	Brian Johnson MOT	R	07/01/21	06/30/22	Renewal of work order system and facilities management platform, commission fee for rental revenue of 14%	Facilities Planning Rental Fees	\$23,079.49
FLVS	Michelle Watkins School Specialty Programs	R	09/01/21	06/30/22	Offer 2021-22 independent study program through Florida Virtual School curriculum with contract of 35 licenses for WSD Virtual Independent Study program	ESSER	\$8,003.25
Infinity Communications and Consulting	Sam Plambeck Information Technology	N	07/13/21	07/12/22	Consulting contract for Emergency Connectivity Fund Services that will reimburse the District for hotspot expenses	Technology Data Network Support	\$9,400.00
Inside the Outdoors - OCDE	Michelle Watkins Teaching and Learning	R	09/01/21	08/31/22	Renew 2021-22 offer of off-site Science field trips to participating sites	School Site Budget	(not to exceed \$70 per student)

**Contracts for Ratification**

August 12, 2021

**CONSENT**

<b>CONTRACT</b>	<b>ORIGINATOR</b>	<b>NEW/ RENEWAL</b>	<b>START DATE</b>	<b>END DATE</b>	<b>PURPOSE</b>	<b>BUDGET / PROGRAM</b>	<b>CONTRACTED AMOUNT</b>
MGT EH & A Investor, LLC	Traci Green Business Services	R	02/21/21	09/30/21	Extend Fiscal & Budget Advisory Services from Eric Hall & Assoc. now a division of MGT EH & A Investor, LLC	Business Services	\$800.00 per day (not to exceed \$32,000)
MobyMax	Darek Jaronczyk Student Services	R	07/27/21	07/22/22	Renew Tier 1 qualifying research on-line based program that helps struggling K-8 (RSP, mild- moderate, and moderate- severe) special education students to close learning gaps	Special Ed.	\$10,339.00
Netwrix	Sam Plambeck Information Technology	N	09/01/21	08/31/22	Contract for network auditing software that enables visibility to detect unauthorized network access and user/device configuration changes	Technology Data Network Support	\$21,837.14
Outreach Concern	John Staggs Clegg ES	R	09/01/21	06/30/22	Renew agreement for Outreach Concern in-school counseling program where counselor will be provided two days a week	At-Risk	\$15,000.00

# Contracts for Ratification

August 12, 2021

## CONSENT

<b>CONTRACT</b>	<b>ORIGINATOR</b>	<b>NEW/ RENEWAL</b>	<b>START DATE</b>	<b>END DATE</b>	<b>PURPOSE</b>	<b>BUDGET / PROGRAM</b>	<b>CONTRACTED AMOUNT</b>
PMH Laboratory, Inc.	Traci Green Business Services	N	07/29/21	07/31/22	Provide COVID-19 testing to students and staff at District sites to meet required health compliance	NA - Insurance reimbursements or Federal and/or State CARES	\$0.00
PowerSchool	Traci Green Business Services	R	07/01/21	06/30/22	Renew annual Premier enrollment projection services, formerly known as Decision Insite	Business Services	\$12,030.00
Premier Studios	Wendy Baird Stacey MS	N	08/01/21	06/30/22	Student photographs during registration and 8th grade panoramic photo	NA	\$0.00
School City, Inc. - Illuminate Education, Inc.	Moises Merlos, Accountability & Assessments	R	07/01/21	06/30/22	Provide WSD with an online data and assessment management system with a comprehensive program that helps teachers and administrators identify and target student needs	Assessment	\$59,876.88
School Services of CA Inc.	Traci Green Business Services	R	07/01/21	06/30/22	Renewal of membership to receive fiscal budget services information	Business Services	\$4,080.00
Strong Workforce - OCDE	Michelle Watkins School Specialty Programs	N	07/01/19	06/30/23	K12 Pathway Improvement Grant helps support career readiness education in a K12 community.	SWP Grant	Income \$88,000.00

**Contracts for Ratification**

August 12, 2021

**CONSENT**

<b>CONTRACT</b>	<b>ORIGINATOR</b>	<b>NEW/ RENEWAL</b>	<b>START DATE</b>	<b>END DATE</b>	<b>PURPOSE</b>	<b>BUDGET / PROGRAM</b>	<b>CONTRACTED AMOUNT</b>
Terminix	Sam Plambeck Information Technology	R	08/01/21	07/31/22	Annual pest control service agreement for Nutrition Services areas at 16 sites	Nutrition Services	\$11,086.56
Trebron	Sam Plambeck Information Technology	R	08/28/21	08/27/22	Renewal contract for Sophos anti-virus licenses used on Windows and Apple computers district- wide, including Endpoint Detection and Response (EDR) and Mangaged Threat Response (MTR) solution for the WSD network environment	Technology Data Network Support	\$75,628.00

**WESTMINSTER SCHOOL DISTRICT**  
Business Services

DATE: July 27, 2021

TO: Cyndi Paik, Ed.D., Superintendent

FROM: Traci Green, Assistant Superintendent, Business Services  
Brian Johnson, Executive Director, Facilities & MOT

SUBJECT: **APPROVE SALE OF SURPLUS PROPERTY BY PUBLIC AUCTION**

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**BACKGROUND INFORMATION:**

Pursuant to Board Policy and Administrative Regulation 3270, the District may dispose of surplus property if it no longer has any useful value.

**CURRENT CONSIDERATIONS:**

The following items will be sent to The Liquidation Company.

Quantity	Description	Approximate Value
1800	Keyboards (\$1.00 each)	\$1800.00
600	Computer monitor (\$1.20 each)	\$720.00
900	Computer hard drive (\$2.00 each)	\$1800.00
21	Smart boards (\$3.00 each)	\$63.00
1	Compressor-Kellogg-American	\$75.00
4	Pianos (\$50.00 each)	\$200.00
2	Refrigerator (\$15.00 each)	\$30.00
1	Soda Vending Machine	\$100.00
1	Snack Vending Machine	\$100.00
20	TVs (\$10.00 each)	\$200.00
100	Printers (\$2.00 each)	\$200.00
4	Filing cabinets ((\$5.00 each)	\$20.00
100	Projectors (\$40.00)	\$4000.00
10	Microwaves (\$10.00 each)	\$100.00
4	Pallets of miscellaneous (computer wires, small speakers, mousses, power surges \$50 each pallet)	\$200.00
1	Truck #200	\$2,500.00

**FINANCIAL IMPLICATIONS:**

District to receive credit funds from sale.

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**SUPERINTENDENT'S RECOMMENDATION:**

Approve sale of surplus property by public auction

**WESTMINSTER SCHOOL DISTRICT**  
Educational Services

DATE: August 12, 2021  
TO: Board of Trustees  
FROM: Cyndi Paik, Ed.D., Superintendent  
SUBJECT: **APPROVE REVISIONS TO BOARD BYLAW 9323 – MEETING  
CONDUCT**

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**BACKGROUND INFORMATION:**

The current board bylaw was revised on October 13, 2016. Since that date, there have been updates to this board policy.

**CURRENT CONSIDERATIONS:**

The bylaw was updated to reflect the language from the California School Boards Association board policy guidelines. It is recommended that the Board approve revisions to board bylaw 9323.

**FINANCIAL IMPLICATIONS:**

There are no financial implications.

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**SUPERINTENDENT’S RECOMMENDATION:**

Approve revisions to Board Bylaw 9323 – Meeting Conduct

**Bylaws of the Board**

**MEETING CONDUCT**

~~A.~~ Meeting Procedures

1. All Governing Board meetings shall begin on time and shall be guided by an agenda prepared in accordance with Board bylaws and posted and distributed in accordance to the Ralph M. Brown Act (open meeting requirements) and other designated persons upon request.

The Board president shall conduct Board meetings in accordance with the ~~adopted bylaws of the Board~~ bylaws and the Da Capo Press, (Tenth edition, 2000) of Robert's Rules of Order, Newly Revised, and procedures that enable the Board to efficiently consider issues and carry out the will of the majority. The Board may change ~~suspend the application of Robert's Rules of Order or~~ these bylaws, by majority vote at any time. ~~Board bylaws and procedures that enable the Board to efficiently consider issues and carry out the will of the majority.~~

2. The Board believes that late night meetings deter public participation, can affect the Board's decision-making ability, and can be a burden to staff. Regular Board meetings shall be adjourned no later than 10:30 P.M. unless extended to a specific time determined by a majority of the Board. The meeting shall be extended no more than once and may be adjourned to a later date.

~~B.~~ Quorum and Abstentions

The Board shall act by majority vote of all of the membership constituting the Board. (Education Code ~~5095~~, 351654)

~~C.~~ Abstentions

The Board believes that when no conflict of interest requires abstention, its members have a duty to vote on issues before them. When a member abstains because of a conflict of interest or for any other reason, his/her abstention shall not be counted for purposes of determining whether a majority of the membership of the Board has taken action.

~~D.~~ Public Participation

Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the agenda or within the Board's jurisdiction. So as not to inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting. In order to conduct district business in an orderly and efficient manner, the Board requires that public presentations to the Board comply with the following procedures:

**Bylaws of the Board****MEETING CONDUCT (continued)**

1. The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings. (Education Code 35145.5, Government Code 54954.3)
2. At a time so designated on the agenda at a regular meeting, members of the public may bring before the Board matters that are not listed on the agenda. The Board shall take no action or discussion on any item not appearing on the posted agenda, except as authorized by law. (Education Code 35145.5, Government Code 54954.2)
3. Without taking action, Board members or district staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda. Additionally, on their own initiative or in response to questions posed by the public, a Board or staff member may ask a question for clarification, make a brief announcement, or make a brief report on his/her own activities.

Furthermore, the Board or a Board member may provide a reference to staff or other resources for factual information, ask staff to report back to the Board at a subsequent meeting concerning any matter, or take action directing staff to place a matter of business on a future agenda. (Government Code 54954.2)

4. The Board need not allow the public to speak on any item that has already been considered by a committee composed exclusively of Board members at a public meeting where the public had the opportunity to address the committee on that item. However, if the Board determines that the item has been substantially changed since the committee heard the item, the Board shall provide an opportunity for the public to speak. (Government Code 54954.3)
5. A person wishing to be heard by the Board shall first be recognized by the president and shall then proceed to comment as briefly as the subject permits.

In general, individual speakers will be allowed up to three minutes to address the Board on each agenda or nonagenda item, and the Board will limit the total time for public input on each item to 20 minutes. during the public comment portion of the agenda and up to three minutes on agenda items. The Board shall limit the total time for public input on each agenda item to 20 minutes, and public comment to 30 minutes. However, in exceptional circumstances when necessary to ensure full opportunity for public input, the Board president may, with Board consent, adjust the amount of the president may increase or decrease the time allowed for public input and/or the time allotted for each speaker. presentations on agenda or non-agenda items. Any such adjustment shall be done equitably so as to allow a diversity

**Bylaws of the Board****MEETING CONDUCT (continued)**

of viewpoints. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. also ask members of the public with the same viewpoint to select a few individuals to address the Board on behalf of that viewpoint.

In order to ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously. (Government Code 54954.3)

6. The Board president may rule on the appropriateness of a topic, subject to the following conditions:-
  - a. If the topic would be more suitably addressed at a later time, the Board president may indicate the time and place when it should be presented.
  - b. The Board shall not prohibit public criticism of its policies, procedures, programs, services, acts or omissions.
  - c. ~~In addition,~~ the Board may shall not prohibit public criticism of district employees. ~~However, Whenever~~ a member of the public initiates specific complaints or charges against an individual employee, the Board president shall inform the complainant ~~that in order to protect the employee's right to adequate notice before a hearing of such complaints and charges, and also to preserve the ability of the Board to legally consider the complaints or charges in any subsequent evaluation of the employee, it is the policy of the Board to hear such complaints or charges in closed session unless otherwise requested by the employee pursuant to Government Code 54957. The Board president shall also encourage the complainant to file a complaint using of~~ the appropriate ~~district~~ complaint procedure.
7. The Board president shall not permit any disturbance or willful interruption of ~~any~~ Board meetings. Persistent disruption by an individual or group; or any conduct or statements that threaten the safety of any person(s) at the meeting shall be grounds for the president to terminate the privilege of addressing the Board.

The Board ~~president~~ may remove disruptive individuals and order the room cleared if necessary; ~~if~~ In this case, members of the media not participating in the disturbance shall be allowed to remain, and individuals not participating in such disturbances may be allowed to remain at the discretion of the Board. When the room is ordered cleared due to a disturbance, further Board proceedings shall concern only matters appearing on the agenda. (Government Code 54957.9)

When such disruptive conduct occurs, the Superintendent or designee shall contact

**Bylaws of the Board**

**MEETING CONDUCT** (continued)  
local law enforcement as necessary.

D. Recording by the Public

The Superintendent or designee shall designate locations from which members of the public may broadcast, photograph, or tape record open meetings without causing a distraction.

If the Board president finds that noise, illumination, or obstruction of view related to these activities would persistently disrupt the proceedings, these activities shall be discontinued or restricted as determined by the Board president. (Government Code 54953.5, 54953.6)

Legal Reference:

EDUCATION CODE

- 5095 Powers of remaining board members and new appointees
- 32210 Willful disturbance of public school or meeting a misdemeanor
- 35010 Prescription and enforcement of rules
- 35145.5 Agenda; public participation; regulations
- 35163 Official actions, minutes and journal
- 35164 Vote requirements
- 35165 Effect of vacancies upon majority and unanimous votes by seven-member board

GOVERNMENT CODE

- 54953.5 Audio or video tape recording of proceedings
- 54953.6 Broadcasting of proceedings
- 54954.2 Agenda; posting; action on other matters
- 54954.3 Opportunity for public to address legislative body; regulations
- 54957 Closed sessions
- 54957.9 Disorderly conduct of general public during meeting; clearing of room

ATTORNEY GENERAL OPINIONS

- 59 Ops. Cal. Att. Gen. (1976) 532
- 61 Ops. Cal. Att. Gen. (1978) 243, 253
- 63 Ops. Cal. Att. Gen. (1980) 215
- 66 Ops. Cal. Att. Gen. (1983) 336, 337
- 76 Ops. Cal. Att. Gen. (1993) 281
- 90 Ops. Cal. Att. Gen. (2007) 47
- Baca v. Moreno Valley Unified School District, (C.D. Cal. 1996) 936 F.Supp. 719

**Bylaws of the Board**

**MEETING CONDUCT (continued)**

Bylaw  
adopted: July 5, 1990  
revised: October 19, 1995  
revised: March 23, 2000  
revised: April 10, 2008  
revised: October 13, 2016  
revised: August 12, 2021

**WESTMINSTER SCHOOL DISTRICT**  
Westminster, California

**Westminster School District**  
Superintendent's Office

**DATE:** August 12, 2021  
**TO:** Board of Trustees  
**FROM:** Cyndi Paik, Ed.D., Superintendent  
**SUBJECT: APPROVE REVISIONS TO BOARD POLICY 6158 – INDEPENDENT STUDY PROGRAM**

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**BACKGROUND INFORMATION:**

The current Independent Study Program board policy was last updated on February 17, 2005. Since that date, there have been updates to federal legislation and Education Codes.

**CURRENT CONSIDERATIONS:**

This board policy was updated to ensure we are in compliance with providing Independent Study as a virtual option. The Federal Monitoring Program (FPM) process requires that all districts maintain current board policies that comply with state and federal requirements. This policy includes recommended language from the California School Boards Association board policy guidelines. It is recommended that the Board approve revisions to board policy 6158(a).

**FINANCIAL IMPLICATIONS:**

There are no financial implications.

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**SUPERINTENDENT'S RECOMMENDATION:**

Approve revisions to Board Policy 6158 – Independent Study Program

**Instruction****INDEPENDENT STUDY PROGRAM**

The Governing Board authorizes independent study as an optional alternative instructional strategy by which students may reach curriculum objectives and fulfill graduation requirements. Independent study shall offer a means of individualizing the educational plan for students whose needs may be best met through study outside of the regular classroom setting.

As necessary to meet student needs, independent study may be offered on a full-time basis or on a part-time basis in conjunction with part- or full-time classroom study.

The district's independent study option shall be substantially equivalent in quality and quantity to classroom instruction, thus enabling students enrolled in independent study to complete the district's adopted course of study within the customary time frame. Students in independent study shall have access to the same services and resources as is available to other students in the school.

~~(cf. 6143—Courses of Study)~~

~~(cf. 6200—Adult Education)~~

Independent study entails a commitment by both the parent/guardian and the student. As the student gets older, he/she assumes a greater portion of the responsibility involved. The Superintendent or designee shall determine that the prospective independent study student understands and is prepared to meet the district's requirements for independent study. Independent study may be offered only to students who can achieve in this program as well as or better than they would in the regular classroom.

The Superintendent or designee shall ensure that a written independent study agreement, as prescribed by law, exists for each participating student. (Education Code 51747)

The Board recognizes that independent study may be used as an option to encourage students to remain in school. Teachers should carefully set the duration of independent study assignments in order to help identify students falling behind in their work or in danger of failing or dropping out of school.

To foster each student's success in independent study, the Board establishes the following maximum lengths of time which may elapse between the time an assignment is made and date by which the student must complete the assigned work shall be as follows

Students in grades K-3: ~~one weeks~~ one week

Students in grades 4-8: ~~two weeks~~ one week

**Instruction****INDEPENDENT STUDY PROGRAM (continued)**

When circumstances justify a longer time, the Superintendent or designee may extend the maximum length of an assignment to a period not to exceed eight weeks, pursuant to a written request with justification.

When any student fails to complete consecutive independent study assignments, the Superintendent or designee shall conduct an evaluation to determine whether it is in the student's best interest to remain in independent study. ~~Evaluation findings shall be kept in the student's permanent record.~~

BP-6158(b)

**Instruction**

An evaluation shall be conducted to determine whether it is in a student's best interest to remain in independent study whenever the student fails to make satisfactory educational progress and/or misses three assignments. Satisfactory educational progress shall be determined based on all of the following indicators: (Education Code 51747)

1. The student's achievement and engagement in the independent study program, as indicated by the student's performance on applicable student-level measures of student achievement and engagement specified in Education Code 52060.
2. The completion of assignments, assessments, or other indicators that evidence that the student is working on assignments.
3. Learning required concepts, as determined by the supervising teacher.
4. Progress towards successful completion of the course of study or individual course, as determined by the supervising teacher.

The Superintendent or designee shall ensure that students participating in independent study for 15 school days or more receive the following throughout the school year: (Education Code 51747)

1. For students in grades transitional kindergarten, kindergarten, and grades 1 to 3, opportunities for daily synchronous instruction
2. For students in grades 4-8, opportunities for both daily live interaction and at least weekly synchronous instruction

**Instruction**

**INDEPENDENT STUDY PROGRAM (continued)**

The Superintendent or designee shall ensure that procedures for tiered reengagement strategies are used for all students who are not generating attendance for more than three school days or 60 percent of the instructional days in a school week, or who are in violation of their written agreement. This requirement only applies to students participating in an independent study program for 15 school days or more. The procedures shall include, but are not necessarily limited to, all of the following: (Education Code 51747)

1. Verification of current contact information for each enrolled student
2. Notification to parents/guardians of lack of participation within one school day of the absence or lack of participation
3. A plan for outreach from the school to determine student's needs, including connection with health and social services as necessary
4. A clear standard for requiring a student-parent-educator conference to review a student's written agreement and reconsider the independent study program's impact on the student's achievement and well-being

(cf. 5125 — Student Records)

The Superintendent or designee shall ensure that a written master agreement exists for each participating student as prescribed by law. (Education Codes 51747, 51749.5)

The district shall provide written notice to the parents/guardians of all enrolled students of the option to enroll their child in in-person instruction or independent study during the 2021-22 school year. This notice shall be posted on the district's web site, and shall include, at a minimum, information about the right to request a student-parent-educator conference before enrollment, student rights regarding procedures for enrolling, disenrolling, and reenrolling in independent study, and the instructional time, including synchronous and asynchronous learning, that a student will have access to as part of the independent study. (Education Code 51747)

Upon the request of the parent/guardian of a student, before making a decision about enrolling or disenrolling in independent study and entering into a written agreement to do so, the district shall conduct a telephone, videoconference, or in-person student-parent-educator conference or other meeting during which the student, parent/guardian, or their advocate may ask questions about the educational options, including which curriculum offerings and nonacademic supports will be available to the student in independent study. (Education Code 51747)

**Instruction**

**INDEPENDENT STUDY PROGRAM (continued)**

Students in independent study have access to the same services and resources of the school in which they are enrolled as is available to other students in the school.

~~(cf. 1621—Home-Based Schooling)~~

~~(cf. 5147—Dropout Prevention)~~

Legal Reference:

EDUCATION CODE

17289 Exemption for building

44865 Qualifications for home teachers and teachers in special classes and schools; consent to assignment

46300-46300.6 Methods of computing ADA

48220 Classes of children exempted

48340 Improvement of pupil attendance

48915 Expulsion; particular circumstances

48917 Suspension of expulsion order

51225.3 Requirements for High School Graduation and Diploma

51745-51749.5 Independent study programs

52000(e) Improvement of elementary and secondary education: legislative intent

52015 School improvement plans: components of plan

52017 Secondary schools: additional plan components

56026 Individual with exceptional needs

FAMILY CODE

6550 Authorization affidavits

CODE OF REGULATIONS, TITLE 5

11700 Definitions (independent study)

11701 District Responsibilities

11702 Standards for independent study; agreements

11703 Records

Management Resources:

PROGRAM ADVISORY

1113.90 Independent Study: New Legislation, SPB: 90/91-04

0904.86 Independent Study, SPB: 86/7-5

**Instruction**

**INDEPENDENT STUDY PROGRAM (continued)**

Policy

Adopted: July 5, 1990

Revised: April 4, 1991

Revised: February 17, 2005

Revised: August 12, 2021

WESTMINSTER SCHOOL DISTRICT

Westminster, California

# **HUMAN RESOURCES**

**WESTMINSTER SCHOOL DISTRICT**  
Human Resources

DATE: August 12, 2021  
TO: Cyndi Paik, Ed.D., Superintendent  
FROM: Art Jimenez, Assistant Superintendent, Human Resources  
SUBJECT: **APPROVE NEW JOB CLASSIFICATION: DATA INFORMATION  
SYSTEMS INTEGRATION SPECIALIST**

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**BACKGROUND INFORMATION:**

The Westminster School District serves over 9,000 students in 16 school campuses and one child development center. Westminster School District is known for its comprehensive and wide array of programs and services for students. Due to Local, State and Federal student and District data information acquisition and reporting requirements, the District has identified a need to create a new job title that reflects the actual job functions of this position. The functions and duties required of this position include: maintaining the district Student Information System (SIS), training other District employees on the use of the SIS, planning and coordinating the local implementation of California Longitudinal Pupil Achievement Data System (CALPADS), maintaining the integrity of student information, and compliance of other State and Federal monitoring legal requirements.

**CURRENT CONSIDERATIONS:**

The current student and District data information acquisition and reporting requirements are being conducted by an employee whose primary job duties is to maintain and repair computers (Computer Technician). The Data Information Systems Integration Specialist position reflects the actual functions performed by the District for student data acquisition and reporting requirements. This position will replace a current Computer Technician position and will be placed at Range 80 within the current Westminster School District Classified Service (Unit) Salary Schedule.

**FINANCIAL IMPLICATIONS:**

The Data Information Systems Integration Specialist position is funded by the District's Staffing Allocation budget.

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**SUPERINTENDENT'S RECOMMENDATION:**

Approve new job classification: Data Information Systems Integration Specialist

## WESTMINSTER SCHOOL DISTRICT CLASSIFICATION STATEMENT

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**TITLE: DATA INFORMATION SYSTEMS INTEGRATION SPECIALIST**

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**BASIC FUNCTION:**

Under the direction of the Director of Information Technology, maintain the district student information system (SIS) and integrity of student data while training other District employees on the use of the SIS. Plans and coordinates the local implementation of California Longitudinal Pupil Achievement Data System (CALPADS) and other State and Federal reporting including coordination with state, county, and local district personnel for data integrity.

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**ESSENTIAL DUTIES:**

Maintains the student information system and maintains integrity and security of the data. Performs data checks, system upgrades, and installations. Assigns user accounts and rights.

Provides specialized technical and troubleshooting support and assistance to school sites and departments in the use of the student information system and the various functions associated with staff, teachers, and parent groups including student enrollments, generations of Statewide Student Identifier (SSID's), demographic standardization, and report cards.

Submits CALPADS data uploads, resolve issues and coordinate with other departments with data collection in preparation for submission of state mandated district reporting for CALPADS Fall I, Fall II, and EOY I-IV, and other State and Federal requirements, ensuring accuracy and integrity.

Provides technical assistance with vendor systems and support data transfer between applications; assure database updates are performed; provide technical support as needed.

Receive information, articulate in an accurate manner, and completes a variety of forms utilizing database, word processing, spreadsheets, and graphing software.

Maintains professional working relationships with all District users and provide answers to technical issues related to data software and information to appropriate personnel.

Distributes student data internally and to other local state and federal requesting agencies.

Enters testing data/records using spreadsheets and databases and validate the accuracy of the data.

Designs, implements, monitors and maintains the effective integration of data between various data sources.

Designs complex query statements to obtain information related to specific data questions.

Exports/imports data to/from third party applications.

Maintains relationships with peers and online groups dedicated to District-adopted student information systems to ensure up to date knowledge and collaboration on system concerns and issues.

Prepares, produces, and distributes materials and reports related to the program and/or specialties of the assignment, including parent letters.

Supports effective sharing and utilization of data across applications, multiple platforms and departments, which includes planning and execution of data migration processes.

CLASSIFICATION STATEMENT – DATA INFORMATION SYSTEMS INTEGRATION SPECIALIST

Page 2

Utilizes data privacy and security protocols to work with district staff to ensure system and data integrity, including analyzing underlying causes of problems.

Conducts scripting, testing and maintenance of developed integration systems.

Troubleshoots, identifies, evaluates and resolves system and program problems and errors; develops complex applications, queries, and reports.

Coordinates, designs and implements requests for new system integrations, programming requests and support activities.

Gathers data, facts, and information concerning requests for, and uses of, enterprise data and systems integration.

Supports, troubleshoots and analyzes business systems, applications and other databases, to resolve complex systems, data management, communication, and interoperating problems.

Provides training and technical support for employees at school site and district personnel in the use of information system software.

Updates student information database (e.g. loading user data, controlling passwords, verifying student demographics, etc.) for the purpose of ensuring availability and functionality of district supported software and online curriculum.

Monitor databases for accuracy and data integrity; manage and manipulate large amounts of data to generate charts, graphs or reports using Structured Query Language (SQL), Microsoft Word or Excel.

Provide support to teachers and site administrators using computer equipment and software as they relate to online rostering and SIS; assist teachers and site administrators in utilizing computer equipment and instructional materials.

Handles confidential knowledge and information discreetly.

Prepares information for publication, help maintain the District’s and school’s websites.

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**OTHER REPRESENTATIVE DUTIES:**

Performs end-of-year rollover processes.

Participates in workshops and inservices as required.

Answers telephone and provides information

Performs other related duties, as required or assigned.

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**ORGANIZATIONAL RELATIONSHIPS:**

Supervision: (1) Reports to, is supervised and evaluated by, and receives direction from the Director, Information Technology.

(2) No supervision is exercised by this position.

Internal Contacts: Frequent contact with district and school personnel.

External Contacts: Some contact with vendors, Macro software personnel, and employees of other school districts and OCDE.

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**KNOWLEDGE OF:**

A variety of computers and peripheral equipment used by the school district in a network environment; including principles, methods, and problems of operating such equipment.

Operation of the student records database.

Standard American English usage, grammar, spelling, punctuation, and vocabulary.

Basic principles of computer technology.

Data communications and teleprocessing principles.

Methods, practices, terminology, and procedures used in computer operations.

Operation of a computer work station in a network environment.

Data control procedures and data entry operations.

Technical aspects of computers, computer functions, operating systems, software programs and web mastering.

Proper methods for storing equipment, materials, and supplies.

Oral and written communication skills.

Interpersonal skills; using tact, patience, and courtesy.

**ABILITY TO:**

Speak and present ideas clearly and effectively.

Communicate information processing procedures and requirements to users.

Analyze situations accurately, and adopt effective courses of action.

Detect errors and inaccuracies in information output reports.

Adjust operational schedules according to emergency and priority needs.

Plan and organize work.

Meet schedules and timelines.

Understand and follow oral and written directions.

Establish and maintain cooperative and effective working relationships with others.

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**PHYSICAL DEMANDS:**

While performing the duties of this job, the employee is regularly required to sit; use hands to finger, handle, or feel; reach with hands and arms; and talk or hear. The employee frequently is required to stand. The employee is occasionally required to walk; climb or balance; and stoop, kneel, or crouch. The employee may regularly lift and/or move up to 25 pounds, frequently lift and/or move up to 50 pounds, and occasionally lift and/or move more than 100 pounds with assistance. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

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**EDUCATION AND EXPERIENCE:**

Education: Graduation from high school or equivalent, supplemented by course work in computer science or related fields.

And

Experience: Three (3) years of recent paid experience, including work in positions providing background and working knowledge in information services/technology, key software components, technology hardware and operating systems.

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**LICENSES AND OTHER REQUIREMENTS:**

Possession and maintenance of a valid California Driver's License, and a reliable motor vehicle for personal transportation and insurability by the District's insurance carrier.

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**PREPARED BY:** Classified Personnel Department **DATE:** 1/12/2021

**APPROVED BY:** Board of Trustees **DATE:**

**APPROVED BY:** Personnel Commission **DATE:**

**WESTMINSTER SCHOOL DISTRICT**  
Human Resources

DATE: August 12, 2021

TO: Cyndi Paik, Ed.D., Superintendent

FROM: Art Jimenez, Assistant Superintendent, Human Resources

SUBJECT: **APPROVE THE CONTRACT AMENDMENT FOR ASSISTANT SUPERINTENDENT OF HUMAN RESOURCES AND SUPERINTENDENT**

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**BACKGROUND INFORMATION:**

Per the negotiated contracts with the Superintendent and Assistant Superintendent, any amendments, modifications, or variations from the terms of the Agreements shall be in writing and shall be effective upon approval of such amendment, modification, or variation by the Board and the Superintendent. The Board has the authority to review said contracts based on work performance, time of contracts/expiration dates, and other relevant factors. Executive Cabinet contracts can only be approved in segments that do not exceed four years at a time. A critical consideration for the Westminster School District is to provide organizational stability and continuity by making contract updates as deemed necessary and appropriate.

**CURRENT CONSIDERATIONS:**

Amend the Assistant Superintendent of Human Resources and Superintendent contract with a one-year extension from its current expiration date of June 30, 2023 to a new expiration date of June 30, 2024. All other components of the Assistant Superintendent of Human Resources and Superintendent's contract remain in force and effect.

**FINANCIAL IMPLICATIONS:**

There are no financial implications outside of the existing contract agreements.

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**SUPERINTENDENT'S RECOMMENDATION:**

Approve the contract amendment for Assistant Superintendent of Human Resources and Superintendent