

WESTMINSTER SCHOOL DISTRICT BOARD OF TRUSTEES

Regular Meeting

May 14, 2020

Amended on 5/11/20, YG

NOTICE OF REGULAR MEETING VIA TELECONFERENCE

Our Vision: Building tomorrow's leaders today.

Our Mission: Prepare all students to be responsible, resilient, resourceful, and productive world citizens in a changing and diverse society.

A regular business meeting of the Board of Trustees of the Westminster School District will be conducted via:

Teleconference
WSD Public Board Meeting (Zoom Meeting)

The meeting can be accessed via Zoom Meetings: <https://zoom.us/j/96865415865>

on the date set forth above. On occasion, the meeting may be preceded/followed by a Closed Session. The regular business meeting, which is open to the public, will begin promptly at **7:00 P.M.**

As authorized by Executive Order N-29-20, issued on March 18, 2020, WSD Board meetings will be conducted via audio conference/telecommute until further notice. Public comment may be submitted prior to the meeting via electronic submissions no later than Thursday, May 14, 2020 by 3:00 p.m. the form can be accessed via the following link:

WSD Public [Comment Form](#)

Please note you can download a free copy of [Adobe Acrobat Reader](#) to complete the comment form.

Staff will read the comments during the board meeting. Public comments will be subject to time limit maximum of 3 minutes per comment/20 minutes per topic.

Enclosures are identified on the Agenda by "(Enc. C)" for those designated as Confidential and "(Enc. P)" for those designated as Public. Public enclosures are available at wsdk8.us.

There are four (4) categories of items on the regular Agenda explained below:

Category of Items	Explanation
CONSENT	Routine items approved in one action
INFORMATION	Presentations to the Board
INFORMATION/DISCUSSION	Items for information and/or discussion

DISCUSSION/ACTION

Items for discussion and/or action

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations to participate in the public meetings of the District's governing board, please contact the Superintendent's Office at (714) 894-7311, extension 1000, seventy-two hours prior to the meeting to enable the district to make reasonable arrangements to assure accessibility to this meeting.

AGENDA

ORAL REPORT
ASSIGNED TO:

1.0 CALL TO ORDER: 6:00 P.M.

Frances Nguyen

1.1 Public Comments (Comments not to exceed 2 minutes)

Any person wishing to address the Board regarding an item on the agenda or on other items of specific concern have submitted their item(s) electronically. Presentations may not exceed two (2) minutes per comment and may be shortened at the Board's discretion in order to accommodate the number of public comments that were requested to address the Board, and to allow the Board to consider its agenda in a reasonable amount of time. The number of public comments will also be limited to twenty (20) minutes per topic, unless increased by the Board. AT THIS TIME PUBLIC COMMENTS THAT HAVE BEEN SUBMITTED ELECTRONICALLY WILL BE READ BY STAFF.

2.0 CLOSED SESSION: 6:00 P.M.

2.1 Public Employee Employment

- Government Code §54957

2.2 Negotiations – WTA, CSEA and Management/Confidential

- Government Code §54957.6

2.3 Conference with Real Property Negotiator

- Government Code §54956.8

2.4 Pending Litigation

- Government Code §54956.9(d)(2)

2.5 Public Employee Discipline/Dismissal/Release

- Government Codes §54957

2.6 Pupil Personnel – Student Expulsion(s) Disciplinary Matter(s)

- Education Code 48900(c)

PUBLIC SESSION: 7:00 P.M.

3.0 CALL TO ORDER AND PLEDGE OF ALLEGIANCE

3.1 Report of **action taken in Closed Session**, if any.

Frances Nguyen

4.0 ORAL PRESENTATIONS

4.1 **Recognition of 2020-2021 “Teacher of the Year”, Shay Reardon and “School Site Teachers of the Year”.**

Jimenez

4.2 **Budget Update**

Crafton

4.3 **Public Comments** (Comments not to exceed 3 minutes)

Frances Nguyen

Any person wishing to address the Board regarding an item on the agenda or on other items of specific concern have submitted their item(s) electronically. Presentation may not exceed three (3) minutes per person and may be shortened at the Board’s discretion in order to accommodate the number of public comments that were requested to address the Board, and to allow the Board to consider its agenda in a reasonable amount of time. The number of presentations will also be limited to twenty (20) minutes per topic, unless increased by the Board. AT THIS TIME PUBLIC COMMENTS THAT HAVE BEEN SUBMITTED ELECTRONICALLY WILL BE READ BY STAFF.

5.0 CONSENT AGENDA

Frances Nguyen

Items listed under Consent Agenda are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Agenda upon the request of any member of the Board, discussed, and acted upon separately. The superintendent and staff recommend approval of all Consent Agenda items.

5.1 Approve **Minutes** of Regular Meeting held on December 10, 2019. (Enc. P)

Frances Nguyen

5.2 Approve **Minutes** of Regular Meeting held on January 16, 2020. (Enc. P)

Frances Nguyen

5.3 Approve **Minutes** of Regular Meeting held on February 13, 2020. (Enc. P)

Frances Nguyen

5.4 Approve **Minutes** of Regular Meeting held on March 12, 2020. (Enc. P)

Frances Nguyen

5.5 Approve **Minutes** of Emergency Meeting held on March 13, 2020. (Enc. P)

Frances Nguyen

5.6 Approve **Minutes** of Regular Meeting held on April 9, 2020. (Enc. P)

Frances Nguyen

- 5.7 Approve/ratify **Employee Educational Conference Attendance.** (Enc. P) Pierre
- 5.8 Approve revised **Board Policy 5121- Examination/Grading/Rating.** (Enc. P) Pierre
- 5.9 Approve the **E-Rate Category 2 Network Electronics Contract - Bid Project #2019/2020-03 to AAA Network Solutions.** (Enc. P) Pierre
- 5.10 Approve/ratify **Certificated Human Resources Report** on recommended position status/action. (Enc. P) Jimenez
- 5.11 Approve/ratify **Classified Human Resources Report** on recommended position status/action. (Enc. P) Jimenez
- 5.12 Approve the Westminster School District **work calendar for the 2021-2022 school year.** (Enc. P) Jimenez
- 5.13 Ratify **Purchase Order Listing** in the total amount of **\$6,297,811.42.** (Enc. P) Crafton
- 5.14 Ratify **Check Register** in the total amount of **\$2,949,360.51.** The check register reflects all payments made to outside vendors. Crafton
- 5.15 Accept **Corporate/Individual Donations** for District/school sites. (Enc. P) Crafton
- 5.16 Ratify District **Contracts.** (Enc. P) Crafton
- 5.17 Approve **Utilization of Super Co-op RFP #1901 for distribution of Brown Box Commodities with Gold Star Foods** for the 2020-2021 school year. (Enc. P) Crafton
- 5.18 Approve **Utilization of Super Co-op Manufacturer Pricing for Processed USDA foods end-products and commercial equivalents price catalog** for the 2020-2021 school year. (Enc. P) Crafton

6.0 BUSINESS SERVICES

- 6.1 **INFORMATION/ DISCUSSION** Conduct a **Public Hearing – accept report of public disclosure of Tentative Agreement with Westminster Teachers Association.** (Enc. P) Crafton

7.0 HUMAN RESOURCES

- 7.1 **DISCUSSION/ ACTION** Approve/ratify the **Tentative Agreement for the July 1, 2018 – June 30, 2021 Collective Bargaining Agreement** between the Westminster School District and the Westminster Teachers Association (WTA). (Enc. P) Jimenez

8.0 REPORTS/COMMENTS

8.1 INFORMATION **Board Member Comments** Frances Nguyen
Short reports of visitations, conference/
Meeting attendance, and commendations to staff.

8.2 INFORMATION **Staff Comments** Frances Nguyen
Short reports/announcements on programs and
Activities, curriculum, conference/meeting attendance,
Facilities improvements and commendations to staff.

9.0 OPEN ITEMS

9.1 INFORMATION Schedule of **regular Board Meetings** for 2019-2020: Frances Nguyen

- June 11, 2020**
- June 25, 2020**
- July 9, 2020**
- August 13, 2020**
- September 10, 2020**
- October 8, 2020**
- November 12, 2020**
- December 10, 2020**

10.0 CLOSED SESSION Frances Nguyen
(Continuation of Item 2.0 Closed Session Agenda, if needed)

11.0 ADJOURNMENT Frances Nguyen

Cyndi Paik, Ed.D.
Superintendent

CONSENT AGENDA

WESTMINSTER SCHOOL DISTRICT BOARD OF TRUSTEES

December 10, 2019

Regular Meeting
7:00 p.m.

A Regular Meeting of the Westminster School District Board of Trustees was held in the District Office Board Room at 14121 Cedarwood Avenue, Westminster, California, on the date and time set forth above.

PUBLIC SESSION

Public Session

1.0 CALL TO ORDER

TRUSTEES PRESENT: Khanh Nguyen, President
Frances Nguyen, Vice President
Jeremy Khalaf, Clerk
Xavier Nguyen, Trustee
Jamison Power, Trustee

ADMINISTRATORS PRESENT: District Office: Dr. Cyndi Paik, Superintendent;
Art Jimenez, Assistant Superintendent, Human Resources;
Myrlene Pierre, Assistant Superintendent, Educational Services

President Khanh Nguyen, presiding, called the meeting to order at 6:02 p.m. Any person wishing to address the Board on Closed Session agenda items may do so at this time. There was no discussion. Adjourned to Closed Session at 6:02.

Call to Order

2.0 CLOSED SESSION

Closed Session

2.1 Public Employee Appointment/Public Employment

- Government Code §54957
- Senior Executive Secretary

2.2 Public Employee Evaluation Performance

- Government Code §549571(b)
- Superintendent

2.3 Negotiations – WTA, CSEA and Management/Confidential

- Government Code 54957.6

2.4 Conference with Real Property Negotiator

- Government Code §54956.8

2.5 Anticipated Litigation

- Government Code §54956.9(a)

2.6 Conference with Legal Counsel – Pending Litigation

- Government Code §54956.9(d)(2)
- OAH Case Nos. 2019014057 and 2019050078

December 10, 2019

2.7 **Public Employee Discipline/Dismissal/Release**
- Government Code §54957

2.8 **Pupil Personnel – Student Expulsion(s) Disciplinary Matter(s)**
- Education Code §48900(c)

3.0 CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Board President Khanh Nguyen reconvened the meeting in Public Session at 7:00 p.m. and called upon Trustee Xavier Nguyen to lead the *Pledge of Allegiance*.

Call to Order and Pledge of Allegiance

3.1 **Report of action taken in Closed Session.**

Board President Khanh Nguyen reported that the Board took action to approve Yolanda Galvas on a 5-0 vote to the position of Senior Executive Secretary. **(JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN, XAVIER NGUYEN, JAMISON POWER)**

Yolanda Galvas was appointed as the Senior Executive Secretary

Board President Khanh Nguyen then turned the meeting over to Dr. Paik.

3.2 **Annual Organization**

The provisions of Education Code §35143 require the Governing Board of each school district to hold an annual organizational meeting.

Annual Organization

Dr. Paik began the process of electing a new Board President.

3.2.1 Nominate candidates and elect a **President** of the Board of Trustees, effective December 10, 2019, until the 2020 Organizational Meeting.

TRUSTEE KHANH NGUYEN MOVED, SECONDED BY TRUSTEE JEREMY KHALAF, TO NOMINATE TRUSTEE FRANCES NGUYEN FOR THE POSITION OF BOARD PRESIDENT. MOTION CARRIED UNANIMOUSLY 5-0 (JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN, XAVIER NGUYEN, JAMISON POWER).

Frances Nguyen elected Board President

At this point, chairmanship of the meeting was assumed by elected Board President Frances Nguyen

3.2.2 Nominate candidates and elect a **Vice President** of the Board of Trustees, effective December 10, 2019, until the 2020 Organizational Meeting.

TRUSTEE KHANH NGUYEN MOVED, SECONDED BY TRUSTEE JAMISON POWER, TO NOMINATE TRUSTEE JEREMY KHALAF FOR THE POSITION OF VICE PRESIDENT. MOTION CARRIED UNANIMOUSLY 5-0 (JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN, XAVIER NGUYEN, JAMISON POWER).

Jeremy Khalaf elected Vice President

3.2.3 Nominate candidates and elect a **Clerk** of the Board of Trustees, effective December 10, 2019, until the 2020 Organizational Meeting.

Xavier Nguyen

December 10, 2019

elected Board Clerk

TRUSTEE JEREMY KHALAF MOVED, SECONDED BY TRUSTEE KHANH NGUYEN, TO NOMINATE TRUSTEE XAVIER NGUYEN FOR THE POSITION OF BOARD CLERK. MOTION CARRIED 4-0 WITH TRUSTEE JAMISON POWER ABSTAINING (JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN, XAVIER NGUYEN, JAMISON POWER).

3.2.4 Appoint **Superintendent** to serve as Secretary to the Board of Trustees.

Superintendent to serve as Secretary to the Board

TRUSTEE XAVIER NGUYEN MOVED, SECONDED BY TRUSTEE KHANH NGUYEN, TO APPOINT DR. CYNDI PAIK TO SERVE AS SECRETARY TO THE BOARD OF TRUSTEES. MOTION CARRIED UNANIMOUSLY 5-0 (JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN, XAVIER NGUYEN, JAMISON POWER).

3.2.5 Set the **date, time and place** for the regular monthly meetings of the Board of Trustees.

The Board Calendar was adopted

TRUSTEE JEREMY KHALAF MOVED, SECONDED BY TRUSTEE KHANH NGUYEN, TO APPROVE THE BOARD MEETING DATES LISTED BELOW. MOTION CARRIED UNANIMOUSLY 5-0 (JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN, XAVIER NGUYEN, JAMISON POWER).

- January 16, 2020
- February 13, 2020
- February 28, 2020
- March 12, 2020
- April 9, 2020
- May 14, 2020
- June 11, 2020
- June 25, 2020
- July 9, 2020
- August 13, 2020
- September 10, 2020
- October 8, 2020
- November 12, 2020

December 10, 2020 (Organizational Meeting)

3.2.6 Nominate and appoint the District's **political action group effort (PAGE) representative** to the Orange County School Board Association, effective December 10, 2019, until the 2020 Organizational Meeting.

Khanh Nguyen appointed as PAGE Rep.

TRUSTEE JAMISON POWER MOVED, SECONDED BY TRUSTEE XAVIER NGUYEN, TO NOMINATE AND APPOINT TRUSTEE KHANH NGUYEN AS THE DISTRICT'S POLITICAL ACTION (PAGE) REPRESENTATIVE TO THE ORANGE COUNTY SCHOOL BOARD ASSOCIATION. MOTION CARRIED UNANIMOUSLY 5-0 (JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN, XAVIER NGUYEN, JAMISON POWER).

December 10, 2019

3.2.7 Nominate and appoint the District's **representative and alternate** to serve on the **Nominating Committee for the County Committee for School District Organization**, effective December 10, 2019, until the 2020 Organizational Meeting.

TRUSTEE XAVIER NGUYEN MOVED, SECONDED BY TRUSTEE JEREMY KHALAF, TO NOMINATE AND APPOINT TRUSTEE XAVIER NGUYEN AS THE DISTRICT'S REPRESENTATIVE TO SERVE ON THE NOMINATING COMMITTEE FOR THE COUNTY COMMITTEE FOR SCHOOL DISTRICT ORGANIZATION. MOTION CARRIED UNANIMOUSLY 5-0 (JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN, XAVIER NGUYEN, JAMISON POWER).

Xavier Nguyen appointed as District Rep. to serve on Nominating Committee for County Committee – Khanh Nguyen appointed as alternate

TRUSTEE KHNAH NGUYEN MOVED, SECONDED BY TRUSTEE XAVIER NGUYEN, TO NOMINATE AND APPOINT TRUSTEE KHANH NGUYEN AS THE DISTRICT'S ALTERNATE REPRESENTATIVE TO SERVE ON THE NOMINATING COMMITTEE FOR THE COUNTY COMMITTEE FOR SCHOOL DISTRICT ORGANIZATION. MOTION CARRIED UNANIMOUSLY 5-0 (JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN, XAVIER NGUYEN, JAMISON POWER).

3.2.8 Nominate and appoint a **representative and alternate to serve on the District's Budget Advisory Committee** effective December 10, 2019, until the 2020 Organizational Meeting.

TRUSTEE JAMISON POWER MOVED, SECONDED BY TRUSTEE XAVIER NGUYEN, TO NOMINATE AND APPOINT TRUSTEE KHANH NGUYEN AS THE REPRESENTATIVE TO SERVE ON THE DISTRICT'S BUDGET ADVISORY COMMITTEE. MOTION CARRIED UNANIMOUSLY 5-0 (JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN, XAVIER NGUYEN, JAMISON POWER).

Khanh Nguyen appointed as rep. on District's Budget Advisory Committee – Jeremy Khalaf appointed as alternate

TRUSTEE XAVIER NGUYEN MOVED, SECONDED BY TRUSTEE JAMISON POWER, TO NOMINATE AND APPOINT TRUSTEE JEREMY KHALAF AS THE ALTERNATE REPRESENTATIVE TO SERVE ON THE DISTRICT'S BUDGET ADVISORY COMMITTEE. MOTION CARRIED UNANIMOUSLY 5-0 (JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN, XAVIER NGUYEN, JAMISON POWER).

3.3 Nomination of Candidates for CSBA Delegate Assembly.
There were no nominations for CSBA Delegate Assembly.

CSBA Delegate Assembly

4.0 ORAL PRESENTATIONS

4.1 **Public Comments**

Public Comments

WTA Representative Vickie Hungerford expressed her extreme gratitude shown for the Giving Tree. She noted the room was completely filled with donations, including necessities, sweaters, hats, gift cards, food and more. She added that

December 10, 2019

the Westminster School District takes care of its own in addition to creating great leaders.

5.0 CONSENT AGENDA

Consent Agenda
Approved

The following items comprise the Consent Agenda and unless an item is pulled for some reason, the Consent Agenda is routinely approved by one motion:

5.1, 5.2, 5.3, 5.4, 5.5, 5.6, 5.7, 5.8, 5.9, 5.10, 5.11, 5.12, 5.13, 5.14, 5.15.

TRUSTEE XAVIER NGUYEN MOVED, SECONDED BY TRUSTEE JAMISION POWER, TO APPROVE THE CONSENT AGENDA AND ORDERED FURTHER, THAT THE AGENDA, AND ALL BACKUP MATERIAL PERTAINING THERETO BE INCORPORATED HEREIN BY REFERENCE AS THOUGH SET FORTH AT LENGTH. MOTION CARRIED UNANIMOUSLY 5-0 (JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN, XAVIER NGUYEN, JAMISON POWER).

6.0 EDUCATIONAL SERVICES

6.1 Adopt Board Resolution #19-20-14 District Commitment and Support of the 2020 Census

Resolution 19-20-14
Adopted

TRUSTEE KHANH NGUYEN MOVED, SECONDED BY TRUSTEE JAMISION POWER, TO APPROVE RESOLUTION #19-20-14 DISTRICT COMMITMENT AND SUPPORT OF THE 2020 CENSUS. MOTION CARRIED UNANIMOUSLY 5-0 (JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN, XAVIER NGUYEN, JAMISON POWER).

7.0 BUSINESS SERVICES

7.1 Approve Westminster School District Work Calendar for the 2020-21 School Year

WSD Work Calendar
Approved

TRUSTEE XAVIER NGUYEN MOVED, SECONDED BY TRUSTEE JAMISION POWER, TO APPROVE WESTMINSTER SCHOOL DISTRICT WORK CALENDAR FOR THE 2020-21 SCHOOL YEAR. MOTION CARRIED UNANIMOUSLY 5-0 (JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN, XAVIER NGUYEN, JAMISON POWER).

7.2 Approve First Interim Financial Report for 2019-2020.

First Interim
Financial Report
for 2019-20
Approved

TRUSTEE KHANH NGUYEN MOVED, SECONDED BY TRUSTEE JEREMY KHALAF, TO APPROVE FIRST INTERIM FINANCIAL REPORT FOR 2019-2020. MOTION CARRIED UNANIMOUSLY 5-0 (JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN, XAVIER NGUYEN, JAMISON POWER).

8.0 REPORTS/COMMENTS

8.1 **Board Member Comments**

Board Member
Comments

Trustee Frances Nguyen wished everyone a Merry Christmas and peaceful holiday.

December 10, 2019

Trustee Jeremy Khalaf thanked everyone for their help and hard work and wished a happy holiday to all.

Trustee Xavier Nguyen remarked that he attended the CSBA Conference in San Diego last week. He hoped to see more Board Member participation next year when the conference is held in Anaheim. Trustee Nguyen wished everyone a happy holiday.

Trustee Jamison Power wished everyone a happy holiday and congratulated Yolanda Galvas on her promotion.

Trustee Khanh Nguyen congratulated Yolanda Galvas on her promotion to the position of Senior Executive Secretary and wished everyone a happy holiday.

8.2 Staff Comments

Staff Comments

Assistant Superintendent, Human Resources – Art Jimenez Feliz Navidad and a Happy New Year.

Assistant Superintendent, Educational Services – Myrlene Pierre congratulated Yolanda Galvas on her promotion and wished everyone a safe and joyous holiday.

Superintendent Dr. Cyndi Paik stated that she is looking forward to working with Yolanda Galvas and wished everyone a happy holiday.

9.0 OPEN ITEMS

Calendar Reviewed

9.1 The **schedule of regular Board Meetings for 2020** was presented as information.

10.0 CLOSED SESSION

Closed Session

The meeting adjourned to Closed Session at 7:37 p.m.

11.0 ADJOURNMENT

Adjournment

President Frances Nguyen adjourned the meeting at 8:16 p.m.

Xavier Nguyen, Clerk
Board of Trustees
Westminster School District

Recorder: Katherine Topor

WESTMINSTER SCHOOL DISTRICT BOARD OF TRUSTEES

January 16, 2020

Regular Meeting
7:00 p.m.

A Regular Meeting of the Westminster School District Board of Trustees was held in the District Office Board Room at 14121 Cedarwood Avenue, Westminster, California, on the date and at the time set forth above.

PUBLIC SESSION

Public Session

1.0 CALL TO ORDER

TRUSTEES PRESENT: Frances Nguyen, President
Jeremy Khalaf, Vice President
Xavier Nguyen, Clerk
Khanh Nguyen, Trustee
Jamison Power, Trustee

ADMINISTRATORS PRESENT: District Office:
Dr. Cyndi Paik, Superintendent;
Art Jimenez, Assistant Superintendent, Human Resources;
Myrlene Pierre, Assistant Superintendent, Educational Services

Call to Order

President Frances Nguyen presiding called the meeting to order at 6:00 p.m. Any person wishing to address the Board on Closed Session agenda items may do so at this time. There was no discussion.

2.0 CLOSED SESSION

Closed Session

2.1 Public Employee Employment

- Government Code §54957
 - Superintendent

2.3 Negotiations – WTA, CSEA and Management/Confidential

- Government Code §54957.6

2.4 Conference with Real Property Negotiator

- Government Code §54956.8

2.5 Pending Litigation

- Government Code §54956.9(d)(2)
 - Claim #579750
 - OAH Case Nos. 2019014057 and 2019050078

2.6 Public Employee Discipline/Dismissal/Release

- Government Code §54957

2.7 Pupil Personnel – Student Expulsion(s) Disciplinary Matter(s)

- Education Code 48900(c)

January 16, 2020

3.0 CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Board President Frances Nguyen reconvened the meeting in Public Session at 7:03 p.m. and called upon Trustee Jamison Power to lead the *Pledge of Allegiance*.

Call to Order and
Pledge of Allegiance

3.1 Report of action taken in Closed Session.

Board President Frances Nguyen reported that the Board took action in Closed Session to reject Claim #579750, with a 5-0 vote. (Khanh Nguyen, Frances Nguyen, Jeremy Khalaf, Xavier Nguyen, Jamison Power).

Action taken in
Closed Session-
Reject Claim
#579750

4.0 ORAL PRESENTATIONS

4.1 Student Showcase – Finley: Vex IQ Robotics Competition

Principal Pamella LeMueix introduced students from Finley's Robotics Team. She also thanked 4th & 5th grade teachers, Ms. Perry, Ms. Nguyen, Ms. Sisneros and Ms. Tarkanian for their dedication to making the Robotics Team a success.

Student Showcase –
Finley: Vex IQ
Robotics
Presentation

Finley Students: Mason, Andrew, Sammy, Brianna, Valeria talked about their first competition and how the Robotics Teams worked together using the engineering process to build, plan, test, reflect and redesign to guide them through the development of their robot. They also spoke about how they learned to respect each other's ideas, listening and not quitting when things did not go well.

4.2 Recognize District Spelling Bee Winners

Executive Director, Teaching and Learning – Lori Hernandez recognized the Spelling Bee Winners by inviting them to receive their award.

Spelling Bee
Winners

4th and 5th Grade Spelling Bee Winners:

1st place winner – Michelle Shim, Schroeder Elementary

2nd place winner - Evan Tran, Anderson Elementary

3rd place winner - Amy Banh, Fryberger Elementary

6th, 7th and 8th Grade Spelling Bee Winners:

1st place winner – Noah Elbettar, Stacey Middle School

2nd place winner – Sawyer Rodriguez, Schroeder Elementary

3rd place winner – Jenna Stulpin, Warner Middle School

4.3 School Safety Task Force Update

Art Jimenez Assistant Superintendent Human Resources gave a brief update on the actions taken by the School Safety Task Force regarding emergency preparedness. They have also have discussed and prioritized current needs to enhance security features in our schools.

Safety Task Force
Update

4.4 Public Comments

WTA President Kim Bui talked about how the board will take action to renew Dr. Cyndi Paik's contract and how it will bring stability to the District.

Public Comments

WTA Representative Sheila Peck talked about how Dr. Paik stopped the air conditioning renovation at Fryberger and requested the project be sent out for rebid. By doing this Dr. Paik saved the district millions of dollars. Ms. Peck

January 16, 2020

commended the Board and Dr. Paik for setting the tone for the district by moving in a positive direction.

WTA Representative David Hubbard applauded the Superintendent for the FCMAT audit and looks forward to the presentation from this outside agency. Mr. Hubbard also commended Dr. Paik for sending the air conditioning project out to rebid and thus saving the district millions of dollars. He would like the board to approve Dr. Paik’s 3-year contract.

WSD Teacher Heidi Cordova also applauded Dr. Paik for sending the air conditioning project out for rebid that resulted in a savings for the district. She talked about the sensible purchase of sustainable laptop computers for teachers and for the purchase of headphones she felt the students desperately needed in the classroom. Ms. Cordova hopes the board will vote to renew Dr. Paik’s contract.

DeMille Parent Van Dam asked the Board of Trustees to extend the contract of Dr. Paik. He appreciated her interest on how the VDLI program was working and what could be improved.

DeMille Parent Hoang Alice Van noted how much of an asset Dr. Paik is to Westminster School District. She would like the Board to extend Dr. Paik’s contract.

DeMille Parent Anne Pham thanked the Board for bringing Dr. Paik back to WSD. She has seen more done in the last 6-months than she has in the past few years. Ms. Pham looks forward to the Board renewing Dr. Paik’s contract so that the District will continue to have stability.

DeMille Parent Hoang Tran talked about how WSD had the vision to start a VDLI program and put the vision into action. He stated Dr. Paik’s interest in what he had to say about the program and answering his questions convinced him to stay with VDLI program. Mr. Tran would like the board to vote yes on Dr. Paik’s contract.

5.0 CONSENT AGENDA

Consent Agenda
Approved

The following items comprise the Consent Agenda and unless an item is pulled for some reason, the Consent Agenda is routinely approved by one motion:

5.1, 5.2, 5.3, 5.4, 5.5, 5.6, 5.7, 5.8, 5.9, 5.10, 5.11, 5.12, 5.13, 5.14, 5.15

TRUSTEE JAMISON POWER MOVED, SECONDED BY TRUSTEE XAVIER NGUYEN, TO APPROVE THE CONSENT AGENDA, AND ORDERED FURTHER, THAT THE AGENDA, AND ALL BACKUP MATERIAL PERTAINING THERETO BE INCORPORATED HEREIN BY REFERENCE AS THOUGH SET FORTH AT LENGTH. MOTION CARRIED UNANIMOUSLY 5-0 (JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN, XAVIER NGUYEN, JAMISON POWER).

Trustee Jamison Power asked to move items #8.1 and #8.2 to be discussed at this time. All trustees agreed to the move items #8.1 and #8.2.

8.0 HUMAN RESOURCES

8.1 Oral Report of Proposed Salary and Benefits of Superintendent Position.

Oral Report of
Proposed Salary and
Benefits of

January 16, 2020

Assistant Superintendent Human Resources Art Jimenez gave an oral summary on the proposed Salary and Benefits of the Superintendent of Westminster School District.

Superintendent Position

- 8.2 Consider and approve Employment Contract for Dr. Cyndi Paik as the Superintendent of the Westminster School District.

Trustee Jamison Power thanked the DeMille parents for coming to the Board Meeting. He is proud of the Dual Language Immersion Program. Trustee Power mentioned he is not comfortable with this contract being placed on tonight's agenda. He would have preferred to wait two more months until March. Nonetheless, Trustee Power said even though he didn't vote for Dr. Paik to come back he commends her for making every effort to reach out to him, be responsive and build a relationship which takes courage and character. In the same spirit he believes Dr. Paik is sincere in her desire to make this district better with the hope that this will lead to greater stability and tranquility in the district, he will be voting yes on the contract.

Consider and Approve Employment Contract for Dr. Cyndi Paik as the Superintendent of WSD Approved

Trustee Jeremy Khalaf echoed Trustee Power's concerns again. He stated that the board has to work on the communication to ensure that we are functioning as well as possible, to not give the public so much anxiety. He assumes the board is committed to working together so they are enabling success rather than standing in its way. Having said that Trustee Khalaf said he can't imagine anyone working harder than Dr. Paik who has made effective meaningful choices and has begun initiatives that directly impact students. He looks forward to working with Dr. Paik for the next three years.

Board President Frances Nguyen said she is the type of person who likes to take action rather than to talk. She stated that you have to have a passion for what you do and that is why she is here today, because she has a passion for serving the community. She also sees that passion in Dr. Paik. Therefore, she is voting for her the second time and stated we need to move forward and work together to build the next generation.

Dr. Cyndi Paik thanked everyone. She said that she is honored and privileged to work with each and everyone in the district, especially the board members. Dr. Paik thanked the Board for taking a bold and courageous move by taking a chance on her. She thanked Trustee Power for also showing his courage and character too, to vote this way. Because of this it makes her want to work even harder and take the district to the next level and to greatness.

TRUSTEE KHANH NGUYEN MOVED, SECONDED BY TRUSTEE JAMISON POWER, TO CONSIDER AND APPROVE EMPLOYMENT CONTRACT FOR DR. CYNDI PAIK AS THE SUPERINTENDENT OF THE WESTMINSTER SCHOOL DISTRICT. MOTION CARRIED UNANIMOUSLY 5-0 (JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN, XAVIER NGUYEN, JAMISON POWER).

6.0 BUSINESS SERVICES

- 6.1 Receive 2018-2019 Annual Audit.

Assistant Superintendent Human Resources Art Jimenez introduced Mr. Royce Townsend from the auditing firm.

Received the 2018-2019 Annual Audit

January 16, 2020

Mr. Royce Townsend presented the 2018-2019 Annual Audit. He said the highest level of assurance an audit can provide you is called an unmodified opinion. Mr. Townsend said that his auditing firm is writing the district with an unmodified opinion on this audit.

6.2 Receive 2018-2019 Measure T Independent Financial and Performance Audit.

Mr. Royce Townsend presented the 2018-2019 Measure T Independent Financial and Performance Audit. Mr. Townsend said that a district is required to have this audit. He said that his firm did not find any expenditures that did not align with Article 13.

Received the 2018-2019 Measure T Independent Financial and Performance Audit

6.3 Receive Measure T Citizens' Oversight Committee Annual Report for the 2018-2019 Fiscal year.

Assistant Superintendent Human Resources Art Jimenez introduced Mr. Don Anderson President of the Citizen's Oversight Committee.

President of the Citizen's Oversight Committee Mr. Don Anderson presented the Measure T Citizens' Oversight Committee Annual Report for the 2018-2019 Fiscal year. Mr. Anderson said that with the audit that was just presented it came through with flying colors, the district is doing what's right with the funding, no discrepancies found. He is pleased to be part of the committee and is pleased and impressed with the quality of the staff he has worked with over the years.

Received Measure T Citizens' Oversight Committee Annual Report for the 2018-2019 Fiscal Year

6.4 Approve contract to PCN3 Inc. for Fryberger Elementary School HVAC Modernization & Interim Housing – Bid #19/20-01

TRUSTEE JAMISON POWER MOVED, SECONDED BY TRUSTEE XAVIER NGUYEN, TO APPROVE CONTRACT TO PCN3 INC. FOR FRYBERGER ELEMENTARY SCHOOL HVAC MODERNIZATION & INTERIM HOUSING – BID #19/20-01. MOTION CARRIED UNANIMOUSLY 5-0 (JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN, XAVIER NGUYEN, JAMISON POWER).

Approve contract to PCN3 Inc., Elementary HVAC Modernization & Interim Housing – Bid #19/20-01 Approved

7.0 EDUCATIONAL SERVICES

7.1 Adopt Resolution #19-20-15 Mental Health Awareness.

Assistant Superintendent Ms. Myrlene Pierre talked about how students thrive at home, school and community when they are social and emotionally healthy. Ms. Pierre said there is an opportunity for us to expand access to services for all children through the Mental Health Student Services Act Funding. She said the purpose of this funding is to establish partnerships between educational organizations and county mental health agencies, grant funds may be used to provide mental health services on school campuses. Ms. Pierre requested the Board adopt Resolution #19-20-15 to confirm our collective commitment to support and promote health and well-being for all children.

Resolution #19-20-15 Mental Health Awareness Adopted

TRUSTEE XAVIER NGUYEN MOVED, SECONDED BY TRUSTEE JAMISON POWER, TO ADOPT RESOLUTION #19-20-15 MENTAL HEALTH AWARENESS. MOTION CARRIED UNANIMOUSLY 5-0 (JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN, XAVIER NGUYEN, JAMISON POWER).

January 16, 2020

9.0 REPORTS/COMMENTS

9.1 Board Member Comments

Board Member
Comments

Trustee Khanh Nguyen congratulated to the Spelling Bee winners. He wished everyone a Happy New Year.

Trustee Jamison Power congratulated Spelling Bee winners. He thanked the School Safety Task Force for all the work they have put into it. He wished everyone a Happy Lunar New Year.

Board Clerk, Xavier Nguyen wished everyone a Happy Lunar New Year.

Vice President, Jeremy Khalaf was happy to hear about the Finley Robotics Team, and thinks it is great exposure for the students. He congratulated the Spelling Bee winners. Trustee Khalaf thanked the School Safety Task Force.

President Frances Nguyen congratulated the Spelling Bee winners. Thanked the Finley students for their presentation. President Frances Nguyen thanked the School Safety Task force for their work. We wished everyone a Happy Lunar New Year.

9.2 Staff Comments

Staff Comments

Assistant Superintendent, Human Resources – Art Jimenez recognized the School Safety Task Force and their partners, Police & Fire Departments from Westminster and Huntington Beach, for all their hard work.

Assistant Superintendent, Educational Services – Myrlene Pierre talked about the Every Student Succeeding event that is held annually. She thanked Fryberger Principal Michelle Scheiber and her team for putting this event together.

Superintendent – Dr. Cyndi Paik thanked Principal Michelle Scheiber and Principal Kim Breckenridge for putting together the Every Student Succeeding event. She thanked Executive Director, Lori Hernandez and her team for her work on putting together the District Spelling Bee. Dr. Paik thanked Finley Principal Pam LeMueix for putting together the Robotics Team at her school.

10.0 OPEN ITEMS

10.1 The **schedule of regular Board Meetings** was presented as information.

Calendar Reviewed

11.0 CLOSED SESSION

There was no need for an additional Closed Session.

Closed Session

12.0 ADJOURNMENT

Board President Frances Nguyen adjourned the meeting at 8:37 p.m.

Adjournment

Xavier Nguyen, Clerk
Board of Trustees

January 16, 2020

Westminster School District

Recorder: Yolanda Galvas

WESTMINSTER SCHOOL DISTRICT BOARD OF TRUSTEES

February 13, 2020

Regular Meeting
7:00 p.m.

A Regular Meeting of the Westminster School District Board of Trustees was held in the District Office Board Room at 14121 Cedarwood Avenue, Westminster, California, on the date and at the time set forth above.

PUBLIC SESSION

Public Session

1.0 CALL TO ORDER

TRUSTEES PRESENT: Frances Nguyen, President
Jeremy Khalaf, Vice President
Xavier Nguyen, Clerk
Khanh Nguyen, Trustee
Jamison Power, Trustee

ADMINISTRATORS PRESENT: District Office:
Dr. Cyndi Paik, Superintendent;
Art Jimenez, Assistant Superintendent, Human Resources;
Myrlene Pierre, Assistant Superintendent, Educational Services

Call to Order

President Frances Nguyen presiding called the meeting to order at 6:01 p.m. Any person wishing to address the Board on Closed Session agenda items may do so at this time. There was no discussion.

2.0 CLOSED SESSION

Closed Session

- 2.1 Public Employee Employment**
- Government Code §54957
 - Assistant Superintendent – Business Services
- 2.2 Negotiations – WTA, CSEA and Management/Confidential**
- Government Code §54957.6
- 2.3 Conference with Real Property Negotiator**
- Government Code §54956.8
- 2.4 Pending Litigation**
- Government Code §54956.9(d)(2)
- 2.5 Public Employee Discipline/Dismissal/Release**
- Government Code §54957
- 2.6 Pupil Personnel – Student Expulsion(s) Disciplinary Matter(s)**
- Education Code 48900(c)

3.0 CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Call to Order and Pledge of Allegiance

Board President Frances Nguyen reconvened the meeting in Public Session at 7:09 p.m. and called upon Trustee Khanh Nguyen to lead the *Pledge of Allegiance*.

February 13, 2020

3.1 Report of action taken in Closed Session.

Board President Frances Nguyen reported that the Board took action in Closed Session to hire Keith Crafton as Assistant Superintendent of Business Services, with a 5-0 vote. (Khanh Nguyen, Frances Nguyen, Jeremy Khalaf, Xavier Nguyen, Jamison Power).

Action Taken in Closed Session to Hire Keith Crafton as Assistant Superintendent – Business Services

President Frances Nguyen requested to move items #7.1 and #7.2 to be discussed at this time.

TRUSTEE XAVIER NGUYEN MOVED, SECONDED BY TRUSTEE JAMISON POWER, TO MOVE ITEMS #7.1 AND #7.2 TO BE DISCUSSED AT THIS TIME. MOTION CARRIED UNANIMOUSLY 5-0 (JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN, XAVIER NGUYEN, JAMISON POWER).

7.0 HUMAN RESOURCES

7.1 Oral Report of Proposed Salary and Benefits of Assistant Superintendent of Business Services Position.

7.2 Consider and approve Employment Contract for Assistant Superintendent of Business Services of the Westminster School District.

Oral report of Proposed Salary and Benefits of Asst. Supt. Of Bus. Svcs.

Assistant Superintendent Human Resources Mr. Art Jimenez said that as required by Government Code section 54953, subdivision © (3), we are required to provide an oral report summary of the salary and term for the position of Assistant Superintendent.

Consider and approve employment contract for Assistant Superintendent of Business Services Approved

Beginning March 1, 2020, Mr. Keith Crafton will receive the following annual compensation:

Step 3 of the Westminster School District's Assistant Superintendent's salary schedule at \$173,617.00 with 25 annual vacation days, the District health insurance plan coverage at the Employee plus 1 rate of \$10, 863.00 and membership in the Association of California School Administrators at \$1,950.00

TRUSTEE KHANH NGUYEN MOVED, SECONDED BY TRUSTEE JAMISON POWER, TO CONSIDER AND APPROVE EMPLOYMENT CONTRACT FOR KEITH CRAFTON AS THE ASSISTANT SUPERINTENDENT OF BUSINESS SERVICES OF WESTMINSTER SCHOOL DISTRICT. MOTION CARRIED UNANIMOUSLY 5-0 (JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN, XAVIER NGUYEN, JAMISON POWER).

4.0 ORAL PRESENTATIONS

4.1 **Student Showcase – Fryberger: Project Based Learning (PBL)**

Principal Michelle Scheiber spoke about how the students at Fryberger are learning about environmental science. Ms. Scheiber talked about how each grade is focusing on one or more of the environmental principals and concepts that are outlined in the California Science Framework.

Student Showcase – Fryberger: Project Based Learning (PBL) Presentation

TK and Kindergarten students shared pictures of their organic garden project.

February 13, 2020

4.2 Classified Employees of the Year Recognition

Assistant Superintendent Human Resources, Mr. Art Jimenez recognized the Classified School Employees of the Year:

Classified Employees of the Year Recognition

- Amber Quiroz – Child Nutrition
- Lisa Carter – Office & Technical Support
- Olga Mendez – Para-Educator & Instructional Assistance
- Denise Sanborn – Support Services & Security
- Raymond Pedraza – Maintenance, Operations & Transportation

4.3 2020 Census Partnership

Superintendent Dr. Cyndi Paik introduced Mr. Nhi Ho to speak about the census. Dr. Paik presented Mr. Ho with a certificate of commitment from Westminster School District.

2020 Census Partnership

Coordinator for the U.S. Census Bureau Mr. Nhi Ho spoke about the importance of participating in the upcoming U.S. 2020 census.

4.4 FCMAT Report Presentation

Assistant Superintendent Human Resources Art Jimenez recommended to table the FCMAT presentation until the board meeting in March.

FCMAT Report Presentation Postponed to March Board Meeting

Superintendent Dr. Cyndi Paik said the plan is to have a board study session from 5:00pm to 6:00pm prior to the regular board meeting in March.

4.5 Public Comments

WSD Teacher Jordan Woodruff invited the board to Stacey's band showcase/fundraiser concert on Wednesday, February 26, 2020. He talked about how Stacey's advanced band received a superior rating at three separate music ensembles. Mr. Woodruff thanked Ms. Carrie Hernandez, Mr. John Staggs and Ms. Lori Hernandez for their support.

Public Comments

CSEA President Jackie Jenkins congratulated the Classified Employees of the Year.

Trustee Jamison Power left the meeting at 7:30pm.

5.0 CONSENT AGENDA

The following items comprise the Consent Agenda and unless an item is pulled for some reason, the Consent Agenda is routinely approved by one motion:

Consent Agenda Approved

5.1, 5.2, 5.3, 5.4, 5.5, 5.6, 5.7, 5.8, 5.9, 5.10, 5.11, 5.12, 5.13, 5.14, 5.15, 5.16, 5.17, 5.18

TRUSTEE XAVIER NGUYEN MOVED, SECONDED BY TRUSTEE JAMISON POWER, TO APPROVE THE CONSENT AGENDA, AND ORDERED FURTHER, THAT THE AGENDA, AND ALL BACKUP MATERIAL PERTAINING THERETO BE INCORPORATED HEREIN BY REFERENCE AS THOUGH SET FORTH AT LENGTH. MOTION CARRIED UNANIMOUSLY 5-0 (JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN, XAVIER NGUYEN, JAMISON POWER).

6.0 BUSINESS SERVICES

5.3 p. 3+

February 13, 2020

- 6.1 Approve Consulting Agreement with Lewis Inspections, Inc. for Measure T Modernization and New Construction and other DSA Project Inspector of Record Consulting Services.

Consulting Agreement with Lewis Inspections Inc. for Measure T Modernization... Approved

TRUSTEE XAVIER NGUYEN MOVED, SECONDED BY TRUSTEE KHANH NGUYEN, TO APPROVE CONSULTING AGREEMENT WITH LEWIS INSPECTIONS, INC. FOR MEASURE T MODERNIZATION AND NEW CONSTRUCTION AND OTHER DSA PROJECT INSPECTOR OF RECORD CONSULTING SERVICES. MOTION CARRIED 4-0, (JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN, XAVIER NGUYEN, ABSENT - JAMISON POWER).

8.0 REPORTS/COMMENTS

8.1 Board Member Comments

Board Member Comments

Trustee Khanh Nguyen congratulated the Classified Employees of the Year.

Board Clerk Xavier Nguyen congratulated the Classified Employees of the Year. He thanked Beverlee Mathenia and the staff at Land for the invitation to see the Early Education showcase for our infant and toddler program.

Vice President, Jeremy Khalaf congratulated the Classified Employees of the Year. He congratulated Keith Crafton on his new position as Assistant Superintendent of Business Services. Trustee Jeremy Khalaf said there a many good specialty programs happening here at Westminster School District. He went on to mention the caliber of the instruction, the facilities and programs being offered at WSD is exceptional. Trustee Jeremy Khalaf recognized Mr. Woodruff on his band program and wished him continued success.

President Frances Nguyen congratulated the Classified Employees of the Year. She recognized Fryberger and the students that presented. Trustee Frances Nguyen congratulated Keith Crafton on his appointment to his new position. She recognized Beverlee Mathenia, Michelle Watkins and Land school for the beautiful presentation at the school specialty program showcase. Trustee Frances Nguyen recognized and congratulated Mr. Mark Murphy on his school earning the California Distinguished School Award.

8.2 Staff Comments

Staff Comments

Assistant Superintendent, Human Resources – Art Jimenez congratulated the Classified Employees of the Year. Congratulated Keith Crafton and looks forward to working with him.

Assistant Superintendent, Educational Services – Myrlene Pierre congratulated the Classified Employees of the Year. She welcomed Keith Crafton to his new position. Ms. Pierre also congratulated Hayden School on receiving their award. She promoted the kindness campaign that will be happening the following week.

Superintendent, Dr. Cyndi Paik welcomed Mr. Keith Crafton to his new position. She thanked Beverlee Mathenia and Michelle Watkins for putting together a well-planned event at Land. Dr. Paik congratulated Mr. Mark Murphy and his staff for their hard work together and earning the California Distinguished School Award.

February 13, 2020

9.0 OPEN ITEMS

9.1 The **schedule of regular Board Meetings** was presented as information.

Calendar Reviewed

10.0 CLOSED SESSION

There was no need for an additional Closed Session.

Closed Session

11.0 ADJOURNMENT

Board President Frances Nguyen adjourned the meeting at 7:53 p.m.

Adjournment

Xavier Nguyen, Clerk
Board of Trustees
Westminster School District

Recorder: Yolanda Galvas

WESTMINSTER SCHOOL DISTRICT BOARD OF TRUSTEES

March 12, 2020

Regular Meeting
7:00 p.m.

A Regular Meeting of the Westminster School District Board of Trustees was held in the District Office Board Room at 14121 Cedarwood Avenue, Westminster, California, on the date and at the time set forth above.

PUBLIC SESSION

Public Session

1.0 CALL TO ORDER

TRUSTEES PRESENT: Frances Nguyen, President
Jeremy Khalaf, Vice President
Xavier Nguyen, Clerk
Khanh Nguyen, Trustee
Jamison Power, Trustee

ADMINISTRATORS PRESENT: District Office:
Dr. Cyndi Paik, Superintendent;
Keith Crafton, Assistant Superintendent, Business Services;
Art Jimenez, Assistant Superintendent, Human Resources;
Myrlene Pierre, Assistant Superintendent, Educational Services

Call to Order

President Frances Nguyen presiding called the meeting to order at 6:11 p.m. Any person wishing to address the Board on Closed Session agenda items may do so at this time. There was no discussion.

2.0 CLOSED SESSION

Closed Session

- 2.1 **Public Employee Employment**
- Government Code §54957
- 2.2 **Negotiations – WTA, CSEA and Management/Confidential**
- Government Code §54957.6
- 2.3 **Conference with Real Property Negotiator**
- Government Code §54956.8
- 2.4 **Pending Litigation**
- Government Code §54956.9(d)(2)
- 2.5 **Public Employee Discipline/Dismissal/Release**
- Government Code §54957
- 2.6 **Pupil Personnel – Student Expulsion(s) Disciplinary Matter(s)**
- Education Code 48900(c)
 - Student Discipline Case #19-20-01

3.0 CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Board President Frances Nguyen reconvened the meeting in Public Session at 7:03 p.m. and called upon Trustee Jeremy Khalaf to lead the *Pledge of Allegiance*.

Call to Order and Pledge of Allegiance

March 12, 2020

3.1 Report of action taken in Closed Session.

No action taken in Closed Session

4.0 ORAL PRESENTATIONS

4.1 Student Showcase – Schmitt: Music Program

Assistant Superintendent Educational Services Ms. Myrlene Pierre said that due to the Coronavirus pandemic the student showcase has been cancelled.

Student Showcase – Schmitt: Music Program Cancelled

4.2 Public Comments

Community Member Claudia Steinmetz spoke about the trying times we are in at the moment and commended the district for the precautions they are taking. She said this is the time where we should be testing and implementing online schooling or facilitating take home work packets, this is where we utilize technology for the greater good.

Public Comments

WTA Representative Vickie Hungerford talked about a grief seminar she attended. She thanked the Dr. Paik and Kim Bui for supporting this opportunity.

5.0 CONSENT AGENDA

The following items comprise the Consent Agenda and unless an item is pulled for some reason, the Consent Agenda is routinely approved by one motion:

Consent Agenda Approved

5.1, 5.2, 5.3, 5.4, 5.5, 5.6, 5.7, 5.8, 5.9, 5.10

TRUSTEE XAVIER NGUYEN MOVED, SECONDED BY TRUSTEE JAMISON POWER, TO APPROVE THE CONSENT AGENDA, AND ORDERED FURTHER, THAT THE AGENDA, AND ALL BACKUP MATERIAL PERTAINING THERETO BE INCORPORATED HEREIN BY REFERENCE AS THOUGH SET FORTH AT LENGTH. MOTION CARRIED 5-0 (JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN, XAVIER NGUYEN, JAMISON POWER).

6.0 EDUCATIONAL SERVICES

6.1 Approve the Science Instructional Materials Adoption.

TRUSTEE JAMISON POWER MOVED, SECONDED BY TRUSTEE XAVIER NGUYEN, TO APPROVE THE SCIENCE INSTRUCTIONAL MATERIALS ADOPTION. MOTION CARRIED 5-0, (JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN, XAVIER NGUYEN, JAMISON POWER).

Science Instructional Materials Adoption Approved

7.0 BUSINESS SERVICES

7.1 Adopt Resolutions to update Authorized signatures for district documents and district bank accounts.

Resolutions #19-20-16, #19-20-17 & #19-20-18

7.1.1 Adopt Resolution #19-20-16 – Authorizing officers of Westminster School District to sign district documents in order to conduct the business of the District.

Authorizing officers to sign district documents and to update authorized signatures on district bank accounts

7.1.2 Adopt Resolution #19-20-17 & #19-20-18 – to update Authorized Signatures – District Bank Accounts.

March 12, 2020

Adopted

TRUSTEE XAVIER NGUYEN MOVED, SECONDED BY TRUSTEE JAMISON POWER, TO ADOPT RESOLUTION #19-20-16 & #19-20-17. MOTION CARRIED 5-0, (JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN, XAVIER NGUYEN, JAMISON POWER).

7.2 Approve extended use of California participating addendum No 7-15-70-34-003 with Dell Marketing, LP. (NASPO) on Minnesota Master Agreement MNWNC-108 for purchase of Dell Computer equipment.

TRUSTEE XAVIER NGUYEN MOVED, SECONDED BY TRUSTEE JAMISON POWER, TO APPROVE EXTENDED USE OF CALIFORNIA PARTICIPATING ADDENDUM NO 7-15-70-34-003 WITH DELL MARKETING, LP (NASPO) ON MINNESOTA MASTER AGREEMENT MNWNC-108 FOR PURCHASE OF DELL COMPUTER EQUIPMENT. MOTION CARRIED 5-0, (JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN, XAVIER NGUYEN, JAMISON POWER).

California Addendum No 7-15-70-34-003 with Dell Marketing, LP (NASPO) on Minnesota Master Agreement Approved

7.3 Approve Second Interim Financial Report for 2019-2020.

TRUSTEE JAMISON POWER MOVED, SECONDED BY TRUSTEE XAVIER NGUYEN, TO APPROVE SECOND INTERIM FINANCEIAL REPORT FOR 2019-2020. MOTION CARRIED 5-0, (JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN, XAVIER NGUYEN, JAMISON POWER).

Second Interim Financial Report for 2019-2020 Approved

8.0 GENERAL FUNCTIONS

8.1 2020 CSBA Delegate Assembly Election – Region 15.

TRUSTEE XAVIER NGUYEN MOVED, SECONDED BY TRUSTEE JAMISON POWER, TO VOTE FOR: ALFONSO ALVAREZ, MICHELLE BARTO, GINA CLAYTON-TARVIN, ELIZABETH GONZALEZ, KATHY MOFFAT, ANNEMARIE RANDLE-TREJO AND MICHAEL SIMONS. MOTION CARRIED 5-0, (JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN, XAVIER NGUYEN, JAMISON POWER).

2020 CSBA Delegate Assembly Election Votes cast

9.0 REPORTS/COMMENTS

9.1 Board Member Comments

Vice President, Jeremy Khalaf said he attended the Stacey band concert and was extremely impressed with the program. He thanked Dr. Paik for asking FCMAT to perform the audit on the district’s finances. Trustee Jeremy Khalaf said it was a brave thing to do asking an outside entity to come in and look things over.

Board Member Comments

Board Clerk Xavier Nguyen apologized for not being able to attend the Special Meeting. He mentioned that he attended the Cal State Fullerton “Honor an Educator” event with other Trustees and different staff members.

Trustee Jamison Power echoed Trustee Jeremy Khalaf’s thoughts on the FCMAT report. He also mentioned he had the opportunity to attend the Stacey Middle School Concert and said it was amazing. He touched on the Coronavirus situation and thanked Ms. Steinmetz for her comments. Trustee Jamison Power is confident that Dr. Paik and the district are on top of things and are taking this very seriously.

March 12, 2020

Trustee Khanh Nguyen echoed the virus concern. He applauded the school district, principals and staff who are communicating with the parents and students. Trustee Khanh Nguyen said it is important that we continue to coordinate with OCDE, the police department and other surrounding school districts. He said our cabinet has a contingency plan in place so we can teach our kids at home.

President Frances Nguyen said the Stacey Band concert was wonderful and thanked Mr. Woodruff for his dedication to the program. She also spoke about the award WSD was presented with at the Cal State Fullerton "Honor an Educator" event. President Frances Nguyen thanked Dr. Paik and the staff for the information that they have been sending out regarding the situation.

9.2 Staff Comments

Staff Comments

Assistant Superintendent, Human Resources – Art Jimenez said it was an honor to be at the Cal State Fullerton "Honor an Educator" event. He mentioned how Executive Cabinet has been meeting every day going over the Coronavirus information and planning what to do. Mr. Jimenez says they have been constantly monitoring information sent out by the California Public Health, OCDE and the Governor to make sure that we can make the right decisions to ensure the students and staff are safe.

Assistant Superintendent, Business Services – Keith Crafton said he feels welcomed here at the District.

Assistant Superintendent, Educational Services – Myrlene Pierre said she also had the opportunity to attend the Cal State Fullerton event where WSD received the Distinguished Education Excellence Award for being very innovated and for having impactful and powerful educators that are providing extremely effective services to our students and families. Ms. Pierre also said that ACSA announced the Administrators of the Year and Executive Director of Accountability & Assessments, Ms. Tricia Urbaniec was announced as Central Office Administrator of the Year. Thanked Ms. Lori Hernandez for spearheading our science adoption. Lastly, she said we are working hard to provide students and staff with a safe environment.

Superintendent, Dr. Cyndi Paik congratulated Ms. Tricia Urbaniec on being named ACSA Central Office Administrator of the Year. Dr. Paik also congratulated Ms. Shay Reardon who was selected as Westminster School District's Teacher of the Year. She said we are closely following the guidance of the OC Public Health Agency, OCDE and CDC. Should we need to close schools we have been preparing for that time. Dr. Paik also thanked Darek Jaronczyk and Ms. Bobbie Cox for all their hard work assisting with Coronavirus situation. Lastly, she reminded everyone to be safe and should anything change we will send out information immediately.

10.0 OPEN ITEMS

9.1 The **schedule of regular Board Meetings** was presented as information.

Calendar Reviewed

11.0 CLOSED SESSION

There was no need for an additional Closed Session.

Closed Session

12.0 ADJOURNMENT

Board President Frances Nguyen adjourned the meeting at 7:45 p.m.

Adjournment

March 12, 2020

Xavier Nguyen, Clerk
Board of Trustees
Westminster School District

Recorder: Yolanda Galvas

WESTMINSTER SCHOOL DISTRICT BOARD OF TRUSTEES

March 13, 2020

Emergency Meeting
3:00 p.m.

An Emergency Meeting of the Westminster School District Board of Trustees was held in the District Office Board Room at 14121 Cedarwood Avenue, Westminster, California, on the date and at the time set forth above.

PUBLIC SESSION

Public Session

1.0 CALL TO ORDER AND PLEDGE OF ALLEGIANCE

TRUSTEES PRESENT: Frances Nguyen, President
Jeremy Khalaf, Vice President
Xavier Nguyen, Clerk
Khanh Nguyen, Trustee
Jamison Power, Trustee

ADMINISTRATORS PRESENT: District Office:
Dr. Cyndi Paik, Superintendent;
Keith Crafton, Assistant Superintendent, Business Services;
Art Jimenez, Assistant Superintendent, Human Resources;
Myrlene Pierre, Assistant Superintendent, Educational Services

Board President Frances Nguyen presiding called the meeting to order at 3:10 p.m. and called upon Trustee Xavier Nguyen to lead the *Pledge of Allegiance*.

Call to Order and Pledge of Allegiance

2.0 PUBLIC COMMENTS

No Public Comments

3.0 OPEN SESSION

Open Session

3.1 Consider and adopt Emergency Resolution 19-20-19 responding to Coronavirus (COVID-19) pandemic.

Superintendent, Dr. Cyndi Paik thanked the Trustees for their quick response to attend the emergency meetings. She asked for approval of Resolution 19-20-19 that would give her authority to make decisions in the coming weeks. Decisions about instruction, employee work time and any follow-ups that may need decisions made. Dr. Paik noted that the Resolution included language from our attorneys to ensure that it adheres to our Board Policies as well as Ed. Code. She asked for a roll call vote on the resolution. Dr. Paik read out the Resolution.

Consider and adopt emergency resolution 19-20-19 responding to the Coronavirus (COVID-19) pandemic. Adopted

Trustee Jamison Power asked that the resolution include most recent recommendations by the county Superintendent that all schools should close and the national emergency declared by President Trump. He asked if there was anything preventing us from spelling out in the resolution the time frame for school closures. Lastly, Trustee Jamison Power was brought to discussion the open-ended delegation of authority.

Superintendent, Dr. Cyndi Paik referenced the third whereas in the resolution that references Trustee Jamison Power's comment. She agreed to update the resolution

March 13, 2020

to reference President Trump's emergency declaration and to put the date of the recommendation from the County.

Trustee Khanh Nguyen said suggested the open-end date be until April 9, 2020 board meeting and revisit it at that time. He also briefly discussed adding a budget limit to the Resolution for costs relating to hiring of any security to protect the district property and any extra cleaning that may be needed.

After a brief discussion the board members came to an agreement on a threshold budget amount of \$250,000.00.

TRUSTEE XAVIER NGUYEN MOVED, SECONDED BY TRUSTEE JAMISON POWER, TO CONSIDER AND ADOPT EMERGENCY RESOLUTION 19-20-20. WITH THE EDITS MADE TO ADD COUNTY DATE, THE PRESIDENT'S DECLARATION, THE TIMELINE ENDING ON APRIL 9, 2020 AS WELL AS A THRESHOLD SPENDING CAP OF \$250,000.00. MOTION CARRIED UNANIMOUSLY 5-0 (JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN, XAVIER NGUYEN, JAMISON POWER).

3.2 Motion that an emergency situation exists in accordance with Government Code section 54956.5, as determined by a majority of the Members of the Governing Board of Westminster School District. An emergency is defined as a work stopped, crippling activity, or other activity that severely impairs public health, safety, or both.

Superintendent, Dr. Cyndi Paik said because an emergency situation exist is the reason the emergency meeting was called. She then called upon Mr. Art Jimenez to explain what happens with staff if schools are closed.

Discussion that an emergency situation exists in accordance with Government Code 54956.5.

Assistant Superintendent, Human Resources Art Jimenez explained that the school closure is not the same as employees not going to work. Schools can be closed to students, but employees are still required to go to work. School districts are handling employees work schedules based on the needs and priorities of the district.

Trustee Xavier Nguyen wanted to make sure that should WSD close schools there is a plan in place for parents such as food and childcare. As well as funding for the district will the State project our ADA from last year? If we expect the employees to come into work that there is a plan specifically for teachers as well as classified staff. Trustee Xavier Nguyen does not want employees coming into to work without a purpose.

Assistant Superintendent, Art Jimenez addressed Trustee Xavier Nguyen's concerns. He said that those concerns have been discussed by Executive Cabinet. Mr. Jimenez says that there is work to be done by teachers and classified staff depending on their classification. He says that as we continue to analyze the situation things could change but at this time, we can proceed with employees coming to work with a purpose.

Trustee Xavier Nguyen asked if Cabinet has looked into specific dates pending our feeder district?

Superintendent Dr. Cyndi Paik said that Huntington Beach Union High School District, which most of our students feed into, is recommending school closure for same two weeks. She said that is what Executive Cabinet is recommending because

March 13, 2020

we have families with students at both the high school and WSD and we want to make sure we are in alignment with the high school district.

Trustee Xavier Nguyen asked about certificated staff during the two weeks.

Superintendent Dr. Cyndi Paik said that our first priority is the kids. She said two weeks' worth of packets have been created and are being sent home with kids. Ed. Services and Ed. Tech are creating online digital formats so if we do bring back staff next week, they can be developing those online pieces and creating lesson plans for the next two weeks should we have to extend this school closure. Dr. Paik asked Mr. Keith Crafton to explain about school meals program. She said that we will continue to offer school meals during the closure.

Assistant Superintendent Business Services Keith Crafton said there is a plan that outlines how we will distribute the school meals. He said, if schools close, the distribution of meals will begin on Tuesday at five locations. Mr. Crafton says students will be able to pick up a sack lunch for that day and a breakfast for the following day. He said we are proposing a drive thru process to keep the social distancing in place. However, if any parent does not have a vehicle an area will be set up for them to pick up their food with limited interaction. Mr. Crafton said that this has all been approved by the CDE and we have a waiver for this process. He said flyers will be sent home.

Superintendent Dr. Cyndi Paik reiterated that student needs are met first and as we are aware that for some students this their only meal and we wanted to make sure that they have breakfast and lunch.

Trustee Xavier Nguyen asked if the meals were available to students outside of Westminster School District boundaries.

Superintendent Dr. Cyndi Paik said this we are only planning for WSD students who qualify for free and reduced lunch as they generate the funds for this program.

Trustee Xavier Nguyen asked if during this closure will the district be collecting ADA?

Superintendent Dr. Cyndi Paik said we anticipate that everyone's ADA will probably be waived for this year as it is an anomaly year. She said that the State level knows this is a dire emergency and they will work on providing more guidance in the weeks to come.

Trustee Xavier Nguyen asked that in the case that this waiver is not granted will the teachers and students have the opportunity to make up the days at the end of the school year?

Superintendent Dr. Cyndi Paik said that during a state emergency the time does not have to be made up. She said the Superintendents across the State are pushing for not making up the time, as it would be very difficult to make up the time during the summer. She continued by saying that it may go two, three maybe even a month or longer so it would be difficult to know, depending on how long this progresses we may or may not be able to make it up. Dr. Paik said we will continue to keep the Board and the community apprised of the situation.

March 13, 2020

Board President Frances Nguyen said while we are taking care of the kids, maybe we should take into consideration our staff who have kids who will be home, we need to look into what we can do for our staff.

Assistant Superintendent, Human Resources Art Jimenez addressed the question and how we are working with legal counsel and the guidance they have given the District.

Trustee Jamison Power asked if we are envisioning staff to be here the entire duration of the closure?

Assistant Superintendent, Human Resources Art Jimenez said that surrounding districts are structuring things differently. He said some are giving staff off Monday and Tuesday and others are requiring staff to be at work on Monday and Tuesday. Mr. Jimenez said it's not a one size fits all, it's based on the needs of the district.

Trustee Xavier Nguyen asked for clarification on whether classified hourly employees will continue to receive their salary?

Assistant Superintendent, Human Resources Art Jimenez said they will continue to be paid their hourly wage.

Trustee Khanh Nguyen circled back to the plan for the meal distribution, he asked that there be some flexibility in adjusting the number of sites. Trustee Khanh Nguyen wondered how it will work logistically and asked that we be prepared to expand the number of sites if necessary.

Trustee Xavier Nguyen asked that all kids be given a meal even if they do not attend WSD schools.

Assistant Superintendent Business Services Keith Crafton will adjust at each site on a case by case situation.

Trustee Xavier Nguyen asked that information about community resources be given to families regarding childcare.

Superintendent Dr. Cyndi Paik said that Executive Director Beverlee Mathenia is looking into what surrounding districts are doing about their childcare as it impacts us. She also said that Ms. Mathenia will continue to assess and see what the needs of our community is. Dr. Paik did note that after school programs and childcare at the school sites have been closed.

Trustee Jeremy Khalaf asked what does Ed. Services need to coordinate so teacher's time can be valuable? How long will it take Ed. Services to prepare for the pending school closure?

Assistant Superintendent Educational Services Myrlene Pierre said that we have already been working on distance learning. Ms. Pierre said that with the help of Primary Support Teachers and Executive Directors three weeks' (15 days) worth of curriculum was prepared for elementary students to take home. She said middle school students have chrome books so they are able to work on their curriculum via online platforms. Ms. Pierre says when teachers do come back Ed. Services will continue to work with them to organize the online materials by grade level as well as by content areas.

March 13, 2020

Superintendent Dr. Cyndi Paik reiterated what Ms. Pierre said and in addition when teachers return they can start developing lesson plans should the school closure extend beyond the two week timeframe.

Trustee Jeremy Khalaf asked if the staff is forbidden from entering campuses?

Assistant Superintendent, Human Resources Art Jimenez said that if the schools are dark on Monday and Tuesday then there should be no staff on school grounds.

Trustee Jamison Power said he was anticipating that Administrators would be here on Monday and Tuesday preparing for when staff returns on Wednesday.

Superintendent Dr. Cyndi Paik agreed Administrators would be here planning and everyone else at the school sites would be taking the time off.

Trustee Jeremy Khalaf asked if after the two days, the staff would be showing up at their sites for the duration of two weeks after?

Superintendent Dr. Cyndi Paik said we need to have clear directions on what staff is expected to do when they are on campus during the next two weeks. She expects Ed. Services to develop a plan as to where teaching and learning is going at this time. Dr. Paik also commented they will be asking reflecting questions about.

Assistant Superintendent, Human Resources Art Jimenez summarized who would be off on Monday and Tuesday - all Classified and Certificated school based staff, with the exception of management, district office personnel and food service personnel.

3.3 Consideration of action regarding District response to Coronavirus Disease (COVID-19), including but not limited to authorizations and measures to promote social distancing.

Board President Frances Nguyen asked Dr. Paik to read item 3.3.

Superintendent Dr. Cyndi Paik read item 3.3. She asked the board to take action to promote social distancing by closing the schools.

TRUSTEE JEREMY KHALAF MOVED, SECONDED BY TRUSTEE JAMISON POWER, THE CONSIDERATION OF ACTION REGARDING DISTRICT RESPONSE TO CORONAVIRUS DISEASE COVID-19, INCLUDING BUT NOT LIMITED TO AUTHORIZATIONS AND MEASURES TO PROMOTE SOCIAL DISTANCING.

Consideration of action regarding District response to Coronavirus Disease (COVID-19)...to promote social distancing.
Action taken

Roll call vote:
Khanh Nguyen – Aye
Jamison Power – Aye
Xavier Nguyen – Aye
Jeremy Khalaf – Aye
Frances Nguyen – Aye

MOTION CARRIED UNANIMOUSLY 5-0 (JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN, XAVIER NGUYEN, JAMISON POWER).

March 13, 2020

Superintendent Dr. Cyndi Paik said with that vote the schools will be closed for two weeks from March 16, 2020 – March 27, 2020. She said should we need to extend the closure she will keep the Board and the community abreast of the information.

4.0 REPORTS/COMMENTS

4.1 Board Member Comments

No Comments.

Trustee Xavier Nguyen asked to reopen the public comments.

TRUSTEE XAVIER NGUYEN MOVED, SECONDED BY TRUSTEE JAMISON POWER, TO REOPEN PUBLIC COMMENTS. MOTION CARRIED UNANIMOUSLY 5-0 (JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN, XAVIER NGUYEN, JAMISON POWER).

Board Member
Comments

4.2 Staff Comments

No Comments.

2.0 PUBLIC COMMENTS - REOPENED

Community Member Anh Khang Tran spoke about his concerns regarding the coronavirus and how the kids are vulnerable and we have to do something to stop the spread of this virus.

Staff Comments

5.0 ADJOURNMENT

Board President Frances Nguyen adjourned the meeting at 4:12 p.m.

Public comments -
reopened

Adjournment

Xavier Nguyen, Clerk
Board of Trustees
Westminster School District

Recorder: Yolanda Galvas

WESTMINSTER SCHOOL DISTRICT BOARD OF TRUSTEES

April 9, 2020

Regular Meeting
7:00 p.m.

A Regular Meeting of the Westminster School District Board of Trustees was held via teleconference on the date and at the time set forth above.

PUBLIC SESSION

Public Session

1.0 CALL TO ORDER

TRUSTEES PRESENT: Frances Nguyen, President
Jeremy Khalaf, Vice President
Xavier Nguyen, Clerk
Khanh Nguyen, Trustee
Jamison Power, Trustee

ADMINISTRATORS PRESENT: District Office:
Dr. Cyndi Paik, Superintendent;
Keith Crafton, Assistant Superintendent, Business Services;
Art Jimenez, Assistant Superintendent, Human Resources;
Myrlene Pierre, Assistant Superintendent, Educational Services

Call to Order

President Frances Nguyen presiding called the meeting to order at 6:07 p.m. Any person who submitted their comments electronically to the Board on Closed Session agenda items your comments will now be read by staff. There was no discussion.

2.0 CLOSED SESSION

Closed Session

- 2.1 **Public Employee Employment**
- Government Code §54957
- 2.2 **Negotiations – WTA, CSEA and Management/Confidential**
- Government Code §54957.6
- 2.3 **Conference with Real Property Negotiator**
- Government Code §54956.8
- 2.4 **Pending Litigation**
- Government Code §54956.9(d)(2)
- 2.5 **Public Employee Discipline/Dismissal/Release**
- Government Code §54957
 - Case #433729100
- 2.6 **Pupil Personnel – Student Expulsion(s) Disciplinary Matter(s)**
- Education Code 48900(c)

3.0 CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Call to Order and Pledge of Allegiance

Board President Frances Nguyen reconvened the meeting in Public Session at 7:04 p.m. and called upon Trustee Jeremy Khalaf to lead the *Pledge of Allegiance*.

April 9, 2020

3.1 Report of action taken in Closed Session.

Board President Frances Nguyen reported the Board took action in Closed Session to approve the release of employee Case #433729100.

Action taken in Closed Session to release of employee Case #433729100

4.0 ORAL PRESENTATIONS

4.1 Public Comments

There were no Public Comments.

Public Comments

5.0 CONSENT AGENDA

The following items comprise the Consent Agenda and unless an item is pulled for some reason, the Consent Agenda is routinely approved by one motion:

Consent Agenda Approved

5.1, 5.2, 5.3, 5.4, 5.5, 5.6, 5.7, 5.8, 5.9, 5.10, 5.11

TRUSTEE KHANH NGUYEN MOVED, SECONDED BY TRUSTEE XAVIER NGUYEN, TO APPROVE THE CONSENT AGENDA, AND ORDERED FURTHER, THAT THE AGENDA, AND ALL BACKUP MATERIAL PERTAINING THERETO BE INCORPORATED HEREIN BY REFERENCE AS THOUGH SET FORTH AT LENGTH. MOTION CARRIED 5-0 (JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN, XAVIER NGUYEN, JAMISON POWER).

6.0 HUMAN RESOURCES

- 6.1 Adopt Resolution #19-20-20 – Declaring May 6, 2020 “National School Nurse Day”.
- 6.2 Adopt Resolution #19-20-21 – Declaring May 4 – May 8, 2020 “Teacher Appreciation Week”.
- 6.3 Adopt Resolution #19-20-22 Declaring May 17 – May 23, 2020 “Classified School Employee Week”.

Resolutions #19-20-20, #19-20-21 & #19-20-22 Declaring May 6, 2020 “National School Nurse Day”, Declaring May 4-May 8, 2020 “Teacher Appreciation Week” Declaring May 17-May 23, 2020 “Classified School Employee Week”. Adopted

TRUSTEE XAVIER NGUYEN MOVED, SECONDED BY TRUSTEE JAMISON POWER, TO ADOPT RESOLUTION #19-20-20 DECLARING MAY 6, 2020 “NATIONAL SCHOOL NURSE DAY, RESOLUTION #19-20-21 DECLARING MAY 4-MAY 8, 2020 “TEACHER APPRECIATION WEEK” & RESOLUTION #19-20-22 DECLARING MAY 17-MAY 23, 2020 “CLASSIFIED SCHOOL EMPLOYEE WEEK”. MOTION CARRIED 5-0, (JEREMY KHALAF, FRANCES NGUYEN, KHANH NGUYEN, XAVIER NGUYEN, JAMISON POWER).

9.0 REPORTS/COMMENTS

9.1 Board Member Comments

President Frances Nguyen hopes that during this crisis everyone will stay safe, stay home, wash their hands and pray for this to be over. She thanked the staff for the great work.

Board Member Comments

Trustee Khanh Nguyen said he visited several school sites and thanked the Nutrition Services Staff for fighting through the rain and providing students with much needed meals during this time.

April 9, 2020

Trustee Jamison Power wanted to thank the staff and everyone who has helped us pull through this unprecedented crisis.

Board Clerk Xavier Nguyen thanked everyone for their understanding while we go through this hurdle that no one expected.

Vice President, Jeremy Khalaf thanked the classified staff, nutrition services staff who are still going to the sites and working. He thanked the certificated staff who are working together to provide a rigorous curriculum for the students.

9.2 Staff Comments

Staff Comments

Superintendent, Dr. Cyndi Paik wanted to remind everyone to wash their hands, be safe and practice social distancing. She thanked Executive Cabinet and the essential workers on the front line. Dr. Paik especially wanted to thank the Nutrition Services workers who continue to provide meals to students. She also thanked the teachers for their hard work. Dr. Paik is proud of what everyone is doing in our district.

Assistant Superintendent, Human Resources – Art Jimenez thanked Dr. Paik for her leadership during this unprecedented time. He also thanked the CSEA Association President Jackie Jenkins and Vice President Matt Acocello and WTA Kim Bui, Stacy Georgetti and Greg Branch they have all been supportive, cooperative and collaborative.

Assistant Superintendent, Educational Services – Myrlene Pierre thanked the Educational Services team for working to provide the parents and community members, teachers and students with information and resources during this time. She also thanked all the staff for ensuring that our students continue to be fed, continue to learn and the school sites are being cleaned. Ms. Pierre also thanked her Executive Team members for their collaboration to provide effective support.

Assistant Superintendent, Business Services – Keith Crafton thanked his business services department for their continued hard work. He said the district, state and nation will be stronger and better after all of this is over.

10.0 OPEN ITEMS

10.1 The **schedule of regular Board Meetings** was presented as information.

Calendar Reviewed

11.0 CLOSED SESSION

There was no need for an additional Closed Session.

Closed Session

12.0 ADJOURNMENT

Board President Frances Nguyen adjourned the meeting at 7:20 p.m.

Adjournment

Xavier Nguyen, Clerk
Board of Trustees
Westminster School District

Recorder: Yolanda Galvas

WESTMINSTER SCHOOL DISTRICT
Employee Educational Conference Attendance

CONSENT

May 14, 2020

- WSD Board Goals:
1. Student Achievement
 - a. All students, regardless of race, ethnicity, socio-economic status, disability, or gender will be prepared for college and career opportunities.
 - b. Optimize student learning by utilizing high quality teaching practices and innovative technologies.
 2. Personal and Professional Growth
 - a. Empower all students to develop character, compassion, civility, and community consciousness.
 - b. Provide professional learning opportunities to promote ongoing and continuous improvement.
 3. Fiscal Stewardship
 - a. Students will be central to all fiscal decisions.
 - b. Ensure fiscal health through investing in today while planning for tomorrow.
 4. Learning Environment
 - a. All students and staff are provided with a safe, high-quality physical environment that promotes 21st century teaching and learning.
 - b. Students and staff will feel safe and respected, and will strive to promote positive connections.

EMPLOYEE	SITE	CONFERENCE	PURPOSE	LOCATION	COST/ BUDGET	DATE(S)
Cyndi Paik Superintendent	DO	California Association of School Business Officials (CASBO) CBO Training	This boot camp provides information and training on issues facing educators with a focus on finance, purchasing and budget. Board Goal #3	Costa Mesa	\$1,166.67 Superintendent	April 2020 – July 2020

WESTMINSTER SCHOOL DISTRICT
Educational Services

DATE: May 14, 2020
TO: Cyndi Paik, Ed.D., Superintendent
FROM: Myrlene Pierre, Assistant Superintendent, Educational Services
SUBJECT: **APPROVE REVISED BOARD POLICY 5121 EXAMINATION/ GRADING/
RATING**

BACKGROUND INFORMATION:

The current Board Policy 5121 Examination/Grading/Rating was last updated on July 5, 1990. Since that date, federal legislation and Education Code have been updated requiring new language.

CURRENT CONSIDERATION:

This revised Board Policy has been updated to reflect the latest recommendations from California School Board Association, creating a uniform grading system to measure how academic performance shall be evaluated in the classroom. The revised policy is accompanied by the corresponding Administrative Regulation, which outlines grading system practices and procedures.

Due to extenuating circumstances presented by the COVID-19 pandemic, Westminster School District will be temporarily changing the uniform grading system from letter grades to Participation (P)/No Mark (NM) for elementary schools and Credit (CR)/No Mark (NM) in middle schools for the third trimester.

FINANCIAL IMPLICATIONS:

There are no financial implications.

SUPERINTENDENT'S RECOMMENDATION:

Approve revised Board Policy 5121 Examination/ Grading/ Rating

Students

EXAMINATION/GRADING/RATING

~~A written report shall be sent to or a conference shall be held with the student's parent/guardian in the event the student is in danger of failing the course.~~

~~(Education Code 49067) (cf. 5124 – Reporting to Parents/Guardians)~~

The Governing Board believes that grades serve a valuable instructional purpose by helping students and parents/guardians understand performance expectations and identifying the student's areas of strength and those areas needing improvement. Parents/guardians and students have the right to receive course grades that represent an accurate evaluation of the student's academic performance. (cf. 5020 - Parent Rights and Responsibilities) (cf. 5125.2 - Withholding Grades, Diploma or Transcripts)

The Superintendent or designee shall establish a uniform grading system that shall be applied to all students in that course and grade level. Teachers shall inform students and parents/guardians how academic performance will be evaluated in the classroom. (cf. 0410 - Nondiscrimination in District Programs and Activities)

A teacher shall base a student's grades solely on the quality of the student's academic work and his/her mastery of course content based on state and district standards. Students shall have the opportunity to demonstrate this mastery through a variety of methods, including, but not limited to, tests, projects, portfolios, and/or class discussion as appropriate. Other elements that are not a direct measure of knowledge and understanding of course content, such as attendance, effort, student conduct, and work habits, shall not be factored into the academic grade but may be reported separately. (cf. 6011 - Academic Standards) (cf. 6162.5 - Student Assessment)

Whenever a student misses an assignment or assessment due to either an excused or unexcused absence, he/she shall be given full credit for subsequent satisfactory completion of the assignment or assessment. (cf. 6154 - Homework/Makeup Work)

~~Failing grades shall be assigned for excessive unexcused absences in accordance with Board policy. Such grades shall be designated accordingly in the student's records. A teacher may assign a failing grade to a student who has excessive unexcused absences, missing assignments, resulting in an inability to evaluate student learning during the grading period. (Education Code 49067) (cf. 5113 - Absences and Excuses) (cf. 5113.1 - Chronic Absence and Truancy)~~

At all grade levels, report cards may include reports of student progress on specific academic standards applicable to the course and grade level.

When reporting student performance to parents/guardians, teachers may add narrative descriptions, observational notes, and/or samples of classroom work in order to better describe student progress in specific skills and subcategories of achievement.

EXAMINATION/GRADING/RATING (continued)

A report card for a student with a disability may contain information about his/her disability, including whether that student received special education or related services, provided that the report card informs parents/guardians about their child's progress or level of achievement in specific classes, course content, or curriculum.

(cf. 5125 - Student Records) (cf. 6159 - Individualized Education Program) (cf. 6164.6 - Identification and Education Under Section 504)

A student's grade shall not be changed by the Governing Board or administration without the input of the teacher who assigned the grade. A grade assigned by the teacher shall not be changed by the Board or the Superintendent except as provided by law, Board Policy, or Administrative Regulation. (Education Code 49066) (cf. 5125.3 - Challenging Student Records)

The Superintendent or designee may temporarily modify the uniform grading system under extraordinary circumstances.

Legal Reference:

EDUCATION CODE

48070 Promotion and retention

48205 Excused absences

48800-48802 Enrollment of gifted students in community college

48904-48904.3 Withholding grades, diplomas, or transcripts

49066 Grades; finalization; physical education class

49067 Mandated regulations regarding student's achievement

49069.5 Students in foster care, grades and credits

51242 Exemption from physical education based on participation in interscholastic athletics

69432.9 Cal Grant program; notification of grade point average

76000-76002 Enrollment in community college

CODE OF REGULATIONS, TITLE 5

10060 Criteria for reporting physical education achievement, high schools

30008 Definition of high school grade point average for student aid eligibility

UNITED STATES CODE, TITLE 20

1232g Family Education Rights and Privacy Act (FERPA)

CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.67 Family Educational Rights and Privacy Act

COURT DECISIONS

Owasso Independent School District v. Falvo, (2002) 534 U.S. 426

Las Virgenes Educators Association v. Las Virgenes Unified School District, (2001) 86

EXAMINATION/GRADING/RATING (continued)

Cal.App.4th 1

Swany v. San Ramon Valley Unified School District, (1989) 720 F.Supp. 764

Johnson v. Santa Monica-Malibu Unified School District Board of Education, (1986) 179

Cal.App.3d 593

Management Resources:

CSBA PUBLICATIONS

Research-Supported Strategies to Improve the Accuracy and Fairness of Grades, Governance Brief, July 2016

U.S. DEPARTMENT OF EDUCATION OFFICE FOR CIVIL RIGHTS CORRESPONDENCE

Report Cards and Transcripts for Students with Disabilities, October 17, 2008

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

California Student Aid Commission: <http://www.csac.ca.gov>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

Policy

adopted: July 5, 1990

revised: May 14, 2020

WESTMINSTER SCHOOL DISTRICT

Westminster, California

WESTMINSTER SCHOOL DISTRICT
Educational Services

DATE: May 14, 2020

TO: Cyndi Paik, Ed.D., Superintendent

FROM: Sam Plambeck, Director, Information Technology
Myrlene Pierre, Assistant Superintendent, Educational Services

SUBJECT: **APPROVE THE E-RATE CATEGORY 2 NETWORK ELECTRONICS
CONTRACT – BID PROJECT NUMBER 2019/2020 - 03 TO AAA
NETWORK SOLUTIONS**

BACKGROUND INFORMATION:

With the opportunity to obtain E-Rate funding called Category 2 for existing district and school site wireless access points, Westminster School District posted Bid Project Number 2019/2020 - 03 for school network electronics. On February 12, 2020, bids were opened to prospective Network Electronics providers.

CURRENT CONSIDERATIONS:

After reviewing bids, Westminster School District has determined that AAA Network Solutions is the most comprehensive and responsible bidder.

The total contract value is \$209,109.91. The wireless access points and installation services will be purchased from pending E-Rate funding (71%) and the District's Information Technology budget (29%). The 2019-2020 E-Rate discount percentage for Westminster School District is based on the National Student Lunch Program eligibility count for the District and available Category 2 funding.

FINANCIAL IMPLICATIONS:

The total contract value of \$209,109.91 will be paid as follows – 71% from pending E-Rate funding (\$148,468.04) and 29% from Information Technology budget (\$60,641.87).

SUPERINTENDENT'S RECOMMENDATION:

Approve the E-Rate Category Network Electronics Contract – Bid Project Number 2019/2020 - 03 to AAA Network Solutions

WESTMINSTER SCHOOL DISTRICT
Human Resources

DATE: May 14, 2020
TO: Cyndi Paik, Ed.D., Superintendent
FROM: Art Jimenez, Assistant Superintendent, Human Resources
SUBJECT: **APPROVE/RATIFY THE CERTIFICATED HUMAN RESOURCES REPORT**

The Certificated Human Resources actions listed below are recommended for approval:

- 1.0 Approve/Ratify employment of certificated employees for the 2019-2020 school year.**
(See Attachment "A")
- 2.0 Approve/Ratify retirements/resignations of certificated employees.**
(See Attachment "B")
- 3.0 Approve/Ratify leave of absence of certificated employees.**
(See Attachment "C")
- 4.0 Approve/Ratify release of certificated temporary contracts.**
(See Attachment "D")
- 5.0 Approve/Ratify additional days of employment for certificated employees.**
(See Attachment "E")

SUPERINTENDENT'S RECOMMENDATION:

Approve/Ratify the Certificated Human Resources Report

NEW EMPLOYEES
Certificated Human Resources
May 14, 2020

<u>Last Name</u>	<u>First Name</u>	<u>School</u>	<u>Position</u>	<u>Contract Status</u>	<u>Effective Date</u>
Will	Diana	Fryberger	.32 Intervention Teacher	Temporary	04/20/2020

RETIREMENTS
Certificated Human Resources
May 14, 2020
2019-2020

<u>Last Name</u>	<u>First Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Cordova	Heidi	Teacher	08/01/2020
Harants	Carolyn	Teacher	06/16/2020
Robertson	Tani	Teacher	06/16/2020
Urbaniec	Tricia	Executive Director of Accountability and Assessments	06/30/2020

LEAVE OF ABSENCE
Certificated Human Resources
May 14, 2020
2019-2020

<u>Last Name</u>	<u>First Name</u>	<u>Type</u>	<u>Effective Date</u>
Deering	Lisa	Partial Year 1	May 1, 2020- June 16, 2020
Ho	Melody	Year 2	2020-2021 School Year

RELEASE OF TEMPORARY CONTRACTS**Certificated Human Resources**

May 14, 2020

2019-2020

<u>Last Name</u>	<u>First Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date</u>
Ackerman	Chelsea	Intervention Teacher	DeMille	June 16, 2020
Alvarez	Veronica	State Preschool Teacher	Willmore	June 16, 2020
Dunbar	Teresa	State Preschool Teacher	Webber	June 16, 2020
Garcia	Melanie	Elementary Music Teacher	District Office	June 16, 2020
Garcia	Susan	State Preschool Teacher	Finley	June 16, 2020
Gaschen	Kelsey	Elementary Teacher	Finley	June 16, 2020
Healey	Eileen	State Preschool Teacher	Finley	June 16, 2020
Hutchens	Cherie	Intervention Teacher	Finley	April 30, 2020
Jeffries	Kelly	State Preschool Teacher	Anderson	June 16, 2020
Kato	Christopher	Intervention Teacher	Meairs	June 5, 2020
Krallman	Lisa	Intervention Teacher	Hayden	June 16, 2020
Mathis	Kristal	Elementary RSP Teacher	Sequoia	June 16, 2020
McClure	Nicky	Intervention Teacher	Schmitt	May 29, 2020
Mendoza	Brittany	Elementary Teacher	Hayden	June 16, 2020
Nguyen	Thanh	State Preschool Teacher	DeMille	June 16, 2020
Owen	Jennifer	Primary Support Teacher	Anderson	June 16, 2020
Paul	Tina	State Preschool Teacher	Anderson	June 16, 2020
Potter	Kristine	Intervention Teacher	Webber	May 8, 2020
Reyna	Ruben	Elementary PE Teacher	District Office	June 16, 2020
Ridgley	Casey	Elementary Teacher	Hayden	June 16, 2020
Rivas	Aida	State Preschool Teacher	Fryberger	June 16, 2020
Rosen	Judy	Intervention Teacher	Anderson	June 5, 2020
Russell-Wiggs	Pamela	State Preschool Teacher	Hayden	June 16, 2020
Slama	Kristal	Intervention Teacher	Hayden	June 12, 2020
Spicer	Darcy	School Readiness Teacher	Land	June 16, 2020
Su	Eunice	Intervention Teacher	Willmore	May 1, 2020
Sumrall	Teresa	Primary Support Teacher	Schmitt	June 18, 2020

RELEASE OF TEMPORARY CONTRACTS cont.**Certificated Human Resources**

May 14, 2020

2019-2020

<u>Last Name</u>	<u>First Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date</u>
Towers	Hannah	Intervention Teacher	Clegg	June 18, 2020
Towning	Melissa	Middle School Teacher	Johnson	June 16, 2020
Tran	Tien	Middle School Teacher	Warner	June 16, 2020
Tran	Vicky	State Preschool Teacher	Schmitt	June 16, 2020
Tsai	Elly	State Preschool Teacher	Meairs	June 16, 2020
Will	Diana	Intervention Teacher	Fryberger	June 16, 2020
Wilson	Cynthia	Intervention Teacher	Eastwood	June 5, 2020

ADDITIONAL DAYS OF EMPLOYMENT

Certificated Human Resources

March 12, 2020

EDUCATIONAL SERVICES

Employee: Greg Branch Kim Bui Stacy Georgetti
Michelle Gramm David Hubbard Victoria Hungerford
Julie Lee Chris Rhodes Lauren Vu-Tran

Purpose: To review and provide input on district report cards during Spring Break.

Rate of pay: Prorated hourly
Dates/Hours: April 17, 2020; not to exceed a 1 hour per day per employee.
Funding Source: Curriculum and Instruction (COVID-19 Expense Account)

EDUCATIONAL TECHNOLOGY

Employee: Sarah Bosworth Kasey Canale

Purpose: Planning for i4 Blended Learning Innovator trainings.

Rate of pay: Prorated hourly
Dates/Hours: February 2020; not to exceed a total of 5 hours per employee.
Funding Source: Instruction Education Technology

HUMAN RESOURCES:

Employee: Kim Bui Greg Branch Stacey Georgetti

Purpose: To participate in B.E.N. Budget Review Meeting after regularly contracted hours.

Rate of pay: Prorated hourly
Dates/Hours: April 16, 2020; not to exceed 1 hour per employee.
Funding Source: Certificated Personnel

Employee: Kim Bui

Purpose: To participate in IBB Negotiations Meeting after regularly contracted hours.

Rate of pay: Prorated hourly
Dates/Hours: April 29, 2020- April 30, 2020; not to exceed 12.25 hours per employee.
Funding Source: Certificated Personnel

Employee: Greg Branch Stacy Georgetti

Purpose: To participate in IBB Negotiations Meeting after regularly contracted hours.

Rate of pay: Prorated hourly
Dates/Hours: April 29, 2020- April 30, 2020; not to exceed 12 hours per employee.
Funding Source: Certificated Personnel

HUMAN RESOURCES cont.:

Employee: David Hubbard Christina Rhodes Tara Schammann
Lauren Vu-Tran
Purpose: **To participate in IBB Negotiations Meeting after regularly contracted hours.**
Rate of pay: Prorated hourly
Dates/Hours: April 29, 2020- April 30, 2020; not to exceed 10.25 hours per employee.
Funding Source: Certificated Personnel

TEACHING AND LEARNING:

Employee: Sarah Bosworth Kasey Canale JR Ginex-Orinion
Purpose: **To prepare and present webinar for Spring Professional Development Day.**
Rate of pay: Prorated hourly
Dates/Hours: April 1, 2020- April 20, 2020; not to exceed a total of 3 hours per employee.
Funding Source: Title II

Employee: Kim Bui
Purpose: **To help in the planning and designing of the distance learning and weekly lesson plans.**
Rate of pay: Prorated hourly
Dates/Hours: April 13, 2020; not to exceed 2 hours per employee.
Funding Source: Curriculum and Instruction

Employee: Genise Battaglia Sarah Bosworth Kasey Canale
Donna Carrington-Shelley Nicki Eatherton Kristen Flores
Linda Griffith Kelly Hernandez Ann Kawamura
Jeffrey Nakano Wendy Osborn Jennifer Owen
Poppy Payne Gabriel Rodriguez Teresa Sumrall
Yen Ta Lauren Vu-Tran Diana Will
Purpose: **To create TK-5 Distance Learning printable packets.**
Rate of pay: Prorated hourly
Dates/Hours: April 14, 2020- June 16, 2020; not to exceed a total of 24 hours per employee.
Funding Source: Title II

WESTMINSTER SCHOOL DISTRICT
Human Resources

DATE: May 14, 2020
TO: Cyndi Paik, Ed.D., Superintendent
FROM: Art Jimenez, Assistant Superintendent, Human Resources
SUBJECT: **APPROVE/RATIFY THE CLASSIFIED HUMAN RESOURCES REPORT**

The Classified Human Resources actions listed below are recommended for approval:

- 1.0 Approve/Ratify resignations/retirements/terminations for classified employees.**
(See Attachment "A")

SUPERINTENDENT'S RECOMMENDATION:
Approve/Ratify the Classified Human Resources Report

RETIREMENT
Classified Human Resources
May 14, 2020

Name	Assignment	Years of Service	Effective Date
Brenda "Jody" Tierney	Educational Services Technician	20	06/30/2020
Debi Watson	District Attendance Technician	20	06/30/2020

RESIGNATIONS
Classified Human Resources
May 14, 2020

Name	Assignment	Effective Date
Ozmara Munoz Torres	Health Assistant, Stacey School, 19.5 hours per week, 10 months per year	01/31/2020

WESTMINSTER SCHOOL DISTRICT
Human Resources

DATE: May 14, 2020
TO: Cyndi Paik, Ed.D. Superintendent
FROM: Art Jimenez, Assistant Superintendent Human Resources
SUBJECT: **APPROVE THE WESTMINSTER SCHOOL DISTRICT WORK CALENDAR
FOR THE 2021-2022 SCHOOL YEAR**

BACKGROUND INFORMATION:

The Westminster School District Calendar Committee is a collaboration with the Westminster Teachers Association (WTA), the California School Employees Association (CSEA), and school/District administration representatives. The Calendar Committee works together to identify the work year calendar, which includes, first/return day of work, Professional Development dates, winter and spring holidays, teacher prep dates, parent/teacher report card conference dates, modified Instructional Planning dates, staff meeting dates, and Professional Learning Community team meeting dates.

CURRENT CONSIDERATIONS:

The Calendar Committee met on 10/7/2019 and 12/18/2019 to review and discuss the work year dates for the 2021-2022 school year. After careful consideration of all the components of the calendar as described above, the Calendar Committee finalized the 2021-2022 work calendar. The final draft of this calendar is attached to this memo and submitted for the Board's review and consideration.

FINANCIAL IMPLICATIONS:

There are no financial implications.

SUPERINTENDENT'S RECOMMENDATION:

Approve the Westminster School District work calendar for the 2021-2022 school year

WESTMINSTER SCHOOL DISTRICT 2021-2022 INSTRUCTIONAL CALENDAR

DRAFT COPY OPTION #3 - Modified Last Week of School

July 2021

			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

Aug 2021

2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
Floating Prep Day "FPD" Options				
23	24	25	26	27
Floating Prep Day "FPD" Options				Staff Dev
30	31			
Staff Dev	Prep Day			

Sep 2021

		1	2	3
		1st Day		
		IP		
6	7	8	9	10
		IP		
13	14	15	16	17
		PD/SM (1.5)		
20	21	22	23	24
		IP		
27	28	29	30	
		IP		

Oct 2021

			1	2
				22
4	5	6	7	8
		PLC/SM (2)		
11	12	13	14	15
		IP		
18	19	20	21	22
GSC Parent / Teacher Conference				
25	26	27	28	29
		IP		

Nov 2021

1	2	3	4	5
		PLC/SM (2)		
8	9	10	11	12
		IP	VETERANS DAY	
15	16	17	18	19
		PD/SM (1.5)		Last Day Tri #1
22	23	24	25	26
Thanksgiving Break				
29	30			
Prep Day				

Dec 2021

		1	2	3
		PLC/SM (2)		
6	7	8	9	10
		IP		
13	14	15	16	17
		PD/SM (1.5)		
20	21	22	23	24
		Winter Break		
27	28	29	30	31
Winter Break				

Jan 2022

3	4	5	6	7
		PLC/SM (2)		
10	11	12	13	14
		IP		
17	18	19	20	21
Dr. ML King Day		PD/SM (1.5)		
24	25	26	27	28
		IP		
31				

Feb 2022

	1	2	3	4
		PLC/SM (2)		
7	8	9	10	11
		IP		
14	15	16	17	18
Obs. Lincoln		PD/SM (1.5)		
21	22	23	24	25
President's Day		IP		
28				

Mar 2022

	1	2	3	4
		PLC/SM (2)		
7	8	9	10	11
		IP		Last Day Tri #2
14	15	16	17	18
		IP		
21	22	23	24	25
At Risk Conferences (Modified Days)				
28	29	30	31	
		IP		

Apr 2022

				1
				132 / 15
4	5	6	7	8
		PLC/SM (2)		
11	12	13	14	15
*SPRING RECESS				Easter Obs.
18	19	20	21	22
Staff Dev.		IP		
25	26	27	28	29
		IP		

May 2022

2	3	4	5	6
		PLC/SM (2)		
9	10	11	12	13
		IP		
16	17	18	19	20
		PD/SM (1.5)		
23	24	25	26	27
		IP		
30	31			
Memorial Day				

June 2022

		1	2	3
		PLC/SM (2)		
6	7	8	9	10
		IP		
13	14	15	16	17
Modified Day	Modified Day	IP	Modified Day	Last Day
20	21	22	23	24
27	28	29	30	

- Professional Development/Staff meeting (1.5 hours) (6)
- Professional Learning Communities/Staff Meeting (2 hours) (9)
- Individual Planning (1.5 hours) (21)
- Unit Members will work **one (1)** 7.5 hour Floating Prep Day, any business day between 8/19/21-8/26/21

- Paid holiday for 11/12 month employees (total of 18)
- No students - calendar work day for 11/12 month employees
- Easter - April 17, 2022

WESTMINSTER SD

PURCHASE ORDER DETAIL REPORT
BOARD OF TRUSTEES MEETING 05/14/2020

FROM 03/25/2020 TO 04/28/2020

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
N60L7070	MCGRAW HILL	1,150,305.51	1,150,305.51	010036100A 4110	C & I Materials / Textbooks
N60M8747	ROSE'S BOILER WORKS INC	850.00	850.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
N60M8768	ROSE'S BOILER WORKS INC	775.00	775.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
N60M8774	A Z BUS SALES INC	196.26	196.26	010071360A 4363	HTS Transportation / Repair Supplies - Transportati
N60M8775	ADVANTAGE WEST GPS	826.07	826.07	010051820A 4371	Custodial Services / Custodial Supplies
N60M8782	FEDERAL EXPRESS CORPORATION	23.57	23.57	018150811V 5920	RMA Plant Maintenance / Postage
N60M8783	SECURITY 2000 INC - Canceled	22,977.00	22,977.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
N60M8784	PALFINGER LIFTGATES LLC	127.50	127.50	010071360A 4363	HTS Transportation / Repair Supplies - Transportati
N60M8785	CALIFORNIA DEPT OF TAX AND FEE	94.21	94.21	010071360A 4360	HTS Transportation / Fuel, Gas, & Diesel - Transp
N60M8786	VETERAN UNITED SERVICES INC	6,084.00	6,084.00	010056811V 5840	Site Maintenance / Elections
N60M8787	ZONAR SYSTEMS INC	931.76	931.76	010071360A 5810	HTS Transportation / Contracted Serv - Inst & Non-I
N60M8788	VETERAN UNITED SERVICES INC	11,851.00	11,851.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
N60M8789	VETERAN UNITED SERVICES INC	609.00	609.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
N60M8791	GOODMAN TREE SERVICE	430.00	430.00	010052820V 5810	Grounds / Contracted Serv - Inst & Non-I
N60M8793	HOME DEPOT CREDIT SERVICES	1,661.77	89.08	010051820A 4371	Custodial Services / Custodial Supplies
			7.50	010052820V 4372	Grounds / Grounds Supplies
			1,366.57	010056811V 4380	Site Maintenance / Maintenance Supplies - General
			43.41	010056811V 4382	Site Maintenance / Hand Tools
			155.21	010071360A 4363	HTS Transportation / Repair Supplies - Transportati
N60M8795	MC KINLEY EQUIPMENT CORP	433.00	433.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
N60M8796	ALANS LAWNMOWER AND GARDEN CEN	1,551.33	1,551.33	010052820V 4410	Grounds / Noncapitalized Equipment
N60M8798	GOLDEN STATE PAVING INC	3,982.00	3,982.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
N60M8799	BEARCOM	8,803.77	8,803.77	010056811V 4380	Site Maintenance / Maintenance Supplies - General
N60M8800	MGB CONSTRUCTION INC	24,540.00	24,540.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I

**WESTMINSTER SD
PURCHASE ORDER DETAIL REPORT
BOARD OF TRUSTEES MEETING 05/14/2020**

FROM 03/25/2020 TO 04/28/2020

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
N60M8801	IRVINE FENCE INC	26,750.00	26,750.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
N60M8802	IRVINE FENCE INC	16,200.00	16,200.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
N60M8803	IRVINE FENCE INC	3,450.00	3,450.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
N60N0143	TOVAR, STEPHANIE	225.17	225.17	135310370A 5211	Cafeteria Expenditures / Mileage Reimbursement
N60N0144	CUMMINS ALLISON CORP	365.37	365.37	135310370A 5605	Cafeteria Expenditures / Maintenance Contracts
N60N0145	SCHOOL NUTRITION ASSOC SNA	132.50	132.50	135310370A 5310	Cafeteria Expenditures / Dues & Memberships
N60N0146	SCHOOL NUTRITION ASSOC SNA	70.00	70.00	135310370A 5310	Cafeteria Expenditures / Dues & Memberships
N60N0147	A AND J SHEET METAL INC	1,888.00	1,888.00	135310370A 5810	Cafeteria Expenditures / Contracted Serv - Inst & Non-I
N60N0148	CALIFORNIA NEWSPAPERS PARTNERS	1,751.52	1,751.52	135310370A 5834	Cafeteria Expenditures / Advertising
N60N0149	SAMS CLUB SYNCHRONY BANK	100.00	100.00	135310370A 5310	Cafeteria Expenditures / Dues & Memberships
N60R3349	SMART AND FINAL IRIS CO	134.16	134.16	010111270I 4355	Discretionary Adm Hayden / Refreshments
N60R3373	AMAZON/SYNCB	65.20	65.20	010048754X 4350	Warehouse / Office Supplies
N60R3423	STAPLES	185.06	185.06	126060590A 4310	Extended School CCTR / Instr Materials & Supplies
N60R3426	PAPER RECYCLING AND SHREDDING	170.00	51.00	010004210A 5810	Assessment-Categorical Program / Contracted Serv - Inst & Non-I
			17.00	010010316A 5810	ELPAC Testing / Contracted Serv - Inst & Non-I
			34.00	010044720Y 5810	Business Services / Contracted Serv - Inst & Non-I
			51.00	010046740U 5810	Personnel Commission / Contracted Serv - Inst & Non-I
			17.00	126060590A 5810	Extended School CCTR / Contracted Serv - Inst & Non-I
N60R3427	OFFICE DEPOT INC	1,102.96	1,102.96	126060590A 4310	Extended School CCTR / Instr Materials & Supplies
N60R3428	STAPLES	73.17	73.17	126060590A 4310	Extended School CCTR / Instr Materials & Supplies
N60R3429	CONTINUED.COM LLC	1,683.00	1,683.00	019564119A 5810	Sp Ed Speech / Contracted Serv - Inst & Non-I
N60R3430	RAPPA, TAMI	41.21	41.21	019599312A 5211	Sp Ed Centralized Psych Svcs / Mileage Reimbursement
N60R3431	LANGUAGE NETWORK INC	315.00	315.00	019599210A 5810	Sp Ed Centralized Admin / Contracted Serv - Inst & Non-I
N60R3432	WESTERN GRAPHIX INC	256.50	256.50	019542110A 4310	Sp Ed Moderate Severe / Instr Materials & Supplies

WESTMINSTER SD

PURCHASE ORDER DETAIL REPORT
BOARD OF TRUSTEES MEETING 05/14/2020

FROM 03/25/2020 TO 04/28/2020

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
N60R3433	CALIF SPEC NEEDS LAW GROUP APL	9,000.00	9,000.00	019599210A 5833	Sp Ed Centralized Admin / SPEC ED Settlement LEGAL EX
N60R3434	VIDEO CONTINUING EDUCATION LLC	89.00	89.00	015640119Z 5310	Medi-Cal Speech / Dues & Memberships
N60R3435	OFFICE DEPOT INC	9,366.81	9,366.81	126060590A 4310	Extended School CCTR / Instr Materials & Supplies
N60R3436	STAPLES	1,160.13	1,160.13	126060590A 4310	Extended School CCTR / Instr Materials & Supplies
N60R3437	OFFICE DEPOT INC	4,175.20	4,175.20	126060590A 4310	Extended School CCTR / Instr Materials & Supplies
N60R3439	US BANK CORPORATE PAYMENT SYST	45.00	45.00	010044720Y 5310	Business Services / Dues & Memberships
N60R3440	TOOLS4EVER	7,837.79	7,837.79	010011770A 5810	Technology Data Network Spprt / Contracted Serv - Inst &
N60R3441	GLOBAL DOCUMENT STORAGE SYS IN	3,600.00	3,600.00	010011770A 5810	Technology Data Network Spprt / Contracted Serv - Inst &
N60R3442	MILLER AND ASSOCIATES	48.84	48.84	010044720Y 5810	Business Services / Contracted Serv - Inst & Non-I
N60R3443	HALO BRANDED SOLUTIONS INC	2,015.75	2,015.75	010044720Y 4350	Business Services / Office Supplies
N60R3444	DELL COMPUTER	3,963.77	3,963.77	010012249A 4430	ELD Dist Parent Involvement / Computer - Under \$5000
N60R3445	CDWG COMPUTER CTRS INC	177.00	177.00	010012249A 4320	ELD Dist Parent Involvement / Computers/Tech less than \$5
N60R3446	HUBBARD, SOCORRO	11.50	11.50	010056811V 4350	Site Maintenance / Office Supplies
N60R3447	SOFTERWARE INC	480.00	480.00	126060590A 5862	Extended School CCTR / Processing Fees
N60R3448	EDWARDS, SUSAN	49.95	49.95	010069100D 5810	AT Risk Instruction Demille / Contracted Serv - Inst & Non-
N60R3449	EDLIO INC	12,000.00	12,000.00	010011100A 5810	Instruction Educ Technology / Contracted Serv - Inst & Non
N60R3450	NO OC SELF FUNDED WORKERS COMP	7,834.00	7,834.00	01 3600	GENERAL FUND / Workers Comp Insurance
N60R3451	DERR, APRIL	49.78	49.78	010111270Q 4355	Discretionary Adm Sequoia / Refreshments
N60R3452	NGUYEN, JOHN	14.99	14.99	015640119Z 4310	Medi-Cal Speech / Instr Materials & Supplies
N60R3453	SOFTERWARE INC	1,657.00	1,657.00	126060590A 5810	Extended School CCTR / Contracted Serv - Inst & Non-I
N60R3454	EDUCATIONAL CONSULTING SRVCS I	5,220.00	5,220.00	010073100A 5810	Saturday School Inst Dist Wide / Contracted Serv - Inst & N
N60R3455	GLOBAL DOCUMENT STORAGE SYS IN	18,593.46	18,593.46	010011770A 5810	Technology Data Network Spprt / Contracted Serv - Inst & N
N60R3456	HEBREW ACADEMY, THE	6,480.00	6,480.00	0140351001 5810	Title IIA Instr - Hebrew Acady / Contracted Serv - Inst & N

WESTMINSTER SD

PURCHASE ORDER DETAIL REPORT
BOARD OF TRUSTEES MEETING 05/14/2020

FROM 03/25/2020 TO 04/28/2020

5.13 p. 4+

<u>NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
N60R3457	DEPARTMENT OF JUSTICE	512.00	512.00	010046740U 5835	Personnel Commission / Health Exam/Fingerprints
N60R3458	CDWG COMPUTER CTRS INC	214.72	214.72	010011770A 5810	Technology Data Network Spprt / Contracted Serv - Inst &
N60R3459	BLESSED SACRAMENT	1,560.00	555.00 1,005.00	0130101000 5810 0142031000 5810	Title I Instr - Bldg Sacrament / Contracted Serv - Inst & No Title III Blessed Sacrament / Contracted Serv - Inst & Non-
N60R3480	DYER, ALYSSA	500.00	500.00	010047741U 5815	Professional Growth Non Instr / Professional Growth
N60R3481	GLOBAL DOCUMENT STORAGE SYS IN	3,876.00	3,876.00	010011770A 5810	Technology Data Network Spprt / Contracted Serv - Inst &
N60R3482	SIGN DESIGN	58.73	58.73	010043718A 4350	Public Information Officer / Office Supplies
N60R3483	SOUTHWEST SCHOOL SUPPLY	4,446.29	4,446.29	010044720Y 4350	Business Services / Office Supplies
N60R3484	FACILITY WERX INC	1,688.34	1,688.34	010044720Y 4350	Business Services / Office Supplies
N60R3485	CDT INC	175.00	175.00	010046740U 5835	Personnel Commission / Health Exam/Fingerprints
N60R3486	BUCK, SUE	220.57	220.57	019561119A 5211	Sp Ed Adaptiv PE / Mileage Reimbursement
N60R3487	LOMELI, KRISTIN	49.99	49.99	019599312A 4310	Sp Ed Centralized Psych Svcs / Instr Materials & Supplies
N60R3488	YOUNG, ALICIA	97.62	97.62	019564119A 4310	Sp Ed Speech / Instr Materials & Supplies
N60U5225	ENGIE SERVICES U.S. INC	94,210.55	94,210.55	400757810Y 5810	Energy Proj Maintenance Oper / Contracted Serv - Inst & No
N60U5226	ENGIE SERVICES U.S. INC	38,442.13	38,442.13	400757810Y 5810	Energy Proj Maintenance Oper / Contracted Serv - Inst & No
N60U5227	PETTY CASH ACCOUNTABILITY & AS	199.30	125.40 40.00 33.90	013010210A 4355 013010210A 5220 013010210A 5920	Title I Centralized Svcs / Refreshments Title I Centralized Svcs / Conferences/Staff Development Title I Centralized Svcs / Postage
N60U5228	DANG, HUONG Q	27.54	27.54	013010249A 5220	Title I Parent Participation / Conferences/Staff Development
N60U5229	COX, ROBERTA	73.20	73.20	010041314W 5220	Health Services / Conferences/Staff Development
N60U5230	LAGMAN, FRANCINE	83.46	83.46	010041314W 5220	Health Services / Conferences/Staff Development
N60U5231	US BANK CORPORATE TRUST	1,750.00	1,750.00	250754720Y 5810	Redevelopment Gen Administrat / Contracted Serv - Inst &
N60U5232	CARRILLO, CHRISTOPHER	85.56	85.56	010012249A 5211	ELD Dist Parent Involvement / Mileage Reimbursement
N60U5234	COSTA, LAURA	13.80	13.80	129127590A 5211	ESP Non Grant / Mileage Reimbursement

WESTMINSTER SD
PURCHASE ORDER DETAIL REPORT
 BOARD OF TRUSTEES MEETING 05/14/2020

FROM 03/25/2020 TO 04/28/2020

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
N60U5235	PULIDO, ARIELLE	22.66	22.66	129127590A 5211	ESP Non Grant / Mileage Reimbursement
N60U5236	MUNOZ, MONICA	97.52	97.52	010012249A 5211	ELD Dist Parent Involvement / Mileage Reimbursement
N60U5237	VAUGHN, SARITA	81.13	81.13	010070100A 5211	Hands on Science / Mileage Reimbursement
N60U5238	BATTAGLIA, GENISE	25.07	25.07	010036210A 5211	Curriculum & Instruction / Mileage Reimbursement
N60U5239	SALCEDO, LORENA	13.92	13.92	010036210A 5211	Curriculum & Instruction / Mileage Reimbursement
N60U5240	REAMS, HANNAH	16.73	16.73	010014100A 5211	Visual and Performing Arts / Mileage Reimbursement
N60U5241	REYNA, RUBEN	17.54	17.54	010014100A 5211	Visual and Performing Arts / Mileage Reimbursement
N60U5242	HEGSTROM, DEBORAH	16.50	16.50	010014100A 5211	Visual and Performing Arts / Mileage Reimbursement
N60U5243	WU, JUI YUAN	16.39	16.39	010014100A 5211	Visual and Performing Arts / Mileage Reimbursement
N60U5244	PETTY CASH EXTENDED SCHOOL PRO	98.75	6.53	129127590A 4310	ESP Non Grant / Instr Materials & Supplies
			92.22	129127590A 4355	ESP Non Grant / Refreshments
N60U5245	PETTY CASH WSD EXTENDED SCHOOL	736.27	123.59	126060590A 4310	Extended School CCTR / Instr Materials & Supplies
			150.01	126060590A 4355	Extended School CCTR / Refreshments
			239.10	126060590A 5825	Extended School CCTR / Admission Fees
			86.35	129127590A 4310	ESP Non Grant / Instr Materials & Supplies
			137.22	129127590A 4355	ESP Non Grant / Refreshments
N60U5246	PETTY CASH PERSONNEL COMM	477.00	477.00	010046740U 5835	Personnel Commission / Health Exam/Fingerprints
N60U5247	RUSSELL WIGGS, PAMELA	43.34	43.34	126055590A 4310	State Preschool GCTR / Instr Materials & Supplies
N60V8005	CMS COMMUNICATIONS INC	10,975.00	10,975.00	240304850H 6250	Fryberger Air Cond Phase 1A / Bldg & Imprv - Other Costs
N60V8006	OPTIV SECURITY INC	3,007.26	3,007.26	240304850H 6250	Fryberger Air Cond Phase 1A / Bldg & Imprv - Other Costs
N60V8007	PCN3 INC	4,748,000.00	4,748,000.00	260304850H 6270	Fryberger Air Conditioning / Bldg & Imprv - Main Bldg Con

WESTMINSTER SD
PURCHASE ORDER DETAIL REPORT
 BOARD OF TRUSTEES MEETING 05/14/2020

FROM 03/25/2020 TO 04/28/2020

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
Fund 01 Total:		1,377,761.77			
Fund 12 Total:		19,132.15			
Fund 13 Total:		4,532.56			
Fund 24 Total:		13,982.26			
Fund 25 Total:		1,750.00			
Fund 26 Total:		4,748,000.00			
Fund 40 Total:		132,652.68	109,675.68		
Total Amount of Purchase Orders:		6,297,811.42	6,274,834.42		

<u>Fund Legend</u>	<u>Purchase Order Legend</u>
Fund 01 - General Fund	N60 - 2019-20 Westminster School District Purchase Order
Fund 12 - Child Development Fund	L - Library/Textbook Department
Fund 13 - Nutrition Services Fund	M - Maintenance and Operations Department
Fund 24 - Measure T - Series A	N - Nutrition Services
Fund 25 - Capital Facilities Fund	R - District Office Buyer
Fund 26 - Measure T - Series B	T - Transportation Department
Fund 35 - County School Facility Fund	U - Accounting Office
Fund 40 - Special Reserve for Capital Outlay Fund	V - Measure T

CONSENT

WESTMINSTER SCHOOL DISTRICT
CORPORATE/INDIVIDUAL DONATIONS FOR DISTRICT/SCHOOL SITES
May 14, 2020

(Each donation will be recognized with a letter of appreciation on behalf of the Board of Trustees)

DONOR	DONATED TO	AMOUNT	DESCRIPTION
3E Love	Anderson	\$909.00	Special Olympics
Fifth Grade Parents	Anderson	\$218.00	Fifth grade field trip
Huntington Beach Elks Lodge	Anderson	\$337.25	Science Camp
Science Olympiad Parents	Anderson	\$185.00	Science Olympiad
Kieu Hoang	Nutrition Services	\$620.00	Face masks and hand sanitizer

Contracts for Ratification

May 14, 2020

CONTRACT	ORIGINATOR	NEW/ RENEWAL	CONTRACT TERM	PURPOSE	BUDGET/ PROGRAM	CONTRACTED AMOUNT
California League of Schools	Lori Hernandez Teaching & Learning	N	04/20/20 to 04/20/20	California League of Schools will provide Professional Development Webinar Series for WSD Distance Learning.	Title II	\$600.00
Mind Research Institute	Lori Hernandez Teaching & Learning	R	07/01/20 to 06/30/21	Mind Research Institute will provide schools with the implementation of the supplemental intervention ST Math program.	At Risk C&I	\$61,300.00
NTT America Solutions, Inc.	Samuel Plambeck Information Technology	R	07/01/20 to 06/30/21	NTT America Solutions, Inc. to provide hardware and software support and upgrades for the WSD IP telephone system district-wide.	Technology Data Network Support	\$48,141.11
OCDE - SMAA	Sandy Poteet Business Services	R	07/01/20 to 06/30/21	School Based Medi-Cal Administrative Activities (SMAA) Participation agreement and invoice services agreement.	SMAA Reim- bursement	6.5% of reimbursement received
School Datebooks	Tiffany Harville Warner	R	07/01/20 to 06/30/21	Datebooks to aid parent and student communication as well as a tool to help students learn organizational skills.	Title I	\$6,535.18

WESTMINSTER SCHOOL DISTRICT
Business Services

DATE: May 14, 2020

TO: Cyndi Paik, Ed.D., Superintendent

FROM: Stephanie Tovar, Director of Nutrition Services
Keith D. Crafton, Assistant Superintendent, Business Services

SUBJECT: **APPROVE UTILIZATION OF SUPER CO-OP RFP #1901 FOR
DISTRIBUTION OF BROWN BOX COMMODITIES WITH GOLD STAR
FOODS FOR THE 2020-2021 SCHOOL YEAR**

BACKGROUND INFORMATION:

Westminster School District Nutrition Services is a member of the Super Commodity Co-op. The Super Co-op is a cooperative of approximately 250 school districts organized to manage and improve the purchasing efficiencies of USDA entitlement funds. A Brown Box Commodity is received in the same form in which it was ordered from USDA. For example, frozen corn, canned peaches, diced chicken and turkey ham are processed at the USDA level and they are ordered and shipped from USDA in this form. These are all "brown-box" commodities.

The Santa Clarita Valley School District acting as the Lead District/Agency for the Super Co-op went out for bid for Distribution of Direct Delivery USDA Foods (Brown Box) for all Super Co-op members and awarded a contract to Gold Star Foods on March 28, 2019.

The contract was a one-year contract with an option to extend for four additional one-year terms.

Westminster School District utilized this contract for the direct delivery of USDA Foods in 2019-2020 under the terms negotiated.

CURRENT CONSIDERATIONS:

On January 23, 2020 the Santa Clarita Valley School District renewed the contract with Gold Star Foods for the 2020-2021 school year.

As a member of the Super Commodity Co-op, Westminster School District recommends renewing this contract for the direct delivery of its USDA Foods.

The contract provides for distributing brown box commodities for members of the Super Co-op at competitive market prices.

FINANCIAL IMPLICATIONS:

Funded by Cafeteria Fund 13.

SUPERINTENDENT'S RECOMMENDATION:

Approve utilization of Super Co-op RFP #1901 for distribution of brown box commodities with Gold Star Foods for the 2020-2021 school year

WESTMINSTER SCHOOL DISTRICT
Business Services

DATE: May 14, 2020

TO: Cyndi Paik, Ed.D., Superintendent

FROM: Stephanie Tovar, Director of Nutrition Services
Keith D. Crafton, Assistant Superintendent, Business Services

SUBJECT: **APPROVE UTILIZATION OF SUPER CO-OP MANUFACTURER PRICING FOR PROCESSED USDA FOODS END-PRODUCTS AND COMMERCIAL EQUIVALENTS PRICE CATALOG FOR THE 2020-2021 SCHOOL YEAR**

BACKGROUND INFORMATION:

Westminster School District Nutrition Services is a member of the Super Commodity Cooperative. The Super Co-op is a cooperative of approximately 250 school districts organized to manage and improve the purchasing efficiencies of USDA entitlement funds.

The San Mateo-Foster City School District acts as the Lead Agency for the Super Co-op.

An RFP for pricing of end products using USDA foods made available by USDA to the State of California and the Super Cooperative members was issued on January 15, 2019.

Sixty proposals were accepted to be part of the Price Catalog and these manufacturers are eligible to receive USDA foods from the cooperative based upon the diversion requests of member districts.

These contracts were awarded at the San Mateo-Foster City School District Board Meeting on February 3, 2020.

As a member of the Super Co-op, Westminster School District would like to utilize this price catalog for USDA food products and commercial equivalents pursuant to the terms and conditions set forth above.

CURRENT CONSIDERATIONS:

Westminster School District has been a member of the Super Commodity Cooperative since 1996.

The contract provides our District the ability to select USDA commodities from over sixty different manufacturers at competitive market prices.

FINANCIAL IMPLICATIONS:

This will be funded by Cafeteria Fund 13.

SUPERINTENDENT'S RECOMMENDATION: Approve utilization of Super Co-op manufacturer pricing for processed USDA foods end-products and commercial equivalents price catalog for the 2020-2021 school year

BUSINESS SERVICES

6.0

WESTMINSTER SCHOOL DISTRICT
Business Services

DATE: May 14, 2020

TO: Cyndi Paik, Ed.D., Superintendent

FROM: Sandy Poteet, Executive Director, Business Services
Keith D. Crafton, Assistant Superintendent, Business Services

SUBJECT: **CONDUCT A PUBLIC HEARING – ACCEPT REPORT OF PUBLIC DISCLOSURE OF TENTATIVE AGREEMENT WITH WESTMINSTER TEACHERS ASSOCIATION**

BACKGROUND INFORMATION:

On April 30, 2020 the District and Westminster Teachers Association reached a tentative contract agreement in accordance with Article 23 – Completion of Meet and Negotiate, Section 1.2. to increase the salary schedule by 3.5% effective January 1, 2020. All other provisions of the July 1, 2018 to June 30, 2021 WTA/WSD Collective Bargaining Agreement shall remain in force and effect. Public disclosure of all collectively-bargained agreements is required prior to formal adoption.

CURRENT CONSIDERATIONS:

Under the provisions of Government Code Section 3547.5, local educational agencies are required to publicly disclose the provisions of all collectively-bargained agreements before entering into a written agreement.

In accordance with AB 1200 certification requirement, a copy of this Disclosure was filed and approved by the Orange County Department of Education. Under AB2756/1200, the Superintendent and Chief Business Official are required to certify that costs incurred under the Tentative Agreement with the Westminster Teachers Association can be met during the term of the agreement.

FINANCIAL IMPLICATIONS:

The attached AB1200 document identifies the impact of the proposed agreement which is built into the 3-year multi-year projection.

SUPERINTENDENT’S RECOMMENDATION:

Conduct a public hearing – Accept report of public disclosure of tentative agreement with Westminster Teachers Association.

WESTMINSTER SCHOOL DISTRICT

PLEASE POST

PLEASE POST

Notice of Public Hearing

The Westminster School District will hold a public hearing regarding the Public Disclosure Report for the July 1, 2018 – June 30, 2021 Collective Bargaining Agreement with the Westminster Teachers Association at its Board meeting on May 14, 2020 at 7:00p.m. A regular business meeting of the Board of Trustees of the Westminster School District will be conducted via: Teleconference.

WSD Public Board Meeting (Zoom Meeting)

The meeting can be accessed via Zoom Meetings: <https://zoom.us/j/96865415865>

On occasion, the meeting may be preceded/followed by a Closed Session. The regular business meeting, which is open to the public, will begin promptly at 7:00 P.M. As authorized by Executive Order N-29-20, issued on March 18, 2020, WSD Board meetings will be conducted via audio conference/telecommute until further notice. All interested persons are invited to attend and give testimony. Public comment may be submitted prior to the meeting via electronic submissions no later than Thursday, May 14, 2020 by 3:00 p.m. the form can be accessed via the following link: WSD Public [Comment Form](#).

**Orange County Department of Education
District Fiscal Services**

**PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT
in Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449**

Westminster Elementary School District - Westminster Teachers Association

School District - Bargaining Unit: (WTA)

Certificated, Classified, Other: Certificated

The proposed agreement covers the period beginning: July 1, 2019 and ending: June 30, 2020
(date) (date)

The Governing Board will act upon this agreement on: May 14, 2020
(date)

A. Proposed Change in Compensation

Compensation	Annual Cost Prior to Proposed Agreement FY 2019-2020	Fiscal Impact of Proposed Agreement		
		Year 1 Increase/(Decrease) FY 2019-2020	Year 2 Increase/(Decrease) FY 2020-2021	Year 3 Increase/(Decrease) FY 2021-2022
1 Salary Schedule Increase (Decrease)	\$ 44,744,120.00	\$ 939,627	\$ 626,419	
		2.10%	1.40%	0.00%
2 Step and Column Increase (Decrease) Due to movement plus any changes due to settlement	\$ 875,250.00		\$ 11,162	
		0.00%	1.28%	0.00%
3 Other Compensation - Increase (Decrease) (Stipends, Bonuses, Longevity, Overtime, etc.)	\$ 169,751		\$ 100,000	
		0.00%	58.91%	0.00%
Description of other compensation Stipends				
4 Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare etc.	\$ 9,356,899	\$ 193,941	\$ 154,038	
		2.07%	1.65%	0.00%
5 Health/Welfare Plans	\$ 5,126,138		\$ 118,440	
		0.00%	2.31%	0.00%
6 Total Compensation - Increase (Decrease) (Total Lines 1-5)	\$ 59,396,908	\$ 1,133,568.00	\$ 1,010,059.00	\$ -
7 Total Number of Represented Employees (Use FTEs if appropriate)	473.00	473	473	473
8 Total Compensation <u>Average</u> Cost per Employee	\$ 125,575	\$ 2,397	\$ 2,135	\$ -
		1.91%	1.70%	0.00%

9. What was the negotiated percentage increase approved? For example, if the increase in "Year 1" was for less than a full year, what is the annualized percentage of that increase for "Year 1"?

A 3.5% salary increase effective January 1, 2020 was negotiated. As determined by the number of remaining contracted teaching days as of January 1, the annualized percentage in year one is 2.1%.

10. Were any additional steps, columns, or ranges added to the schedules? (If yes, please explain.)

The Psychologist and Speech & Language Pathologists salary schedules were modified to include a step 10. Previously the rate remained unchanged from Step 6 to Step 15. The rate was determined by splitting the gap between Step 6 and Step 15. These changes are July 1, 2020.

11. Please include comments and explanations as necessary.

Stipend amounts were updated to include some new rates and a few new stipends. The total salary increase of these changes is \$100,000 in new cost effective July 1, 2020. The stipend structure was also modified so that effective July 1, 2020 each stipend is now a percentage of cell B-2,1 of the teachers salary schedule.

12. Does this bargaining unit have a negotiated cap for Health and Welfare benefits? Yes No

If yes, please describe the cap amount.

This settlement agreement adds \$252 to each of the Health and Welfare benefit caps. The new rates beginning with the 2020-21 open enrollment period will be: Employee Only=\$8,693; Employee +1= \$11,756; Family = \$14,993.

B. Proposed Negotiated Changes in Noncompensation Items (i.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.)

Adjust the first Wednesday in September from a Staff Meeting/PLC day to a Teacher Individual Planning day. Clarify and update the CALSTRS Reduced Workload Program (a.k.a the Willie Brown Act) to coincide with California Education Code. Clarify and update stipend assignments and selection process.

C. What are the specific impacts on instructional and support programs to accommodate the settlement?

Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

\$1.3 million in ongoing budget reductions were identified as part of the negotiations process. 70% of this is from tightening staffing to the contracted ratios through attrition, not layoff which effects the 2020-2021 budget. The remaining 30% are reductions to supplies and contracted services allocations that have regularly been unspent. This reduction is recognized in the 2019-2020 budget and remains an ongoing reduction.

What contingency language is included in the proposed agreement? Include specific areas identified reopeners, applicable fiscal years, and specific contingency language.

There is no contingency language regarding opening 2019-20 negotiations again. All reopener language is for future year agreements.

Will this agreement create, increase or decrease deficit financing in the current or subsequent year(s)?

"Deficit Financing" is defined to exist when a fund's expenditures and other financing uses exceed its revenues and other financing sources in a given year. If yes, explain the amounts and justification for doing so.

This agreement will increase deficit spending in the subsequent years.

Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.

No changes.

Source of Funding for Proposed Agreement

1. Current Year

This is being funded through the 2019-20 COLA increase to the LCFF.

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (i.e., what will allow the district to afford this contract)?

\$1.3 million in ongoing budget reductions were identified as part of the negotiations process. 70% of this is from tightening staffing to the contracted ratios through attrition, not layoff which effects the 2020-2021 budget. The remaining 30% are reductions to supplies and contracted services allocations that have regularly been unspent. This reduction is recognized in the 2019-2020 budget and remains an ongoing reduction.

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Unrestricted General Fund

Enter Bargaining Unit: **Westminster Teachers Association (WTA)**

	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 3/12/2020)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Local Control Funding Formula Sources (8010-8099)	\$ 92,221,881			\$ 92,221,881
Remaining Revenues (8100-8799)	\$ 4,619,933			\$ 4,619,933
TOTAL REVENUES	\$ 96,841,814	\$ -	\$ -	\$ 96,841,814
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 39,827,669	\$ 733,548		\$ 40,561,217
Classified Salaries (2000-2999)	\$ 9,211,787			\$ 9,211,787
Employee Benefits (3000-3999)	\$ 16,710,009	\$ 151,025		\$ 16,861,034
Books and Supplies (4000-4999)	\$ 5,443,351		\$ (125,000)	\$ 5,318,351
Services, Other Operating Expenses (5000-5999)	\$ 6,115,735		\$ (267,000)	\$ 5,848,735
Capital Outlay (6000-6599)	\$ 553,000			\$ 553,000
Other Outgo (7100-7299) (7400-7499)	\$ 159,560			\$ 159,560
Direct Support/Indirect Cost (7300-7399)	\$ (845,617)			\$ (845,617)
Other Adjustments				
TOTAL EXPENDITURES	\$ 77,175,494	\$ 884,573	\$ (392,000)	\$ 77,668,067
OPERATING SURPLUS (DEFICIT)	\$ 19,666,320	\$ (884,573)	\$ 392,000	\$ 19,173,747
TRANSFERS IN & OTHER SOURCES (8910-8979)				\$ -
TRANSFERS OUT & OTHER USES (7610-7699)	\$ 875,000			\$ 875,000
CONTRIBUTIONS (8980-8999)	\$ (17,468,611)	\$ (227,416)		\$ (17,696,027)
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ 1,322,709	\$ (1,111,989)	\$ 392,000	\$ 602,720
BEGINNING BALANCE	\$ 26,834,940			\$ 26,834,940
Prior-Year Adjustments/Restatements (9793/9795)				\$ -
CURRENT-YEAR ENDING BALANCE	\$ 28,157,649	\$ 27,045,660	\$ 27,437,660	\$ 27,437,660
COMPONENTS OF ENDING BALANCE:				
Nonspendable Reserves (9711-9719)	\$ 120,000			\$ 120,000
Restricted Reserves (9740)	\$ -	\$ -	\$ -	\$ -
Stabilization Arrangements (9750)				\$ -
Other Commitments (9760)				\$ -
Other Assignments (9780)	\$ 8,542,475			\$ 8,542,475
Reserve for Economic Uncertainties (9789)	\$ 7,889,344		\$ 133,852	\$ 8,023,196
Unassigned/Unappropriated (9790)	\$ 11,605,830			\$ 10,751,989

* Please see question on page 7.

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Restricted General Fund

Enter Bargaining Unit: **Westminster Teachers Association (WTA)**

	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 3/12/2020)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Local Control Funding Formula Sources (8010-8099)				\$ -
Remaining Revenues (8100-8799)	\$ 17,588,591			\$ 17,588,591
TOTAL REVENUES	\$ 17,588,591	\$ -	\$ -	\$ 17,588,591
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 11,328,710	\$ 206,079		\$ 11,534,789
Classified Salaries (2000-2999)	\$ 6,289,030			\$ 6,289,030
Employee Benefits (3000-3999)	\$ 8,630,528	\$ 42,916		\$ 8,673,444
Books and Supplies (4000-4999)	\$ 1,622,560			\$ 1,622,560
Services, Other Operating Expenses (5000-5999)	\$ 5,748,726			\$ 5,748,726
Capital Outlay (6000-6599)	\$ 316,000			\$ 316,000
Other Outgo (7100-7299) (7400-7499)	\$ 1,184,644			\$ 1,184,644
Direct Support/Indirect Cost (7300-7399)	\$ 210,960			\$ 210,960
Other Adjustments				
TOTAL EXPENDITURES	\$ 35,331,158	\$ 248,995	\$ -	\$ 35,580,153
OPERATING SURPLUS (DEFICIT)	\$ (17,742,567)	\$ (248,995)	\$ -	\$ (17,991,562)
TRANSFERS IN & OTHER SOURCES (8910-8979)				\$ -
TRANSFERS OUT & OTHER USES (7610-7699)	\$ 493,872			\$ 493,872
CONTRIBUTIONS (8980-8999)	\$ 17,468,611	\$ 227,416		\$ 17,696,027
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ (767,828)	\$ (21,579)	\$ -	\$ (789,407)
BEGINNING BALANCE	\$ 8,711,703			\$ 8,711,703
Prior-Year Adjustments/Restatements (9793/9795)				\$
CURRENT-YEAR ENDING BALANCE	\$ 7,943,875	\$ 7,922,296	\$ 7,922,296	\$ 7,922,296
COMPONENTS OF ENDING BALANCE:				
Nonspendable Reserves (9711-9719)				\$ -
Restricted Reserves (9740)	\$ 7,943,875	\$ (21,579)		\$ 7,922,296
Stabilization Arrangements (9750)	\$ -	\$ -	\$ -	\$ -
Other Commitments (9760)	\$ -	\$ -	\$ -	\$ -
Other Assignments (9780)	\$ -	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties (9789)	\$ -	\$ -	\$ -	\$ -
Unassigned/Unappropriated (9790)	\$ -	\$ -	\$ -	\$ -

* Please see question on page 7.

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Combined General Fund

Enter Bargaining Unit: **Westminster Teachers Association (WTA)**

	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 3/12/2020)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Local Control Funding Formula Sources (8010-8099)	\$ 92,221,881	\$ -	\$ -	\$ 92,221,881
Remaining Revenues (8100-8799)	\$ 22,208,524	\$ -	\$ -	\$ 22,208,524
TOTAL REVENUES	\$ 114,430,405	\$ -	\$ -	\$ 114,430,405
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 51,156,379	\$ 939,627	\$ -	\$ 52,096,006
Classified Salaries (2000-2999)	\$ 15,500,817	\$ -	\$ -	\$ 15,500,817
Employee Benefits (3000-3999)	\$ 25,340,537	\$ 193,941	\$ -	\$ 25,534,478
Books and Supplies (4000-4999)	\$ 7,065,911	\$ -	\$ (125,000)	\$ 6,940,911
Services, Other Operating Expenses (5000-5999)	\$ 11,864,461	\$ -	\$ (267,000)	\$ 11,597,461
Capital Outlay (6000-6599)	\$ 869,000	\$ -	\$ -	\$ 869,000
Other Outgo (7100-7299) (7400-7499)	\$ 1,344,204	\$ -	\$ -	\$ 1,344,204
Direct Support/Indirect Cost (7300-7399)	\$ (634,657)	\$ -	\$ -	\$ (634,657)
Other Adjustments				
TOTAL EXPENDITURES	\$ 112,506,652	\$ 1,133,568	\$ (392,000)	\$ 113,248,220
OPERATING SURPLUS (DEFICIT)	\$ 1,923,753	\$ (1,133,568)	\$ 392,000	\$ 1,182,185
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ -	\$ -	\$ -	\$ -
TRANSFERS OUT & OTHER USES (7610-7699)	\$ 1,368,872	\$ -	\$ -	\$ 1,368,872
CONTRIBUTIONS (8980-8999)	\$ -	\$ -	\$ -	\$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ 554,881	\$ (1,133,568)	\$ 392,000	\$ (186,687)
BEGINNING BALANCE	\$ 35,546,643			\$ 35,546,643
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
CURRENT-YEAR ENDING BALANCE	\$ 36,101,524	\$ 34,967,956	\$ 35,359,956	\$ 35,359,956
COMPONENTS OF ENDING BALANCE:				
Nonspendable Reserves (9711-9719)	\$ 120,000	\$ -	\$ -	\$ 120,000
Restricted Reserves (9740)	\$ 7,943,875	\$ (21,579)	\$ -	\$ 7,922,296
Stabilization Arrangements (9750)	\$ -	\$ -	\$ -	\$ -
Other Commitments (9760)	\$ -	\$ -	\$ -	\$ -
Other Assignments (9780)	\$ 8,542,475	\$ -	\$ -	\$ 8,542,475
Reserve for Economic Uncertainties (9789)	\$ 7,889,344	\$ -	\$ 133,852	\$ 8,023,196
Unassigned/Unappropriated (9790)	\$ 11,605,830	\$ -	\$ -	\$ 10,751,989

* Please see question on page 7.

I. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

Combined General Fund

Enter Bargaining Unit: **Westminster Teachers Association (WTA)**

	2019-20	2020-21	2021-22
	Total Current Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
Local Control Funding Formula Sources (8010-8099)	\$ 92,221,881	\$ 91,600,792	\$ 90,650,000
Remaining Revenues (8100-8799)	\$ 22,208,524	\$ 19,273,879	\$ 19,267,282
TOTAL REVENUES	\$ 114,430,405	\$ 110,874,671	\$ 109,917,282
EXPENDITURES			
Certificated Salaries (1000-1999)	\$ 52,096,006	\$ 53,151,194	\$ 53,830,644
Classified Salaries (2000-2999)	\$ 15,500,817	\$ 15,922,706	\$ 16,224,490
Employee Benefits (3000-3999)	\$ 25,534,478	\$ 27,026,447	\$ 27,563,423
Books and Supplies (4000-4999)	\$ 6,940,911	\$ 3,877,228	\$ 3,877,228
Services, Other Operating Expenses (5000-5999)	\$ 11,597,461	\$ 12,480,244	\$ 12,631,021
Capital Outlay (6000-6999)	\$ 869,000	\$ 869,000	\$ 869,000
Other Outgo (7100-7299) (7400-7499)	\$ 1,344,204	\$ 987,276	\$ 987,276
Direct Support/Indirect Cost (7300-7399)	\$ (634,657)	\$ (634,657)	\$ (634,657)
Other Adjustments		\$	\$
TOTAL EXPENDITURES	\$ 113,248,220	\$ 113,679,438	\$ 115,348,425
OPERATING SURPLUS (DEFICIT)	\$ 1,182,185	\$ (2,804,767)	\$ (5,431,143)
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ -	\$ -	\$ -
TRANSFERS OUT & OTHER USES (7610-7699)	\$ 1,368,872	\$ 493,872	\$ 493,872
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ 554,881	\$ (3,298,639)	\$ (5,925,015)
BEGINNING BALANCE	\$ 35,546,643	\$ 35,359,956	\$ 32,061,317
CURRENT-YEAR ENDING BALANCE	\$ 35,359,956	\$ 32,061,317	\$ 26,136,302
COMPONENTS OF ENDING BALANCE:			
Nonspendable Reserves (9711-9719)	\$ 120,000	\$ 120,000	\$ 120,000
Restricted Reserves (9740)	\$ 7,922,296	\$ 7,199,409	\$ 6,246,960
Stabilization Arrangements (9750)	\$ -	\$ -	\$ -
Other Commitments (9760)	\$ -	\$ -	\$ -
Other Assignments (9780)	\$ 8,542,475	\$ 6,659,357	\$ 5,842,310
Reserve for Economic Uncertainties (9789)	\$ 8,023,196	\$ 7,992,132	\$ 8,108,961
Unassigned/Unappropriated (9790)	\$ 10,751,989	\$ 10,090,419	\$ 5,818,072

J. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES

1. State Reserve Standard

		2019-20	2020-21	2021-22
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$ 114,617,092	\$ 114,173,310	\$ 115,842,297
b.	State Standard Minimum Reserve Percentage for this District enter percentage:	3.00%	3.00%	3.00%
c.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b. OR \$50,000	\$ 3,438,513	\$ 3,425,199	\$ 3,475,269

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund Budgeted Unrestricted Reserve for Economic Uncertainties (9789)	\$ 8,023,196	\$ 7,992,132	\$ 8,108,961
b.	General Fund Budgeted Unrestricted Unassigned/Unappropriated Amount (9790)	\$ 10,751,989	\$ 10,090,419	\$ 5,818,072
c.	Special Reserve Fund (Fund 17) Budgeted Reserve for Economic Uncertainties (9789)	\$	\$	\$
d.	Special Reserve Fund (Fund 17) Budgeted Unassigned/Unappropriated Amount (9790)	\$	\$	\$
g.	Total Available Reserves	\$ 18,775,185	\$ 18,082,551	\$ 13,927,033
h.	Reserve for Economic Uncertainties Percentage	7.00%	7.00%	7.00%

3. Do unrestricted reserves meet the state minimum reserve amount?

2019-20	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2020-21	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2021-22	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

4. If no, how do you plan to restore your reserves?

5. If the total amount of the adjustment in Column 2 on Page 4 does not agree with the amount of the Total Compensation Increase in Section A, Line 6, Page 1 (i.e., increase was partially budgeted), explain the variance below:

6. Please include any additional comments and explanations of Page 4 as necessary:

K. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF COLLECTIVE BARGAINING AGREEMENT

The disclosure document must be signed by the District Superintendent and Chief Business Officer at the time of public disclosure.

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Chief Business Officer of the Westminster School District, hereby certify that the District can meet the costs incurred under the Collective Bargaining Agreement between the District and the Certificated Bargaining Unit, during the term of the agreement from July 1, 2018 to June 30, 2021.

The budget revisions necessary to meet the costs of the agreement in each year of its term are as follows:

Budget Adjustment Categories:	Budget Adjustment Increase (Decrease)
Unassigned Reserves	(719,989.00)
Restricted Reserves	(21,579.00)
Expenditure Increase (Net of Reductions & Settlement)	741,568.00

N/A ____ (No budget revisions necessary)



District Superintendent
(Signature)

May 8, 2020
Date



Chief Business Officer
(Signature)

May 8, 2020
Date

L. CERTIFICATION NO. 2

The disclosure document must be signed by the district Superintendent or designee at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Section 3547.5.



District Superintendent (or Designee)
(Signature)

May 8, 2020

Date

President or Clerk of Governing Board
(Signature)

Date

Keith Crafton, Asst. Supt. Business Services

Contact Person

(714) 894-7311 x1010

Phone

HUMAN RESOURCES

7.0

WESTMINSTER SCHOOL DISTRICT
Human Resources

DATE: May 14, 2020
TO: Cyndi Paik, Ed.D. Superintendent
FROM: Art Jimenez, Assistant Superintendent Human Resources
SUBJECT: **APPROVE/RATIFY THE TENTATIVE AGREEMENT FOR THE JULY 1, 2018 TO JUNE 30, 2021 COLLECTIVE BARGAINING AGREEMENT BETWEEN THE WESTMINSTER SCHOOL DISTRICT AND THE WESTMINSTER TEACHERS ASSOCIATION**

BACKGROUND INFORMATION:

A Tentative Agreement for the Collective Bargaining Agreement between the Westminster School District and the Westminster Teachers Association was reached on April 23, 2020. The Tentative Agreement will be voted on by the Westminster Teachers Association unit members by May 8, 2020. The District completed and posted the required AB 1200 Public Disclosure Document.

CURRENT CONSIDERATIONS:

The Tentative Agreement includes the following compensation package:

- A 3.5% salary schedule increase retroactive to January 1, 2020
- Add a Step 10 to the Psychologist and Speech and Language Pathologist salary schedule effective July 1, 2020
- Increase stipend pay rates effective July 1, 2020
- Increase District contribution to health benefits by \$252 per eligible employee to coincide with the 2020-2021 Health Plan renewal

This concludes negotiations for the 2019-2020 school year. For the 2020-2021 school year, the parties may choose to reopen (1) Article 12: Health and Welfare, (2) Article 13: Wages, and one other Article per party. For the 2020-2021 school year, the parties agree that they may reopen Article 13: Wages, only should the state of California approve a budget that provides greater than full on-going funding for LCFF, increased projected COLA, additional one-time funding, or, in the alternative, does not fully fund LCFF or the projected COLA.

FINANCIAL IMPLICATIONS:

The compensation increases are built into the 3-year multi-year projection and the current budget.

SUPERINTENDENT'S RECOMMENDATION:

Approve the Tentative Agreement for the July 1, 2018 to June 30, 2021 Collective Bargaining Agreement between the Westminster School District and the Westminster Teachers Association

WESTMINSTER SCHOOL DISTRICT
TEACHER SALARY SCHEDULE
2019-2020
186 DAYS

STEP	B-1	B-2	C-1	C-2	D-1	D-2	E	F
	Bachelors Degree Without Credential	Bachelors Degree With Credential	BA + 15 Without Credential	BA + 15 With Credential	BA + 30 Without Credential	BA + 30 With Credential	BA + 45 OR MA	BA + 60 Including MA
1	\$45,653	\$54,537	\$49,077	\$55,741	\$52,501	\$56,945	\$58,145	\$59,348
2	\$47,846	\$55,248	\$51,517	\$57,230	\$55,194	\$59,081	\$60,844	\$62,864
3	\$50,034	\$55,958	\$53,963	\$58,721	\$57,889	\$61,219	\$63,542	\$66,381
4	\$52,226	\$56,668	\$56,405	\$60,212	\$60,583	\$63,359	\$66,239	\$69,896
5	\$54,418	\$57,379	\$58,847	\$61,703	\$63,278	\$65,497	\$68,936	\$73,414
6	\$56,610	\$58,089	\$61,290	\$63,191	\$65,968	\$67,635	\$71,633	\$76,928
7	\$58,798	\$58,798	\$63,732	\$64,681	\$68,660	\$69,773	\$74,333	\$80,446
8	\$58,798	\$58,798	\$66,173	\$66,173	\$71,356	\$71,913	\$77,031	\$83,961
9	\$58,798	\$58,798	\$66,173	\$66,173	\$74,051	\$74,051	\$79,728	\$87,478
10	\$58,798	\$58,798	\$66,173	\$66,173	\$74,051	\$74,051	\$83,972	\$90,994
11	\$58,798	\$58,798	\$66,173	\$66,173	\$74,051	\$74,051	\$83,972	\$94,511
12	\$58,798	\$58,798	\$66,173	\$66,173	\$74,051	\$74,051	\$83,972	\$94,511
13	\$58,798	\$58,798	\$66,173	\$66,173	\$74,051	\$74,051	\$87,551	\$98,028
14	\$58,798	\$58,798	\$66,173	\$66,173	\$74,051	\$74,051	\$87,551	\$98,028
15	\$58,798	\$62,058	\$66,173	\$69,721	\$74,051	\$77,887	\$89,708	\$101,546
16	\$58,798	\$62,058	\$66,173	\$69,721	\$74,051	\$77,887	\$89,708	\$101,546
17	\$58,798	\$62,058	\$66,173	\$69,721	\$74,051	\$77,887	\$89,708	\$101,546
18	\$58,798	\$62,058	\$66,173	\$69,721	\$74,051	\$77,887	\$89,708	\$101,546
19	\$58,798	\$62,058	\$66,173	\$69,721	\$74,051	\$77,887	\$89,708	\$101,546
20	\$58,798	\$64,257	\$66,173	\$72,175	\$74,051	\$80,595	\$94,153	\$105,063
21	\$58,798	\$64,257	\$66,173	\$72,175	\$74,051	\$80,595	\$94,153	\$105,063
22	\$58,798	\$64,257	\$66,173	\$72,175	\$74,051	\$80,595	\$98,394	\$108,581
23	\$58,798	\$64,257	\$66,173	\$72,175	\$74,051	\$80,595	\$98,394	\$108,581
24	\$58,798	\$64,257	\$66,173	\$72,175	\$74,051	\$80,595	\$98,394	\$108,581
25	\$58,798	\$66,458	\$66,173	\$74,636	\$74,051	\$83,298	\$98,394	\$115,907
26	\$58,798	\$66,458	\$66,173	\$74,636	\$74,051	\$83,298	\$98,394	\$115,907
27	\$58,798	\$66,458	\$66,173	\$74,636	\$74,051	\$83,298	\$98,394	\$115,907
28	\$58,798	\$66,458	\$66,173	\$74,636	\$74,051	\$83,298	\$98,394	\$115,907
29	\$58,798	\$66,458	\$66,173	\$74,636	\$74,051	\$83,298	\$98,394	\$115,907
30	\$58,798	\$70,863	\$66,173	\$79,548	\$74,051	\$88,708	\$98,394	\$115,907

2019-2020: 3.5% Increase effective January 1, 2020; Work Year & Salary increased from 185 to 186 days

pending 5.14.20 board approval

WESTMINSTER SCHOOL DISTRICT
 STATE PRESCHOOL TEACHER SALARY SCHEDULE
 DOUBLE SESSION
 2019-2020
 186 DAYS

STEP	A		B	C		D	E
	60-89 Units	90 or More Units Without BA		BA Without Credential	BA With Regular Elementary Credential		
1	\$41,796	\$44,348	\$46,902	\$48,929	\$53,938		
2	\$43,885	\$46,568	\$49,153	\$51,061	\$56,706		
3	\$46,081	\$48,895	\$51,404	\$53,191	\$59,473		
4	\$48,386	\$51,340	\$53,656	\$55,324	\$62,240		
5	\$50,806	\$53,905	\$55,907	\$56,035	\$65,009		
6	\$53,346	\$56,602	\$58,159	\$58,328	\$67,773		
7	\$56,014	\$59,432	\$60,409	\$60,409	\$70,538		
8	\$56,014	\$59,432	\$60,409	\$60,409	\$73,308		
9	\$56,014	\$59,432	\$60,409	\$60,409	\$76,077		
10	\$56,014	\$59,432	\$60,409	\$60,409	\$76,077		
11	\$56,014	\$59,432	\$60,409	\$60,409	\$76,077		
12	\$56,014	\$59,432	\$60,409	\$60,409	\$76,077		
13	\$56,014	\$59,432	\$60,409	\$60,409	\$76,077		
14	\$56,014	\$59,432	\$60,409	\$60,409	\$76,077		
15	\$58,542	\$61,148	\$63,755	\$63,755	\$80,017		
16	\$58,542	\$61,148	\$63,755	\$63,755	\$80,017		
17	\$58,542	\$61,148	\$63,755	\$63,755	\$80,017		
18	\$58,542	\$61,148	\$63,755	\$63,755	\$80,017		
19	\$58,542	\$61,148	\$63,755	\$63,755	\$80,017		
20	\$60,882	\$63,452	\$66,015	\$66,015	\$82,805		
21	\$60,882	\$63,452	\$66,015	\$66,015	\$82,805		
22	\$60,882	\$63,452	\$66,015	\$66,015	\$82,805		
23	\$60,882	\$63,452	\$66,015	\$66,015	\$82,805		
24	\$60,882	\$63,452	\$66,015	\$66,015	\$82,805		
25	\$63,318	\$65,798	\$68,278	\$68,278	\$85,577		
26	\$63,318	\$65,798	\$68,278	\$68,278	\$85,577		
27	\$63,318	\$65,798	\$68,278	\$68,278	\$85,577		
28	\$63,318	\$65,798	\$68,278	\$68,278	\$85,577		
29	\$63,318	\$65,798	\$68,278	\$68,278	\$85,577		
30	\$68,383	\$70,593	\$72,801	\$72,801	\$91,134		

2019-2020: 3.5% Salary Increase effective January 1, 2020. Work Year & Salary increased from 185 to 186 days

pending 5.14.20 board approval

WESTMINSTER SCHOOL DISTRICT
 PSYCHOLOGIST SALARY SCHEDULE
 2019-2020
 186 DAYS

STEP	D	E	F
	BA + 30	BA + 45 or MA	MA +15 or BA + 60 Including MA
1	\$65,548	\$77,331	\$89,111
2	\$69,250	\$80,901	\$91,933
3	\$72,950	\$84,475	\$94,754
4	\$76,651	\$88,045	\$97,576
5	\$80,351	\$91,619	\$100,397
6	\$84,054	\$95,191	\$103,216
7	\$84,054	\$95,191	\$103,216
8	\$84,054	\$95,191	\$103,216
9	\$84,054	\$95,191	\$103,216
10	\$84,054	\$95,191	\$103,216
11	\$84,054	\$95,191	\$103,216
12	\$84,054	\$95,191	\$103,216
13	\$84,054	\$95,191	\$103,216
14	\$84,054	\$95,191	\$103,216
15	\$87,754	\$98,764	\$106,040
16	\$87,754	\$98,764	\$106,040
17	\$87,754	\$98,764	\$106,040
18	\$87,754	\$98,764	\$106,040
19	\$87,754	\$98,764	\$106,040
20	\$91,455	\$102,336	\$108,859
21	\$91,455	\$102,336	\$108,859
22	\$91,455	\$102,336	\$108,859
23	\$91,455	\$102,336	\$108,859
24	\$91,455	\$102,336	\$108,859
25	\$95,156	\$105,907	\$121,921
26	\$95,156	\$105,907	\$121,921
27	\$95,156	\$105,907	\$121,921
28	\$95,156	\$105,907	\$121,921
29	\$95,156	\$105,907	\$121,921
30	\$102,467	\$114,048	\$121,921

2019-2020: Salary Increase 3.5% effective January 1, 2020; Work Year & Salary increased from 185 to 186 Days

Pending 5.14.20 Board Approval

WESTMINSTER SCHOOL DISTRICT
 SPEECH AND LANGUAGE PATHOLOGIST SALARY SCHEDULE
 2019-2020
 186 DAYS 7 hours 45 minutes

STEP	D	E	F
	BA + 30	BA + 45 or MA	MA +15 or BA + 60 Including MA
1	\$68,381	\$76,126	\$81,378
2	\$72,185	\$80,354	\$85,892
3	\$75,983	\$84,585	\$90,423
4	\$79,787	\$88,821	\$94,929
5	\$83,583	\$93,043	\$99,452
6	\$87,390	\$97,271	\$103,969
7	\$87,390	\$97,271	\$103,969
8	\$87,390	\$97,271	\$103,969
9	\$87,390	\$97,271	\$103,969
10	\$87,390	\$97,271	\$103,969
11	\$87,390	\$97,271	\$103,969
12	\$87,390	\$97,271	\$103,969
13	\$87,390	\$97,271	\$103,969
14	\$87,390	\$97,271	\$103,969
15	\$91,637	\$101,998	\$109,027
16	\$91,637	\$101,998	\$109,027
17	\$91,637	\$101,998	\$109,027
18	\$91,637	\$101,998	\$109,027
19	\$91,637	\$101,998	\$109,027
20	\$95,457	\$106,239	\$113,567
21	\$95,457	\$106,239	\$113,567
22	\$95,457	\$106,239	\$113,567
23	\$95,457	\$106,239	\$113,567
24	\$95,457	\$106,239	\$113,567
25	\$99,272	\$110,487	\$127,193
26	\$99,272	\$110,487	\$127,193
27	\$99,272	\$110,487	\$127,193
28	\$99,272	\$110,487	\$127,193
29	\$99,272	\$110,487	\$127,193
30	\$106,898	\$118,980	\$127,193

2019-2020: Salary Increase 3.5% effective January 1, 2020;
 Work Year & Salary increased from 185 to 186 Days

Pending 5.14.20 Board
 Approval

WESTMINSTER SCHOOL DISTRICT
 SPEECH AND LANGUAGE PATHOLOGIST SALARY SCHEDULE
 2020-2021
 186 DAYS 7 hours 45 minutes

STEP	D	E	F
	BA + 30	BA + 45 or MA	MA +15 or BA + 60 Including MA
1	\$68,381	\$76,126	\$81,378
2	\$72,185	\$80,354	\$85,892
3	\$75,983	\$84,585	\$90,423
4	\$79,787	\$88,821	\$94,929
5	\$83,583	\$93,043	\$99,452
6	\$87,390	\$97,271	\$103,969
7	\$87,390	\$97,271	\$103,969
8	\$87,390	\$97,271	\$103,969
9	\$87,390	\$97,271	\$103,969
10	\$89,514	\$99,635	\$106,498
11	\$89,514	\$99,635	\$106,498
12	\$89,514	\$99,635	\$106,498
13	\$89,514	\$99,635	\$106,498
14	\$89,514	\$99,635	\$106,498
15	\$91,637	\$101,998	\$109,027
16	\$91,637	\$101,998	\$109,027
17	\$91,637	\$101,998	\$109,027
18	\$91,637	\$101,998	\$109,027
19	\$91,637	\$101,998	\$109,027
20	\$95,457	\$106,239	\$113,567
21	\$95,457	\$106,239	\$113,567
22	\$95,457	\$106,239	\$113,567
23	\$95,457	\$106,239	\$113,567
24	\$95,457	\$106,239	\$113,567
25	\$99,272	\$110,487	\$127,193
26	\$99,272	\$110,487	\$127,193
27	\$99,272	\$110,487	\$127,193
28	\$99,272	\$110,487	\$127,193
29	\$99,272	\$110,487	\$127,193
30	\$106,898	\$118,980	\$127,193

2019-2020: Salary Increase 3.5% effective January 1, 2020;
 Steps 10-14 created effective July 1, 2020; Work Year &
 Salary increased from 185 to 186 Days

Pending 5.14.20 Board
 Approval

WESTMINSTER SCHOOL DISTRICT
 PSYCHOLOGIST SALARY SCHEDULE
 2020-2021
 186 DAYS

STEP	D	E	F
	BA + 30	BA + 45 or MA	MA +15 or BA + 60 Including MA
1	\$65,548	\$77,331	\$89,111
2	\$69,250	\$80,901	\$91,933
3	\$72,950	\$84,475	\$94,754
4	\$76,651	\$88,045	\$97,576
5	\$80,351	\$91,619	\$100,397
6	\$84,054	\$95,191	\$103,216
7	\$84,054	\$95,191	\$103,216
8	\$84,054	\$95,191	\$103,216
9	\$84,054	\$95,191	\$103,216
10	\$85,904	\$96,978	\$104,628
11	\$85,904	\$96,978	\$104,628
12	\$85,904	\$96,978	\$104,628
13	\$85,904	\$96,978	\$104,628
14	\$85,904	\$96,978	\$104,628
15	\$87,754	\$98,764	\$106,040
16	\$87,754	\$98,764	\$106,040
17	\$87,754	\$98,764	\$106,040
18	\$87,754	\$98,764	\$106,040
19	\$87,754	\$98,764	\$106,040
20	\$91,455	\$102,336	\$108,859
21	\$91,455	\$102,336	\$108,859
22	\$91,455	\$102,336	\$108,859
23	\$91,455	\$102,336	\$108,859
24	\$91,455	\$102,336	\$108,859
25	\$95,156	\$105,907	\$121,921
26	\$95,156	\$105,907	\$121,921
27	\$95,156	\$105,907	\$121,921
28	\$95,156	\$105,907	\$121,921
29	\$95,156	\$105,907	\$121,921
30	\$102,467	\$114,048	\$121,921

2019-2020: Salary Increase 3.5% effective January 1, 2020; Steps 10-14 created effective July 1, 2020; Work Year & Salary increased from 185 to 186 Days

Pending 5.14.20 Board Approval

**Westminster School District
Certificated Stipend Table**

Flat Rate Stipend Percentage applied to Column B-2, step 1 of Teacher Salary Schedule

Site Stipend - Flat Rate: All Levels				
<u>Assignment</u>	<u>Max # per site</u>	<u>Stipend %</u>	<u>Duration</u>	<u>Paid</u>
Assessment Coordinator	1	1.83%	2 Years	10 Months
Technology Coordinator	1	1.83%	2 Years	10 Months
School Leadership Team	8	1.10%	2 Years	10 Months

District Stipend - Flat Rate: All Levels				
<u>Assignment</u>	<u>Max #</u>	<u>Stipend %</u>	<u>Duration</u>	<u>Paid</u>
Nurse Coordinator	1	4.86%	2 Years	10 Months
Speech and Language Coordinator	1	3.67%	2 Years	10 Months
Science Works Coordinator	1	\$4,000	2 Years	Trimesterly
Psychologist Coordinator	1	3.67%	2 Years	10 Months
Counselor Coordinator	1	3.67%	2 Years	10 Months
Autism Coordinator	2	3.67%	2 Years	10 Months

Stipend - Hourly Rate: All Levels				
<u>Assignment</u>	<u>Max # per site</u>	<u>Stipend</u>	<u>Duration</u>	<u>Paid</u>
PBIS Coordinator	1	≤15 Hrs	2 Years	Time Submitted
GATE Coordinator	1	≤15 Hrs	2 Years	Time Submitted
EL Coordinator	1	≤15 Hrs	2 Years	Time Submitted
AVID Coordinator	1	≤15 Hrs	2 Years	Time Submitted
Thinking Maps/Writing Trainer	2	≤15 Hrs	2 Years	Time Submitted
SST Coordinator	1	≤20 Hrs	2 Years	Time Submitted

Stipend - Specialized All Levels				
<u>Assignment</u>	<u>Max # per site</u>	<u>Stipend %</u>	<u>Duration</u>	<u>Paid</u>
Doctorate	N/A	1.83%	Perpetual	10 Months
Special Education Teacher	N/A	0.83%	Perpetual	10 Months
Adaptive Physical Education	N/A	0.83%	Perpetual	10 Months
BCLAD Utilization in Dual Language Immersion Program	N/A	1.83%	Perpetual	10 Months

<u>Assignment</u>	<u>Max # per site</u>	<u>Stipend</u>	<u>Duration</u>	<u>Paid</u>
Elementary Science Camp	2	\$375	3 days	Time Submitted

Stipend - School Enhancement Middle School				
<u>Assignment</u>	<u>Max # per site</u>	<u>Stipend</u>	<u>Duration</u>	<u>Paid</u>
After School Competition Coach	N/A	\$600*	TBD	Time Submitted
After School Club	N/A	\$400**	TBD	Time Submitted
Referee (per game)	8 per week	\$50	TBD	Time Submitted

*Coaching stipend is based on one day per week per sport (\$600), maximum two days per week (\$1200), two sports per semester (\$2,400).

** Per semester Club stipend is based on \$400 one time per week, \$800 two times per week, two days per week maximum.