

**WESTMINSTER SCHOOL DISTRICT BOARD OF TRUSTEES**

Regular Meeting  
January 16, 2020

***Our Vision: Building tomorrow's leaders today.***

***Our Mission: Prepare all students to be responsible, resilient, resourceful, and productive world citizens in a changing and diverse society.***

A regular business meeting of the Board of Trustees of the Westminster School District will be held at:

**District Office Board Room  
14121 Cedarwood Avenue  
Westminster, California**

on the date and at the location set forth above. **On occasion, the meeting may be preceded/followed by a Closed Session.** The regular business meeting, which is open to the public, will begin promptly at 7:00 P.M.

Individuals who desire to address the Board on any item listed on the Agenda are requested to complete Page 2 of the yellow "WELCOME" bulletin provided. This form should be submitted to the Superintendent prior to the start of the meeting.

Enclosures are identified on the Agenda by "(Enc. C)" for those designated as Confidential and "(Enc. P)" for those designated as Public. Public enclosures are made available at the Central Administration Building by 4:00 P.M. on the Monday prior to the Thursday Regular Board Meeting. Public enclosures for Special Meetings are made available at the Central Administration Building twenty-four (24) hours prior to the meeting.

There are four (4) categories of items on the regular Agenda explained below:

Category of Items	Explanation
CONSENT	Routine items approved in one action
INFORMATION	Presentations to the Board
INFORMATION/DISCUSSION	Items for information and/or discussion
DISCUSSION/ACTION	Items for discussion and/or action

***In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations to participate in the public meetings of the District's governing board, please contact the Superintendent's Office at (714) 894-7311, extension 1000, seventy-two hours prior to the meeting to enable the district to make reasonable arrangements to assure accessibility to this meeting.***

## **AGENDA**

**ORAL REPORT**  
**ASSIGNED TO:**

**1.0 CALL TO ORDER: 6:00 P.M.**

Frances Nguyen

**1.1 Public Comments** (Comments not to exceed 2 minutes)

Any person wishing to address the Board on Closed Session agenda Items may do so at this time. Presentations may not exceed two (2) minutes per person and may be shortened at the Board's discretion in order to accommodate the number of speakers who have presented requests to address the Board, and also allow the Board to consider its agenda in a reasonable amount of time. The number of presentations will also be limited to twenty (20) minutes per topic, unless increased by the Board. **PLEASE ADDRESS THE BOARD FROM THE PODIUM AFTER BEING RECOGNIZED BY THE BOARD PRESIDENT.**

**2.0 CLOSED SESSION: 6:00 P.M.**

**2.1 Public Employee Employment**

- Government Code §54957

- Superintendent

**2.2 Negotiations – WTA, CSEA and Management/Confidential**

- Government Code §54957.6

**2.3 Conference with Real Property Negotiator**

- Government Code §54956.8

**2.4 Pending Litigation**

- Government Code §54956.9(d)(2)

- Claim #579750
- OAH Case Nos. 2019014057 and 2019050078

**2.5 Public Employee Discipline/Dismissal/Release**

- Government Codes §54957

**2.6 Pupil Personnel – Student Expulsion(s) Disciplinary Matter(s)**

- Education Code 48900(c)

**PUBLIC SESSION: 7:00 P.M.**

**3.0 CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**3.1 Report of action taken in Closed Session, if any.**

Frances Nguyen

**4.0 ORAL PRESENTATIONS**

- 4.1 Student Showcase – Finley: Vex IQ Robotics Competition** Pierre
- 4.2 Recognize District Spelling Bee Winners** Pierre
- 4.3 School Safety Task Force Update** Jimenez
- 4.4 Public Comments** (Comments not to exceed 3 minutes) Frances Nguyen  
Any person wishing to address the Board regarding an item on the agenda or on other items of specific concern may do so at this time. Presentation may not exceed three (3) minutes per person and may be shortened at the Board's discretion in order to accommodate the number of speakers who have presented requests to address the Board, and also allow the Board to consider its agenda in a reasonable amount of time. The number of presentations will also be limited to twenty (20) minutes per topic, unless increased by the Board. **PLEASE ADDRESS THE BOARD FROM THE PODIUM AFTER BEING RECOGNIZED BY THE BOARD PRESIDENT.**

**5.0 CONSENT AGENDA**

Frances Nguyen

Items listed under Consent Agenda are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Agenda upon the request of any member of the Board, discussed, and acted upon separately. The superintendent and staff recommend approval of all Consent Agenda items.

- 5.1 Approve/ratify Employee Educational Conference Attendance.** (Enc. P) Pierre
- 5.2 Approve/ratify New Field Trip Destinations.** (Enc. P) Pierre
- 5.3 Approve/ratify Special Education Transportation Agreements.** (Enc. P) Pierre
- 5.4 Approve Settlement Agreement for Special Education Student WSD Contract No. SE 19-20-24.** (Enc. P) Pierre
- 5.5 Approve Settlement Agreement for Special Education Student WSD Contract No. SE 19-20-25.** (Enc. P) Pierre
- 5.6 Approve Transitional Kindergarten Early Entry Admittance for Case #19-20-03.** (Enc. P) Pierre
- 5.7 Approve Transitional Kindergarten Early Entry Admittance for Case #19-20-04.** (Enc. P) Pierre

- |             |   |         |
|-------------|---|---------|
| <u>5.8</u>  | Approve <b>Transitional Kindergarten Early Entry Admittance for Case #19-20-05</b> . (Enc. P)   | Pierre  |
| <u>5.9</u>  | Approve/ratify <b>Certificated Human Resources Report</b> on recommended position status/action. (Enc. P)                                     | Jimenez |
| <u>5.10</u> | Approve/ratify <b>Classified Human Resources Report</b> on recommended position status/action. (Enc. P)                                       | Jimenez |
| <u>5.11</u> | Ratify <b>Purchase Order Listing</b> in the total amount of <b>\$2,693,655.76</b> . (Enc. P)  | Jimenez |
| <u>5.12</u> | Ratify <b>Check Register</b> in the total amount of <b>\$3,442,759.51</b> . The check register reflects all payments made to outside vendors. | Jimenez |
| <u>5.13</u> | Accept <b>Corporate/Individual Donations</b> for District/school sites. (Enc. P)  | Jimenez |
| <u>5.14</u> | Ratify district <b>Contracts</b> . (Enc. P)   | Jimenez |
| <u>5.15</u> | Receive the <b>Second Quarterly Report on Williams Uniform Complaints</b> . (Enc. P)  | Jimenez |

## 6.0 BUSINESS SERVICES

- |            |   |         |
|------------|---|---------|
| <u>6.1</u> | INFORMATION Receive <b>2018-2019 Annual Audit</b> . (Enc. P)  | Jimenez |
| <u>6.2</u> | INFORMATION Receive <b>2018-2019 Measure T Independent Financial And Performance Audit</b> . (Enc. P)   | Jimenez |
| <u>6.3</u> | INFORMATION Receive <b>Measure T Citizens' Oversight Committee Annual Report for the 2018-2019 Fiscal Year</b> . (Enc. P)                             | Jimenez |
| <u>6.4</u> | DISCUSSION/<br>ACTION Approve contract to <b>PCN3 Inc. for Fryberger Elementary School HVAC Modernization &amp; Interim Housing – Bid #19/20-01</b> . | Jimenez |

## 7.0 EDUCATIONAL SERVICES

- |            |  |        |
|------------|--|--------|
| <u>7.1</u> | DISCUSSION/<br>ACTION Adopt <b>Resolution #19-20-15 Mental Health Awareness</b> . (Enc. P) | Pierre |
|------------|--|--------|

## 8.0 HUMAN RESOURCES

- |            |   |         |
|------------|---|---------|
| <u>8.1</u> | INFORMATION <b>Oral Report of Proposed Salary and Benefits of Superintendent Position</b> (Government Code §54953). | Jimenez |
|------------|---|---------|

8.2 DISCUSSION/  
ACTION

Consider and approve **Employment Contract for Dr. Cyndi Paik as the Superintendent of the Westminster School District.** (Enc. P)

Jimenez

**9.0 REPORTS/COMMENTS**

9.1 INFORMATION

**Board Member Comments**

Frances Nguyen

Short reports of visitations, conference/  
Meeting attendance, and commendations to staff.

9.2 INFORMATION

**Staff Comments**

Frances Nguyen

Short reports/announcements on programs and  
Activities, curriculum, conference/meeting attendance,  
Facilities improvements and commendations to staff.

**10.0 OPEN ITEMS**

10.1 INFORMATION

Schedule of **regular Board Meetings** for 2019-2020: Frances Nguyen

**February 13, 2020**

**March 12, 2020**

**April 9, 2020**

**May 14, 2020**

**June 11, 2020**

**June 25, 2020**

**July 9, 2020**

**August 13, 2020**

**September 10, 2020**

**October 8, 2020**

**November 12, 2020**

**December 10, 2020**

**11.0 CLOSED SESSION**

Frances Nguyen

(Continuation of Item 2.0 Closed Session Agenda, if needed)

**12.0 ADJOURNMENT**

Frances Nguyen

Cyndi Paik, Ed.D.  
Superintendent

## **ENCLOSURES FOR CONSENT AGENDA**

**WESTMINSTER SCHOOL DISTRICT**  
**Employee Educational Conference Attendance**

January 16, 2020

**CONSENT**

WSD Board Goals:

1. Student Achievement
  - a. All students, regardless of race, ethnicity, socio-economic status, disability, or gender will be prepared for college and career opportunities.
  - b. Optimize student learning by utilizing high quality teaching practices and innovative technologies.
2. Personal and Professional Growth
  - a. Empower all students to develop character, compassion, civility, and community consciousness.
  - b. Provide professional learning opportunities to promote ongoing and continuous improvement.
3. Fiscal Stewardship
  - a. Students will be central to all fiscal decisions.
  - b. Ensure fiscal health through investing in today while planning for tomorrow.
4. Learning Environment
  - a. All students and staff are provided with a safe, high-quality physical environment that promotes 21<sup>st</sup> century teaching and learning.
  - b. Students and staff will feel safe and respected, and will strive to promote positive connections.

EMPLOYEE	SITE	CONFERENCE	PURPOSE	LOCATION	COST/ BUDGET	DATE(S)
Cox, Roberta District Nurse	Land-Student Services	California School Nurse Organization Conference	This conference will provide credentialled school nurses updates on current standards of practice, recent legislation, and updated research. Board Goals #2 & 3	Garden Grove, CA	\$577.00 Health Services	February 13-16, 2020
Lagman, Francine District Nurse	Land-Student Services				\$577.00 Health Services	
Sosa, Christina Assistant Director	Nutrition Center	California School Nutrition Association Legislative Action Conference	This conference will address state policies and budget updates for child nutrition. Board Goals #2 & 3	Sacramento, CA	\$1,370.00 Nutrition Services	January 26-28, 2020
Tovar, Stephanie Executive Director	Nutrition Center	School Nutrition Association Legislative Action Conference	This conference will provide an opportunity to help shape and define the national policy relating to child nutrition. Board Goals #2 & 3	Washington, D.C.	\$1,370.00 Nutrition Services	March 7-10, 2020
Kakar, Neelam Business Services Supervisor	District Office	CASBO Annual Conference 2020	This conference will provide educational leaders with updates on current budget conditions, alternate funding strategies, and information on issues pertaining to business operations. Board Goals #2 & 3	Palm Springs, CA	\$1,970.60 Business	March 29, 2020 - April 1, 2020
Poteet, Sandy Executive Director					\$1,970.60 Business	
Barajas, Peter Program Supervisor	District Office	California Association of Bilingual Education 2020 Conference	This annual conference will provide workshops and key strategies for English learners in addressing the common core state standards. Board Goals #1 & 2	San Francisco, CA	\$1,470.00 Expanded Learning	April 9-10, 2020
Sanchez, Julia Expanded Learning Program Specialist					\$1,470.00 Expanded Learning	

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CONSENT

Westminster School District  
Request for New Field Trip Destination  
January 16, 2020

PLACE	SCHOOL	RATIONALE
Walt Disney Garage Garden Grove, CA	Johnson/Webber	Through a scheduled field trip on January 30, 2020, Johnson and Webber SDC students will learn about Orange County and Los Angeles history, art appreciation, staying in a group and practicing social/communications skills.



**WESTMINSTER SCHOOL DISTRICT**  
**Special Education Transportation Agreements**

January 16, 2020

When a Special Education student is eligible for transportation services based on their Individualized Education Plan and the parent/guardian transports their child to and from district programs, they are eligible for reimbursement at the Internal Revenue Service mileage rate.

Parents submit reimbursement claims to the Student Services department for approval.

<b>Student No.</b>	<b>Miles Per Day (180 days maximum per year)</b>	<b>School Year</b>
SE-19-20-26	7.6	19-20
SE-19-20-27	1	19-20
SE-19-20-28	3.2	19-20

**WESTMINSTER SCHOOL DISTRICT**  
Educational Services

DATE: January 16, 2020

TO: Cyndi Paik, Ed.D., Superintendent

FROM: Carolyn Hunter, Director, Student Services  
Myrlene Pierre, Assistant Superintendent, Educational Services

SUBJECT: **APPROVE SETTLEMENT AGREEMENT FOR SPECIAL EDUCATION  
WSD CONTRACT NO. SE19-20-24 IN AN AMOUNT NOT TO EXCEED  
\$169,000.00**

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**SUPERINTENDENT'S RECOMMENDATION:**

Approve settlement agreement for special education WSD Contract NO. SE19-20-24 in an amount not to exceed \$169,000.00

**WESTMINSTER SCHOOL DISTRICT**  
Educational Services

DATE: January 16, 2020

TO: Cyndi Paik, Ed.D., Superintendent

FROM: Carolyn Hunter, Director, Student Services  
Myrlene Pierre, Assistant Superintendent, Educational Services

SUBJECT: **APPROVE SETTLEMENT AGREEMENT FOR SPECIAL EDUCATION  
WSD CONTRACT NO. SE19-20-25 IN AN AMOUNT NOT TO EXCEED  
\$6,000.00**

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**SUPERINTENDENT'S RECOMMENDATION:**

Approve settlement agreement for special education WSD Contract NO. SE19-20-25 in an amount not to exceed \$6,000.00

**WESTMINSTER SCHOOL DISTRICT**  
Educational Services

DATE: January 16, 2020

TO: Cyndi Paik, Ed.D., Superintendent

FROM: Beverlee Mathenia, Executive Director, Early Education & Expanded Learning  
Myrlene Pierre, Assistant Superintendent, Educational Services

SUBJECT: **APPROVE TRANSITIONAL KINDERGARTEN EARLY ENTRY ADMITTANCE  
FOR CASE #19-20-03**

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**BACKGROUND INFORMATION:**

The District's process for considering early admittance requests to the Transitional Kindergarten (TK) program requires a screening assessment to meet eligibility for placement. Education Code 48000 (b) states that, "The Governing Board of any school district may at any time during the school year (including at the beginning of the school year) admit a child to a TK program who will have his or her birthday after December 2, but during the same school year, subject to the following conditions: 1) The parent or guardian is given information regarding the advantages and disadvantages and any other explanatory information about the effect of this early admittance, and approves the TK placement; 2) The Governing Board determines that the admittance is in the best interest of the child." The parent of a student, case #19-20-03, has requested their child with a birthdate of December 14, 2014, be admitted to the Transitional Kindergarten program.

**CURRENT CONSIDERATIONS:**

The student, case #19-20-03, was reviewed and meets the District's criteria as determined through the screening assessment for early entry into the Transitional Kindergarten program. Parents have been advised of all the information required by California Education Code 48000.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

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**SUPERINTENDENT'S RECOMMENDATION:**

Approve Transitional Kindergarten early entry admittance for case #19-20-03

**WESTMINSTER SCHOOL DISTRICT**  
Educational Services

DATE: January 16, 2020

TO: Cyndi Paik, Ed.D., Superintendent

FROM: Beverlee Mathenia, Executive Director, Early Education & Expanded Learning  
Myrlene Pierre, Assistant Superintendent, Educational Services

SUBJECT: **APPROVE TRANSITIONAL KINDERGARTEN EARLY ENTRY ADMITTANCE  
FOR CASE #19-20-04**

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**BACKGROUND INFORMATION:**

The District's process for considering early admittance requests to the Transitional Kindergarten (TK) program requires a screening assessment to meet eligibility for placement. Education Code 48000 (b) states that, "The Governing Board of any school district may at any time during the school year (including at the beginning of the school year) admit a child to a TK program who will have his or her birthday after December 2, but during the same school year, subject to the following conditions: 1) The parent or guardian is given information regarding the advantages and disadvantages and any other explanatory information about the effect of this early admittance, and approves the TK placement; 2) The Governing Board determines that the admittance is in the best interest of the child." The parent of a student, case #19-20-04, has requested their child with a birthdate of December 20, 2014, be admitted to the Transitional Kindergarten program.

**CURRENT CONSIDERATIONS:**

The student, case #19-20-04, was reviewed and meets the District's criteria as determined through the screening assessment for early entry into the Transitional Kindergarten program. Parents have been advised of all the information required by California Education Code 48000.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

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**SUPERINTENDENT'S RECOMMENDATION:**

Approve Transitional Kindergarten early entry admittance for case #19-20-04

**WESTMINSTER SCHOOL DISTRICT**  
Educational Services

DATE: January 16, 2020

TO: Cyndi Paik, Ed.D., Superintendent

FROM: Beverlee Mathenia, Executive Director, Early Education & Expanded Learning  
Myrlene Pierre, Assistant Superintendent, Educational Services

SUBJECT: **APPROVE TRANSITIONAL KINDERGARTEN EARLY ENTRY ADMITTANCE  
FOR CASE #19-20-05**

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**BACKGROUND INFORMATION:**

The District's process for considering early admittance requests to the Transitional Kindergarten (TK) program requires a screening assessment to meet eligibility for placement. Education Code 48000 (b) states that, "The Governing Board of any school district may at any time during the school year (including at the beginning of the school year) admit a child to a TK program who will have his or her birthday after December 2, but during the same school year, subject to the following conditions: 1) The parent or guardian is given information regarding the advantages and disadvantages and any other explanatory information about the effect of this early admittance, and approves the TK placement; 2) The Governing Board determines that the admittance is in the best interest of the child." The parent of a student, case #19-20-05, has requested their child with a birthdate of January 1, 2015, be admitted to the Transitional Kindergarten program.

**CURRENT CONSIDERATIONS:**

The student, case #19-20-05, was reviewed and meets the District's criteria as determined through the screening assessment for early entry into the Transitional Kindergarten program. Parents have been advised of all the information required by California Education Code 48000.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

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**SUPERINTENDENT'S RECOMMENDATION:**

Approve Transitional Kindergarten early entry admittance for case #19-20-05

**WESTMINSTER SCHOOL DISTRICT**  
Human Resources

DATE: January 16, 2020

TO: Cyndi Paik, Ed.D., Superintendent

FROM: Art Jimenez, Assistant Superintendent, Human Resources

SUBJECT: **APPROVE/RATIFY THE CERTIFICATED HUMAN RESOURCES REPORT**

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The Certificated Human Resources actions listed below are recommended for approval:

- 1.0 Approve/Ratify employment of certificated employees/certificated substitutes for the 2019-2020 school year.**  
*(See Attachment "A")*
- 2.0 Approve/Ratify additional days of employment for certificated employees.**  
*(See Attachment "B")*

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**SUPERINTENDENT'S RECOMMENDATION:**

Approve/Ratify the Certificated Human Resources Report

5.9 p.1+

**NEW EMPLOYEES**  
**Certificated Human Resources**  
 January 16, 2020

<b><u>Last Name</u></b>	<b><u>First Name</u></b>	<b><u>School</u></b>	<b><u>Position</u></b>	<b><u>Contract Status</u></b>	<b><u>Effective Date</u></b>
Kato	Christopher	Meairs	.5 Intervention Teacher	Temporary	01/06/2020
Rosen	Judy	Anderson	.43 Intervention Teacher	Temporary	01/06/2020
Sumrall	Teresa	Schmitt	Primary Support Teacher	Temporary	01/06/2020
Wilson	Cynthia	Eastwood	.4 Intervention Teacher	Temporary	01/06/2020

**CERTIFICATED SUBSTITUTES**  
**Certificated Human Resources**  
 January 16, 2020  
 2019-2020

<b><u>Last Name</u></b>	<b><u>First Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective Date</u></b>
Collins-Apodaca	Caroline	Certificated Substitute	12/18/2019
Harris	Hailey	Certificated Substitute	01/08/2020
Lacy	Brett	Certificated Substitute	12/16/2019
Sim	Susie	Certificated Substitute	12/11/2019
Whitney	Kacey	Certificated Substitute	12/18/2019



January 16, 2020

**TEACHING AND LEARNING**

Employee:	Sarah Bosworth	Lucy Cordova	Juan Cortez
	Jaime Davis	Michelle Fellowes	Cyndi Johnson
	Natalie Juan-Tapia	Karen Kim	Julie Lies
	Michelle Magpile	Judy Nguyen	Elda Ochoa
	Kristin Pyle	Sylvia Ramos	Arianna Rodriguez
	Michelle Shook	Liliana Sievers	Eunice Su
	Carey Thornton	Greg van den Ordel	Alice Wang
	Bobbie Jo Weber		

**Purpose:** To attend Renaissance training after school.

Rate of pay: Staff Development

Dates/Hours: January 7, 2020; not to exceed a total of 1 hour per day, per employee.

Funding Source: Title II

Employee:	Ryan Brawders	Jordan Woodruff
<b>Purpose:</b>	<b>After school band pilot for elementary students in grades 5 &amp; 6.</b>	
Rate of pay:	Prorated hourly	
Dates/Hours:	January 2020 – June 2020; not to exceed 3 hours per week, per employee; not to exceed a total of 60 hours per employee.	
Funding Source:	Title IV	

Employee:	Kim Bui	Seng Chang	Kristen Corenbaum
	Barbara Flanagan	Leticia Flores	Sheila Peck
	Walter Rodriguez	Angela Schiffner	David Sousa
<b>Purpose:</b>	<b>To serve on the Professional Development Committee after school.</b>		
Rate of pay:	Prorated hourly		
Dates/Hours:	February 5, 2020; not to exceed a total of 2 hours per employee.		
Funding Source:	Title II		

**WILLMORE**

Employee:	Eunice Su
<b>Purpose:</b>	<b>To provide ELA intervention, outside of contracted hours, for students in grades 4 &amp; 5.</b>
Rate of pay:	Prorated hourly
Dates/Hours:	April 2020 – June 2020; not to exceed 3.75 hours per day, not to exceed 4 days per week; not to exceed a total of 52 hours.
Funding Source:	Low Performing Block Grant

**WESTMINSTER SCHOOL DISTRICT**  
Human Resources

DATE: January 16, 2020  
TO: Cyndi Paik, Ed.D., Superintendent  
FROM: Art Jimenez, Assistant Superintendent, Human Resources  
SUBJECT: **APPROVE/RATIFY THE CLASSIFIED HUMAN RESOURCES REPORT**

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The Classified Human Resources actions listed below are recommended for approval:

- 1.0 Approve/Ratify new classified employees**  
(See Attachment "A")
- 2.0 Approve/Ratify change of status for classified employees**  
(See Attachment "B")
- 3.0 Approve/Ratify resignations/retirements/terminations for classified employees**  
(See Attachment "C")
- 4.0 Approve/Ratify Limited Term Assignment**  
(See Attachment "D")
- 5.0 Approve/Ratify unpaid leave of absence for classified employees**  
(See Attachment "E")
- 6.0 Approve/Ratify new classified positions**  
(See Attachment "F")

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**SUPERINTENDENT'S RECOMMENDATION:**

Approve/Ratify the Classified Human Resources Report

5.10 P.1+

**NEW EMPLOYEES**  
**Classified Human Resources**  
**Regular**  
**January 16, 2020**

<b>Name</b>	<b>Assignment</b>	<b>Effective Date</b>
Karen "Missy" Barndollar	School Office Manager, Sequoia School, 40 hours per week, 10 months per year	01/06/2020
Ciera Romanosky	Extended School Program Facilitator, DeMille School, 18.5 hours per week, 10 months per year	12/16/2019
Dulce Zarate Martinez	Extended School Program Facilitator, Meairs School, 18.5 hours per week, 10 months per year	12/16/2019

**NEW EMPLOYEES**  
**Classified Human Resources**  
**Substitute**  
**January 16, 2020**

<b>Name</b>	<b>Assignment</b>	<b>Effective Date</b>
Jenepher Aguilar	Substitute Community Liaison Worker	12/19/2019
Brit Bedolla	Substitute Paraeducator Instructional Support	12/19/2019
Arely Colindres	Substitute Extended School Program Facilitator Substitute Extended School Program Lead Facilitator	12/17/2019
Denise Duarte	Substitute Paraeducator Instructional Support Substitute Extended School Program Facilitator	12/17/2019
Nghia Le	Substitute Extended School Program Facilitator	12/04/2019
Doreen Moreno	Substitute Noontime Supervisor	12/04/2019
Daisy Venegas	Substitute Noontime Supervisor	12/04/2019

**CHANGE OF STATUS**  
**Classified Human Resources**  
**Substitute to Regular**  
**January 16, 2020**

<b>Name</b>	<b>From</b>	<b>To</b>	<b>Effective Date</b>
Lizbeth Carman Mares	Substitute Noontime Supervisor	Noontime Supervisor, Willmore School, 7 hours per week, 10 months per year	12/09/2019
Norma Quintana	Substitute Food Service Worker	Food Service Worker, Anderson School, 5 hours per week, 10 months per year	12/03/2019
Bridgett Wright	Substitute Paraeducator Instructional Support	Paraeducator Instructional Support, Land School, 19 hours per week, 10 months per year	12/11/2019

**CHANGE OF STATUS**  
**Classified Human Resources**  
**Regular to Substitute**  
**January 16, 2020**

<b>Name</b>	<b>From</b>	<b>To</b>	<b>Effective Date</b>
Trang Nguyen	Noontime Supervisor, Warner School, 7.5 hours per week, 10 months per year	Substitute Noontime Supervisor	01/08/2020
Larry Tran	Student Transportation Assistant, 20 hours per week, 10 months per year	Substitute Student Transportation Assistant	01/06/2020

**CHANGE OF STATUS**  
**Classified Human Resources**  
**Promotion**  
**January 16, 2020**

<b>Name</b>	<b>From</b>	<b>To</b>	<b>Effective Date</b>
Jennifer Corbo	Extended School Program Facilitator, Sequoia School, 18.5 hours per week, 10 months per year	Extended School Program Lead Facilitator, Sequoia School, 18.5 hours per week, 10 months per year	12/09/2019
Yolanda Galvas	Administrative Secretary Confidential, District Office, Human Resources, 40 hours per week, 12 months per year	Senior Executive Secretary, District Office, Superintendent's Office, 40 hours per week, 12 months per year	12/11/2019

**CHANGE OF STATUS**  
**Classified Human Resources**  
**Promotion cont.**  
**January 16, 2020**

<b>Name</b>	<b>From</b>	<b>To</b>	<b>Effective Date</b>
Kelly Huynh	Extended School Program Facilitator, DeMille School, 18 hours per week, 10 months per year	Extended School Program Lead Facilitator, DeMille School, 18.5 hours per week, 10 months per year	12/19/2019
Ruth Leta	Community Liaison Worker Spanish, Johnson School, 20 hours per week, 10 months per year	Registrar, Johnson School, 40 hours per week, 10 months per year	01/06/2020

**CHANGE OF STATUS**  
**Classified Human Resources**  
**Additional Assignment**  
**January 16, 2020**

<b>Name</b>	<b>Assignment</b>	<b>Effective Date</b>
Julissa Amezcua	Noontime Supervisor, Schroeder School, 1 hour per week, 10 months per year	12/03/2019
Dulce Zarate Martinez	Substitute Extended School Program Lead Facilitator	12/12/2019

**CHANGE OF STATUS**  
**Classified Human Resources**  
**Transfer / Increase in Hours / Voluntary Decrease in Hours**  
**January 16, 2020**

<b>Name</b>	<b>From</b>	<b>To</b>	<b>Effective Date</b>
Nancy Tello-Vanegas	Community Liaison Worker Spanish, Anderson School, 15 hours per week, 10 months per year	Community Liaison Worker Spanish, Webber School, 15 hours per week, 10 months per year	01/06/2020

**RESIGNATIONS**  
**Classified Human Resources**  
**January 16, 2020**

<b>Name</b>	<b>Assignment</b>	<b>Effective Date</b>
Ryan Bui	Community Liaison Worker, Willmore School, 15 hours per week, 10 months per year	12/19/2019
Minh-Tri Dang	Substitute Noontime Supervisor	12/04/2019
Ramon Gonzalez Fuentes	Custodian, Warner School, 40 hours per week, 12 months per year	01/03/2020
Jessica Hernandez	Substitute Extended School Program Facilitator Substitute Extended School Program Lead Facilitator	12/02/2019
Edward Munoz	Noontime Supervisor, Stacey School, 5 hours per week, 10 months per year	12/19/2019
Ngoc Nguyen	Substitute AVID Tutor	12/18/2019
Dan Thu Pham	Substitute Community Liaison Worker	12/13/2019
Alma Smith	Substitute Paraeducator Instructional Support, Substitute Extended School Program Facilitator	12/02/2019
Wilson Tran	Substitute AVID Tutor	10/07/2019

**TERMINATION**  
**Classified Human Resources**  
**(Administrative)**  
**January 16, 2020**

<b>Name</b>	<b>Assignment</b>	<b>Effective Date</b>
6000006677	Food Service Worker, Schmitt School, 16.25 hours per week, 10 months per year	12/09/2019

**SEPARATIONS**  
**Classified Human Resources**  
**(No Response to Expired TB Test or Inactive)**  
**January 16, 2020**

<b>Name</b>	<b>Assignment</b>	<b>Effective Date</b>
John Dahabra	Substitute Paraeducator Instructional Support	12/06/2019
Alana Garcia	Substitute Paraeducator Instructional Support	12/06/2019
Paula Gomez Magana	Substitute Extended School Program Facilitator	12/06/2019
Katherine Jensen	Substitute Paraeducator Instructional Support	12/06/2019
Ruth Ocampo	Substitute AVID Tutor	12/06/2019
Deborah Vanden-Heuvel	Substitute Paraeducator Instructional Support	12/06/2019

RETIREMENT  
Classified Human Resources  
January 16, 2020

Name	Assignment	Years of Service	Effective Date
Alma Willis	Extended School Program Facilitator, Hayden School, 16 hours per week, 10 months per year	3	12/21/2019



LIMITED TERM ASSIGNMENTS

Human Resources-Classified

January 16, 2020

Nutrition Services:

Employee: Takeiya Rankins

**Purpose: Working additional 30 minutes due to growth in the Supper Program.**

Dates/Hours: January 6, 2020 through June 16, 2020 not to exceed 30 minutes per day, 5 days per week.

Funding: Nutrition Services

Employee: Norma Rodriguez

**Purpose: Providing site support due to an employee who is on a leave of absence.**

Dates/Hours: December 3, 2019 through June 16, 2020 not to exceed 2 hours per day, 5 days per week.

Funding: Nutrition Services

Employee: Karen Vargas

**Purpose: Providing support for the "Smart Snack" Pilot Program being held at Stacey School.**

Dates/Hours: December 3, 2019 through January 31, 2020 not to exceed 1 hour per day, 5 days per week.

Funding: Nutrition Services

UNPAID LEAVE OF ABSENCE

Classified Human Resources

2019-2020

January 16, 2020

Name	Assignment	Location	Dates
Gloria Luna	Health Services Assistant	Webber School	12/08/2019 – 06/16/2020

**NEW CLASSIFIED POSITIONS**

**Classified Human Resources**

**2019-2020**

**January 16, 2020**

<b>Position</b>	<b>Funding Source</b>	<b>Reason</b>	<b>Effective Date</b>
Paraeducator Specialized Health, Anderson School, 29.5 hours per week, 10 months per year	Student Services	Increase in enrollment.	01/17/2020
Extended School Program Facilitator, Willmore School, 18.5 hours per week, 10 months per year	Early Education and Expanded Learning	Increase in enrollment.	01/17/2020

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# WESTMINSTER SD PURCHASE ORDER DETAIL REPORT BOARD OF TRUSTEES MEETING 01/16/2020

FROM 11/19/2019 TO 01/05/2020

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
N60L7045	MAILERS ENGINEERING INC	1,607.21	1,607.21	010036210A 4350	Curriculum & Instruction / Office Supplies
N60L7046	PERMA BOUND BOOKS	1,319.62	1,319.62	013010242B 4310	Title I Library - Anderson / Instr Materials & Supplies
N60L7047	THINKING MAPS INC	14,056.88	14,056.88	010036100A 4310	C & I Materials / Instr Materials & Supplies
N60L7048	LITERACY RESOURCES INC	2,373.72	2,373.72	010036100A 4310	C & I Materials / Instr Materials & Supplies
N60L7049	MCGRAW HILL	970.26	970.26	010036100A 4310	C & I Materials / Instr Materials & Supplies
N60L7050	BARNES AND NOBLE	1,214.34	1,214.34	010036100A 4310	C & I Materials / Instr Materials & Supplies
N60L7051	FIRST BOOK	35.24	35.24	010019242F 4211	Library-Finley / Other Books - Library
N60L7052	PERMA BOUND BOOKS	115.82	115.82	010019242F 4211	Library-Finley / Other Books - Library
N60L7053	MCGRAW HILL	4,240.93	4,240.93	013310112A 4310	Sp Ed RSP Federal / Instr Materials & Supplies
N60L7054	RENAISSANCE LEARNING INC	1,500.00	1,500.00	010036100A 4310	C & I Materials / Instr Materials & Supplies
N60L7056	MCGRAW HILL	3,134.84	3,134.84	013310112A 4310	Sp Ed RSP Federal / Instr Materials & Supplies
N60M8329	DANIEL BURNS INC	1,631.25	1,631.25	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
N60M8403	SOUTHERN COUNTIES LUBRICANTS L	3,430.54	3,430.54	010071360A 4361	HTS Transportation / Oil & Lube - Transportation
N60M8434	RESOURCE BUILDING MATERIAL	91.02	91.02	010052820V 4372	Grounds / Grounds Supplies
N60M8473	VORTEX INDUSTRIES INC	4,150.98	4,150.98	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
N60M8477	FERGUSON ENTERPRISES INC	752.03	752.03	010056811V 4380	Site Maintenance / Maintenance Supplies - General
N60M8479	SIGN DESIGN	158.23	158.23	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
N60M8505	BODIES GLASS SERVICE	207.50	207.50	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
N60M8511	BATTERY SYSTEMS INC	843.24	843.24	010052820V 4372	Grounds / Grounds Supplies
N60M8514	SIGN DESIGN	105.49	105.49	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
N60M8515	AIR-EX AIR CONDITIONING INC	280.00	280.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
N60M8516	DANIELS TIRE SERVICE INC	753.13	753.13	010071360A 4362	HTS Transportation / Tires & Tubes - Transportation
N60M8518	MCMMASTER CARR	70.08	70.08	010052820V 4372	Grounds / Grounds Supplies

## WESTMINSTER SD

## PURCHASE ORDER DETAIL REPORT

BOARD OF TRUSTEES MEETING 01/16/2020

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<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
N60M8519	CUMMINS INC	151.12	151.12	010071360A 4363	HTS Transportation / Repair Supplies - Transportati
N60M8523	DANIEL BURNS INC	1,407.00	1,407.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
N60M8530	RM SYSTEMS INC	3,400.00	3,400.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
N60M8534	RM SYSTEMS INC	13,482.00	13,482.00	010055830A 5810	Security / Contracted Serv - Inst & Non-I
N60M8538	KONE INC	1,153.50	1,153.50	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
N60M8539	COUNTRY CITY TOWING INC	700.00	700.00	010071360A 5810	HTS Transportation / Contracted Serv - Inst & Non-I
N60M8540	PORTER BOILER SERVICE INC	420.00	420.00	010056811V 4380	Site Maintenance / Maintenance Supplies - General
N60M8541	NATIONAL FAIL SAFE NFS	3,392.00	3,392.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
N60M8543	WALTERS WHOLESale ELECTRIC	35.64	35.64	010056811V 4380	Site Maintenance / Maintenance Supplies - General
N60M8545	GEORGE'S DRAPERIES	1,188.00	1,188.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
N60M8546	HD INDUSTRIES	2,744.49	2,744.49	010071360A 4363	HTS Transportation / Repair Supplies - Transportati
N60M8547	ADVANTAGE WEST GPS	1,383.01	1,383.01	010056811V 4380	Site Maintenance / Maintenance Supplies - General
N60M8548	YALE CHASE EQUIPMENT SERVICES	56.44	56.44	010056811V 4381	Site Maintenance / Repair of Equipment
N60M8549	VERNES PLUMBING INC	877.50	877.50	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
N60M8550	MOBILE MINI LLC	4,531.61	4,531.61	010056811V 4410	Site Maintenance / Noncapitalized Equipment
N60M8552	A Z BUS SALES INC	738.76	738.76	010071360A 4363	HTS Transportation / Repair Supplies - Transportati
N60M8553	RUSH TRUCK CENTERS	601.14	601.14	010071360A 4363	HTS Transportation / Repair Supplies - Transportati
N60M8554	ANIMAL PEST MNGMT SRVCS INC	1,600.00	1,600.00	010052820V 5810	Grounds / Contracted Serv - Inst & Non-I
N60M8555	ALL CITY ANIMAL TRAPPING	375.00	375.00	010052820V 5810	Grounds / Contracted Serv - Inst & Non-I
N60M8556	A AND J SHEET METAL INC	535.00	535.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
N60M8558	US BANK CORPORATE PAYMENT SYST	150.00	150.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
N60M8559	US BANK CORPORATE PAYMENT SYST	924.71	924.71	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
N60M8565	DANIELS TIRE SERVICE INC	33.00	33.00	010071360A 4362	HTS Transportation / Tires & Tubes - Transportation

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# WESTMINSTER SD PURCHASE ORDER DETAIL REPORT BOARD OF TRUSTEES MEETING 01/16/2020

FROM 11/19/2019 TO 01/05/2020

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
N60M8566	VERNES PLUMBING INC	2,559.27	2,559.27	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
N60M8568	ALANS LAWNMOWER AND GARDEN CEN	451.60	451.60	010052820V 4372	Grounds / Grounds Supplies
N60M8569	NATIONAL FAIL SAFE NFS	2,358.45	2,358.45	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
N60M8570	SECURITY 2000 INC	584.00	584.00	010055830A 5810	Security / Contracted Serv - Inst & Non-I
N60M8571	SECURITY 2000 INC	1,057.64	1,057.64	010055830A 5810	Security / Contracted Serv - Inst & Non-I
N60M8572	SECURITY 2000 INC	476.00	476.00	010055830A 5810	Security / Contracted Serv - Inst & Non-I
N60M8574	SECURITY 2000 INC	11,280.00	11,280.00	010055830A 5810	Security / Contracted Serv - Inst & Non-I
N60M8575	VERNES PLUMBING INC	190.00	190.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
N60M8576	GLOBAL EQUIPMENT CO INC	192.44	192.44	010056811V 4380	Site Maintenance / Maintenance Supplies - General
N60M8577	WALTERS WHOLESALE ELECTRIC	870.55	870.55	010056811V 4380	Site Maintenance / Maintenance Supplies - General
N60M8578	JOHNSTONE SUPPLY	494.89	494.89	010056811V 4380	Site Maintenance / Maintenance Supplies - General
N60M8579	CAMERON WELDING SUPPLY	3.69	3.69	010052820V 4372	Grounds / Grounds Supplies
N60M8581	EVISTA ENVIRONMENTAL HLTH SYST	1,285.00	1,285.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
N60M8582	AMAZON/SYNCR	715.14	715.14	010056811V 4380	Site Maintenance / Maintenance Supplies - General
N60M8583	A Z BUS SALES INC	1,151.83	1,151.83	010071360A 4363	HTS Transportation / Repair Supplies - Transportati
N60M8584	A Z BUS SALES INC	6,976.53	6,976.53	010071360A 4363	HTS Transportation / Repair Supplies - Transportati
N60M8585	A Z BUS SALES INC	1,664.74	1,664.74	010071360A 5810	HTS Transportation / Contracted Serv - Inst & Non-I
N60M8586	CREATIVE BUS SALES INC	34.63	34.63	010071360A 4363	HTS Transportation / Repair Supplies - Transportati
N60M8587	GREAT WESTERN SANITARY SUPPLIES	28.18	28.18	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
N60M8588	MEGATRONICS INTL CORP	1,200.00	1,200.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
N60M8590	DULUX PAINTING	5,175.00	5,175.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
N60M8591	DULUX PAINTING	6,800.00	6,800.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
N60M8592	HOME DEPOT CREDIT SERVICES	2,576.17	151.71	010051820A 4371	Custodial Services / Custodial Supplies
			615.70	010052820V 4372	Grounds / Grounds Supplies

# WESTMINSTER SD

## PURCHASE ORDER DETAIL REPORT

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N60M8592	*** CONTINUED ***				
N60M8593	FLEWELLING & MOODY INC	8,000.00	1,516.08	010056811V 4380	Site Maintenance / Maintenance Supplies - General
N60M8594	NGO, JOSEPH	158.02	292.68	010056811V 4382	Site Maintenance / Hand Tools
N60M8595	HCI SYSTEMS INC	309.00	8,000.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
N60M8600	PACIFIC PLUMBING CO OF SANTA A	427.00	158.02	010071360A 4360	HTS Transportation / Fuel, Gas, & Diesel - Transp
N60M8605	BANG ASSOCIATES INC, DAVE	3,173.65	309.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
N60N0098	MELLO SMELLO LLC	5,450.40	427.00	010056811V 5810	Site Maintenance / Contracted Serv - Inst & Non-I
N60N0102	TOVAR, STEPHANIE	212.11	3,173.65	010056811V 4410	Site Maintenance / Noncapitalized Equipment
N60N0103	HUSK, CIERRA	104.40	1,706.40	135310370A 4700	Cafeteria Expenditures / Food
N60N0104	SOSA, CHRISTINE	156.37	3,744.00	135320370A 4700	CACF SUPPER EXPENDITURE / Food
N60N0105	SEE-LA SUSTAINABLE ECONOMIC EN	3,000.00	212.11	135310370A 5211	Cafeteria Expenditures / Mileage Reimbursement
N60N0106	SECURITY 2000 INC	2,400.00	104.40	135310370A 5211	Cafeteria Expenditures / Mileage Reimbursement
N60R2167	ORANGE CO DEPARTMENT OF EDUCAT	887.47	156.37	135310370A 5211	Cafeteria Expenditures / Mileage Reimbursement
N60R2204	SOUTHWEST SCHOOL SUPPLY	438.98	3,000.00	135310370A 5810	Cafeteria Expenditures / Contracted Serv - Inst & Non-I
N60R2205	CAROLINA BIOLOGICAL SUPPLY COM	1,312.69	2,400.00	135310370A 5810	Cafeteria Expenditures / Contracted Serv - Inst & Non-I
N60R2206	NILES BIOLOGICAL	4,936.68	887.47	010042715A 5310	Superintendent / Dues & Memberships
N60R2207	FISHERMEN'S HARDWARE INC	478.15	438.98	010070100A 4310	Hands on Science / Instr Materials & Supplies
N60R2208	KELLY PAPER COMPANY	1,050.65	1,312.69	010070100A 4310	Hands on Science / Instr Materials & Supplies
N60R2209	BJ BINDERY INC	302.78	4,936.68	010070100A 4310	Hands on Science / Instr Materials & Supplies
N60R2210	SOUTHWEST SCHOOL SUPPLY	229.84	478.15	010070100A 4310	Hands on Science / Instr Materials & Supplies
N60R2211	SOUTHWEST SCHOOL SUPPLY	3,491.10	1,050.65	010070100A 4310	Hands on Science / Instr Materials & Supplies
			302.78	010070100A 4310	Hands on Science / Instr Materials & Supplies
			229.84	010070100A 4350	Hands on Science / Office Supplies
			3,491.10	010070100A 4310	Hands on Science / Instr Materials & Supplies

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**WESTMINSTER SD**  
**PURCHASE ORDER DETAIL REPORT**  
**BOARD OF TRUSTEES MEETING 01/16/2020**

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N60R2366	STATER BROTHERS 27	48.97	48.97	019542110A 4310	Sp Ed Moderate Severe / Instr Materials & Supplies
N60R2367	STATER BROTHERS 27	50.00	50.00	019542110A 4310	Sp Ed Moderate Severe / Instr Materials & Supplies
N60R2368	STATER BROTHERS 27	50.19	50.19	019542110A 4310	Sp Ed Moderate Severe / Instr Materials & Supplies
N60R2369	STATER BROTHERS 27	48.83	48.83	019542110A 4310	Sp Ed Moderate Severe / Instr Materials & Supplies
N60R2474	LAKESHORE LEARNING MATERIALS	183.18	183.18	129127590A 4350	ESP Non Grant / Office Supplies
N60R2485	1-STEP AHEAD	2,102.95	2,102.95	010069100R 4310	AT Risk Instruction Warner / Instr Materials & Supplies
N60R2495	US FOODSERVICE	9,824.40	9,824.40	125025370A 4700	Child Develop Ctr Food / Food
N60R2497	HOME DEPOT CREDIT SERVICES	162.04	162.04	010041314W 4350	Health Services / Office Supplies
N60R2498	BSN SPORTS	176.93	176.93	010111270F 4350	Discretionary Adm Finley / Office Supplies
N60R2499	STATER BROTHERS 27	52.08	52.08	019542110A 4310	Sp Ed Moderate Severe / Instr Materials & Supplies
N60R2501	STATER BROTHERS 27	52.44	52.44	019542110A 4310	Sp Ed Moderate Severe / Instr Materials & Supplies
N60R2503	GOPHER SPORTS EQUIPMENT	312.51	312.51	010111100C 4310	Discretionary Instr Clegg / Instr Materials & Supplies
N60R2504	HIDROGO, ART	57.54	57.54	010112100R 4355	Discretionary Instr Warner / Refreshments
N60R2505	HIDROGO, ART	266.26	103.18	010069100R 4355	AT Risk Instruction Warner / Refreshments
			163.08	016405100R 4310	School Safety Instr - Warner / Instr Materials & Supplies
N60R2506	GARWICK, TRAVIS	51.68	51.68	010112100R 4310	Discretionary Instr Warner / Instr Materials & Supplies
N60R2507	SOUSA, DAVID	307.09	307.09	010026100R 4310	Vocational Instr - Warner / Instr Materials & Supplies
N60R2508	BERKOVITZ, RICK	49.95	49.95	010111100Q 4310	Discretionary Instr Sequoia / Instr Materials & Supplies
N60R2509	RUIZ, EMANUEL	63.50	63.50	010116103Q 4310	Donation Stem Sequoia / Instr Materials & Supplies
N60R2510	MONOPRICE	148.98	148.98	010111270M 4350	Discretionary Adm Schmitt / Office Supplies
N60R2511	SOUTHWEST SCHOOL SUPPLY	53.60	53.60	010011100A 4355	Instruction Educ Technology / Refreshments
N60R2512	FEDERAL EXPRESS CORPORATION	62.01	62.01	126060590A 5920	Extended School CCTR / Postage
N60R2513	MILLER AND ASSOCIATES	80.72	80.72	010044720Y 5810	Business Services / Contracted Serv - Inst & Non-I
N60R2514	SCHNELL, HEATHER	31,724.00	31,724.00	019599210A 5831	Sp Ed Centralized Admin / SPEC ED EDUCATION

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PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
N60R2515	RENAISSANCE LEARNING INC	331,444.71	331,444.71	013010100A 5810	Title I Centralize Serv Instr / Contracted Serv - Inst & Non
N60R2516	SOUTHWEST BUSINESS PRODUCTS	205.54	205.54	010111270T 4350	Discretionary Adm Willmore / Office Supplies
N60R2517	TSAMOUDAKIS, AMALIA	74.47	74.47	019542110A 5211	Sp Ed Moderate Severe / Mileage Reimbursement
N60R2518	PARR, KRISTY	28.71	28.71	019564119A 5211	Sp Ed Speech / Mileage Reimbursement
N60R2519	SCHOOL MATE	1,125.56	1,125.56	013010100L 4310	Title I Instr - Meairs / Instr Materials & Supplies
N60R2520	CARMONA, JOCELIN	21.75	21.75	019599210A 5211	Sp Ed Centralized Admin / Mileage Reimbursement
N60R2521	PROJECT LEAD THE WAY INC	1,785.00	1,785.00	013010100C 5220	Title I Instr - Clegg / Conferences/Staff Development
N60R2522	ORANGE CO DEPARTMENT OF EDUCAT	150.00	150.00	010116101Q 5220	Donation Music Sequoia / Conferences/Staff Development
N60R2523	ROBOTICS ED. & COMPETITION FOU	450.00	450.00	010111100F 5825	Discretionary Instr Finley / Admission Fees
N60R2524	AMAZON/SYNCB	108.57	108.57	010112100R 4310	Discretionary Instr Warner / Instr Materials & Supplies
N60R2525	AMAZON/SYNCB	349.04	349.04	019599210A 4310	Sp Ed Centralized Admin / Instr Materials & Supplies
N60R2526	OFFICE DEPOT INC	101.11	101.11	019564119A 4310	Sp Ed Speech / Instr Materials & Supplies
N60R2527	ARIEL SUPPLY	809.42	809.42	010111270C 4350	Discretionary Adm Clegg / Office Supplies
N60R2528	BSN SPORTS	90.43	90.43	129127590A 4350	ESP Non Grant / Office Supplies
N60R2529	SADDLEBACK EDUCATIONAL INC	617.45	617.45	010012100J 4310	ELD Instruction Johnson / Instr Materials & Supplies
N60R2530	BSN SPORTS	305.58	305.58	010111100C 4310	Discretionary Instr Clegg / Instr Materials & Supplies
N60R2531	LAKESHORE LEARNING MATERIALS	16.35	16.35	019564119A 4310	Sp Ed Speech / Instr Materials & Supplies
N60R2532	COMMITTEE FOR CHILDREN	474.98	474.98	010039311W 4310	Counseling / Instr Materials & Supplies
N60R2533	ROSS, DAVID AND MONICA	40,000.00	40,000.00	019599210A 5831	Sp Ed Centralized Admin / SPEC ED EDUCATION
N60R2534	AMAZON/SYNCB	30.75	30.75	019542110A 4310	Sp Ed Moderate Severe / Instr Materials & Supplies
N60R2535	LIGHTSPEED TECHNOLOGIES INC	220.00	220.00	010111100F 4310	Discretionary Instr Finley / Instr Materials & Supplies
N60R2536	CDWG COMPUTER CTRS INC	688.41	688.41	010112100R 4310	Discretionary Instr Warner / Instr Materials & Supplies
N60R2537	HEINEMANN	112.81	112.81	010111100F 4310	Discretionary Instr Finley / Instr Materials & Supplies

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N60R2538	LEARNING PLUS ASSOCIATES	718.40	718.40	017510100M 4310	Low Perform BG Schmitt / Instr Materials & Supplies
N60R2539	AMPLIFIED IT LLC	750.00	750.00	010011770A 5810	Technology Data Network Sprrt / Contracted Serv - Inst &
N60R2540	ASSET GENIE INC	2,335.41	2,335.41	019130100A 4320	Chrombook Insurance Exp / Computers/Tech less than \$50t
N60R2541	CAPSTONE	1,065.00	1,065.00	010012100Q 4310	ELD Instruction Sequoia / Instr Materials & Supplies
N60R2542	VIRCO MFG CORP	1,081.15	1,081.15	010111270F 4350	Discretionary Adm Finley / Office Supplies
N60R2543	CITY OF WESTMINSTER FARP	560.00	560.00	126055590A 5834	State Preschool GCTR / Advertising
N60R2544	DAVID GRANT INC	4,545.00	4,545.00	125025590A 5810	Child Development Center-FCTR / Contracted Serv - Inst &
N60R2545	MAC GILL CO, WILLIAM	86.98	86.98	010112270J 4351	Discretionary Adm Johnson / Health
N60R2546	LAKESHORE LEARNING MATERIALS	343.35	343.35	126055590A 4310	State Preschool GCTR / Instr Materials & Supplies
N60R2547	GRAINGER SANITARY W W INC	31.76	31.76	010112270J 4351	Discretionary Adm Johnson / Health
N60R2548	LEARNING PLUS ASSOCIATES	4,295.70	4,295.70	017510100H 4310	Low Perform BG Fyberger / Instr Materials & Supplies
N60R2549	K P CORPORATION	899.14	899.14	01 9320	GENERAL FUND / Stores
N60R2550	LAKESHORE LEARNING MATERIALS	137.98	137.98	019570119A 4310	Sp Ed CCS / Instr Materials & Supplies
N60R2552	CME ASSOCIATES	220.00	220.00	125025590A 5825	Child Development Center-FCTR / Admission Fees
N60R2553	HERMITAGE ART CO, THE	96.53	96.53	010997590J 4310	MS Enhancement Johnson / Instr Materials & Supplies
N60R2554	PHAM, ANNE	45.24	45.24	016010590A 5211	After School Educ. & Safety / Mileage Reimbursement
N60R2555	ALVAREZ, VERONICA	86.36	86.36	126055590A 4310	State Preschool GCTR / Instr Materials & Supplies
N60R2556	VISION COMMUNICATIONS CO	664.24	664.24	010111270T 4350	Discretionary Adm Willmore / Office Supplies
N60R2557	MAC GILL CO, WILLIAM	244.42	244.42	125025590A 4351	Child Development Center-FCTR / Health
N60R2558	GOPHER SPORTS EQUIPMENT	452.54	452.54	010111100T 4350	Discretionary Instr Willmore / Office Supplies
N60R2559	SOUTHWEST SCHOOL SUPPLY	134.00	67.00	010042715A 4355	Superintendent / Refreshments
			67.00	010044720Y 4355	Business Services / Refreshments
N60R2560	LATINO FAMILY LITERACY PROJ	786.89	786.89	013010249T 4310	Title I Parent Participation / Instr Materials & Supplies
N60R2561	SCHEIBER, MICHELLE	40.50	40.50	013010100H 4355	Title I Instr - Fryberger / Refreshments

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N60R2562	AYALA, KAREN	26.30	26.30	019128311A 4350	OCDE TUPE Counseling Grant / Office Supplies
N60R2563	OLMSCHIED, CAREY	88.29	88.29	010026100P 4310	Vocational Instr - Stacey / Instr Materials & Supplies
N60R2564	AIRWOLF 3D	411.94	411.94	010026100P 4310	Vocational Instr - Stacey / Instr Materials & Supplies
N60R2565	MARTINEZ, YANET	11.02	11.02	019599312A 5211	Sp Ed Centralized Psych Svcs / Mileage Reimbursement
N60R2566	KYA SERVICES LLC	11,087.24	11,087.24	129127590A 5810	ESP Non Grant / Contracted Serv - Inst & Non-I
N60R2567	KYA SERVICES LLC	10,176.86	10,176.86	129127590A 5810	ESP Non Grant / Contracted Serv - Inst & Non-I
N60R2569	KYA SERVICES LLC	42,888.94	42,888.94	126055590A 5810	State Preschool GCTR / Contracted Serv - Inst & Non-I
N60R2570	STATER BROTHERS 27	50.00	50.00	019542110A 4310	Sp Ed Moderate Severe / Instr Materials & Supplies
N60R2572	STATER BROTHERS 27	49.99	49.99	019542110A 4310	Sp Ed Moderate Severe / Instr Materials & Supplies
N60R2574	STATER BROTHERS 27	53.11	53.11	019542110A 4310	Sp Ed Moderate Severe / Instr Materials & Supplies
N60R2575	TRAN, KHANH-PHUONG	14.15	14.15	019599210A 5211	Sp Ed Centralized Admin / Mileage Reimbursement
N60R2576	LANGUAGE NETWORK INC	600.00	600.00	019599210A 5810	Sp Ed Centralized Admin / Contracted Serv - Inst & Non-I
N60R2577	FIORENZA, DEANNA	144.62	144.62	019542110A 4310	Sp Ed Moderate Severe / Instr Materials & Supplies
N60R2578	MIRANDA, ARACELI	56.49	56.49	019542110A 5211	Sp Ed Moderate Severe / Mileage Reimbursement
N60R2579	MAC INTYRE, LOUISE	97.61	97.61	019542110A 5211	Sp Ed Moderate Severe / Mileage Reimbursement
N60R2580	GIRLS INC OF ORANGE COUNTY	4,000.00	4,000.00	013010100P 5810	Title I Instr - Stacey / Contracted Serv - Inst & Non-I
N60R2581	MAC INTYRE, LOUISE	250.00	250.00	019542110A 5906	Sp Ed Moderate Severe / Cell Phone Charges
N60R2582	PATRIOT ENVIRONMENTAL LAB SERV	651.00	651.00	126055590A 5810	State Preschool GCTR / Contracted Serv - Inst & Non-I
N60R2583	WESTERN PSYCHOLOGICAL SERVICES	254.13	254.13	019599312A 4310	Sp Ed Centralized Psych Svcs / Instr Materials & Supplies
N60R2584	LAKESHORE LEARNING MATERIALS	198.95	198.95	129127590A 4350	ESP Non Grant / Office Supplies
N60R2585	LAKESHORE LEARNING MATERIALS	199.72	199.72	129127590A 4350	ESP Non Grant / Office Supplies
N60R2586	TFD UNLIMITED LLC	296.31	296.31	010111100I 4310	Discretionary Instr Hayden / Instr Materials & Supplies
N60R2587	LAKESHORE LEARNING MATERIALS	434.49	434.49	126055590A 4310	State Preschool GCTR / Instr Materials & Supplies

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N60R2589	VIRCO MFG CORP	2,068.48	2,068.48	126060590A 4350	Extended School CCTR / Office Supplies
N60R2590	SARVER, SHERI	65.22	65.22	010111270C 4350	Discretionary Adm Clegg / Office Supplies
N60R2591	GULLOTTA, MELISSA	63.39	63.39	019542110A 5211	Sp Ed Moderate Severe / Mileage Reimbursement
N60R2592	CDWG COMPUTER CTRS INC	803.79	803.79	010112100P 4320	Discretionary Instr Stacey / Computers/Tech less than \$500
N60R2594	OFFICE DEPOT INC	107.49	107.49	010111100B 4310	Discretionary Instr Anderson / Instr Materials & Supplies
N60R2595	SCHOOLHOUSE EDUCATIONAL SRVCS	53.26	53.26	019564119A 5810	Sp Ed Speech / Contracted Serv - Inst & Non-I
N60R2596	MILLER AND ASSOCIATES	31.87	31.87	010044720Y 5810	Business Services / Contracted Serv - Inst & Non-I
N60R2597	RAPTOR TECHNOLOGIES LLC	9,720.00	9,720.00	010067830Y 5810	School Safety & Security / Contracted Serv - Inst & Non-I
N60R2598	STATER BROTHERS 27	52.42	52.42	019542110A 4310	Sp Ed Moderate Severe / Instr Materials & Supplies
N60R2599	COMPLETE BUSINESS SYSTEMS	1,460.45	1,460.45	010111270I 4310	Discretionary Adm Hayden / Instr Materials & Supplies
N60R2601	TEACHERS DISCOVERY	190.73	190.73	010111100N 4310	Discretionary Instr Schroeder / Instr Materials & Supplies
N60R2605	GUZMAN, JENNIFER	44.94	44.94	010026100J 4310	Vocational Instr - Johnson / Instr Materials & Supplies
N60R2606	ROGERS, ROBB	156.13	156.13	013010100J 4310	Title I Instr - Johnson / Instr Materials & Supplies
N60R2609	AMAZON/SYNCRB	285.80	285.80	010111100M 4310	Discretionary Instr Schmitt / Instr Materials & Supplies
N60R2610	AMAZON/SYNCRB	133.75	133.75	010112270R 4350	Discretionary Adm Warner / Office Supplies
N60R2611	AMAZON/SYNCRB	163.13	163.13	019599210A 4310	Sp Ed Centralized Admin / Instr Materials & Supplies
N60R2612	AMAZON/SYNCRB	53.81	53.81	010116100J 4350	Donation - Johnson / Office Supplies
N60R2613	AMAZON/SYNCRB	207.80	207.80	013010100F 4310	Title I Instr - Finley / Instr Materials & Supplies
N60R2614	AMAZON/SYNCRB	60.12	60.12	010112100P 4310	Discretionary Instr Stacey / Instr Materials & Supplies
N60R2615	AMAZON/SYNCRB	20.42	20.42	010112100P 4310	Discretionary Instr Stacey / Instr Materials & Supplies
N60R2616	AMAZON/SYNCRB	132.58	132.58	010116100B 4310	Donation - Anderson / Instr Materials & Supplies
N60R2617	AMAZON/SYNCRB	39.13	39.13	010997590J 4310	MS Enhancement Johnson / Instr Materials & Supplies
N60R2618	CDWG COMPUTER CTRS INC	203.43	203.43	010111100H 4320	Discretionary Instr Fryberger / Computers/Tech less than \$50

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N60R2619	CDWG COMPUTER CTRS INC	80.76	80.76	010111270S 4320	Discretionary Adm Webber / Computers/Tech less than \$500
N60R2620	PULIDO, ARIELLE	30.16	30.16	129127590A 5211	ESP Non Grant / Mileage Reimbursement
N60R2621	GLOBAL DOCUMENT STORAGE SYS IN	6,975.00	6,975.00	010011770A 5810	Technology Data Network Sprrt / Contracted Serv - Inst &
N60R2622	CDWG COMPUTER CTRS INC	59.00	59.00	010074210A 4320	Dual Immersion Administration / Computers/Tech less than
N60R2623	OFFICE DEPOT INC	173.98	173.98	010111100D 4310	Discretionary Instr De Mille / Instr Materials & Supplies
N60R2624	GRAINGER SANITARY W W INC	316.90	316.90	019599210A 4310	Sp Ed Centralized Admin / Instr Materials & Supplies
N60R2625	STAPLES	108.74	108.74	019599210A 4320	Sp Ed Centralized Admin / Computers/Tech less than \$500
N60R2626	VISION COMMUNICATIONS CO	2,199.13	2,199.13	010111270Q 4350	Discretionary Adm Sequoia / Office Supplies
N60R2627	US BANK CORPORATE PAYMENT SYST	119.00	119.00	010044720Y 5310	Business Services / Dues & Memberships
N60R2628	ASAP SIGN & TROPHY	226.28	226.28	010111100D 4310	Discretionary Instr De Mille / Instr Materials & Supplies
N60R2629	AMAZON/SYNCB	216.48	140.38	010039311W 4310	Counseling / Instr Materials & Supplies
			76.10	019599210A 4310	Sp Ed Centralized Admin / Instr Materials & Supplies
N60R2630	SCHNAAS, KATIE	53.86	53.86	010111100Q 4310	Discretionary Instr Sequoia / Instr Materials & Supplies
N60R2631	WATKINS, MICHELLE	90.00	90.00	010074210A 5310	Dual Immersion Administration / Dues & Memberships
N60R2632	DELL COMPUTER	1,244.32	1,244.32	010074210A 4430	Dual Immersion Administration / Computer - Under \$5000
N60R2635	AMAZON/SYNCB	985.12	985.12	019570119A 4310	Sp Ed CCS / Instr Materials & Supplies
N60R2636	LYTLE SCREENPRINTING INC	132.53	132.53	010116100J 4310	Donation - Johnson / Instr Materials & Supplies
N60R2637	READING IS FUNDAMENTAL OF SO C	240.00	240.00	126055590A 5810	State Preschool GCTR / Contracted Serv - Inst & Non-I
N60R2638	TA, YEN	15.25	15.25	126055590A 5211	State Preschool GCTR / Mileage Reimbursement
N60R2639	DEPARTMENT OF JUSTICE	96.00	96.00	010045740A 5835	Certificated Personnel / Health Exam/Fingerprints
N60R2640	CDWG COMPUTER CTRS INC	72.62	72.62	010112100J 4320	Discretionary Instr Johnson / Computers/Tech less than \$500
N60R2641	LAKESHORE LEARNING MATERIALS	1,135.70	1,135.70	126060590A 4350	Extended School CCTR / Office Supplies
N60R2642	GARCIA, MICHELLE	118.67	118.67	019542110A 5211	Sp Ed Moderate Severe / Mileage Reimbursement
N60R2643	LAGMAN, FRANCINE	19.08	19.08	010041314W 5211	Health Services / Mileage Reimbursement

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N60R2644	FIELDS, TAMI	75.00	75.00	016405100R 5810	School Safety Instr - Warner / Contracted Serv - Inst & Non-
N60R2645	ACQUARELLI, JOE	94.20	94.20	010112100R 4310	Discretionary Instr Warner / Instr Materials & Supplies
N60R2646	COATNEY, CAMERON	10.54	10.54	010026100J 4310	Vocational Instr - Johnson / Instr Materials & Supplies
N60R2647	BRANCH, GREG	53.88	53.88	010069100R 4310	AT Risk Instruction Warner / Instr Materials & Supplies
N60R2648	NGUYEN, MAITHU	67.48	67.48	010069100R 4310	AT Risk Instruction Warner / Instr Materials & Supplies
N60R2649	PANGAN, CRISTINA	22.39	22.39	010116100B 4310	Donation - Anderson / Instr Materials & Supplies
N60R2650	SIGN DESIGN	2,871.00	2,871.00	126055590A 5834	State Preschool GCTR / Advertising
N60R2651	SIGN DESIGN	574.20	574.20	129101590A 5834	School Readiness Initiative / Advertising
N60R2652	GRAINGER SANITARY W W INC	58.75	58.75	010116100N 4310	Donation - Schroeder / Instr Materials & Supplies
N60R2653	AMAZON/SYNCB	72.36	72.36	010111270T 4350	Discretionary Adm Willmore / Office Supplies
N60R2654	STAPLES	385.99	385.99	010111100T 4320	Discretionary Instr Willmore / Computers/Tech less than \$50
N60R2655	OFFICE DEPOT INC	107.49	107.49	010111100B 4310	Discretionary Instr Anderson / Instr Materials & Supplies
N60R2656	AMAZON/SYNCB	127.20	127.20	010112100R 4310	Discretionary Instr Warner / Instr Materials & Supplies
N60R2657	SCSBOA	200.00	200.00	010014100A 5220	Visual and Performing Arts / Conferences/Staff Development
N60R2658	BSN SPORTS	78.04	78.04	010111100S 4310	Discretionary Instr Webber / Instr Materials & Supplies
N60R2659	AMAZON/SYNCB	385.03	385.03	126060590A 4320	Extended School CCTR / Computers/Tech less than \$500
N60R2660	MEMORIALCARE MEDICAL GROUP INC	346.00	346.00	010045740A 5835	Certificated Personnel / Health Exam/Fingerprints
N60R2661	DEPARTMENT OF JUSTICE	544.00	544.00	010046740U 5835	Personnel Commission / Health Exam/Fingerprints
N60R2662	CDT INC	461.60	461.60	010046740U 5835	Personnel Commission / Health Exam/Fingerprints
N60R2663	MEMORIALCARE MEDICAL GROUP INC	2,634.00	2,634.00	010046740U 5835	Personnel Commission / Health Exam/Fingerprints
N60R2664	DEPARTMENT OF JUSTICE	657.00	640.00	010045740A 5835	Certificated Personnel / Health Exam/Fingerprints
			17.00	010046740U 5835	Personnel Commission / Health Exam/Fingerprints
N60R2665	CA ASSOC FOR BILINGUAL EDUCATI	1,330.00	1,330.00	126060590A 5220	Extended School CCTR / Conferences/Staff Development

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N60R2666	VISION COMMUNICATIONS CO	1,338.48	1,338.48	129127590A 6510	ESP Non Grant / Equipment Replacement
N60R2667	LIGHTSPEED TECHNOLOGIES INC	15.23	15.23	010111270T 4350	Discretionary Adm Willmore / Office Supplies
N60R2669	KANE, KATHERINE	53.82	53.82	013010100L 4310	Title I Instr - Meairs / Instr Materials & Supplies
N60R2670	READING IS FUNDAMENTAL OF SO C	948.00	948.00	010069100B 5810	AT Risk Instruction Anderson / Contracted Serv - Inst & Non
N60R2671	HERNANDEZ, KELLY	99.95	99.95	010036100A 4310	C & I Materials / Instr Materials & Supplies
N60R2672	RAINEY, JANET	52.58	52.58	010111100F 4310	Discretionary Instr Finley / Instr Materials & Supplies
N60R2673	HUYNH, HANH	189.40	189.40	010116103Q 4310	Donation Stem Sequoia / Instr Materials & Supplies
N60R2674	MILLER, MICHELLE	17.28	17.28	125025590A 4310	Child Development Center-FCTR / Instr Materials & Supplie
N60R2675	BATTAGLIA, GENISE	15.59	15.59	010074100A 4355	Dual Immersion Instruction / Refreshments
N60R2676	BARAJAS, PETER	108.63	108.63	126060590A 4350	Extended School CCTR / Office Supplies
N60R2677	AYALA, KAREN	59.27	59.27	126060590A 4350	Extended School CCTR / Office Supplies
N60R2678	US BANK CORPORATE PAYMENT SYST	1,305.89	1,305.89	010045740A 4410	Certificated Personnel / Noncapitalized Equipment
N60R2679	TELECOMSCAPE	352.00	352.00	010112270J 5810	Discretionary Adm Johnson / Contracted Serv - Inst & Non-I
N60R2681	OCCUE	231.25	185.00	010011100A 5220	Instruction Educ Technology / Conferences/Staff Developm
			46.25	010011210A 5220	Education Technology Supervisn / Conferences/Staff
N60R2682	TURING TUMBLE LLC	350.82	350.82	010116100I 4310	Donation - Hayden / Instr Materials & Supplies
N60R2683	AMAZON/SYNCB	17.39	17.39	010111100M 4350	Discretionary Instr Schmitt / Office Supplies
N60R2685	AMAZON/SYNCB	256.63	256.63	010112100J 4320	Discretionary Instr Johnson / Computers/Tech less than \$50C
N60R2686	AMAZON/SYNCB	130.48	130.48	010112100J 4320	Discretionary Instr Johnson / Computers/Tech less than \$50C
N60R2687	AMAZON/SYNCB	80.44	80.44	019599210A 4310	Sp Ed Centralized Admin / Instr Materials & Supplies
N60R2688	AMAZON/SYNCB	59.80	59.80	010074210A 4350	Dual Immersion Administration / Office Supplies
N60R2689	ONE CIRCLE FOUNDATION	447.69	447.69	010039311W 4310	Counseling / Instr Materials & Supplies
N60R2691	LANGUAGE NETWORK INC	560.00	560.00	019599210A 5810	Sp Ed Centralized Admin / Contracted Serv - Inst & Non-I
N60R2692	MARTINEZ, YANET	9.51	9.51	019599312A 5211	Sp Ed Centralized Psych Svcs / Mileage Reimbursement

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N60R2693	WESTERN PSYCHOLOGICAL SERVICES	730.31	730.31	015640312Z 4310	Medi-Cal Psychologist / Instr Materials & Supplies
N60R2694	SUPER DUPER SCHOOL CO	341.10	341.10	015640312Z 4310	Medi-Cal Psychologist / Instr Materials & Supplies
N60R2695	PSYCHOLOGICAL ASSESSMENT RESOU	660.00	660.00	019599312A 4310	Sp Ed Centralized Psych Svcs / Instr Materials & Supplies
N60R2696	TELECOMSCAPE	75.00	75.00	010111100D 5810	Discretionary Instr De Mille / Contracted Serv - Inst & Non-
N60R2697	SLP NOW LLC	249.00	249.00	019564119A 5310	Sp Ed Speech / Dues & Memberships
N60R2699	NGUYEN, JOHN	43.44	43.44	019564119A 5211	Sp Ed Speech / Mileage Reimbursement
N60R2700	ARIEL SUPPLY	234.30	234.30	010111270T 4350	Discretionary Adm Willmore / Office Supplies
N60R2701	PANGAN, CRISTINA	17.06	17.06	010069100D 4310	AT Risk Instruction Demille / Instr Materials & Supplies
N60R2702	HUBBARD, DAVID	166.36	166.36	010111100I 4310	Discretionary Instr Hayden / Instr Materials & Supplies
N60R2703	HUBBARD, DAVID	191.22	191.22	010111100I 4310	Discretionary Instr Hayden / Instr Materials & Supplies
N60R2704	HUBBARD, DAVID	221.94	221.94	010111100I 4310	Discretionary Instr Hayden / Instr Materials & Supplies
N60R2705	CA SCHOOL NURSE ORGANIZATION	1,175.00	1,175.00	010041314W 5220	Health Services / Conferences/Staff Development
N60R2706	COMPLETE BUSINESS SYSTEMS	1,076.63	1,076.63	010111100N 5604	Discretionary Instr Schroeder / Copier Maintenance Agreem-
N60R2707	TELECOMSCAPE	81.56	81.56	010111100N 5810	Discretionary Instr Schroeder / Contracted Serv - Inst & Non
N60R2709	AMAZON/SYNCB	118.48	118.48	010111270I 4351	Discretionary Adm Hayden / Health
N60R2710	HOME DEPOT CREDIT SERVICES	435.00	435.00	010111270D 4371	Discretionary Adm De Mille / Custodial Supplies
N60R2711	AMAZON/SYNCB	181.21	181.21	125025590A 4310	Child Development Center-FCTR / Instr Materials & Supplir
N60R2712	VEX ROBOTICS INC	1,150.54	1,150.54	126060590A 4350	Extended School CCTR / Office Supplies
N60R2713	LAKESHORE LEARNING MATERIALS	196.10	196.10	125025590A 4310	Child Development Center-FCTR / Instr Materials & Supplir
N60R2714	DELL COMPUTER	538,830.07	538,830.07	010011100A 4430	Instruction Educ Technology / Computer - Under \$5000
N60R2715	CDWG COMPUTER CTRS INC	24,662.00	24,662.00	010011100A 4320	Instruction Educ Technology / Computers/Tech less than \$5(
N60R2716	CDWG COMPUTER CTRS INC	121.88	121.88	125025590A 4320	Child Development Center-FCTR / Computers/Tech less tha
N60R2717	PCM-G	1,319,903.53	690,926.16	010011100A 4430	Instruction Educ Technology / Computer - Under \$5000

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N60R2717	*** CONTINUED ***		628,977.37	016300100Y 4430	Lottery Restricted Inst Mater / Computer - Under \$5000
N60R2718	AMAZON/SYNCR	158.80	158.80	129127590A 4350	ESP Non Grant / Office Supplies
N60R2719	READ NATURALLY	1,150.00	1,150.00	013010100B 5810	Title I Instr - Anderson / Contracted Serv - Inst & Non-I
N60R2721	OFFICE DEPOT INC	163.11	163.11	019564119A 4320	Sp Ed Speech / Computers/Tech less than \$500
N60R2722	CME ASSOCIATES	80.00	80.00	125025590A 5810	Child Development Center-FCTR / Contracted Serv - Inst &
N60R2723	PURE GAME	3,730.00	3,730.00	017510100R 5810	Low Perform BG Warner / Contracted Serv - Inst & Non-I
N60R2724	EVERYDAY SPEECH LLC	24.99	24.99	019564119A 4310	Sp Ed Speech / Instr Materials & Supplies
N60R2725	AMAZON/SYNCR	18.80	18.80	019599210A 4310	Sp Ed Centralized Admin / Instr Materials & Supplies
N60R2726	DELL COMPUTER	2,644.51	2,644.51	125025590A 4430	Child Development Center-FCTR / Computer - Under \$500C
N60R2727	ARIEL SUPPLY	500.00	500.00	010111100Q 4310	Discretionary Instr Sequoia / Instr Materials & Supplies
N60R2728	CDWG COMPUTER CTRS INC	664.85	60.94 603.91	010044720Y 4320 010044720Y 4430	Business Services / Computers/Tech less than \$500 Business Services / Computer - Under \$5000
N60R2729	SMITH, AMANDA	122.67	122.67	019599210A 5211	Sp Ed Centralized Admin / Mileage Reimbursement
N60R2730	RAPPA, TAMI	37.35	37.35	019599210A 5211	Sp Ed Centralized Admin / Mileage Reimbursement
N60R2731	BRANCH, MICHELE	25.46	25.46	010039311W 5211	Counseling / Mileage Reimbursement
N60R2732	ORANGE CO DEPARTMENT OF EDUCAT	349.00	349.00	014203214A 5220	Title III Professional Develop / Conferences/Staff Developm
N60R2733	CDWG COMPUTER CTRS INC	23,010.00	23,010.00	010011100A 4320	Instruction Educ Technology / Computers/Tech less than \$5(
N60R2734	MUSIC AND ARTS CENTER	123.77	123.77	010014100J 4310	Music, Johnson / Instr Materials & Supplies
N60R2736	OFFICE DEPOT INC	483.53	483.53	010112100J 4310	Discretionary Instr Johnson / Instr Materials & Supplies
N60R2737	JACOBSON, NICOLE	90.00	90.00	010074210A 5310	Dual Immersion Administration / Dues & Memberships
N60R2738	DA COSTA, CAROL	30.74	30.74	010074100A 5211	Dual Immersion Instruction / Mileage Reimbursement
N60R2739	EXPLORE LEARNING	1,647.00	1,647.00	010069100L 4310	AT Risk Instruction Meairs / Instr Materials & Supplies
N60R2740	LEGO EDUCATION	1,739.89	1,739.89	017510100H 4310	Low Perform BG Fyberger / Instr Materials & Supplies

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# WESTMINSTER SD

## PURCHASE ORDER DETAIL REPORT

### BOARD OF TRUSTEES MEETING 01/16/2020

FROM 11/19/2019 TO 01/05/2020

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
N60R2741	SCHOOL DATEBOOKS	2,332.12	2,332.12	013010100J 4310	Title I Instr - Johnson / Instr Materials & Supplies
N60R2742	CDWG COMPUTER CTRS INC	973.68	973.68	010069100F 4320	AT Risk Instruction Finley / Computers/Tech less than \$500
N60R2743	US BANK CORPORATE PAYMENT SYST	3,000.00	500.00 1,500.00 1,000.00	010046740U 4355 010046740U 5810 010046740U 5834	Personnel Commission / Refreshments Personnel Commission / Contracted Serv - Inst & Non-I Personnel Commission / Advertising
N60T9059	WSD TRANSPORTATION	300.00	300.00	010993590R 5820	Warner Billing Account / Outside Transportation
N60T9063	WSD TRANSPORTATION	600.00	600.00	010993590C 5820	Clegg Billing Account / Outside Transportation
N60T9064	WSD TRANSPORTATION	500.00	200.00	010069100R 5820	AT Risk Instruction Warner / Outside Transportation
N60T9065	WSD TRANSPORTATION	300.00	300.00	010993590D 5820	Warner Billing Account / Outside Transportation
N60T9066	CERTIFIED TRANSPORTATION SERVI	970.00	970.00	010993590I 5820	Demille Billing Account / Outside Transportation
N60T9067	WSD TRANSPORTATION	300.00	300.00	010993590J 5820	Hayden Billing Account / Outside Transportation
N60T9068	WSD TRANSPORTATION	300.00	300.00	010993590J 5820	Johnson Billing Account / Outside Transportation
N60T9069	WSD TRANSPORTATION	300.00	300.00	010112100J 5820	Johnson Billing Account / Outside Transportation
N60T9070	WSD TRANSPORTATION	326.25	326.25	010112100J 5820	Discretionary Instr Johnson / Outside Transportation
N60T9071	WSD TRANSPORTATION	300.00	300.00	010112100J 5820	Discretionary Instr Johnson / Outside Transportation
N60T9072	WSD TRANSPORTATION	300.00	300.00	010993590J 5820	Discretionary Instr Johnson / Outside Transportation
N60T9073	WSD TRANSPORTATION	300.00	300.00	010993590J 5820	Johnson Billing Account / Outside Transportation
N60T9074	WSD TRANSPORTATION	300.00	300.00	010993590J 5820	Johnson Billing Account / Outside Transportation
N60T9075	WSD TRANSPORTATION	900.00	900.00	010993590I 5820	Hayden Billing Account / Outside Transportation
N60T9076	WSD TRANSPORTATION	300.00	300.00	010993590J 5820	Johnson Billing Account / Outside Transportation
N60T9077	WSD TRANSPORTATION	600.00	600.00	010993590L 5820	Mearns Billing Account / Outside Transportation
N60T9078	WSD TRANSPORTATION	600.00	600.00	019126100J 5820	United Way Grant Johnson / Outside Transportation
N60T9079	WSD TRANSPORTATION	300.00	300.00	010112100J 5820	Discretionary Instr Johnson / Outside Transportation

**WESTMINSTER SD**  
**PURCHASE ORDER DETAIL REPORT**  
 BOARD OF TRUSTEES MEETING 01/16/2020

FROM 11/19/2019 TO 01/05/2020

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
N60T9080	WSD TRANSPORTATION	600.00	600.00	010993590T 5820	Willmore Billing Account / Outside Transportation
N60U5111	CASBO PROFESSIONAL DEVELOPMENT	1,800.00	1,800.00	010044720Y 5220	Business Services / Conferences/Staff Development
N60U5112	DANTIGNAC, MICHAEL	27.05	27.05	010011770A 5220	Technology Data Network Sprrt / Conferences/Staff
N60U5113	MARTINEZ, GERARDO	127.29	127.29	010011210A 5220	Education Technology Supervision / Conferences/Staff
N60U5114	MYERS, BILL	23.68	23.68	010011770A 5220	Technology Data Network Sprrt / Conferences/Staff
N60U5115	NGUYEN, DAVID DUC	24.05	24.05	010011770A 5220	Technology Data Network Sprrt / Conferences/Staff
N60U5116	PLAMBECK, SAMUEL	81.15	81.15	010011770A 5220	Technology Data Network Sprrt / Conferences/Staff
N60U5117	POGUE, DONALD	27.05	27.05	010011770A 5220	Technology Data Network Sprrt / Conferences/Staff
N60U5118	DOYLE, KARLA	591.50	591.50	013010100P 5220	Title I Instr - Stacey / Conferences/Staff Development
N60U5119	KINSLING, TODD	27.05	27.05	010011770A 5220	Technology Data Network Sprrt / Conferences/Staff
N60U5120	SEAVER, BRAD	102.56	102.56	018150811V 5220	RMA Plant Maintenance / Conferences/Staff Development
N60U5121	STATER BROTHERS 27	290.89	290.89	125025590A 4310	Child Development Center-FCTR / Instr Materials & Supplie
N60U5122	SAMS CLUB SYNCHRONY BANK	10.97	10.97	010044720Y 4355	Business Services / Refreshments
N60U5123	HUNTINGTON BEACH CITY	4,244.60	4,244.60	010044720Y 5805	Business Services / Special Assesment Tax
N60U5124	ACSA FOUNDATION FOR ED ADMINIS	948.00	948.00	010042715A 5220	Superintendent / Conferences/Staff Development
N60U5125	POTEET, SANDRA	146.32	146.32	010044720Y 5220	Business Services / Conferences/Staff Development
N60U5126	UNITED STATES POSTMASTER	1,500.00	1,500.00	010034720X 5920	Postage / Postage
N60U5129	FALLEY, CALLI	372.91	372.91	013010100P 5220	Title I Instr - Stacey / Conferences/Staff Development
N60U5130	GATES, CECILY	375.00	375.00	013010100P 5220	Title I Instr - Stacey / Conferences/Staff Development
N60U5131	PITONIAK, JEANNE	517.17	517.17	0140351000 5220	Title IIA Instr - Bld Sacramt / Conferences/Staff Developm
N60U5132	NGUYEN, JENNY	90.90	90.90	019599312A 5220	Sp Ed Centralized Psych Svcs / Conferences/Staff
N60U5133	HERNANDEZ, LORI	404.37	404.37	010036210A 5220	Curriculum & Instruction / Conferences/Staff Development
N60U5134	PLAMBECK, SAMUEL	432.24	432.24	010011770A 5220	Technology Data Network Sprrt / Conferences/Staff

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**WESTMINSTER SD**  
**PURCHASE ORDER DETAIL REPORT**  
**BOARD OF TRUSTEES MEETING 01/16/2020**

FROM 11/19/2019 TO 01/05/2020

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
N60U5135	WATKINS, MICHELLE	527.14	527.14	010074210A 5220	Dual Immersion Administration / Conferences/Staff
N60U5136	PETTY CASH JOHNSON M S	130.64	97.64	010112270J 4355	Discretionary Adm Johnson / Refreshments
			33.00	010112270J 5920	Discretionary Adm Johnson / Postage
N60U5137	ALBERTSONS INC	36.47	36.47	010044720Y 4355	Business Services / Refreshments
N60U5138	SAMS CLUB SYNCHRONY BANK	69.96	69.96	010044720Y 4355	Business Services / Refreshments
N60U5139	WELLS FARGO BANK	3,000.00	3,000.00	010044720Y 5810	Business Services / Contracted Serv - Inst & Non-I
N60U5140	KAKAR, NEELAM	233.16	233.16	010044720Y 5211	Business Services / Mileage Reimbursement
N60U5141	BROWN, TROY	52.66	52.66	010048754X 5211	Warehouse / Mileage Reimbursement
N60U5142	PETTY CASH WILLMORE	194.19	21.88	010111100T 4350	Discretionary Instr Willmore / Office Supplies
			37.88	010111270T 4350	Discretionary Adm Willmore / Office Supplies
			134.43	010111270T 4355	Discretionary Adm Willmore / Refreshments
N60U5143	PETTY CASH EDUC SERVICES (MP)	166.20	166.20	010037210Z 4350	Educational Services / Office Supplies
N60U5144	ORANGE CO DEPARTMENT OF EDUCAT	372.52	372.52	010150270A 5810	MAA MEDICAL ADMIN. ACTIVITIES / Contracted Serv -
N60U5145	GREGORIO, COLETTE	254.44	254.44	013010100R 5220	Title I Instr - Warner / Conferences/Staff Development
N60U5146	SOSA, DAVID	272.34	272.34	013010100R 5220	Title I Instr - Warner / Conferences/Staff Development
N60U5147	TAKEDA, DWAYNE	402.86	402.86	013010100R 5220	Title I Instr - Warner / Conferences/Staff Development
N60U5148	JACOBSON, NICOLE	367.63	367.63	010011210A 5220	Education Technology Supervisn / Conferences/Staff
Fund 01 Total:		2,585,538.72			
Fund 12 Total:		96,793.76			
Fund 13 Total:		11,323.28			
Total Amount of Purchase Orders:		2,693,655.76			
<u>Fund Legend</u>					
Fund 01 - General Fund			<u>Purchase Order Legend</u>		
Fund 12 - Child Development Fund			N60 - 2019-20 Westminster School District Purchase Order		
Fund 13 - Nutrition Services Fund			L - Library/Textbook Department		
Fund 24 - Measure I			M - Maintenance and Operations Department		
Fund 25 - Capital Facilities Fund			N - Nutrition Services		
Fund 26 - Measure I			R - District Office Buyer		
Fund 35 - County School Facility Fund			I - Transportation Department		
Fund 40 - Special Reserve for Capital Outlay Fund			U - Accounting Office		
			V - Measure I		

WESTMINSTER SCHOOL DISTRICT  
CORPORATE/INDIVIDUAL DONATIONS FOR DISTRICT/SCHOOL SITES  
January 16, 2020

*(Each donation will be recognized with a letter of appreciation on behalf of the Board of Trustees)*

DONOR	DONATED TO	AMOUNT	DESCRIPTION
Farmers & Merchants Bank	District Office	\$2,000.00	Appreciation for contributions to the community
U'SAgain, LLC	Webber	\$63.48	Shared profits
McDonald's	Willmore	\$173.93	Tips from McTeacher's Night
McDonald's	Willmore	\$668.48	Donation from McTeacher's Night

**CONSENT**

**Contracts for Ratification**

January 16, 2020

CONTRACT	ORIGINATOR	NEW/ RENEWAL	CONTRACT TERM	PURPOSE	BUDGET/ PROGRAM	CONTRACTED AMOUNT
GDS2, Inc.	Sam Plambeck Information Technology	R	01/15/20 to 01/14/21	Renewal contract for the desktop management, inventory and imaging systems.	Technology Data Network Support	\$39,393.98
GDS2, Inc.	Sam Plambeck Information Technology	R	12/19/19 to 12/20/20	Upgrade and renewal contract for the backup Software (Veeam) that ensures recovery of the District Office critical data systems.	Technology Data Network Support	\$6,606.00
GDS2, Inc.	Sam Plambeck Information Technology	R	01/20/20 to 01/20/21	Renewal contract for the power conditioning and battery backup of the District Office data server system, including power module hardware upgrade.	Technology Data Network Support	\$19,826.58
Infinity Communications and Consulting	Sam Plambeck Information Technology	N	1/1/20 to 1/1/21	Consulting contract for Category Two RFP and E-rate Application Management Services.	Contracted Services – Inst. & Non Inst.	\$5,500.00
McGraw-Hill	Lori Hernandez/ Tricia Urbaniec Ed. Services	N	03/03/20 to 03/12/20	Training for K-2 teachers on how to use Wonders differentiation material during small group instruction time.	Title III	\$5,000.00
MegaTronics International Corp.	Brian Johnson MOT	N	01/13/20 to 01/14/20	Extended Hardware and Software Maintenance for the Mega Trak Fuel Management System.	Site Maintenance Budget	\$1,200.00
OCDE	Mark Murphy Hayden Elementary	N	12/12/19 to 06/01/20	Will bring Orange County Friday Night Live Program to Hayden School which will work with 5 <sup>th</sup> graders to develop leadership skills and community involvement through lunchtime activities.	N/A	INCOME: Not to exceed \$1,000.00
Thinking Maps	Lori Hernandez Teaching & Learning	N	08/24/20 to 08/26/20	Thinking Maps: Follow-up for grades K-8 Gate Recertification Training. Contract #11876	Title II	\$5,400.00
Thinking Maps	Lori Hernandez Teaching & Learning	N	08/19/20 to 08/20/20	Thinking Maps: Follow-up for grades K-8 Mathematics Training. Contract #11875	Title II	\$3,600.00

**CONSENT**

**Contracts for Ratification**

January 16, 2020

CONTRACT	ORIGINATOR	NEW/ RENEWAL	CONTRACT TERM	PURPOSE	BUDGET/ PROGRAM	CONTRACTED AMOUNT
Thinking Maps	Lori Hernandez Teaching & Learning	N	09/22/20 to 09/24/20	Thinking Maps to provide WFBB: Direct Teacher Training to Grades 4-5 in Narrative Day 2 and 3. Contract # 11870	Title II	\$3,600.00
Thinking Maps	Lori Hernandez Teaching & Learning	N	08/17/20 to 09/29/20	Thinking Maps to provide professional development for WFBB: Direct Teacher Training Grades 6-8 Setting the Stage / Narrative. Contract #11869	Title II	\$1,800.00
Thinking Maps	Lori Hernandez Teaching & Learning	N	08/07/20 to 08/07/20	Thinking Maps Training of Trainers Follow-up planning for Professional Development Day. Contract #11867	Title II	\$1,800.00

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**WESTMINSTER SCHOOL DISTRICT**  
Business Services

DATE: January 16, 2020

TO: Cyndi Paik, Ed.D., Superintendent

FROM: Art Jimenez, Assistant Superintendent, Human Resources

SUBJECT: **RECEIVE THE SECOND QUARTERLY REPORT ON WILLIAMS  
UNIFORM COMPLAINTS**

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**BACKGROUND INFORMATION:**

As a result of the State of California's settlement of the Williams class action lawsuit, *Education Code Section 35186(d)* requires, "A school district shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district. The summaries shall be publicly reported on a quarterly basis at a regularly scheduled meeting of the governing board of the school district. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. The complaints and written responses shall be available as public records."

**CURRENT CONSIDERATIONS:**

No Williams Uniform Complaints for any area have been reported during the second quarter October 1, 2019 to December 31, 2019.

**FINANCIAL IMPLICATIONS:**

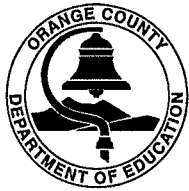
There are no financial implications.

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**SUPERINTENDENT'S RECOMMENDATION:**

Receive the Second Quarterly Report on Williams Uniform Complaints





Orange County Department of Education  
Educational Services Division

**Williams Settlement Legislation  
Quarterly Report of Uniform Complaints  
2019-20**

District: Westminster School District

District Contact: Art Jimenez

Title: Asst. Superintendent, Human Resources

- |  |                               |                                       |
|--|-------------------------------|---------------------------------------|
| <input type="checkbox"/> Quarter #1            | July 1 – September 30, 2019   | <b>Report due by October 25, 2019</b> |
| <input checked="" type="checkbox"/> Quarter #2 | October 1 – December 31, 2019 | <b>Report due by January 31, 2020</b> |
| <input type="checkbox"/> Quarter #3            | January 1 – March 31, 2020    | <b>Report due by April 24, 2020</b>   |
| <input type="checkbox"/> Quarter #4            | April 1 – June 30, 2020       | <b>Report due by July 31, 2020</b>    |

**Check the box that applies:**

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of the complaints

Type of Complaint	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	0	0
Teacher Vacancies or Missassignments	0	0	0
Facility Conditions	0	0	0
TOTALS	0	0	0

Name of Superintendent: Dr. Cyndi Paik

Signature of Superintendent: \_\_\_\_\_ Date: 01/16/20

**Please submit to:**

Alicia Gonzalez, Sr. Administrative Assistant  
Orange County Department of Education  
200 Kalmus Drive, B-1009  
P.O. Box 9050, Costa Mesa, CA 92628-9050

Phone: (714) 966-4336 Email: aliciagonzalez@ocde.us Fax: (714) 327-1371

## **ENCLOSURES FOR BUSINESS SERVICES**

**WESTMINSTER SCHOOL DISTRICT**  
Business Services

DATE: January 16, 2020

TO: Cyndi Paik, Ed.D., Superintendent

FROM: Sandy Poteet, Executive Director, Business Services  
Art Jimenez, Assistant Superintendent, Human Resources

SUBJECT: **RECEIVE 2018 – 2019 ANNUAL AUDIT**

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**BACKGROUND INFORMATION:**

The California Education Code Section 41020 requires that school districts provide an annual audit of all funds under the district's jurisdiction utilizing an independent auditor. The audit report must be issued using the format established by the California State Controller's Office. Education Code Section 41020.3 requires that the Governing Board review the annual audit at one of its regularly scheduled meetings.

**CURRENT CONSIDERATIONS:**

Eide Bailly, LLP audited the district's financial records for the 2018-2019 school year and issued an unmodified opinion, which is the highest rating for an independent audit. Eide Bailly reviewed the District's financial condition and internal controls, validated district processes and reporting, and identified no audit findings for the 2018 – 2019 fiscal year.

This audit was submitted to both the California Department of Education and the Orange County Department of Education by the December 16, 2019 deadline, as required.

**FINANCIAL IMPLICATIONS:**

There are no financial implications.

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**SUPERINTENDENT'S RECOMMENDATION:**

Receive 2018 – 2019 Annual Audit

**WESTMINSTER SCHOOL DISTRICT**  
Business Services

DATE: January 16, 2020

TO: Cyndi Paik, Ed.D., Superintendent

FROM: Sandy Poteet, Executive Director, Business Services  
Art Jimenez, Assistant Superintendent, Human Resources

SUBJECT: **RECEIVE 2018 – 2019 MEASURE T INDEPENDENT FINANCIAL AND PERFORMANCE AUDIT**

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**BACKGROUND INFORMATION:**

Independent financial and performance audits for bond funds are conducted annually in compliance with the requirements of Article XIII A, Section 1(b) (3) of the California Constitution. The audits are conducted to ensure that no funds were used for any teacher or administrative salaries or other prohibited operating expenses and that proceeds from the sale of bond funds were only used for the purposes of construction, rehabilitation, and modernization of school facilities as specified in the Measure T voters' ballot and Board resolution.

**CURRENT CONSIDERATIONS:**

Eide Bailly, LLP audited the district's financial records for the 2018-2019 school year and issued an unmodified opinion, which is the highest rating for an independent audit. Eide Bailly reviewed the District's financial condition and internal controls, validated district processes and reporting, and identified no audit findings for the Measure T program for the preceding fiscal year, which ended June 30, 2019.

**FINANCIAL IMPLICATIONS:**

There are no financial implications.

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**SUPERINTENDENT'S RECOMMENDATION:**

Receive 2018 – 2019 Measure T Independent Financial and Performance Audit

**WESTMINSTER SCHOOL DISTRICT**  
Business Services

DATE: January 16, 2020

TO: Cyndi Paik, Ed.D., Superintendent

FROM: Sandy Poteet, Executive Director, Business Services  
Brian Johnson, Executive Director, Maintenance, Operations &  
Transportation

SUBJECT: **RECEIVE MEASURE T CITIZENS' OVERSIGHT COMMITTEE ANNUAL  
REPORT FOR THE 2018 – 2019 FISCAL YEAR**

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**BACKGROUND INFORMATION:**

Under the provisions of the California Constitution as amended by Proposition 39, an independent Citizens' Oversight Committee (COC) must be established to assure that bond funds are spent as approved by the voters. The COC is required to publish an annual report of its findings.

As chartered by the Board of Trustees of the Westminster School District, the 2016 Measure T Citizens' Oversight Committee was created. The committee is responsible for ensuring that bond funds are spent for the purposes approved by the voters in 2016. All bond facility projects are authorized and approved by the Board of Trustees.

**CURRENT CONSIDERATIONS:**

At the December 18, 2019 Citizens' Oversight Committee meeting, the COC reviewed the Financial and Performance Audit Reports for the previous year. The Committee also approved the attached annual report outlining the successful implementation of the Measure T program through June 30, 2019.

**FINANCIAL IMPLICATIONS:**

There are no financial implications.

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**SUPERINTENDENT'S RECOMMENDATION:**

Receive Measure T Citizens' Oversight Committee Annual Report for the 2018 – 2019 fiscal year



*Building tomorrow's leaders today*

*Cyndi Paik, Ed.D., Superintendent*

**BOARD OF TRUSTEES**

Frances Nguyen, President  
Jeremy Khalaf, Vice President  
Xavier Nguyen, Clerk  
Khanh Nguyen, Member  
Jamison Power, Member

**Citizens' Oversight Committee  
2018 – 2019 ANNUAL REPORT**

January 16, 2020

To: The Board of Trustees and Citizens of the Westminster School District

The Measure "T" Citizens' Oversight Committee (COC) is pleased to present its third annual report. This annual report covers the activities of the COC during the 2018 – 2019 fiscal year. The primary duties of the committee are to:

- Ensure that Bond proceeds are expended for the purposes that they are intended;
- Report the program's progress to the public; and
- Provide an annual report and compliance statement.

The Committee was originally established when Measure T, a \$76 million bond, was approved by voters in November 2016. The Measure is focused on construction of a gymnasium at Stacey Middle School and installation of air conditioning at all district schools. The District began construction on the Stacey Gymnasium in January of 2017 and the board approved the notice of completion to AMG at the October 11, 2018 meeting. At the November 9, 2017 Board meeting the District hired PBK Architects to update the facility master plan and begin the design phase for air conditioning with construction planned at Fryberger in June of 2020.

EideBailly LLP completed the annual audit of bond expenditures. The audit report disclosed no instances of noncompliance with the terms of Proposition 39 or the terms of the bond measure approved by voters.

The Committee is pleased to report that based on the findings of the annual audit, the Westminster School District is in full compliance with its responsibilities as described in Article XIII A, Section 1(b)(3) of the California State Constitution.

The Committee is pleased with the quality and progress of the bond program within the Westminster School District and commends the work of Assistant Superintendent Dr. Tony Wold and Executive Directors Sandy Poteet and Brian Johnson for keeping the projects on time and budget as well as maintaining a solid level of communication throughout the process.

Respectfully,

Don Anderson

President, Citizens' Oversight Committee

### **ABOUT THE BOND MEASURE**

On November 8, 2016 voters in the Westminster School District passed Measure T, a \$76 million school bond to upgrade aging schools and improve the quality of education with funding that cannot be taken by the State; provide heating, ventilation and air conditions systems at every school; upgrade inadequate electrical systems; improve student access to modern technology; and modernize/renovate outdated classrooms, restrooms and school facilities.

### **INDEPENDENT AUDIT**

Under the provisions of the California Constitution as amended by Proposition 39, the 2016 Measure T Bond Program must undergo an annual audit by an independent auditing firm. The District utilized the certified public accountant firm of Eide Bailly, LLP to perform the required financial and performance audits for the fiscal year that ended June 30, 2019. On December 18, 2019 the Committee reviewed the audit reports that document the audit results. The audit reports will be received by the District's Board of Trustees at their meeting held on January 16, 2020. The audit reports are available on the District website under Measure T at <http://www.wsdk8.us>.

### **CITIZENS' OVERSIGHT COMMITTEE**

Under the provisions of the California Constitution as amended by Proposition 39, an independent Citizens' Oversight Committee (COC) must be established to assure that Bond funds are spend as approved by the voters. The COC is required to publish an annual report of its findings.

As chartered by the Board of Trustees of the Westminster School District, the 2016 Measure T Citizens' Oversight Committee was created. The Committee is not a bond program and has not authority to make policy, make decisions, or set priorities in the spending of any funds or District operations. All projects are authorized and approved by the Board of Trustees.

Committee members are appointed by a two-year term with no compensation for their participation. For the latest Committee meeting schedule, meeting minutes and other information please visit the District website under Measure T at <http://www.wsdk8.us>.

### **2017 SERIES A BONDS**

In January 2017, The District issued \$18,000,000 in 2017 Series A Bonds from the 2016 Measure T Bond authorized from voters. These funds are being used to construct the gymnasium and music building at Stacey Middle School. This project was completed in October 2018 after a soft opening that allowed promotion to occur for the class of 2018 in June. The gymnasium budget is \$15,000,000 and the project was completed under budget. The remainder of the initial funds are being utilized to update the Facility Master Plan and begin the design phase for installation of air conditioning which is scheduled to begin in June, 2020 at Fryberger Elementary.

### **2018 SERIES B BONDS**

In November 2018, The District issued \$14,000,000 in 2018 Series B Bonds from the 2016 Measure T Bond authorized from voters. These funds will be used along with any remaining Series A Funds to install air conditioning at Fryberger Elementary, Hayden Elementary, and Meairs Elementary Schools and start the design phase for Fire Alarm upgrades for the remaining sites, a precursor to air conditioning installation.

### **FINANCIAL SUMMARY**

The Measure T program began with the issuance of 2017 Series A Bonds in January 2017 and 2018 Series B Bonds in November 2018. Expenditures have been focused on the construction of the gymnasium at Stacey Middle School, completion of the Facilities Master Plan and the design phase for installation of air conditioning. The following financial information is for the period of July 1, 2018 – June 30, 2019.

### **WESTMINSTER SCHOOL DISTRICT BUILDING FUND (MEASURE T)**

#### **STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE FOR THE YEAR ENDED JUNE 30, 2019**

<b>Beginning Fund Balance, July 1, 2018</b>	<b>\$</b>	<b>4,177,638</b>
<b>Interest Income</b>		<b>244,004</b>
<b>Bond Issuance Proceeds</b>		<b>14,000,000</b>
<b>Transfers In – State Bond Funds</b>		<b>725,595</b>
<b>Expenditures</b>		<b>&lt;3,305,243&gt;</b>
<b>Ending Fund Balance, June 30, 2019</b>	<b>\$</b>	<b>15,841,994</b>

#### **Expenditures by Project: (July 1, 2018 through June 30, 2019)**

Program Planning & Design	\$	274,724
Stacey Gymnasium		1,049,085
Fryberger Air Conditioning		633,297
Hayden Air Conditioning		454,682
Meairs Air Conditioning		446,914
Fire Alarm Planning & Design		276,541
Bond Issuance		170,000
<b>Total Expenditures</b>	<b>\$</b>	<b><u>3,305,243</u></b>

### **PROJECT UPDATE**

The Stacey gymnasium project was completed under the \$15,000,000 budget. The District has identified the first three sites for air conditioning installation as Fryberger, Hayden and Meairs. The district authorized PBK Architects to design plans for fire alarm upgrades at the remaining sites as a precursor to the air conditioning projects. The completion and submittal of these plans will allow the district to apply for state bond matching funds that will supplement the Measure T Bond Funds. It is anticipated that construction will begin at Fryberger for air conditioning in June of 2020.

The District has created a web page of Measure T activities to keep the public informed of the status of all projects. This information can be accessed by clicking on the Measure T link on the front page of the district website at <http://www.wsdk8.us>.



**WESTMINSTER SCHOOL DISTRICT**  
Business Services

DATE: January 16, 2020

TO: Cyndi Paik, Ed.D., Superintendent

FROM: Brian Johnson, Executive Director of Facilities Planning & MOT  
Art Jimenez, Assistant Superintendent, Human Resources

SUBJECT: **APPROVE CONTRACT TO PCN3, INC. FOR FRYBERGER  
ELEMENTARY SCHOOL HVAC MODERNIZATION & INTERIM  
HOUSING - BID#19/20-01**

---

**BACKGROUND INFORMATION:**

With the passage of Measure T, the Westminster School District requested bids for the Fryberger Elementary School HVAC Modernization & Interim Housing - Bid#19/20-01. The advertisements were published in a local newspaper of general circulation and construction trade journals. Through the prequalification process, the District evaluated fifty-one prospective general contractors and sub-contractors. Of the fifty-one applications, fifty general contractors and sub-contractors met the required criterion and pre-qualified for bid submissions.

**CURRENT CONSIDERATIONS:**

On December 19, 2019 bids were opened from five-prequalified general contractors.

Number of Bids	Range of Bids
5	\$4,748,000 - \$6,474,000

After reviewing the bids and conducting a background check, the District staff determined that PCN3, Inc. is the lowest responsive and responsible bidder for the Fryberger Elementary School HVAC Modernization & Interim Housing project.

**FINANCIAL IMPLICATIONS:**

The total combined contract value is \$4,748,000 to be paid from Measure T. In addition, pursuant to Education Code 17604 the Board authorizes the Superintendent or designee to enter into a contract and to approve changes or additions to the project in accordance with the project contract and Public Contract Code section 20118.4; subject to Board ratification. Based on the construction bid, the estimated cost including DSA fees, inspector of record (IOR), material testing, SoCal Edison service, architecture, project manager, interim housing and contingency allowance for the Fryberger project is estimated to be \$6,884,600. Additionally, this project was designated as "substantially complex", providing an allowance for 10% retention as approved by the Board at the April 19, 2018 Board Meeting.

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**SUPERINTENDENT'S RECOMMENDATION:** Approve contract to PCN3, Inc. for Fryberger Elementary School HVAC Modernization & Interim Housing - Bid#19/20-01

# **ENCLOSURES FOR EDUCATIONAL SERVICES**

**7.0**

**WESTMINSTER SCHOOL DISTRICT**  
Educational Services

DATE: January 16, 2020

TO: Cyndi Paik, Ed.D., Superintendent

FROM: Myrlene Pierre, Assistant Superintendent, Educational Services

SUBJECT: **ADOPT RESOLUTION #19-20-15 MENTAL HEALTH AWARENESS**

---

**BACKGROUND INFORMATION:**

It is a well-known fact that children and youth thrive at home, at school, and in their communities when they have social and emotional well-being. Behavioral health disorders, including major depression, schizophrenia, anxiety, trauma, and other behavioral health problems, affect many children and youth every year, indiscriminate of age, gender, race, ethnicity, religion or economic status. School districts, schools, elected officials, businesses, government agencies, healthcare providers, organizations, and citizens share the burden of addressing mental illness and promoting health and well-being for all children. Employing mental health professionals to work within the school system is an effective strategy in supporting teachers in the classroom; improving implementation of early identification systems; supporting families in linkage to mental health services; and delivering site-based services to children, youth and families who struggle with access to care.

There is an opportunity to expand access to services for all children through the Mental Health Student Services Act (MHSSA) funding, which includes a competitive grant program administered by the Mental Health Services Oversight and Accountability Commission (MHSOAC). The purpose of the MHSSA is to fund partnerships between educational and county mental health agencies. Grant funds shall be used to provide mental health services on school campuses including, but not limited to: suicide prevention; drop-out prevention; placement assistance and service plan for students in need of ongoing services; and outreach to foster youth, LGBTQ, and suspended/expelled youth. Funding may also be used to hire qualified mental health personnel, professional development for school staff and other strategies that respond to the mental health needs of children.

**CURRENT CONSIDERATIONS:**

Adopt a resolution confirming our collective commitment to support and promote health and well-being for all children.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

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**SUPERINTENDENT'S RECOMMENDATION:**

Adopt Resolution #19-20-15 Mental Health Awareness

7.1 p.1+



14121 Cedarwood Avenue  
Westminster, CA 92683  
(714) 894-7311

*Cyndi Paik Ed.D., Superintendent*

BOARD OF TRUSTEES

Frances Nguyen, President  
Jeremy Khalaf, Vice President  
Xavier Nguyen, Clerk  
Khanh Nguyen, Member  
Jamison Power, Member

**RESOLUTION #19-20-15**  
**MENTAL HEALTH AWARENESS**  
**January 16, 2020**

**WHEREAS**, Westminster School District acknowledges that all children and youth thrive at home, at school, and in their communities when they have social and emotional well-being; and

**WHEREAS**, promotion of mental health efforts that create safe, caring, peaceful, and engaging school environments improve students' connectedness to schools; readiness to learning, and positive civic engagement; and

**WHEREAS**, behavioral health disorders, including major depression, schizophrenia, anxiety, trauma, and other behavioral health problems, affect many children and youth every year, indiscriminate of age, gender, race, ethnicity, religion or economic status; and

**WHEREAS**, federal statistics show that one in five children has a serious mental health condition, but forty-one to sixty percent of them do not receive care at all – with even fewer receiving appropriate care; and

**WHEREAS**, local statistics, as reported by Orange County Health Care Agency, show that an average of fifty-seven percent of children and sixty-four percent of adolescents do not receive the necessary mental health treatment and an average of thirty-five percent of children under 18 who need treatment do not see a mental health professional; and

**WHEREAS**, students with a mental health condition 14 years or older drop out of school, are less likely to pursue higher education, and are more likely to suffer with mental illness years after their K-12 educational experience; and

**WHEREAS**, the school district, schools, elected officials, businesses, government agencies, healthcare providers, organizations, and citizens share the burden of addressing mental illness and promoting health and well-being for all children and youth; and

**WHEREAS**, the school district, schools, elected officials, businesses, government agencies, healthcare providers, organizations, and citizens acknowledge that social, emotional, and behavioral issues in children and youth are often identified in the school setting; and are key stakeholders in promoting health, well-being, and mental illness prevention efforts; and

**WHEREAS**, the school district and schools recognize mental health professionals who work within the school system can effectively implement the recommendations set forth by the Mental Health Services Act, Prevention & Early Intervention (MHSA-PEI), which includes outreach to families; access to linkage to programs for children or youth with severe mental illness; activities that promote the reduction of stigma and discrimination associated with mental

***Vision Statement:***

*Building tomorrow's leaders today.*

***Mission Statement:***

*Prepare all students to be responsible, resilient, resourceful, and productive world citizens in a changing and diverse society.*

## RESOLUTION #19-20-15

illness; and strategies to reduce negative outcomes such as suicide, incarcerations, school failure or dropout, prolonged suffering, homelessness, and the removal of children from their homes; and

**WHEREAS**, there is an opportunity to expand access to services for children through the Mental Health Student Services Act (MHSSA) funding, a competitive grant program administered by the Mental Health Services Oversight and Accountability Commission (MHSOAC); and

**WHEREAS**, the purpose of the MHSSA is to fund partnerships between educational and county mental health agencies; grant funds shall be used to provide mental health services on school campuses including, but not limited to: suicide prevention; drop-out prevention; placement assistance and service plan for students in need of ongoing services; and outreach to foster youth, LGBTQ, and suspended/expelled youth; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Westminster School District hereby supports and promotes the collaborative process in partnering with Orange County Department of Education in securing the MHSSA grant funding.

**ADOPTED** at a regular meeting of the Governing Board of the Westminster School District held this 16<sup>th</sup> day of January 2020, by the following vote:

**AYES:** \_\_\_\_ **NOES:** \_\_\_\_ **ABSENT:** \_\_\_\_ **ABSTAIN:** \_\_\_\_

\_\_\_\_\_  
Cyndi Paik Ed.D., Superintendent

\_\_\_\_\_  
Frances Nguyen, President

\_\_\_\_\_  
Jeremy Khalaf, Vice President

\_\_\_\_\_  
Xavier Nguyen, Clerk

\_\_\_\_\_  
Khanh Nguyen, Member

\_\_\_\_\_  
Jamison Power, Member

## **ENCLOSURES FOR HUMAN RESOURCES**

**AGREEMENT**  
**Between**  
**THE BOARD OF TRUSTEES OF THE**  
**WESTMINSTER SCHOOL DISTRICT**  
**and**  
**Cyndi Soon Paik, Ed.D.**

THIS CONTRACT FOR EMPLOYMENT ("AGREEMENT" or "CONTRACT") is hereby made and entered into effective this 16<sup>th</sup> day of January, 2020 by and between the Board of Trustees of the Westminster School District ("District" or "Board") and Cyndi Soon Paik, Ed.D ("Superintendent" or "Dr. Paik").

NOW, THEREFORE, it is hereby agreed as follows:

**1. Superintendent, Chief Executive Officer, and Secretary for the Board**

Dr. Paik is hereby employed as the District's Superintendent. She shall also be the Chief Executive Officer of the District and shall serve as Secretary to the Board.

**2. Term of Employment**

The term of this contract shall be for a period of three (3) years, commencing July 1, 2020, through June 30, 2023, unless sooner terminated as herein provided. Should the Superintendent receive a satisfactory evaluation pursuant to this Agreement, or should the Superintendent not receive a formal evaluation during any school year, this Agreement will be extended for an additional year, so long as the term of this Agreement does not at any time exceed four years, subject to Board approval as required by law.

**3. Powers and Duties**

The Superintendent's duties and functions shall include the following:

A. Serving as the Chief Executive Officer of the District and Secretary to the Board. The Superintendent shall be delegated all powers and duties necessary for efficient management and administration of the District to the full extent permitted by law. All powers and duties which may be delegated to the Superintendent by the Board are to be executed in accordance with the lawful policies adopted by the Board at the earliest possible opportunity by the Superintendent. The Superintendent shall have the authority to organize and arrange the administrative and supervisory staff, including instruction, personnel, business and operational affairs, which in her judgment best serve the District. The responsibility for selection, placement and transfer of existing personnel shall be vested in the Superintendent. Employment of new personnel shall be recommended by the Superintendent subject to approval by the Board. In the event the Board does not approve the Superintendent's personnel recommendations, the Superintendent shall submit an alternative recommendation.

B. Working with the Board, District personnel, parents and the public, to develop short and long range goals with clear criteria for determining effective achievement and evaluating outcomes.

C. Representing the interests of the Board and the District in day-to-day contact with parents, other citizens, community and governmental agencies.

D. Providing leadership, guidelines and directions to ensure that policies related to curriculum, instruction, pupil personnel services, personnel, budget and business affairs are carried out.

E. Reporting information at least annually to the Board regarding student learning, student achievement and test scores.

F. Reviewing all policies adopted by the Board and making appropriate recommendations to the Board for addition, deletion or modification.

G. Evaluating employees directly accountable to the Superintendent and overseeing the evaluation of other employees as defined by California law and Board policy.

H. Providing leadership and direction in planning and financing school facilities to meet growth needs.

I. Advising the Board and making recommendations regarding possible sources of funds which may be available to implement present or contemplated District programs.

J. Endeavoring to maintain and improve her professional competency by all available means, including reading appropriate periodicals and joining and/or participating in appropriate professional associations and their activities.

K. Establishing and maintaining effective community relations including effective relationships with the media.

L. Communicating openly, systematically and in a timely manner to the Board, staff and the community, and promptly informing the Board of critical issues or incidents.

M. Providing educational leadership to ensure quality teaching and learning.

N. Performing other duties and functions as assigned or required by the Board.

The Board shall provide the Superintendent with a mentor who will be asked to provide guidance and training in support of the Superintendent performing the above duties.

#### **4. Evaluation**

A. Performance objectives shall be reduced to writing and shall be based on the duties and responsibilities set forth in this Agreement, and any other criteria mutually agreed upon by the parties, and any criteria prescribed by the Board. The parties shall meet in September of each full school year to establish performance objectives for that school year.

B. Commencing with the 2020-2021 school year, the Board shall evaluate and assess, in writing, the performance of the Superintendent at least once a year with a mid-year informal progress assessment. The mid-year progress assessment shall take place on or about January 31 of each year. The annual evaluation will be in writing and completed by June 30 of each year unless the Board and Superintendent agree upon another date. The Board shall establish a meeting to discuss



this evaluation with the Superintendent. The Superintendent's evaluation shall be based upon the duties outlined in this Agreement including prioritizing tasks and other goals and objectives established pursuant to Paragraph 3(A) above. The Superintendent annually shall inform the Board in a timely manner of the procedures and timelines for establishment of performance objectives and her evaluation.

C. Lack of an evaluation conducted pursuant to this Paragraph 4 shall not preclude the Superintendent from eligibility to salary increases as provided in this Agreement or have any effect on any other paragraph of this Agreement, unless otherwise specified.

## **5. Salary**

A. Effective July 1, 2020, the Superintendent shall be paid the annual salary listed on Step 2 of the Superintendent Salary Schedule (Attachment A). The Superintendent shall receive step increases in each subsequent year of the Term of this Agreement beginning July 1 of each school year, subject to Board approval. This increase shall be in addition to any other increases approved by the Board. Each annual step advancement is dependent upon a satisfactory performance evaluation from the Board for the school year immediately preceding the advancement date. The annual salary shall be paid in twelve (12) equal monthly installments.

B. As with other certificated management salary schedules, the Superintendent will be awarded a longevity increase for each five (5) years of service, beginning at the completion of the tenth (10<sup>th</sup>) year of certificated service, including years of certificated service outside the District. Where only a portion of a year is served, annual compensation shall be prorated.

C. The Board and the Superintendent expect the salary, including benefits to be reviewed from time to time during the term of this Agreement, and adjusted in order to provide a competitive and attractive salary to the Superintendent and to reflect the quality of services rendered by the Superintendent. The Board therefore retains the right to adjust the salary of the Superintendent at any time during the term of this Agreement, any said adjustment to be effective upon the date as established by the Board upon the date established by the Board consistent with Education Code section 45032; provided, however, that said salary adjustment shall not reduce the annual salary below the figure stated above unless by common consent.

D. Any adjustment in salary other than the annual step on the Salary Schedule of this Agreement shall be in the form of an amendment, and shall become a part of this Agreement; provided, however, that by so doing it shall not be considered that Board has entered into a new contract with the Superintendent, or that the termination date of this Agreement has been extended.

E. The Superintendent shall receive a doctoral stipend on the same terms as other members of the certificated employee groups.

## **6. Work Days/Holidays**

A. The Superintendent hereby agrees to devote her time, skills, labor and attention to said employment during the term of this Agreement, provided, however, that the Superintendent may undertake outside activities consisting of consulting work, speaking engagements, lecturing and other similar professional activities for consideration, consistent with Board policy and with the advance approval of the Board.

B. In consideration of the salary described in Section 5 of this Agreement, the Superintendent shall work two-hundred and seventeen (217) weekdays per school year, exclusive of the eighteen (18) holidays designated by the Board, for a total of two-hundred and thirty-five (235) paid days per school year.

#### **7. Fringe Benefits**

A. The Superintendent shall be provided District-paid medical, dental, vision, and life insurance benefits on the same terms as are provided to other certificated management personnel of the District. In addition, the Superintendent's rights to retirement medical, dental and vision coverage to the age of 65 shall be subject to the same terms and conditions specified in the certificated collective bargaining agreement in place at the time of her initial employment with the District, or, if she prefers, as specified in a subsequent certificated collective bargaining agreement in place during her term of employment with the District.

B. The Superintendent shall be provided with one (1) day per month sick leave of absence, credited in advance for her current year's sick leave entitlement upon initial employment with the District. Earned sick leave may be accrued and accumulated as provided by the Education Code and Board rules and regulations.

#### **8. Expenses**

A. The District shall pay or provide reimbursement for any actual, business-related expenses incurred and paid by the Superintendent in the conduct of her duties on behalf of the District.

#### **9. Membership Dues**

A. The District shall pay the Superintendent's membership dues and actual or necessary expenses in the Association of California School Administrators (ACSA), Soroptimist International of Westminster, and any other professional or community organization(s) as approved by the Board.

B. The Board encourages the Superintendent's attendance at local, state, and national meetings, seminars and courses offered by public and private institutions, and informal meetings with other persons whose particular skills or backgrounds would serve to improve the capacity of the Superintendent to perform her professional duties.

#### **10. Termination of Agreement**

A. Termination by Mutual Consent: The District and the Superintendent may, by mutual agreement expressed in writing, terminate this Agreement at any time.

B. Termination by the Board: The Board unilaterally and without cause, may terminate this Agreement and the Superintendent's employment. In consideration of the Board's right to terminate this Agreement without cause, the Board shall pay the Superintendent's then current salary for the remainder of this Agreement or twelve (12) months, whichever is less, consistent with Government Code Sections 53260 and 53261. This provision shall not operate to divest the Superintendent or preclude her from receipt of any vested benefits she may otherwise be entitled to as a result of her tenure with the District.

Upon termination of this Agreement pursuant to this paragraph 10.B, the Superintendent shall continue to receive the health benefits to which she was previously entitled, for twelve months, or until the Superintendent finds other employment, whichever occurs first, in accordance with Government Code Section 53261.

C. Termination for Cause: The Board may terminate the Superintendent for cause based on material breach of this Agreement or any of the grounds set forth in Education Code section 44932. In such event, the Superintendent shall receive a statement of charges setting forth the basis for this termination and be provided an opportunity to respond to the Board in closed session. The Superintendent shall have the right, at her own expense, to have a representative of her choice at the conference with the Board. The conference with the Board shall be the Superintendent's exclusive right to any hearing otherwise required by law.

D. Non-Renewal of Contract: Notwithstanding any other provision of this Agreement or the policies and regulations of the Board, the Board may elect not to renew this Agreement and/or not to reemploy the Superintendent upon expiration of this Agreement pursuant to Education Code section 35031. In such event, the Board shall provide the Superintendent with forty-five (45) days' written notice in advance of the expiration of her term of employment. If such written notice is not provided, the Superintendent is deemed reemployed for an additional one-year term under the same terms and conditions as set forth in this Agreement.

E. If the Superintendent is seeking employment outside of the District, she shall notify the Board President or designee. Notwithstanding any other provision of this Agreement, the Superintendent shall have the option to terminate this Agreement by providing the Board with a written notice of intent to terminate. This notice shall be provided no less than sixty (60) calendar days prior to said termination date. The Superintendent and Board may mutually agree to a termination date of less than sixty (60) calendar days.

F. Reimbursement of Cash Settlement: If this Agreement is terminated, any cash settlement paid to the Superintendent upon termination shall be fully reimbursed to the District by the Superintendent if the Superintendent is convicted of a crime involving an abuse of office or position.

G. Termination for Inappropriate Fiscal Practices: Notwithstanding any other provision of this Agreement, if the Board believes, and subsequently confirms through an independent audit, that the Superintendent has engaged in fraud, misappropriation of funds, or other illegal fiscal practices, then the Superintendent shall not be entitled to any cash, salary payments, health benefits, or other non-cash settlement.

H. Indemnification: The Board agrees it shall defend, hold harmless and indemnify the Superintendent from any all demands, claims, suits, actions, and legal proceedings brought against the Superintendent in her individual capacity, for any acts arising out of her employment, or in her official capacity as agent and employee of the District, except for criminal matters and civil, criminal or administrative actions initiated by the Board itself, provided that the incident arose while the Superintendent was acting within the scope of her employment, and did not act or fail to act because of actual fraud, corruption or malice. Nothing herein shall be construed to prohibit the District from accepting the defense of any matter under reservation of rights as permitted by Government Code section 825. The Superintendent agrees to reasonably cooperate in good faith in the defense of any claim or action.

### **11. Governing Law**

A. This Agreement is subject to all applicable laws of the State of California, the rules and regulations of the California State Board of Education, and the rules and regulations of the Board of Trustees of the Westminster Elementary School District. Said laws, rules and regulations are hereby made a part of the terms and conditions of this Agreement as though fully set forth herein.

### **12. Savings Clause**

A. If any provisions of this Agreement are held to be contrary to law by final legislative act or by a court of competent jurisdiction, inclusive of appeals, if any, such provisions will not be deemed valid and subsisting except to the extent permitted by law, but all other provisions will continue in full force and effect.

### **13. Complete Agreement**

This Agreement is the full and complete agreement between the parties hereto. Any amendments, modifications, or variations from the terms of this Agreement shall be in writing and shall be effective only upon approval of such amendment, modification, or variation by the Board and the Superintendent.

WHEREFORE, the parties to this Agreement enter into said Agreement as of the date specified above, and subject to ratification by the Board of Trustees of the Westminster Elementary School District.

\_\_\_\_\_  
Cyndi Soon Paik, Ed.D

Date: \_\_\_\_\_

WESTMINSTER SCHOOL DISTRICT

By: \_\_\_\_\_  
Frances Nguyen, President  
Board of Trustees

Date: \_\_\_\_\_



## ATTACHMENT A

### **Westminster School District** Superintendent Salary Schedule

Step	Annual Salary
1	\$220,000
2	\$226,600
3	\$233,398
4	\$240,400
5	\$247,612
6	\$255,040

#### Longevity Pay:

Effective with the beginning of the 10<sup>th</sup> year: \$2,501  
Effective with the beginning of the 15<sup>th</sup> year: \$5,002  
Effective with the beginning of the 20<sup>th</sup> year: \$7,503  
Effective with the beginning of the 25<sup>th</sup> year: \$10,004  
Effective with the beginning of the 30<sup>th</sup> year: \$12,505  
Effective with the beginning of the 35<sup>th</sup> year: \$15,006

\$400 – Doctoral Stipend

#### \*Longevity

Years of Certificated or Classified Management Experience in any school district.

All years of Certificated Experience from within and outside District count towards longevity increments

Earned Doctorate stipend is aligned to the Certificated collective bargaining agreement