

Victor Central School
Board of Education
PROPOSED AGENDA
Regular Meeting, Thursday, August 10, 2023 – 6:45 PM
Early Childhood School Boardroom

***It is expected that, upon opening the meeting, a motion will be made to adjourn to executive session
and that the regular meeting will begin at 7:15 PM***

✓ = Board Action Expected

1. Meeting Called to Order by Vice-president Christopher Parks

- ✓ • *Motion to enter executive session to discuss the employment history of a specific individual*
- ✓ • *Motion to return to regular session*
- A. Moment of Silence**
- B. Pledge to the Flag**
- C. Greetings to Visitors/Public Participation Reminder**
- D. Reading of Fire Evacuation Procedure**
(In case of a fire, would everyone please follow the EXIT signs to the outside of the building.
Please stay completely clear of the building to provide space for any Fire Department vehicles.
Thank you!)

✓ **2. Approval of Agenda**

3. Superintendent's Update

4. Presentations/Recognitions:

- None at this time

5. Public Participation: Although the Board's work is open to the public, this is not a meeting with the public. At this time privilege of the floor is offered to those who have signed up to speak. The Chair will be happy to recognize those of you who wish to speak. When you approach the microphone, please identify yourself before presenting your thoughts.

(Individual comments will be limited to 3 minutes and the total time for this portion of the agenda will be limited to 30 minutes.)

Please note, issues related to specific School District personnel or students must be brought to the attention of the Superintendent of Schools privately as they are not discussable at this venue.
Thank you.

✓ **6. Acceptance of Consent Items (5 min.)**

- A. Minutes of the Regular/Organizational meeting of July 13, 2023;**
- B. Treasurer's Report for the month ending June 30, 2023;**
- C. Personnel Agenda;**
- D. Recommendations of the Committee on Special Education from the meetings of February 15, 2023, March 1, 8, 13, 15, 21, 22, 23, 24, 28, 29, 30, 2023, April 10, 12, 13, 14, 18, 19, 21, 25, 26, 2023, May 1, 3, 4, 8, 10, 11, 12, 16, 17, 18, 19, 22, 23, 24, 26, 30, 31, 2023, June 2, 5, 6, 7, 8, 9, 12, 13, 14, 15, 16, 20, 22, 23, 2023, July 12, 14, 19, 20, 26, 27, 28, 31, 2023, August 1, 2, 3, 4, 7, 8, 9, 2023 and from the Committee on Preschool Special Education from the meetings of April 17, 18, 20, 2023, May 9, 23, 30, 31, 2023, June 13, 2023, July 10, 11, 18, 25, 2023, August 1, 2023;**

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- E. Appoint Dr. Carl Devore as the Occupational Medicine School Physician for the 2023-2024 school year;
- F. Approve the following donations:
 - Thirty (30) new Cheerleading Warm-Ups, valued at \$6,413.00 from the Victor Cheerleaders Boosters Association to the Victor Central School District;
 - \$2,000.00 from Victor Track & Field Booster Club to the Victor Central School District to be applied towards the purchasing of competition uniforms;
 - \$500.00 from PTSA to the Victor Intermediate School to be used for Literacy Programs;
- G. Declare the following as surplus:
 - Hewlett Packard LaserJet M401dn Printers with VCS Tag #s 013276, 013277, 013279, 013281, 013333;
 - Hewlett Packard LaserJet M401dne Printers with VCS Tag #s 013739, 014268, 014505, 014699, 014824;
 - Textbooks listed on a memo from K. Williamson to T. Terranova dated 8/1/2023;
- H. Approve Victor Farmington Library Tax Rate for 2023-2024;
- I. Approve the 2022-2023 Year-end Budget Transfers as per memo from D. Vallese to T. Terranova dated 8/2/2023;
- J. Approval of the following job titles/department requiring District-owned cell phones: two working supervisors and three custodians in the facilities department; and
- K. Approve the Annual Reserve and Financial Plan for the 2023-2024 school year as submitted;
- L. Acceptance of the Revised Corrective Action Plan for the External Audit Report for year ended June 30, 2022; and
- M. Approve AWP Consultants as facilitators for the Board of Education Retreat.

7. A. Campus News

- ✓ B. New Textbook Presentation/Approval (*Jenn Case, Laura Avissato ; 5 min.*)
 - Approval of *The Giver* by Lois Lowry
 - Approval of *Patron Saints of Nothing* by Randy Ribay
- C. 2023-2024 Management Plan (*Karen Finter; 15 min.*)
- ✓ D. 2023-2024 Tax Rate and Tax Collection Presentation and Approval (*Derek Vallese; 15 min.*)
 - ✓ • Approve the 2023-2024 Victor Central School District Tax Rate
 - Approve the Inter-Municipal Agreement for the 2023-2024 school year between The County of Ontario and Victor Central School District to collect real property taxes on behalf of the District;
- E. Select Board of Education Committees for 2023-2024 (*10 min.*)
- ✓ F. Rescind the following field trip:
 - French Trip for Grades 9-12 to France from 3/26/24 – 4/6/24 to participate in the Victor-Rennes Exchange Program;

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- ✓ G. Approve the following field trip requests:
- Varsity Cheerleaders to Orlando, FL from 2/8/2024 – 2/13/2024 to participate in the Varsity Cheerleading Nationals;
 - Varsity Baseball to Myrtle Beach, SC from 3/29/2024 – 4/7/2024 to participate in Spring Training;
 - Senior High School French Students to Paris, France from 3/27/2024 – 4/3/2024
- H. Policy Review: First Reading of the following policies:
- Homebound Instruction; Policy 4327
8. Meeting Reports
- A. Monroe County School Boards Association Committee Reports
 - B. Standing Committee Updates
9. Upcoming Events
- A. New Educator Orientation; August 23, 2023 from 8:00 AM – 8:30 AM in the Early Childhood School;
 - B. Superintendent's Conference Day (Opening Day for Staff) August 30, 2023 from 8:00 AM – 9:30 AM;
 - C. Next Regular Board Meeting September 14, 2023 at 7:15 PM in the Early Childhood School Boardroom;
- ✓ 10. Adjourn

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

**Unapproved Minutes of the Organizational and Regular Meeting of July 13, 2023
Early Childhood School Auditorium/Boardroom
953 High Street
Victor, New York 14564**

CALL TO ORDER

Members Present

Members Absent

District Clerk Maureen Goodberlet called the meeting to order at 6:30 PM.
Bryan Adams, Tim DeLucia, Lisa Kostecki, Elizabeth Mitchell, Adam Snyder
Kristin Elliott, Christopher Parks

**ENTER EXECUTIVE
SESSION**

A motion was made by L. Kostecki, seconded by E. Mitchell to enter executive session to discuss the employment history of specific individuals.
The motion was carried. 5 yes 0 no 0 abstentions

REGULAR SESSION

A motion was made by L. Kostecki, seconded by E. Mitchell, to return to regular session at 7:12 PM.
The motion was carried. 5 yes 0 no 0 abstentions

ELECTION OF

OFFICERS

President

The District Clerk, called for nominations for Board of Education President. Elizabeth Mitchell nominated Tim DeLucia for President, Lisa Kostecki seconded the nomination. The District Clerk asked if there were any other nominations for Board of Education President, there being none the vote was taken. 5 yes 0 no 0 abstentions
The District Clerk declared Tim DeLucia as Board President for the 2023-2024 school year.

Vice President

The District Clerk called for nominations for Board of Education Vice-president. Lisa Kostecki nominated Christopher Parks for Vice-president, Elizabeth Mitchell seconded the nomination. The District Clerk asked if there were any other nominations for Board of Education Vice-president, there being none the vote was taken. 5 yes 0 no 0 abstentions
The District Clerk declared Christopher Parks as Board Vice-president for the 2023-2024 school year

OATH OF OFFICE

District Clerk Maureen Goodberlet administered the Oath of Office to Superintendent of Schools Tim Terranova, he then signed the oath. *Mrs. Goodberlet administered the Oath of Office to newly elected Board members Adam Snyder, Bryan Adams and Christopher Parks prior to the July 13, 2023 Board Meeting.*

Mrs. Goodberlet administered the Oath of Office to Board of Education President Tim DeLucia, he then signed the oath. *Dr. Parks, Board of Education Vice-president, will take the Oath of Office and sign the oath book when he returns from vacation. Board President DeLucia took the chair.*

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

APPROVE AGENDA

A motion was made by L. Kostecki, seconded by E. Mitchell, to approve the meeting agenda. The motion was carried. 5 yes 0 no 0 abstentions

RECOGNITIONS

Boys Varsity Lacrosse Section V Champions

Board President DeLucia introduced Boys Varsity Lacrosse Coach Dan Stone who spoke about their season. Coach Stone thanked the Board of Education for the recognition. He said he is very proud of their season. They set three goals for themselves. The first goal was to win the League Championship and the second was to bring the Sectional Championship back to Victor. They accomplished those two goals. The third goal was a State Championship. He said they started making progress toward that and then the weather changed, and they had a couple of reschedules. He said being privy to some of the communications and correspondences that were going on between Dr. Terranova, Mr. Siesto and Mr. Weimer he complemented all three of them on everything they did to try and make things as normal as possible. Coach Stone said the graduation ceremony that was put together for the seniors was awesome. He received a lot of great feedback from the community and the parents that they really enjoyed it. It was different than the formal celebration they were looking forward to but it was pretty special in its own regard. Coach Stone then introduced the Boys Varsity Lacrosse Section V Champions. The team was presented with a plaque and each athlete was given a certificate acknowledging their accomplishments.

Girls Varsity Lacrosse Section V and New York State Champions

Board President DeLucia introduced Girls Varsity Lacrosse Coaches Jamie Smith and Todd Thompson. Coach Smith talked about the season. She said if you look at their record it was 17 and 4. It looked perfect, however there were highs and lows throughout the season but the team stuck together as a family and they were able to produce a Sectional Championship, a Regional Championship and also a State Championship. Coach Smith thanked the Board of Education, Dr. Terranova, Mr. Weimer and Mr. Siesto for their continued support and commitment to the Victor Girls Lacrosse Program. She said from the first day nothing came easy for the team. They faced adversity early on and were struggling mentally. They felt immense pressure and had a target on their back as defending State Champions; however, they were not the same team. They needed to find themselves and establish who they wanted to be this season. She said the team was the most competitive team she and Coach Thompson have had the privilege to coach. The team had grit, the fight and were determined to be the best that they could be every second of the game. Coach Smith said they are the Class B Sectional Champions, and the New York State Champions as a new team with our own identity. They girls have left a long-lasting impression and legacy at the Victor Girls Lacrosse Program. They demonstrated the importance of teamwork and commitment and are role models for the youth in the Girls Lacrosse Program, which will impact the success of the program for years to come. The team was presented with a plaque and each athlete will be given a certificate to acknowledge their accomplishments.

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION
ORGANIZATIONAL ITEMS**

A motion was made by A. Snyder, seconded by B. Adams, to approve upon recommendation of the Superintendent, the organizational items for the 2023-2024 school year.

APPOINTMENT OF DISTRICT OFFICERS

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| <i>District Clerk</i> | Appointment of Maureen A. Goodberlet as Clerk of the Board of Education |
| <i>District Treasurer</i> | Appointment of Penny Johnston as District Treasurer; |
| <i>Deputy District Treasurer</i> | Appointment of Jill Smith as Deputy District Treasurer; |
| <i>Tax Collector</i> | Appointment of Nicole Ritz as Tax Collector; |
| <i>Claims Auditor</i> | Appointment of Lynne Lubaszewski as Claims Auditor; |

APPOINTMENT OF OTHER POSITIONS

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| <i>School Attorney</i> | Appointment of Harris Beach PLLC, Ferrara Fiorenza PC, Monroe 2 Orleans BOCES and Hawkins, Delafield & Wood LLP as attorneys; |
| <i>Attendance Officer</i> | Appointment of Assistant Superintendent for Pupil Services as Attendance Officer; |
| <i>Purchasing Agent</i> | Appointment of Assistant Superintendent for Business as Purchasing Agent; |
| <i>Insurance Consultant</i> | Appointment of R.L. Anderson – Van Horne Agency as Insurance Consultant; |
| <i>External Auditor</i> | Appointment of Mengel, Metzger, Barr, CPA as External Auditor; |
| <i>Internal Auditor</i> | Appointment of EFPR Group as Internal Auditor; |
| <i>Records Access / Management Officer</i> | Appointment of District Clerk as Records Access/Management Officer; |
| <i>LEA Designee</i> | Appointment of Director of School Facilities as Asbestos (LEA) Designee; |
| <i>Title IX Coordinators</i> | Appointment of Assistant Superintendent for Instruction and Assistant Superintendent for Pupil Services as Title IX Coordinators; |
| <i>Section 504 Officer</i> | Appointment of Assistant Superintendent for Pupil Services as Section 504 Officer; |
| <i>Civil Rights</i> | Appointment of Assistant Superintendent for Personnel and Assistant Superintendent for Pupil Services as Civil Rights Compliance Officers; |
| <i>Compliance Officers</i> | Appointment of Ariel Aranova, Erin Black, Amanda Byrne, Tom Cheevers, Anne Clark, Joseph Costanza, Abby Crimmins, Rob DeRose, Brian Gee, Jennifer Grimes, Emily Hopkins-Ives, Tara Hopson, Kathryn Mandile, Shannon Markin-McMurtrie, James Mauro, Erika Maxwell, Sarah Miller, Ashley Socola, Laura Reynolds, Heidi Robb, Karyn Ryan, Brian Siesto, Amanda Tripp, Dr. Robert Tuite, Tania Zazulak-Angelini as CSE and CPSE Committee Members; |
| <i>Treasurer – Extra Classroom Activities Account</i> | Appointment of Deputy District Treasurer as Treasurer – Extra Classroom Activities Account; |
| <i>Dignity Act Coordinators</i> | Appointment of Amanda Byrne, Tom Cheevers, Brian Gee, Karen Finter, Jennifer Grimes, Laura Reynolds, and Laura Westerman as Dignity Act Coordinators; |
| <i>Designated Educational Official</i> | Appointment of the Superintendent of Schools as the Designated Education Official; |
| <i>Designated Data Protection Officer</i> | Appointment of Director of Technology as the Designated Data Protection Officer; |
| <i>McKinney-Vento Homeless Assistance Act Liaison</i> | Appointment of Assistant Superintendent for Pupil Services as the McKinney-Vento Homeless Assistance Act Liaison; |

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

BONDING OF PERSONNEL

\$100,000 coverage endorsement from a blanket bond for each employee
\$1 million policy for District Treasurer, Deputy District Treasurer, Tax Collector, and Claims Auditor
\$500,000 coverage from faithful performance bonds for Accounts Payable Clerk, Payroll Clerk, and Assistant Superintendent for Business.

DESIGNATIONS

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| <i>Banks</i> | BE IT RESOLVED, that any commercial bank and/or trust company, including but not limited to Canandaigua National Bank and Five Star Bank, having offices in New York State or any bank participating in the Insured Cash Sweep (ICS) or Certificate of Deposit Account Registry Services (CDARS) programs be and hereby are designated as the official depositories for the School District funds during the school year 2023-24 and that the maximum amount which may be kept on deposit in any one bank shall not exceed the District's annual general fund budget. |
| <i>Official Newspaper</i> | Designation of <i>The Daily Messenger</i> as official newspaper of the District; |
| <i>Board of Education</i> | Designation of the second Thursday of each month at 7:15 P.M. as the regular meeting time for the Board of Education. The Board of Education work sessions will be scheduled for the fourth Thursday of the month as necessary except for November 2023 which will be Thursday, November 30, 2023, February 2024 which will be Thursday, February 29, 2024, and April 2024 which will be Wednesday, April 24, 2024; |
| <i>Meeting Dates</i> | |
| <i>Organizational Meeting</i> | Designation of Thursday, July 11, 2024, as the date of the organizational meeting for the 2024-25 school year; |
| <i>Mileage</i> | Establishment, pursuant to Section 2118 of the Education Law, of the mileage reimbursement rate for employees at an amount equal to the Internal Revenue Service rate. |
| <i>Reimbursement</i> | |

AUTHORIZATIONS

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| <i>Payroll Certification</i> | Authorization for the Assistant Superintendent for Business to certify the payroll; | | | | | | | | | | | | |
| <i>Student Services</i> | Authorization for the Superintendent, or designee, and Board President or Vice- | | | | | | | | | | | | |
| <i>Contracts</i> | president to sign contracts for student services (such as health), and tuition contracts; | | | | | | | | | | | | |
| <i>Conference</i> | Authorization for the Superintendent or his/her designee to approve attendance of | | | | | | | | | | | | |
| <i>Attendance</i> | instructional and non-instructional staff at conferences; | | | | | | | | | | | | |
| <i>Petty Cash</i> | Authorization for the Assistant Superintendent for Business to establish the following Petty Cash Accounts:_ | | | | | | | | | | | | |
| | <table><tr><td><u>Account</u></td><td><u>Amount</u></td><td><u>Custodian</u></td></tr><tr><td>District Office</td><td>\$300.00</td><td>Asst. Superintendent for Business</td></tr><tr><td>Event Admissions (competition start-up cash)</td><td>\$2500.00</td><td>Athletic Director</td></tr><tr><td>School Lunch Fund (start-up cash)</td><td>\$175.00</td><td>Director of Food Service</td></tr></table> | <u>Account</u> | <u>Amount</u> | <u>Custodian</u> | District Office | \$300.00 | Asst. Superintendent for Business | Event Admissions (competition start-up cash) | \$2500.00 | Athletic Director | School Lunch Fund (start-up cash) | \$175.00 | Director of Food Service |
| <u>Account</u> | <u>Amount</u> | <u>Custodian</u> | | | | | | | | | | | |
| District Office | \$300.00 | Asst. Superintendent for Business | | | | | | | | | | | |
| Event Admissions (competition start-up cash) | \$2500.00 | Athletic Director | | | | | | | | | | | |
| School Lunch Fund (start-up cash) | \$175.00 | Director of Food Service | | | | | | | | | | | |
| <i>Check Signers</i> | Authorization for the following individuals to sign checks on behalf of the School District for the accounts designated: | | | | | | | | | | | | |
| | <u>General and School Lunch, Special Aid, Capital Funds:</u> Assistant Superintendent for Business, District Treasurer, Deputy District Treasurer | | | | | | | | | | | | |
| | <u>Payroll Account:</u> Assistant Superintendent for Business, District Treasurer, Deputy District Treasurer; | | | | | | | | | | | | |
| | <u>Extra-Curricular Account:</u> Treasurer-Extra Classroom Activities Account, Assistant Superintendent for Business, District Treasurer, and Deputy District Treasurer; | | | | | | | | | | | | |

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

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| <i>Professional Organizations Indemnification</i> | Authorization for the Board of Education and District members to participate in professional organizations; Authorize School District employee and officer indemnification under Public Officer's Law §18; |
| <i>District-owned Cell Phones</i> | Authorization for the Superintendent of Schools, Night Custodian, and Parent Information Translator to have District-owned cell phones; |
| <i>Hearing Officer Appointment</i> | Authorization for the President or Vice-president of the Board of Education to independently appoint an Impartial Hearing Officer as necessary for any impartial hearing regarding the placement of a special education student; |
| <i>Budget Transfers</i> | Authorization for the Superintendent or his/her designee to make all necessary budget transfers in accordance with Section 170.2 (1) of the Commissioner's Regulations and Board Policy 6150; |

OTHER ITEMS

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| <i>Wire Transfers</i> | Authorization for the Assistant Superintendent for Business and District Treasurer or Deputy District Treasurer to execute wire transfers of District funds; |
| <i>Employment of Staff Members</i> | Authorization for the Superintendent to employ staff members pending Board approval at its next regular meeting; |
| <i>BOCES Bids</i> | Authorization for the District to participate in all BOCES Cooperative Bids for the 2023-2024 school year; |
| <i>Investment of Funds</i> | Authorization of the Superintendent and the Assistant Superintendent for Business, District Treasurer, or Deputy District Treasurer to jointly confer, and then invest - if deemed appropriate - such portions of the District money available for time deposit accounts, certificates of deposit, short term government securities, or other investments permitted by law; |
| <i>Grants</i> | Authorization of the Superintendent to apply for State and Federal Grants in Aid; |
| <i>Board Conference Attendance</i> | Authorization for Board of Education members to attend conferences, conventions, workshops and standing committee meetings with expenses paid by the School District; |
| <i>Consultant Services</i> | Authorization for the Superintendent to purchase consultant and professional services; |
| <i>Civil Service Reports</i> | Authorization for the Assistant Superintendent for Personnel, or (alternate) Assistant Superintendent for Business to sign Civil Service Reports of Personnel Change; |
| <i>Compensation – Election Workers</i> | Establishment of the compensation rate for members of the Board of Registration and for election inspectors and clerks at minimum wage; |
| <i>Board of Registration</i> | Appointment of Carrie Fagan, Jennifer Mehigan, and Linda Tice as the Board of Registration for the 2023-2024 school year; |
| <i>Substitute Rates</i> | Establishment of the following substitute rates: |

| <u>Position</u> | <u>2023-2024</u> |
|---------------------------------------|-----------------------------------|
| Accompanist | \$50.00 per hour (2 hour maximum) |
| Administrator (Per Diem, Not Interim) | \$400 per day |
| Auto Mechanic Substitute | \$18.09 per hour |
| Auto Mechanic Helper Substitute | \$17.55 per hour |
| Bus Driver Substitute | \$20.00 per hour |
| Bus Driver Trainee | \$15.30 per hour |
| Bus Monitor Substitute | \$15.00 per hour |
| Summer Bus Monitor Substitute | \$15.00 per hour |
| Cleaner Substitute | \$15.00 per hour |
| District Office Support (Per Diem) | \$15.30 per hour |

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| Driver Education Teacher | \$38.25 per hour |
| Driver Education Coordinator | \$500.00 per session (3 sessions total) |
| Food Service Helper Substitute | \$15.00 per hour |
| Food Service Laborer Substitute | \$15.00 per hour |
| Groundskeeper Substitute | \$15.00 per hour |
| Life Guard (Junior Per Diem Status) | \$15.00 per hour |
| Life Guard (Senior Per Diem Status) | \$15.87 per hour |
| Messenger Substitute | \$15.00 per hour |
| Nurse Substitute | \$160.00 per day |
| Pool Supervisor (Per Diem) | \$17.80 per hour |
| Summer Bus Driver | \$25.00 per hour |
| Summer Grounds Helper | \$15.00 per hour |
| Student Worker | \$15.00 per hour |
| Teacher Aide Substitute | \$15.00 per hour |
| Teacher Substitute NYSTRS Retiree | \$140.00 per day (1-30 days) \$155.00 per day (31+ days) |
| Teacher Substitute NYS Certified | \$125.00 per day (1-30 days) \$140.00 per day (31+ days) |
| Teacher Substitute Uncertified | \$115.00 per day |
| Teacher (Short-term Substitute) | \$220.00 per day |
| Traffic Support | \$15.00 per hour |
| Translator (Per Diem) | \$20.00 per hour |
| Tutor (Per Diem) | \$40.00 per hour |
| Typist/Clerk Substitute | \$15.00 per hour |

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| <i>Policies</i> | Review of all Board of Education policies; |
| <i>Policy Review</i> | Review policies including Investments (6240), Purchasing (6700), Code of Conduct (5300), and Parent and Family Engagement (1900) as required by law; |
| <i>Safety Plan</i> | Adopt the District-level Safety Plan and the Building-level Safety Plan; |
| <i>Attendance Data</i> | Review building-level student attendance data as required under Commissioner's Regulations section 104.1, and if the data shows a decline in attendance rates, shall review its policy on Attendance (5100); and |
| <i>Civil Service Standard Work Hours</i> | Civil Service Standard Work Hours Resolution; BE IT RESOLVED, that the Victor Central School District hereby establishes standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system. A motion to approve the foregoing appointments and authorizations was carried. 5 yes 0 no 0 abstentions <i>(end of organizational items)</i> |

PUBLIC PARTICIPATION

None at this time

CONSENT ITEMS

A motion was made by E. Mitchell, seconded by L. Kostecki, to approve, upon recommendation of the Superintendent, the following consent items:

MINUTES

Minutes of the Regular Board Meeting on June 8, 2023;

FINANCIAL STATEMENTS

Treasurer's Report for the month ending May 31, 2023;

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

PERSONNEL

The following personnel items:

All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.

Instructional Probationary Appointments:

The probationary appointment of **Taylor Barrett**, who has certification as a Speech/Language Pathologist, to a probationary position as a Speech/Language Teacher, effective August 30, 2023, at an annual salary of \$58,676, leading towards tenure in Speech/Language Education.

The probationary appointment of **Catherine Kuschel**, who has pending certifications in Childhood Education Grades 1-6 and Social Studies Grades 5-9, to a probationary position as an Elementary Teacher, effective August 30, 2023, at an annual salary of \$58,626, leading towards tenure in Elementary Education.

The probationary appointment of **Bryn Kowba**, who has certifications in Student with Disabilities Grades 7-12 and Social Studies Grades 7-12, to a probationary position as a Special Education Teacher, effective August 30, 2023, at an annual salary of \$55,876, leading towards tenure in Special Education.

The probationary appointment of **Sarah Toy**, who has certifications in Childhood Education Grades 1-6 and Early Childhood Education Birth-Grade 2, to a probationary position as an Elementary Teacher, effective August 30, 2023, at an annual salary of \$54,976, leading towards tenure in Elementary Education.

The probationary appointment of **Miranda Hoover**, who has certification as an Occupational Therapist, to a probationary position as an Occupational Therapist, effective August 30, 2023, at an annual salary of \$48,526, leading towards a permanent appointment as an Occupational Therapist.

The probationary appointment of **Erin O'Hanlon**, who will have certification as a Teacher Assistant by October 1, 2023, to a probationary position as a Teacher Assistant, effective August 30, 2023, at an annual salary of \$28,170, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Andrea Burney**, who will have certification as a Teacher Assistant by October 1, 2023, to a probationary position as a Teacher Assistant, effective August 30, 2023, at an annual salary of \$26,849, leading towards tenure as a Teacher Assistant.

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

The probationary appointment of **Morgan West**, who has certifications in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6, to a probationary position as a Teacher Assistant, effective August 30, 2023, at an annual salary of \$26,849, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Erin Cole**, who has certifications in Childhood Education Grades 1-6, Students with Disabilities Grades 1-6, and Students with Disabilities Birth-Grade 2, to a probationary position as an Elementary Teacher, effective August 30, 2023, at an annual salary of \$59,876, leading towards tenure in Elementary Education.

The probationary appointment of **Sarah Wetherbee**, who has certifications in Music, Childhood Education Grades 1-6, and Early Childhood Education Birth-Grade 2, to a probationary position as a Music Teacher, effective August 30, 2023, at an annual salary of \$54,376, leading towards tenure in Music Education.

The probationary appointment of **Lindsay Snyder**, who has certifications as a Mental Health Counselor and Credentialed Alcoholism and Substance Abuse Counselor 2, to a probationary position as a Substance Abuse Counselor, effective July 31, 2023, at an annual salary of \$73,056, leading towards tenure as a Substance Abuse Counselor.

The probationary appointment of **Katie McIntee**, who has pending certifications in Health and Physical Education, to a probationary position as a Health Teacher, effective August 30, 2023, at an annual salary of \$44,929, leading towards tenure in Health Education.

The probationary appointment of **Ashley Zahn**, who has certification as a School Counselor, to a probationary position as a School Counselor, effective August 7, 2023, at an annual salary of \$57,896, leading towards tenure as a School Counselor.

The probationary appointment of **Amelia Paas**, who has certifications in Students with Disabilities Grades 7-12 and English Grades 7-12, to a probationary position as a Tutoring Center Teacher, effective August 30, 2023, at an annual salary of \$46,956, leading towards tenure in Special Education.

The probationary appointment of **Natalie Sonnevile**, who has certifications in Childhood Education Grades 1-6, Early Childhood Education Birth-Grade 2, Students with Disabilities Grades 1-6, School District Leader, and School Building Leader, to a probationary position as an Intermediate School Assistant Principal, effective August 7, 2023, at an annual salary of \$87,000, leading towards tenure as an Intermediate School Assistant Principal.

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

The probationary appointment of **Robert Goodell**, who has certifications in Physical Education and Health, to a probationary position as a .6FTE Physical Education Teacher and .4FTE Health Teacher, effective August 30, 2023, at an annual salary of \$68,568, leading towards tenure in Physical Education and Health Education.

The probationary appointment of **Melissa Tran**, who has certification as a School Psychologist, to a probationary position as a School Psychologist, effective August 30, 2023, at an annual salary of \$66,206, leading towards tenure as a School Psychologist.

Part Time Appointments:

The appointment of **Colleen Dix**, who is certified in Nursery, Kindergarten, and Grades 1-6 and Spanish Grades 7-12, to a part-time (.6fte) position as a Foreign Language Teacher effective August 30, 2023, and ending June 30, 2024, at an annual salary of \$61,483.

The appointment of **Matthew Bauerlein**, who is certified in Industrial Arts, to a part-time (.6fte) position as a Technology Teacher effective August 30, 2023, and ending June 30, 2024, at an annual salary of \$60,103.

Appointments:

The appointment of **Heather Boyle**, who holds certifications in Mathematics Grades 7-12, Mathematics Grades 5-9, English to Speakers of Other Languages, Literacy Birth-Grade 6, School Building Leader, Generalist in Middle Childhood Education, Childhood Education Grades 1-6, and School District Leader, as an Elementary Support Teacher on Special Assignment effective August 30, 2023.

The appointment of **Kristin Guckian**, Teacher Center Director, effective July 1, 2023, at an annual salary of \$23,467.

The appointment of **Susan Utz**, who holds certification in Business and Distributive Education, as a Work Based Learning Coordinator, effective August 30, 2023.

The appointment of the following as Summer Academy Teachers at an hourly rate of \$40.00: **Laura Colcord, Kyle Pecora, Dawn Landes, and Chelsea Riedl**

The appointment of **Kristina Sykes**, Summer Academy Teacher on Special Assignment, from July 24, 2023, through August 10, 2023, at an hourly rate of \$40.00.

Long Term Substitute Appointments:

The appointment of **Quintin Peacock**, who has pending certifications in Social Studies Grades 7-12, to a long term substitute position as a Social Studies Teacher, effective August 30, 2023, and ending December 31, 2023, at an annual salary of \$46,206, which will be prorated based on the length of the assignment.

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

The appointment of **Frederick Finter**, who is working towards certification in Students with Disabilities Grades 7-12, to a long term substitute position as a Special Education Teacher, effective August 30, 2023, and ending June 30, 2024, at an annual salary of \$46,169.

The appointment of **Brett Leader**, who has certification in Physical Education, to a long term substitute position as a Physical Education Teacher, effective August 30, 2023, and ending June 30, 2024, at an annual salary of \$47,685.

Leaves of Absence: The granting of a maternity and subsequent childcare leave of absence for **Sarah Lanpher**, Elementary Teacher, effective October 2, 2023, and extending through approximately December 18, 2023.

The granting of a maternity and subsequent childcare leave of absence for **Madison Rzatkiwicz**, Elementary Teacher, effective October 24, 2023, and extending through approximately January 25, 2024.

Resignations: The resignation of **Madeline Knight**, Elementary Teacher, effective June 23, 2023.

The resignation of **Ashley Homan**, Special Education Teacher, effective August 29, 2023.

The resignation of **David Thering**, Assistant Principal, effective July 22, 2023.

The resignation of **Garrett Smith**, Speech/Language Pathologist, effective August 29, 2023.

| Athletics: | <u>Position</u> | <u>Name</u> | <u>Level</u> | <u>Years</u> |
|------------------------------------|------------------------|--------------------|---------------------|---------------------|
| Strength & Conditioning | Head Coach | Nate VanKouwenberg | 2 | 10 |
| | Volunteer | Connor McJury | - | - |
| Golf - Girls | Head Varsity | Trevor Sousa | 3 | 16 |
| | JV | Andrew Reddout | 5 | 4 |
| | Volunteer | Brian Bailey | - | - |
| Soccer - Boys | Head Varsity | Steve Fish | 2 | 30 |
| | Varsity Assistant | Chris Wuest | 4 | 17 |
| | JV | Jeff Schraever | 4 | 18 |
| | JV Assistant | Joe Carey | 5 | 20 |
| | Modified | Mike Schlueter | 6 | 21 |
| | Modified | Blake Smith | 6 | 15 |
| | Volunteer | William Wuest | - | - |
| Soccer - Girls | Head Varsity | Kelly Ahern | 2 | 21 |
| | Varsity Assistant | Rena Lindsay | 4 | 15 |
| | JV | Mike Mandrino | 4 | 23 |
| | Modified | Jill Clapp | 6 | 18 |
| | Modified | Erika Eberhardt | 6 | 10 |

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

| | | | | |
|--------------------------------------|----------------------|--------------------|---|----|
| | Volunteer | Amy Coron | - | - |
| Swimming & Diving - Girls | Head Varsity | Brett Leader | 2 | 12 |
| | Varsity Assistant | Haley Bridge | 4 | 3 |
| | Varsity Assistant | Lindsay Karl | 4 | 3 |
| | Modified | Gina Potenza | 6 | 11 |
| Cross Country | Head Varsity | Ross Hunkovic | 2 | 9 |
| | Varsity Assistant | Jed Kovalovsky | 5 | 2 |
| | Modified | Chris Levy | 5 | 15 |
| Tennis - Girls | Head Varsity | Krystina Barnum | 3 | 17 |
| | JV | Steve Cronmiller | 5 | 24 |
| | Modified | Andrea Tait | 6 | 8 |
| Football | Head Varsity | Geoff Mandile | 1 | 28 |
| | Associate Head Coach | Sean Rucker | 2 | 28 |
| | Varsity Assistant | Dave Condon | 3 | 40 |
| | Varsity Assistant | Paul Ojeda | 3 | 22 |
| | Varsity Assistant | David Vistocco | 3 | 9 |
| | JV | Jim Andre | 3 | 33 |
| | JV Assistant | Kevin Geno | 3 | 14 |
| | JV Assistant | Pat Lawley | 3 | 25 |
| | Modified | Mark Foeder | 3 | 29 |
| | Modified Assistant | Mark Cain | 3 | 35 |
| | Modified | Craig Kaper | 3 | 18 |
| | Modified Assistant | Bryan Kavanaugh | 3 | 9 |
| | Volunteer | David Eisler | - | - |
| | Volunteer | Michael Guido | - | - |
| | Volunteer | Jameson Ricigliano | - | - |
| | Volunteer | Miklos Szoczel | - | - |
| | Volunteer | Dave Tantillo | - | - |
| | Volunteer | Fred Finter | - | - |
| Cheerleading (Fall) | Head Varsity | Alexandra Dayton | 3 | 11 |
| | Varsity Assistant | Alyssa Dayton | 5 | 16 |
| | JV | Alexa O'Brien | 5 | 7 |
| | Modified | Amini Wright-Patel | 6 | 4 |
| | Volunteer | Dayna Maier | - | - |
| Volleyball - Boys | Head Varsity | Jake Martin | 2 | 17 |
| | Varsity Assistant | Brian Kinsman | 4 | 2 |
| | JV | Ryan Repich | 4 | 2 |
| | Modified | Carrie Ferreri | 6 | 18 |
| | Volunteer | Peyton Danks | - | - |
| Volleyball - Girls | Head Varsity | Matt Glover | 2 | 25 |
| | Varsity Assistant | Robert Sarneckis | 4 | 6 |
| | JV | Allyson McFadden | 4 | 2 |
| | Modified | Brian Biro | 6 | 8 |
| | Volunteer | Christopher Swyers | - | - |
| | Volunteer | Freeman Fessler | - | - |
| | Head Varsity | Sean Rucker | 2 | 29 |
| Baseball | Varsity Assistant | Mike Ferreri | 4 | 24 |
| | JV | Joe Kurnath | 4 | 13 |

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

| | | | | |
|-------------------------------------|--------------------|-----------------------|---|----|
| | Modified | Pat Lawley | 6 | 28 |
| | Modified | Tim Clapp | 6 | 18 |
| | Volunteer | Jameson Ricigliano | - | - |
| | Volunteer | Benjamin Lanning | - | - |
| | Volunteer | Tom Delaney | - | - |
| | Volunteer | Peter Carrier | - | - |
| | Volunteer | Michael Guido | - | - |
| | Volunteer | Hunter Ruthven | - | - |
| Unified Basketball | Head Coach | David Vistocco | 4 | 9 |
| | Volunteer | Andrew Reddout | - | - |
| Golf - Boys | Head Varsity | Trevor Sousa | 3 | 16 |
| | JV | Chris Wuest | 5 | 15 |
| | Volunteer | Brian Bailey | - | - |
| Lacrosse - Boys | Head Varsity | Dan Stone | 2 | 24 |
| | Varsity Assistant | Mark Foeder | 4 | 28 |
| | JV | Bryan Lischerelli | 4 | 30 |
| | JV Assistant | Jim Andre | 5 | 29 |
| | Modified | Kevin Geno | 6 | 14 |
| | Modified | Maxwell Hill | 6 | 4 |
| | Volunteer | Mark Cain | - | - |
| | Volunteer | Anthony Pezzimenti | - | - |
| | Volunteer | Jamie Trimboli | - | - |
| Lacrosse - Girls | JV | Alyssa Sproule | 4 | 2 |
| Softball | Head Varsity | Gina Potenza | 2 | 13 |
| | Varsity Assistant | Jessica Palmer | 4 | 12 |
| | JV | Craig Morley | 4 | 15 |
| | Modified | Bryan Law | 6 | 7 |
| | Modified | Shelby Erhard-Rappold | 6 | 2 |
| Tennis - Boys | Head Varsity | Krystina Barnum | 3 | 17 |
| | JV | Steve Cronmiller | 5 | 23 |
| | Modified | Jeff Pistritto | 6 | 7 |
| Track & Field | Head Varsity | Robert Goodell | 2 | 25 |
| | Head Varsity | Ross Hunkovic | 2 | 14 |
| | Varsity Assistant | Ryan Horst | 5 | 10 |
| | Varsity Assistant | Jerry O'Dell | 5 | 40 |
| | Varsity Assistant | Ryan Ellis | 5 | 3 |
| | Modified | Kathleen Goodberlet | 5 | 9 |
| | Modified Assistant | Stash Merritt | 6 | 3 |
| | Modified Assistant | Lauren O'Dell | 6 | 2 |
| Bowling | Head Varsity | Mark Foeder | 3 | 19 |
| | Volunteer | Jamie LaBrake | - | - |
| | Volunteer | Bryan Law | - | - |
| Alpine Skiing | Head Varsity | Jennifer Haggerty | 3 | 24 |
| | Varsity Assistant | Madeline Haggerty | 5 | 5 |
| Nordic Skiing | Volunteer | Brian Lilly | - | - |
| Swimming & Diving - Boys | Head Varsity | Brett Leader | 1 | 15 |
| | Varsity Assistant | Haley Bridge | 4 | 3 |
| | Modified | Lindsay Karl | 4 | 3 |

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

| | | | | |
|---------------------------------|--------------------|--------------------|---|----|
| Basketball - Boys | Head Varsity | Tyler Roberts | 1 | 15 |
| | Modified | Tim Clapp | 4 | 17 |
| | Modified | Tim DiSanto | 4 | 33 |
| | Volunteer | Sean Rutherford | - | - |
| Basketball - Girls | Head Varsity | Ashley Zahn | 1 | 5 |
| | Varsity Assistant | Blake Smith | 3 | 14 |
| | JV | Brian Hill | 3 | 6 |
| | Modified | Denise Dillman | 4 | 14 |
| | Modified | Nicolette Frunzi | 4 | 5 |
| | | | | |
| Indoor Track & Field | Head Varsity | Robert Goodell | 2 | 22 |
| | Varsity Assistant | Jerry O'Dell | 4 | 40 |
| | Varsity Assistant | Ryan Ellis | 4 | 2 |
| | Modified | Kathleen Habecker | 5 | 2 |
| | Modified Assistant | Ryan Horst | 5 | 10 |
| | | | | |
| Cheerleading (Winter) | Head Varsity | Alexandra Dayton | 2 | 11 |
| | Varsity Assistant | Alyssa Dayton | 3 | 16 |
| | JV | Alexa O'Brien | 3 | 7 |
| | Modified | Amini Wright-Patel | 4 | 4 |
| | Volunteer | Dayna Maier | - | - |
| | | | | |
| Hockey | Head Varsity | Mike Ferreri | 1 | 24 |
| | Varsity Assistant | Trevor Sousa | 3 | 14 |
| | Volunteer | Bryan Kavanaugh | - | - |
| | Volunteer | Jason Rich | - | - |
| | Volunteer | Brian Bailey | - | - |
| | | | | |
| Wrestling | Head Varsity | Craig Kaper | 1 | 24 |
| | Varsity Assistant | Steve Cronmiller | 3 | 12 |
| | JV | Sean Rucker | 3 | 8 |
| | Modified | Stash Merritt | 4 | 25 |
| | Volunteer | Brian Aparo | - | - |
| | | | | |

| Per Diem Substitutes: | <u>Candidate</u> | <u>Area of Certification</u> |
|----------------------------------|-------------------------|--------------------------------------|
| | Madison Williams | Elementary/ Special Education |
| | Truman Mortillaro | Uncertified |
| | Morgan Knapp | Uncertified |
| | Karen Brion | Biology/Chemistry/General Science |
| | Joanne Lowe | Music |

Non-Instructional Appointments:

The appointment of **Tashima Ayala**, Full Time Cleaner, effective June 12, 2023, at an hourly rate of \$14.65.

The appointment of **Shamill Muise-Ayala**, Full Time Cleaner, effective June 12, 2023, at an hourly rate of \$14.65.

The appointment of **Makayla Wright**, Extended School Year Teacher Assistant, at an hourly rate of \$17.93.

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

The appointment of the following as Extended School Year Teacher Aides at their 2023/2024 hourly rate: **Nicole Burger, Jena Tambe, and Peter Slaughter**

The appointment of the following as Extended School Year Teacher Aides at the 2023/2024 teacher aide substitute hourly rate: **Hannah Jacoby, Benjamin Lake, Truman Mortillaro and Owen Myers**

The provisional appointment of **Kimberly Doell**, Public Relations Specialist, effective July 17, 2023, at an annual rate of \$75,000.

The appointment of **Gerald Della Porta**, from Full Time Teacher Aide to Part Time Teacher Aide, effective August 30, 2023.

The appointment of **Gretchel Morales**, Full Time Cleaner, effective June 29, 2023, at an hourly rate of \$14.65.

The appointment of **Meghan Andol**, from Part Time Food Service Helper and Part Time Typist to Full Time Typist, effective August 30, 2023, at an hourly rate of \$17.18.

The appointment of **Stacey Restaino**, Full Time Typist, effective August 1, 2023, at an hourly rate of 17.94.

The appointment of **Tracy Tonias**, from Food Service Helper to Food Service Supervisor, effective September 1, 2023, at an hourly rate of \$17.73.

The appointment of **Lisa Hagen**, Long Term Substitute Payroll Clerk, effective July 1, 2023, at an hourly rate of \$24.75.

Leaves of Absence: The granting of a maternity and subsequent childcare leave of absence for **Paloma Ramirez Medina**, Teacher Aide, effective September 7, 2023, and extending through approximately June 30, 2024.

Resignations: The resignation of **Eugenia Karras**, Food Service Helper, effective June 5, 2023.

The resignation of **Miles Rugg**, Part Time School Bus Driver, effective June 30, 2023.

The resignation of **Faith Rodgers**, Full Time Teacher Aide, effective June 22, 2023.

The resignation of **Morgan Knapp**, Full Time Teacher Aide, effective June 30, 2023.

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

The resignation of **Alexander Strahs**, Full Time Teacher Aide, effective June 23, 2023.

The resignation of **Kathryn Mandsager**, Full Time Teacher Aide, effective June 22, 2023.

The resignation, due to retirement, of **Brian Parker**, Custodian, effective September 22, 2023.

The resignation of **Nicole Ritz**, School Tax Receiver, effective August 11, 2023.

The resignation of **Pamela Havill**, Food Service Supervisor, effective July 7, 2023.

Per Diem and Substitute Positions:

Candidate

Peter Slaughter
Grayson Natale
Timothy Bader
Joseline Ortiz Orellana
Timothy Cedar
Lisa Cedar

Position

School Bus Monitor
Summer Groundskeeper
Summer Groundskeeper
Cleaner
Food Service Helper
Food Service Helper

CSE/CPSE RECOMMENDATIONS

Recommendations of the Committee on Special Education from the meetings of March 1, 15, 16, 20, 22, 23, 24, 27, 28, 29, 30, 31, 2023, April 5, 10, 12, 13, 14, 17, 18, 19, 20, 25, 26, 27, 28, 2023, May 1, 2, 3, 4, 5, 9, 10, 11, 12, 15, 16, 17, 18, 19, 22, 23, 24, 25, 30, 31, 2023, June 1, 2, 5, 6, 7, 8, 9, 12, 13, 14, 15, 16, 20, 21, 22, 26, 2023, July 5, 2023 and from the Committee on Preschool Special Education from the meetings of April 17, 2023, May 2, 3, 23, 30, 31, 2023 and June 6, 13, 20, 29, 2023;

DONATIONS

The following donations:

- \$6,210.36 from the Victor Cheerleaders Boosters Association to the Victor Central School District to be applied toward the purchase of cheerleading mats;
- \$11,945.00 from the Victor Swim Club, Inc. to the Victor Central School District to be applied toward materials and equipment for the Aquatic Center;

Mrs. Mitchell offered gratitude and thank you for the donations.

INCOMPLETE ATHLETICS TEAM

The Victor Central School District to compete as an Incomplete Team with the Rush-Henrietta School District Gymnastics Team for the 2023-2024 School Year;

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

SURPLUS

Declare the following as surplus:

- T310 Computers with VCS Tag #s 013211, 013212, 013222, 013226, 013231, 013232, 013234, 013240, 013241, 013242, 013243, 013246, 013248, 013249, 013251, 013252, 013254, 013256, 013258, 013259, 013260, 013262, 013264, 013263, 013314, 013315, 013316, 013317, 013318, 013320, 013321, 013322, 013323, 013324, 013325, 013326, 013327, 013328, 013362, 013750, 014222, 014226, 014260, 014282, 014285, 014703, 014712, 311211;
- Xerox AltaLink B8055 Copier with VCS Tag # 015156;

SCHOOL RESOURCE OFFICER CONTRACT

The School Resource Officer Contract for the 2023-2024 school year as submitted;

TRANSPORTATION CONTRACTS

The following Transportation Contracts between the Victor Central School District and Monroe #1 BOCES as submitted;

- 2023 Extended School Year Transportation Contract;
- 2023-2024 School Year Transportation Contract;

REVISED CORRECTIVE ACTION PLAN

The Revised Corrective Action Plan for the External Audit Report for year ended June 30, 2022;

CLEANING AND SANITIZING BID

The Cleaning and Sanitizing Bid from Doc's Facilities Solutions, Inc. as the lowest bidder meeting bid specifications; and

ATHLETIC HALL OF FAME BY-LAWS

The revised Athletic Hall of Fame By-laws as submitted.

The motion to accept the foregoing consent items was carried.
5 yes 0 no 0 abstentions (*end of consent items*)

CAMPUS NEWS

Superintendent Terranova summarized campus news and events that were provided to him by the VCS Administrators.

PROFESSIONAL LEARNING PLAN

Assistant Superintendent for Instruction, Karen Finter provided an overview of the Professional Learning Plan (PLP) for the 2023-2024 school year. The state somewhat dictates the components and the District customizes the plan based on our needs. She thanked the District Curriculum Council, a shared decision-making team, who come together once a month and look at the data to make recommendations about the plan. The PLP provides information regarding the opportunities and arenas for need-based professional development, expectations around educator participation in professional learning, how the District's professional learning aligns to the New York State standards, how the impact of professional learning will be measured and what the Mentoring, Orientation and New Teacher Induction Programs look like. The goals of the PLP align with the Strategic Plan, which also incorporates components of the Management Plan. Mrs. Finter then recapped the progress from the

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

PROFESSIONAL LEARNING PLAN Continued

2022-2023 Professional Learning Plan. For the upcoming year the goals of culture, learning and instruction and students supports and opportunities have not changed as the goals remain the pillars of the Strategic Plan. She provided some specifics for each of the goals for the upcoming year. Mrs. Mitchell said she is excited to see the extension of the mentoring for the probationary teachers for the 2nd – 4th year. Is that for teachers that are first year teachers in the profession or first year here at Victor regardless of their past experiences in other districts? Mrs. Finter said over the last few years there have been a massive amount of new educators to Victor. Some have many years of experience and some with no years of experience. She said the District has to think of our resources because the work is intensive work. It's not really an after the school day couple of hours work so release days have to be used. She said they do not want to put too much pressure on the substitute situation or pulling teachers out of the classroom. They are looking for around 30 educators for the first year. Two cohorts with about 12-15 teachers at a time across all grade levels so the program can be administered through release days and then gather feedback from the educators. The goal would be whether they were a brand new teacher or brand new to Victor in the 2-4 year probationary window. Mrs. Mitchell said so that goes past teachers it will include individuals such as service providers and coaches? Mrs. Finter said yes even such people as counselors and social workers.

Motion to adopt the PDP Plan

A motion was made by L. Kostecki, seconded by B. Adams, to adopt the 2023-2024 Victor Central School District Professional Learning Plan as submitted. The motion was carried. 5 yes 0 no 0 abstentions

CAPITAL PROJECT UPDATE

Assistant Superintendent for Business Derek Vallese provided an update on the future capital project. He started out by reviewing the scope of the project. He then talked about the status of the project and why the delay. The State's Building Aid Formula has two components, and they are Building Aid Units (BAUs) for additions and for interior renovations. The interior renovation BAUs are on a cycle you get more interior renovation dollars as the buildings get older and projects age off. There are also BAUs for classrooms and expansions. In the State Education Department (SED) formula the District has maxed out the BAUs for the number of classrooms, in their eyes. Mr. Vallese said they do not take into consideration that the District is looking to bring services back to the District and not send special education students out. Also our English Language Learner (ELL) population is larger than other districts so spaces are also needed to provide services to these students. He said unfortunately the formula does not conform to what we would like to provide for the students. He said the District is currently working with SED to request a one-time increase in BAUs for additions in order to receive state aid on the additional classroom space. As part of the process to ask for the additional BAUs there are two layers of approval. The first approval is from the New York State Education Department Regional Special Education Representative. This includes approval from our BOCES Superintendent and a justification

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

CAPITAL PROJECT UPDATE Continued

narrative, which include the special education population. Both have been approved. It also includes pre-construction and post-construction building maps indicating where the classrooms are located and their size. The architect has updated the building maps and has resubmitted them. Once the building maps are approved the second level of approval is from New York State Facilities Planning. This approval includes the pre and post construction drawings and maps, approval from the NYSED Regional Special Education Representative, estimated costs, and the completed application. Mr. Vallese then talked about the next steps. The District will give NYS Facilities Planning until the middle of August to respond. If no response is received by the middle of August Mr. Vallese said he will organize a face-to-face meeting with himself, Dr. Terranova and Wendy Clark at Facilities Planning in hopes to expedite the process. If approval is received in September, the District will start the community communication process with a vote in possibly October or November 2023. If there is a successful vote the design phase with stakeholders will begin. This takes approximately 12 months. Building plans will be submitted to NYS Facilities Planning. Currently their review time is between 24-28 weeks. The District will look to break ground the summer of 2025 with completion June of 2028.

2023-2024 BOARD OF EDUCATION GOALS

Board President DeLucia said they did talk about the goals at their workshop. He wants to verify that the carryover goals 1-3 are goals that the Board wants to keep. He said they have added one additional item on goal 2. Goal 4, Board of Education Professional Development was added. The Board of Education will attend professional development to develop skills and gain knowledge on different topics as well as network with area school board members by attending 10 hours of instruction each school year and attending the Board of Education Retreat with the DISC Assessment for new members and a follow-up for all. Goal 5, Board of Education Letter to the Community, was also added. The Board of Education will enhance communication with the community by placing a letter from the Board of Education in the District Newsletters and posting on social media platforms. Superintendent Terranova recommended removing the second bullet under Goal 1, "Discussing the viability of purchasing 200 S. High Street" as this was already completed. Also, under bullet four it reads "Beginning discussion on a future capital project..." Dr. Terranova recommends it read "Continuing to work on a future capital project...". Mrs. Goodberlet will make those adjustments to the document.

APPROVE TRIPS

A motion was made by E. Mitchell, seconded by L. Kostecki, to approve the following field trips:

- Wrestling Trip to Binghamton to participate in a Dual Meet from 12/27/23 – 12/28/23;
- Senior Class of 2024 Trip to Boston, MA from 3/21/24 – 3/23/24;
- Senior High School, Grades 9-12 to Costa Rica from 3/29/24 – 4/7/24;
- 8th Grade French I Trip to Quebec City from 5/16/24 – 5/29/24;

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

The motion was carried. 5 yes 0 no 0 abstentions

POLICY REVIEW Second and Final

A motion was made by B. Adams, seconded by A. Snyder, to adopt the following policy:

- Code of Conduct; Policy 5300

The motion was carried. 5 yes 0 no 0 abstentions

CODE OF ETHICS

Board members received policy 2160, School District Officer and Employee Code of Ethics. Each Board of Education member reviewed and policy. Board members in attendance signed the policy. Those who were not in attendance will sign at a later date.

MEETING REPORTS Monroe County School Boards Association Dues for the 2023-2024 School Year

A motion was made by E. Mitchell, seconded by B. Adams to approve the dues for Monroe County School Boards Association (MCSBA) for the 2023-2024 school year as \$11,415.42.

District Clerk, Mrs. Goodberlet, discussed the rate for the annual dues for MCSBA. The dues for this year are \$11,415.42. The dues for the 2022-2023 school year were \$11,191.59 for an increase of \$223.83.

The motion was carried. 5 yes 0 no 0 abstentions

UPCOMING EVENTS Board of Education Retreat

Mrs. Goodberlet will send out a request to the Board next week to firm up dates and times for the Board Retreat. A discussion took place around the evenings of September 11th and September 12th.

Regular Board Meeting

The next Regular Board meeting will take place on Thursday, August 10, 2023 at 7:15 PM.

New Teacher Orientation

New teacher orientation will take place on Wednesday, August 23, 2023 at 8:00 AM.

Superintendent's Conference Day

Superintendent's Conference Day (Opening Day for Staff) will take place on Wednesday, August 30, 2023 at 8:00 AM.

ADJOURN

A motion was made by E. Mitchell, seconded by L. Kostecki, to adjourn the meeting at 8:37 PM. The motion was carried. 5 yes 0 no 0 abstentions

Respectfully submitted,

Maureen A. Goodberlet
District Clerk

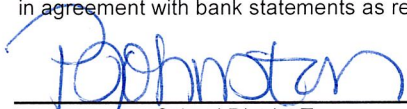


Treasurer's Report

June 2023

| <u>Account Description</u> | <u>Bank</u> | <u>Beginning Balance</u> | <u>Monthly Receipts</u> | <u>Monthly Disbursements</u> | <u>Ending Balance</u> |
|---|---------------------------|--------------------------|-------------------------|------------------------------|-------------------------|
| Cash Accounts | | | | | |
| General Fund Checking | Canandaigua National Bank | 715,114.14 | 13,680,251.38 | 12,803,109.14 | 1,592,256.38 |
| General Fund Money Market | Canandaigua National Bank | 458,100.39 | 30,099.32 | - | 488,199.71 |
| General Fund Tax Checking | Canandaigua National Bank | - | - | - | - |
| General Fund Tax Money Market | Five Star Bank | - | - | - | - |
| Multifund Insured Cash Sweep | Five Star Bank | 6,979,580.10 | 19,334.74 | 5,073,146.64 | 1,925,768.20 |
| School Lunch Fund Checking | Canandaigua National Bank | 4,276.08 | 145,940.33 | 145,939.56 | 4,276.85 |
| School Lunch Fund Money Market | Canandaigua National Bank | 1,169,275.77 | 215,612.95 | 324,185.79 | 1,060,702.93 |
| Special Aid Fund Checking/Sweep | Canandaigua National Bank | 230,060.99 | 405,514.00 | 571,103.60 | 64,471.39 |
| Capital Fund Checking-29M | Canandaigua National Bank | 1,890,821.85 | 48.19 | 112,807.84 | 1,778,062.20 |
| Trust & Agency Fund - Checking | Canandaigua National Bank | 576,241.66 | 2,236,080.56 | 2,222,528.79 | 589,793.43 |
| Trust & Agency Fund - Payroll Checking | Canandaigua National Bank | 4,916.14 | 49,440.69 | 49,440.21 | 4,916.62 |
| Trust & Agency Fund - Direct Deposit Checking | Five Star Bank | 12.30 | 5,073,162.48 | 5,073,146.64 | 28.14 |
| Total Cash | | \$ 12,028,399.42 | \$ 21,855,484.64 | \$ 26,375,408.21 | \$ 7,508,475.85 |
| Investments | | | | | |
| General Fund Certificate of Deposit | Canandaigua National Bank | 6,500,000.00 | 16,809.72 | 6,516,809.72 | - |
| General Fund | NYCLASS | 28,729,383.20 | 1,614,952.74 | 4,465,000.00 | 25,879,335.94 |
| Capital Fund | NYCLASS | - | - | - | - |
| Debt Service Fund | NYCLASS | 2,720,662.26 | 10,955.15 | - | 2,731,617.41 |
| Total Investments | | \$ 37,950,045.46 | \$ 1,642,717.61 | \$ 10,981,809.72 | \$ 28,610,953.35 |
| District Totals | | \$ 49,978,444.88 | \$ 23,498,202.25 | \$ 37,357,217.93 | \$ 36,119,429.20 |

I hereby certify that the above cash balances are in agreement with bank statements as reconciled


 School District Treasurer

Extraclass Fund
From June 1, 2023 to June 30, 2023

| <u>Activities</u> | <u>Beginning Balance</u> | <u>Receipts</u> | <u>Disbursements</u> | <u>Ending Balance</u> |
|-------------------------|------------------------------|-----------------|----------------------|-----------------------|
| CLASS OF 2022 | - | - | | - |
| CLASS OF 2023 | 22,914.01 | - | 18,508.21 | 4,405.80 |
| CLASS OF 2024 | 10,502.30 | 500.00 | 157.91 | 10,844.39 |
| CLASS OF 2025 | 4,180.92 | (465.28) | | 3,715.64 |
| CLASS OF 2026 | 1,796.44 | 465.28 | | 2,261.72 |
| CLASS OF 2028 | 1,232.73 | - | | 1,232.73 |
| AQUATIC LEADERS | - | | | - |
| ART CLUB | 149.52 | | | 149.52 |
| BUSINESS CLUB | 868.99 | 282.00 | 105.00 | 1,045.99 |
| DRAMA CLUB | 13,235.61 | - | | 13,235.61 |
| FRENCH CLUB | 10,861.87 | 393.72 | 1,094.66 | 10,160.93 |
| GO GREEN GARDEN TEAM | 66.27 | - | | 66.27 |
| GLOBAL COMPETENCY | 410.55 | - | | 410.55 |
| INTERNATIONAL CLUB | 208.02 | | | 208.02 |
| J.H. MUSICAL | 29,122.80 | | 420.00 | 28,702.80 |
| J.H. STORE | 996.37 | | | 996.37 |
| J.H. ST. CO. | 11,428.44 | 1,036.95 | 6,511.80 | 5,953.59 |
| J.H. YEARBOOK | (7.54) | 506.98 | | 499.44 |
| KEYCLUB | 287.54 | | | 287.54 |
| MEDICAL EXPLORERS | 110.75 | | | 110.75 |
| MENTORING CLUB | 3,816.46 | | 125.77 | 3,690.69 |
| N.H.S. | 2,140.67 | 961.00 | 713.10 | 2,388.57 |
| OUTDOOR ACTIVITY | 739.23 | | 200.46 | 538.77 |
| POSITIVE SCHOOL CLIMATE | 3,364.82 | | 157.97 | 3,206.85 |
| SALES TAX | 5,487.00 | 472.81 | | 5,959.81 |
| SEAS | 105.73 | | | 105.73 |
| S.H. ORCHESTRA | 14,883.36 | | | 14,883.36 |
| SH SCHOOL STORE | 6,398.74 | 872.56 | 200.43 | 7,070.87 |
| S.H. ST. CO. | 16,164.77 | 200.00 | 1,500.00 | 14,864.77 |
| SH YEARBOOK | (249.41) | 4,473.91 | 2,012.51 | 2,211.99 |
| SPANISH CLUB | 2,962.87 | 10.74 | | 2,973.61 |
| VICTOR MUSIC SOCIETY | 1,386.86 | | 190.12 | 1,196.74 |
| VICTOR CARES | 21,129.24 | 133.95 | 5,714.39 | 15,548.80 |
| WELLNESS CLUB | 386.81 | | | 386.81 |
| TOTALS | 187,082.74 | 9,844.62 | 37,612.33 | 159,315.03 |

| | |
|--------------------------------------|-------------------|
| Bank Balance | 168,905.35 |
| Checks Outstanding | 9,590.32 |
| Interest Not Posted | - |
| Bank Error | |
| Outstanding Transfer to General | |
| Returned Checks | |
| Electronic Payment | |
| Total Reconciled Bank Balance | 159,315.03 |

Jill Smith, Extraclass Treasurer

Victor Central School District

Revenue Status Report As Of: 06/30/2023

Fiscal Year: 2023

Fund: A GENERAL FUND

| Revenue Account | Subfund | Description | Original Estimate | Current Estimate | Year-to-Date | Current Cycle | Anticipated Balance | Excess Revenue |
|-------------------------------------|---------|-------------|----------------------|----------------------|----------------------|---------------------|---------------------|---------------------|
| 1001 Real Property Taxes Tom | | | 55,045,566.00 | 52,590,290.45 | 52,555,468.35 | 0.00 | 34,822.10 | 0.00 |
| 1081 Other Pmts in Lieu of Taxes | | | 2,666,480.00 | 2,666,480.00 | 3,203,636.60 | 0.00 | 0.00 | 537,156.60 |
| 1085 STAR Reimbursement | | | 0.00 | 2,455,275.55 | 2,455,275.55 | 0.00 | 0.00 | 0.00 |
| 1090 Int. & Penal. on Real Prop.Tax | | | 40,000.00 | 40,000.00 | 51,023.55 | 0.00 | 0.00 | 11,023.55 |
| 1120 Nonprop. Tax Distrib. By Co. | | | 77,000.00 | 77,000.00 | 73,000.00 | 0.00 | 4,000.00 | 0.00 |
| 1335 Oth Student Fee/Charges (Indiv | | | 0.00 | 0.00 | 85,069.00 | -61,484.00 | 0.00 | 85,069.00 |
| 1410 Admissions (from Individuals) | | | 0.00 | 0.00 | 8,602.05 | 120.00 | 0.00 | 8,602.05 |
| 2230 Day School Tuit-Oth Dist. NYS | | | 20,000.00 | 20,000.00 | 131,236.55 | 51,277.43 | 0.00 | 111,236.55 |
| 2401 Interest and Earnings | | | 45,000.00 | 45,000.00 | 1,511,531.36 | 151,279.65 | 0.00 | 1,466,531.36 |
| 2410 Rental of Real Property,Indiv. | | | 40,000.00 | 40,000.00 | 36,502.97 | 8,230.00 | 3,497.03 | 0.00 |
| 2440 Rental of Buses | | | 10,000.00 | 10,000.00 | 14,762.05 | 5,293.72 | 0.00 | 4,762.05 |
| 2450 Commissions | | | 0.00 | 0.00 | 1,682.22 | 186.35 | 0.00 | 1,682.22 |
| 2666 Sale of Transportation Equip. | | | 0.00 | 0.00 | 10,485.00 | 10,485.00 | 0.00 | 10,485.00 |
| 2680 Insurance Recoveries | | | 0.00 | 0.00 | 197,520.04 | 7,717.31 | 0.00 | 197,520.04 |
| 2690 Other Compensation for Loss | | | 0.00 | 0.00 | 29,248.31 | 2,831.43 | 0.00 | 29,248.31 |
| 2701 Refund PY Exp-BOCES Aided Srvc | | | 80,000.00 | 80,000.00 | 378,091.07 | 0.00 | 0.00 | 298,091.07 |
| 2703 Refund PY Exp-Other-Not Trans | | | 45,000.00 | 45,000.00 | 317,561.45 | 0.00 | 0.00 | 272,561.45 |
| 2705 Gifts and Donations | | | 0.00 | 0.00 | 6,000.00 | 0.00 | 0.00 | 6,000.00 |
| 2770 Other Unclassified Rev.(Spec) | | | 30,000.00 | 30,000.00 | 303,861.18 | 19,508.09 | 0.00 | 273,861.18 |
| 3101 Basic Formula Aid-Gen Aids (Ex | | | 27,098,744.00 | 19,869,611.69 | 20,945,257.69 | 3,735,144.00 | 0.00 | 1,075,646.00 |
| 3102 Lottery Aid | | | 0.00 | 7,229,132.31 | 7,229,132.31 | 0.00 | 0.00 | 0.00 |
| 3103 BOCES Aid (Sect 3609a Ed Law) | | | 2,476,716.00 | 2,476,716.00 | 2,567,153.00 | 1,925,137.50 | 0.00 | 90,437.00 |
| 3260 Textbook Aid (Incl Txtbk/Lott) | | | 258,980.00 | 258,980.00 | 209,914.00 | 0.00 | 49,066.00 | 0.00 |
| 3262 Computer Sftwre, Hrdwre Aid | | | 133,243.00 | 133,243.00 | 130,673.00 | 0.00 | 2,570.00 | 0.00 |
| 3263 Library A/V Loan Program Aid | | | 26,750.00 | 26,750.00 | 26,468.00 | 0.00 | 282.00 | 0.00 |
| 3289 Other State Aid | | | 0.00 | 0.00 | 11,792.80 | 0.00 | 0.00 | 11,792.80 |
| 4601 Medic.Ass't-Sch Age-Sch Yr Pro | | | 75,000.00 | 75,000.00 | 185,578.27 | 73,837.78 | 0.00 | 110,578.27 |
| 5031 Interfund Transfers(Not D.Serv | | | 0.00 | 0.00 | 17,670.00 | 0.00 | 0.00 | 17,670.00 |
| 5999 Appropriated Fund Balance | | | 1,030,000.00 | 1,897,382.86 | 0.00 | 0.00 | 1,897,382.86 | 0.00 |
| Total GENERAL FUND | | | 89,198,479.00 | 90,065,861.86 | 92,694,196.37 | 5,929,564.26 | 1,991,619.99 | 4,619,954.50 |

Selection Criteria

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

Victor Central School District
Budget Status Report As Of: 06/30/2023
Fiscal Year: 2023
Fund: A GENERAL FUND

| Budget Account | Description | Initial Appropriation | Current Appropriation | Year-to-Date Expenditures | Cycle Expenditures | Encumbrance Outstanding | Unencumbered Balance |
|--|-------------|--------------------------|--------------------------|------------------------------|-----------------------|----------------------------|-------------------------|
| 1010 Board Of Education | | | | | | | |
| 4 Contractual and Other | | 6,000.00 | 17,094.15 | 16,739.15 | 800.00 | 355.00 | 0.00 |
| 45 Materials & Supplies | | 1,700.00 | 2,708.65 | 2,708.65 | 1,402.30 | 0.00 | 0.00 |
| 49 BOCES Services | | 3,000.00 | 4,205.00 | 1,795.00 | 179.50 | 0.00 | 2,410.00 |
| Subtotal of 1010 Board Of Education | | 10,700.00 | 24,007.80 | 21,242.80 | 2,381.80 | 355.00 | 2,410.00 |
| 1040 District Clerk | | | | | | | |
| 16 Noninstructional Salaries | | 49,496.00 | 49,397.52 | 48,449.99 | 4,661.69 | 0.00 | 947.53 |
| Subtotal of 1040 District Clerk | | 49,496.00 | 49,397.52 | 48,449.99 | 4,661.69 | 0.00 | 947.53 |
| 1060 District Meeting | | | | | | | |
| 4 Contractual and Other | | 1,400.00 | 3,769.38 | 3,769.38 | 0.00 | 0.00 | 0.00 |
| 45 Materials & Supplies | | 3,500.00 | 9,256.58 | 9,236.47 | 2,663.57 | 0.00 | 20.11 |
| Subtotal of 1060 District Meeting | | 4,900.00 | 13,025.96 | 13,005.85 | 2,663.57 | 0.00 | 20.11 |
| 1240 Chief School Administrator | | | | | | | |
| 15 Instructional Salaries | | 212,328.00 | 214,007.50 | 214,007.50 | 21,837.50 | 0.00 | 0.00 |
| 16 Noninstructional Salaries | | 49,496.00 | 47,483.75 | 47,223.38 | 3,935.30 | 0.00 | 260.37 |
| 4 Contractual and Other | | 5,975.00 | 15,161.40 | 14,819.01 | 7,900.00 | 0.00 | 342.39 |
| 45 Materials & Supplies | | 1,000.00 | 1,332.75 | 1,317.30 | 357.14 | 0.00 | 15.45 |
| Subtotal of 1240 Chief School Administrator | | 268,799.00 | 277,985.40 | 277,367.19 | 34,029.94 | 0.00 | 618.21 |
| 1310 Business Administration | | | | | | | |
| 15 Instructional Salaries | | 137,148.00 | 145,852.80 | 99,558.62 | -34,460.92 | 0.00 | 46,294.18 |
| 16 Noninstructional Salaries | | 143,151.00 | 133,210.29 | 119,812.32 | 4,497.34 | 0.00 | 13,397.97 |
| 4 Contractual and Other | | 15,600.00 | 19,264.46 | 11,398.74 | -3,751.73 | 3,578.00 | 4,287.72 |
| 45 Materials & Supplies | | 2,200.00 | 3,789.45 | 2,189.38 | 194.55 | 419.00 | 1,181.07 |
| 49 BOCES Services | | 106,605.00 | 111,192.68 | 98,116.31 | 11,157.22 | 7,591.08 | 5,485.29 |
| Subtotal of 1310 Business Administration | | 404,704.00 | 413,309.68 | 331,075.37 | -22,363.54 | 11,588.08 | 70,646.23 |
| 1320 Auditing | | | | | | | |
| 16 Noninstructional Salaries | | 42,000.00 | 20,759.03 | 6,000.00 | 500.00 | 0.00 | 14,759.03 |
| 4 Contractual and Other | | 0.00 | 23,125.00 | 20,425.00 | 2,000.00 | 1,900.00 | 800.00 |
| Subtotal of 1320 Auditing | | 42,000.00 | 43,884.03 | 26,425.00 | 2,500.00 | 1,900.00 | 15,559.03 |
| 1325 Treasurer | | | | | | | |
| 16 Noninstructional Salaries | | 93,822.00 | 86,452.26 | 79,175.63 | -1,648.36 | 0.00 | 7,276.63 |
| 4 Contractual and Other | | 500.00 | 1,500.00 | 1,500.00 | 1,500.00 | 0.00 | 0.00 |
| 45 Materials & Supplies | | 1,000.00 | 1,000.00 | 192.34 | 89.99 | 0.00 | 807.66 |
| Subtotal of 1325 Treasurer | | 95,322.00 | 88,952.26 | 80,867.97 | -58.37 | 0.00 | 8,084.29 |
| 1330 Tax Collector | | | | | | | |
| 4 Contractual and Other | | 11,250.00 | 17,191.65 | 14,986.65 | 0.00 | 0.00 | 2,205.00 |
| 45 Materials & Supplies | | 100.00 | 100.00 | 0.00 | 0.00 | 0.00 | 100.00 |
| Subtotal of 1330 Tax Collector | | 11,350.00 | 17,291.65 | 14,986.65 | 0.00 | 0.00 | 2,305.00 |
| 1345 Purchasing | | | | | | | |

Victor Central School District
Budget Status Report As Of: 06/30/2023
Fiscal Year: 2023
Fund: A GENERAL FUND

| Budget Account | Description | Initial Appropriation | Current Appropriation | Year-to-Date Expenditures | Cycle Expenditures | Encumbrance Outstanding | Unencumbered Balance |
|---|-------------|--------------------------|--------------------------|------------------------------|-----------------------|----------------------------|-------------------------|
| 4 Contractual and Other | | 14,500.00 | 14,928.09 | 14,928.09 | 0.00 | 0.00 | 0.00 |
| Subtotal of 1345 Purchasing | | 14,500.00 | 14,928.09 | 14,928.09 | 0.00 | 0.00 | 0.00 |
| 1420 Legal | | | | | | | |
| 4 Contractual and Other | | 100,000.00 | 120,000.00 | 78,334.54 | 3,309.35 | 5,298.68 | 36,366.78 |
| 49 BOCES Services | | 27,810.00 | 28,737.23 | 26,275.80 | 2,629.83 | 0.00 | 2,461.43 |
| Subtotal of 1420 Legal | | 127,810.00 | 148,737.23 | 104,610.34 | 5,939.18 | 5,298.68 | 38,828.21 |
| 1430 Personnel | | | | | | | |
| 15 Instructional Salaries | | 149,824.00 | 155,039.76 | 113,496.60 | -28,974.42 | 0.00 | 41,543.16 |
| 16 Noninstructional Salaries | | 245,317.00 | 302,573.54 | 281,738.51 | 31,097.87 | 0.00 | 20,835.03 |
| 4 Contractual and Other | | 126,000.00 | 71,663.89 | 66,678.23 | 3,921.84 | 161.25 | 4,824.41 |
| 45 Materials & Supplies | | 1,350.00 | 2,667.67 | 2,252.23 | 0.00 | 0.00 | 415.44 |
| 49 BOCES Services | | 8,000.00 | 23,830.29 | 11,573.05 | 547.04 | 0.00 | 12,257.24 |
| Subtotal of 1430 Personnel | | 530,491.00 | 555,775.15 | 475,738.62 | 6,592.33 | 161.25 | 79,875.28 |
| 1480 Public Information and Services | | | | | | | |
| 15 Instructional Salaries | | 54,028.00 | 56,867.48 | 56,867.48 | 7,335.97 | 0.00 | 0.00 |
| 16 Noninstructional Salaries | | 34,873.00 | 65,067.25 | 52,639.28 | 6,764.10 | 0.00 | 12,427.97 |
| 4 Contractual and Other | | 22,500.00 | 42,096.99 | 29,349.82 | 802.42 | 133.00 | 12,614.17 |
| 45 Materials & Supplies | | 13,000.00 | 15,367.57 | 15,101.57 | 2,188.00 | 266.00 | 0.00 |
| 49 BOCES Services | | 64,000.00 | 65,907.80 | 65,331.00 | 6,533.10 | 0.00 | 576.80 |
| Subtotal of 1480 Public Information and Services | | 188,401.00 | 245,307.09 | 219,289.15 | 23,623.59 | 399.00 | 25,618.94 |
| 1620 Operation of Plant | | | | | | | |
| 16 Noninstructional Salaries | | 1,856,019.00 | 1,340,339.22 | 1,340,159.22 | 175,386.47 | 0.00 | 180.00 |
| 4 Contractual and Other | | 1,068,100.00 | 1,183,219.89 | 1,065,401.31 | 173,594.72 | 56,175.94 | 61,642.64 |
| 45 Materials & Supplies | | 138,000.00 | 179,555.60 | 179,555.60 | 22,573.94 | 0.00 | 0.00 |
| Subtotal of 1620 Operation of Plant | | 3,062,119.00 | 2,703,114.71 | 2,585,116.13 | 371,555.13 | 56,175.94 | 61,822.64 |
| 1621 Maintenance of Plant | | | | | | | |
| 16 Noninstructional Salaries | | 503,229.00 | 684,363.49 | 664,512.80 | 49,078.56 | 0.00 | 19,850.69 |
| 2 Equipment | | 191,763.00 | 196,763.20 | 170,372.52 | 0.00 | 15,151.00 | 11,239.68 |
| 4 Contractual and Other | | 519,050.00 | 824,774.33 | 519,139.57 | -69,863.79 | 186,573.80 | 119,060.96 |
| 45 Materials & Supplies | | 250,000.00 | 373,028.09 | 330,973.78 | 48,802.67 | 14,594.33 | 27,459.98 |
| 49 BOCES Services | | 22,000.00 | 41,055.00 | 0.00 | 0.00 | 0.00 | 41,055.00 |
| Subtotal of 1621 Maintenance of Plant | | 1,486,042.00 | 2,119,984.11 | 1,684,998.67 | 28,017.44 | 216,319.13 | 218,666.31 |
| 1622 Security of Plant | | | | | | | |
| 16 Noninstructional Salaries | | 60,000.00 | 239,202.58 | 239,202.58 | 32,752.52 | 0.00 | 0.00 |
| 4 Contractual and Other | | 155,000.00 | 129,903.34 | 91,534.94 | 35,377.62 | 38,368.40 | 0.00 |
| 45 Materials & Supplies | | 0.00 | 36,830.57 | 1,832.98 | 27.98 | 34,997.59 | 0.00 |
| Subtotal of 1622 Security of Plant | | 215,000.00 | 405,936.49 | 332,570.50 | 68,158.12 | 73,365.99 | 0.00 |
| 1670 Central Printing & Mailing | | | | | | | |
| 4 Contractual and Other | | 70,000.00 | 70,171.00 | 42,762.51 | -4,695.28 | 226.65 | 27,181.84 |
| Subtotal of 1670 Central Printing & Mailing | | 70,000.00 | 70,171.00 | 42,762.51 | -4,695.28 | 226.65 | 27,181.84 |

Victor Central School District
Budget Status Report As Of: 06/30/2023
Fiscal Year: 2023
Fund: A GENERAL FUND

| Budget Account | Description | Initial Appropriation | Current Appropriation | Year-to-Date Expenditures | Cycle Expenditures | Encumbrance Outstanding | Unencumbered Balance |
|---|-------------|--------------------------|--------------------------|------------------------------|-----------------------|----------------------------|-------------------------|
| 1680 Central Data Processing | | | | | | | |
| 49 BOCES Services | | 675,000.00 | 786,763.81 | 725,916.65 | 122,308.67 | 60,847.16 | 0.00 |
| Subtotal of 1680 Central Data Processing | | 675,000.00 | 786,763.81 | 725,916.65 | 122,308.67 | 60,847.16 | 0.00 |
| 1910 Unallocated Insurance | | | | | | | |
| 4 Contractual and Other | | 300,000.00 | 287,634.73 | 275,181.80 | -34,486.76 | 0.00 | 12,452.93 |
| Subtotal of 1910 Unallocated Insurance | | 300,000.00 | 287,634.73 | 275,181.80 | -34,486.76 | 0.00 | 12,452.93 |
| 1920 School Association Dues | | | | | | | |
| 4 Contractual and Other | | 13,500.00 | 13,500.00 | 0.00 | 0.00 | 0.00 | 13,500.00 |
| Subtotal of 1920 School Association Dues | | 13,500.00 | 13,500.00 | 0.00 | 0.00 | 0.00 | 13,500.00 |
| 1964 Refund on Real Property Taxes | | | | | | | |
| 4 Contractual and Other | | 0.00 | 108,220.57 | 108,220.57 | 1,494.55 | 0.00 | 0.00 |
| Subtotal of 1964 Refund on Real Property Taxes | | 0.00 | 108,220.57 | 108,220.57 | 1,494.55 | 0.00 | 0.00 |
| 1981 BOCES Administrative Costs | | | | | | | |
| 49 BOCES Services | | 785,000.00 | 948,947.49 | 948,947.49 | 181,738.46 | 0.00 | 0.00 |
| Subtotal of 1981 BOCES Administrative Costs | | 785,000.00 | 948,947.49 | 948,947.49 | 181,738.46 | 0.00 | 0.00 |
| 2010 Curriculum Devel and Suprvsn | | | | | | | |
| 15 Instructional Salaries | | 708,510.00 | 725,959.35 | 716,589.35 | 96,218.06 | 0.00 | 9,370.00 |
| 16 Noninstructional Salaries | | 125,798.00 | 131,442.05 | 131,442.05 | 16,934.60 | 0.00 | 0.00 |
| 4 Contractual and Other | | 30,000.00 | 35,087.31 | 33,210.03 | 4,170.67 | 1,150.00 | 727.28 |
| 45 Materials & Supplies | | 30,900.00 | 4,883.83 | 4,236.09 | 0.00 | 0.00 | 647.74 |
| Subtotal of 2010 Curriculum Devel and Suprvsn | | 895,208.00 | 897,372.54 | 885,477.52 | 117,323.33 | 1,150.00 | 10,745.02 |
| 2020 Supervision-Regular School | | | | | | | |
| 15 Instructional Salaries | | 1,259,224.00 | 1,250,716.75 | 1,247,714.66 | 89,362.45 | 0.00 | 3,002.09 |
| 16 Noninstructional Salaries | | 411,048.00 | 426,072.68 | 423,583.18 | 46,862.45 | 0.00 | 2,489.50 |
| 2 Equipment | | 245.00 | 245.00 | 235.97 | 0.00 | 0.00 | 9.03 |
| 4 Contractual and Other | | 11,356.00 | 11,414.08 | 8,246.29 | 2,121.94 | 0.00 | 3,167.79 |
| 45 Materials & Supplies | | 10,200.00 | 10,432.32 | 9,402.36 | 250.00 | 0.00 | 1,029.96 |
| 49 BOCES Services | | 0.00 | 32,640.00 | 32,640.00 | 8,034.85 | 0.00 | 0.00 |
| Subtotal of 2020 Supervision-Regular School | | 1,692,073.00 | 1,731,520.83 | 1,721,822.46 | 146,631.69 | 0.00 | 9,698.37 |
| 2060 Research, Planning & Evaluation | | | | | | | |
| 4 Contractual and Other | | 2,800.00 | 670.02 | 0.00 | 0.00 | 0.00 | 670.02 |
| 45 Materials & Supplies | | 500.00 | 500.00 | 0.00 | 0.00 | 0.00 | 500.00 |
| Subtotal of 2060 Research, Planning & Evaluation | | 3,300.00 | 1,170.02 | 0.00 | 0.00 | 0.00 | 1,170.02 |
| 2070 Inservice Training-Instruction | | | | | | | |
| 15 Instructional Salaries | | 45,000.00 | 1,444.60 | 1,444.60 | 1,444.50 | 0.00 | 0.00 |
| 4 Contractual and Other | | 10,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 45 Materials & Supplies | | 5,000.00 | 1,471.00 | 1,470.67 | 30.99 | 0.00 | 0.33 |
| 49 BOCES Services | | 95,000.00 | 109,834.28 | 95,774.21 | 64,581.91 | 13,301.46 | 758.61 |
| Subtotal of 2070 Inservice Training-Instruction | | 155,000.00 | 112,749.88 | 98,689.48 | 66,057.40 | 13,301.46 | 758.94 |

Victor Central School District
Budget Status Report As Of: 06/30/2023
Fiscal Year: 2023
Fund: A GENERAL FUND

| Budget Account | Description | Initial Appropriation | Current Appropriation | Year-to-Date Expenditures | Cycle Expenditures | Encumbrance Outstanding | Unencumbered Balance |
|---|-------------|--------------------------|--------------------------|------------------------------|-----------------------|----------------------------|-------------------------|
| 2110 Teaching-Regular School | | | | | | | |
| 10 Teacher Salaries, Pre-K | | 53,519.00 | 2,000.45 | 0.00 | 0.00 | 0.00 | 2,000.45 |
| 12 Teacher Salaries, K-6 | | 10,748,912.00 | 10,368,266.95 | 10,218,257.46 | 1,825,708.88 | 0.00 | 150,009.49 |
| 13 Teacher Salaries, 7-12 | | 9,436,597.00 | 9,569,965.59 | 9,524,208.24 | 1,832,654.71 | 0.00 | 45,757.35 |
| 14 Substitute Tchr Salaries | | 603,000.00 | 967,303.77 | 965,615.33 | 168,770.58 | 0.00 | 1,688.44 |
| 16 Noninstructional Salaries | | 1,106,501.00 | 1,192,235.09 | 1,160,149.90 | 108,786.46 | 0.00 | 32,085.19 |
| 2 Equipment | | 84,817.00 | 85,822.70 | 74,154.87 | 29,245.56 | 7,494.75 | 4,173.08 |
| 4 Contractual and Other | | 94,410.00 | 100,469.64 | 77,947.94 | 11,096.64 | 3,354.38 | 19,167.32 |
| 45 Materials & Supplies | | 373,985.00 | 429,440.27 | 376,112.28 | 6,375.24 | 7,538.65 | 45,789.34 |
| 471 Tuition Pd To NYS Pub Sch | | 60,000.00 | 60,000.00 | 15,511.98 | 8,627.72 | 0.00 | 44,488.02 |
| 473 Payment to Charter School | | 25,000.00 | 12,337.14 | 0.00 | 0.00 | 0.00 | 12,337.14 |
| 48 Textbooks | | 127,576.00 | 209,144.02 | 205,408.25 | 157,931.72 | 3,735.68 | 0.09 |
| 49 BOCES Services | | 421,510.00 | 442,108.92 | 358,979.83 | 37,382.38 | 34,825.58 | 48,303.51 |
| Subtotal of 2110 Teaching-Regular School | | 23,135,827.00 | 23,439,094.54 | 22,976,346.08 | 4,186,579.89 | 56,949.04 | 405,799.42 |
| 2250 Prg For Sdnts w/Disabil-Med Elgble | | | | | | | |
| 15 Instructional Salaries | | 3,749,811.00 | 3,305,429.90 | 3,032,165.76 | 557,393.91 | 0.00 | 273,264.14 |
| 16 Noninstructional Salaries | | 2,799,996.00 | 2,839,286.96 | 2,599,089.70 | 295,023.36 | 0.00 | 240,197.26 |
| 4 Contractual and Other | | 224,860.00 | 319,904.00 | 272,971.94 | 41,307.91 | 1,838.03 | 45,094.03 |
| 45 Materials & Supplies | | 40,000.00 | 40,000.00 | 35,614.50 | 1,134.68 | 231.00 | 4,154.50 |
| 471 Tuition Pd To NYS Pub Sch | | 9,000.00 | 18,000.00 | 8,203.86 | 0.00 | 9,796.14 | 0.00 |
| 472 Tuition-All Other | | 700,000.00 | 825,951.11 | 745,155.18 | 117,510.32 | 42,206.54 | 38,589.39 |
| 473 Payment to Charter School | | 20,000.00 | 19,935.00 | 13,970.98 | 0.00 | 0.00 | 5,964.02 |
| 49 BOCES Services | | 3,500,000.00 | 3,154,753.31 | 2,040,048.96 | 180,907.11 | 161,234.44 | 953,469.91 |
| Subtotal of 2250 Prg For Sdnts w/Disabil-Med Elgble | | 11,043,667.00 | 10,523,260.28 | 8,747,220.88 | 1,193,277.29 | 215,306.15 | 1,560,733.25 |
| 2259 Prg for English Language Learners | | | | | | | |
| 15 Instructional Salaries | | 547,378.00 | 546,581.92 | 522,587.73 | 95,621.04 | 0.00 | 23,994.19 |
| 45 Materials & Supplies | | 3,091.00 | 3,887.08 | 2,794.15 | 0.00 | 0.00 | 1,092.93 |
| Subtotal of 2259 Prg for English Language Learners | | 550,469.00 | 550,469.00 | 525,381.88 | 95,621.04 | 0.00 | 25,087.12 |
| 2280 Occupational Education(Grades 9-12) | | | | | | | |
| 49 BOCES Services | | 660,000.00 | 802,571.00 | 802,571.00 | 80,257.10 | 0.00 | 0.00 |
| Subtotal of 2280 Occupational Education(Grades 9-12) | | 660,000.00 | 802,571.00 | 802,571.00 | 80,257.10 | 0.00 | 0.00 |
| 2330 Teaching-Special Schools | | | | | | | |
| 4 Contractual and Other | | 0.00 | 4,358.00 | 50.00 | -4,308.00 | 0.00 | 4,308.00 |
| 49 BOCES Services | | 38,800.00 | 88,327.81 | 73,333.31 | 18,315.75 | 140.62 | 14,853.88 |
| Subtotal of 2330 Teaching-Special Schools | | 38,800.00 | 92,685.81 | 73,383.31 | 14,007.75 | 140.62 | 19,161.88 |
| 2610 School Library & AV | | | | | | | |
| 15 Instructional Salaries | | 375,428.00 | 366,601.82 | 366,207.54 | 75,969.06 | 0.00 | 394.28 |
| 16 Noninstructional Salaries | | 111,290.00 | 112,070.10 | 110,663.71 | 11,009.00 | 0.00 | 1,406.39 |
| 2 Equipment | | 0.00 | 2,360.00 | 2,356.94 | 0.00 | 0.00 | 3.06 |
| 4 Contractual and Other | | 5,480.00 | 1,060.00 | 0.00 | 0.00 | 0.00 | 1,060.00 |

Victor Central School District
Budget Status Report As Of: 06/30/2023
Fiscal Year: 2023
Fund: A GENERAL FUND

| Budget Account | Description | Initial Appropriation | Current Appropriation | Year-to-Date Expenditures | Cycle Expenditures | Encumbrance Outstanding | Unencumbered Balance |
|--|-------------|--------------------------|--------------------------|------------------------------|-----------------------|----------------------------|-------------------------|
| 45 Materials & Supplies | | 6,000.00 | 7,829.00 | 7,088.37 | 0.00 | 0.00 | 740.63 |
| 46 Sch. Library AV Loan Prog | | 62,600.00 | 77,938.59 | 76,912.81 | 9,224.84 | 0.00 | 1,025.78 |
| 49 BOCES Services | | 85,160.00 | 99,116.18 | 99,116.18 | 9,966.33 | 0.00 | 0.00 |
| Subtotal of 2610 School Library & AV | | 645,958.00 | 666,975.69 | 662,345.55 | 106,169.23 | 0.00 | 4,630.14 |
| 2630 Computer Assisted Instruction | | | | | | | |
| 15 Instructional Salaries | | 105,406.00 | 108,201.18 | 108,201.18 | 11,857.68 | 0.00 | 0.00 |
| 16 Noninstructional Salaries | | 401,262.00 | 400,532.23 | 378,105.55 | 51,409.60 | 0.00 | 22,426.68 |
| 22 State Aided Comp Hardware | | 155,000.00 | 129,249.00 | 115,997.14 | 25,950.76 | 12,748.20 | 503.66 |
| 4 Contractual and Other | | 87,000.00 | 39,615.39 | 27,195.83 | 7,695.20 | 2,558.00 | 9,861.56 |
| 45 Materials & Supplies | | 30,000.00 | 51,687.61 | 51,432.17 | 5,235.52 | 0.00 | 255.44 |
| 46 Sch. Library AV Loan Prog | | 118,000.00 | 88,800.00 | 56,721.81 | 1,326.44 | 0.00 | 32,078.19 |
| 49 BOCES Services | | 1,143,000.00 | 1,941,733.31 | 1,372,739.46 | 167,094.06 | 568,993.85 | 0.00 |
| Subtotal of 2630 Computer Assisted Instruction | | 2,039,668.00 | 2,759,818.72 | 2,110,393.14 | 270,569.26 | 584,300.05 | 65,125.53 |
| 2810 Guidance-Regular School | | | | | | | |
| 15 Instructional Salaries | | 1,161,410.00 | 1,181,882.25 | 1,180,859.60 | 170,942.75 | 0.00 | 1,022.65 |
| 16 Noninstructional Salaries | | 146,848.00 | 124,310.34 | 106,485.99 | 15,822.66 | 0.00 | 17,824.35 |
| 4 Contractual and Other | | 1,400.00 | 1,400.00 | 0.00 | 0.00 | 0.00 | 1,400.00 |
| 45 Materials & Supplies | | 4,100.00 | 4,100.00 | 1,353.88 | 0.00 | 0.00 | 2,746.12 |
| Subtotal of 2810 Guidance-Regular School | | 1,313,758.00 | 1,311,692.59 | 1,288,699.47 | 186,765.41 | 0.00 | 22,993.12 |
| 2815 Health Svcs-Regular School | | | | | | | |
| 16 Noninstructional Salaries | | 325,859.00 | 448,693.20 | 448,693.20 | 64,612.80 | 0.00 | 0.00 |
| 4 Contractual and Other | | 160,000.00 | 206,907.67 | 194,677.03 | 58,288.61 | 4,083.00 | 8,147.64 |
| 45 Materials & Supplies | | 27,000.00 | 22,537.50 | 17,713.59 | 879.77 | 28.50 | 4,795.41 |
| Subtotal of 2815 Health Svcs-Regular School | | 512,859.00 | 678,138.37 | 661,083.82 | 123,781.18 | 4,111.50 | 12,943.05 |
| 2820 Psychological Svcs-Reg Schl | | | | | | | |
| 15 Instructional Salaries | | 1,033,666.00 | 971,185.80 | 845,213.29 | 86,739.68 | 0.00 | 125,972.51 |
| 4 Contractual and Other | | 1,300.00 | 3,946.50 | 1,973.25 | -1,973.25 | 0.00 | 1,973.25 |
| 45 Materials & Supplies | | 1,300.00 | 545.96 | 428.10 | 0.00 | 0.00 | 117.86 |
| Subtotal of 2820 Psychological Svcs-Reg Schl | | 1,036,266.00 | 975,678.26 | 847,614.64 | 84,766.43 | 0.00 | 128,063.62 |
| 2825 Social Work Svcs-Regular School | | | | | | | |
| 15 Instructional Salaries | | 465,447.00 | 415,811.97 | 346,124.55 | 42,783.40 | 0.00 | 69,687.42 |
| Subtotal of 2825 Social Work Svcs-Regular School | | 465,447.00 | 415,811.97 | 346,124.55 | 42,783.40 | 0.00 | 69,687.42 |
| 2830 Pupil Personnel Svcs-Special Schools | | | | | | | |
| 15 Instructional Salaries | | 378,709.00 | 368,665.04 | 212,438.70 | 24,918.19 | 0.00 | 156,226.34 |
| 16 Noninstructional Salaries | | 188,914.00 | 198,957.96 | 195,293.88 | 28,901.36 | 0.00 | 3,664.08 |
| 4 Contractual and Other | | 800.00 | 800.00 | 499.00 | 0.00 | 0.00 | 301.00 |
| 45 Materials & Supplies | | 550.00 | 550.00 | 334.26 | 0.00 | 0.00 | 215.74 |
| Subtotal of 2830 Pupil Personnel Svcs-Special Schools | | 568,973.00 | 568,973.00 | 408,565.84 | 53,819.55 | 0.00 | 160,407.16 |
| 2850 Co-Curricular Activ-Reg Schl | | | | | | | |
| 15 Instructional Salaries | | 219,351.00 | 241,204.27 | 241,204.27 | 30,024.94 | 0.00 | 0.00 |

Victor Central School District
Budget Status Report As Of: 06/30/2023
Fiscal Year: 2023
Fund: A GENERAL FUND

| Budget Account | Description | Initial Appropriation | Current Appropriation | Year-to-Date Expenditures | Cycle Expenditures | Encumbrance Outstanding | Unencumbered Balance |
|--|-------------|--------------------------|--------------------------|------------------------------|-----------------------|----------------------------|-------------------------|
| 4 Contractual and Other | | 33,025.00 | 22,039.10 | 8,734.03 | 4,251.60 | 10,600.00 | 2,705.07 |
| 45 Materials & Supplies | | 16,105.00 | 19,846.35 | 11,426.36 | 4,903.91 | 3,531.59 | 4,888.40 |
| Subtotal of 2850 Co-Curricular Activ-Reg Schl | | 268,481.00 | 283,089.72 | 261,364.66 | 39,180.45 | 14,131.59 | 7,593.47 |
| 2855 Interscholastic Athletics-Reg Schl | | | | | | | |
| 15 Instructional Salaries | | 822,995.00 | 891,237.87 | 890,387.26 | 90,755.80 | 0.00 | 850.61 |
| 16 Noninstructional Salaries | | 60,000.00 | 78,778.49 | 78,778.49 | 10,835.26 | 0.00 | 0.00 |
| 2 Equipment | | 2,500.00 | 2,500.00 | 2,500.00 | 0.00 | 0.00 | 0.00 |
| 4 Contractual and Other | | 225,000.00 | 275,494.63 | 267,233.89 | 35,466.47 | 8,260.74 | 0.00 |
| 45 Materials & Supplies | | 75,000.00 | 113,383.95 | 113,208.71 | 19,506.39 | 0.00 | 175.24 |
| Subtotal of 2855 Interscholastic Athletics-Reg Schl | | 1,185,495.00 | 1,361,394.94 | 1,352,108.35 | 156,563.92 | 8,260.74 | 1,025.85 |
| 5510 District Transportation Services | | | | | | | |
| 16 Noninstructional Salaries | | 1,814,067.00 | 2,359,205.68 | 2,359,205.68 | 410,183.02 | 0.00 | 0.00 |
| 2 Equipment | | 6,500.00 | 6,500.00 | 622.70 | 0.00 | 0.00 | 5,877.30 |
| 4 Contractual and Other | | 308,500.00 | 430,099.61 | 406,868.34 | 110,718.94 | 22,544.82 | 686.45 |
| 45 Materials & Supplies | | 579,900.00 | 651,803.76 | 651,803.76 | 102,470.45 | 0.00 | 0.00 |
| Subtotal of 5510 District Transportation Services | | 2,708,967.00 | 3,447,609.05 | 3,418,500.48 | 623,372.41 | 22,544.82 | 6,563.75 |
| 5530 Garage Building | | | | | | | |
| 16 Noninstructional Salaries | | 416,058.00 | 404,996.07 | 404,996.07 | 42,452.69 | 0.00 | 0.00 |
| 4 Contractual and Other | | 59,550.00 | 83,497.64 | 68,758.97 | 9,000.62 | 7,742.47 | 6,996.20 |
| Subtotal of 5530 Garage Building | | 475,608.00 | 488,493.71 | 473,755.04 | 51,453.31 | 7,742.47 | 6,996.20 |
| 5581 Transportation from Boces | | | | | | | |
| 49 BOCES Services | | 15,965.00 | 17,117.18 | 15,697.54 | 1,701.99 | 1,419.64 | 0.00 |
| Subtotal of 5581 Transportation from Boces | | 15,965.00 | 17,117.18 | 15,697.54 | 1,701.99 | 1,419.64 | 0.00 |
| 7310 Youth Program | | | | | | | |
| 15 Instructional Salaries | | 0.00 | 35,362.17 | 35,362.17 | 11,723.65 | 0.00 | 0.00 |
| Subtotal of 7310 Youth Program | | 0.00 | 35,362.17 | 35,362.17 | 11,723.65 | 0.00 | 0.00 |
| 9010 State Retirement | | | | | | | |
| 8 Employee Benefits | | 1,747,757.00 | 868,197.17 | 824,858.08 | -72,560.23 | 0.00 | 43,339.09 |
| Subtotal of 9010 State Retirement | | 1,747,757.00 | 868,197.17 | 824,858.08 | -72,560.23 | 0.00 | 43,339.09 |
| 9020 Teachers' Retirement | | | | | | | |
| 8 Employee Benefits | | 3,760,965.00 | 3,149,714.25 | 3,134,953.21 | 525,572.83 | 0.00 | 14,761.04 |
| Subtotal of 9020 Teachers' Retirement | | 3,760,965.00 | 3,149,714.25 | 3,134,953.21 | 525,572.83 | 0.00 | 14,761.04 |
| 9030 Social Security | | | | | | | |
| 8 Employee Benefits | | 3,305,621.00 | 3,173,591.77 | 3,173,510.91 | 510,110.32 | 0.00 | 80.86 |
| Subtotal of 9030 Social Security | | 3,305,621.00 | 3,173,591.77 | 3,173,510.91 | 510,110.32 | 0.00 | 80.86 |
| 9040 Workers' Compensation | | | | | | | |
| 8 Employee Benefits | | 390,000.00 | 340,500.00 | 256,557.82 | -32,722.18 | 0.00 | 83,942.18 |
| Subtotal of 9040 Workers' Compensation | | 390,000.00 | 340,500.00 | 256,557.82 | -32,722.18 | 0.00 | 83,942.18 |
| 9045 Life Insurance | | | | | | | |

Victor Central School District
Budget Status Report As Of: 06/30/2023

Fiscal Year: 2023

Fund: A GENERAL FUND

| Budget Account | Description | Initial Appropriation | Current Appropriation | Year-to-Date Expenditures | Cycle Expenditures | Encumbrance Outstanding | Unencumbered Balance |
|--|-------------|--------------------------|--------------------------|------------------------------|-----------------------|----------------------------|-------------------------|
| 8 Employee Benefits | | 22,000.00 | 29,090.02 | 29,090.02 | 2,487.13 | 0.00 | 0.00 |
| Subtotal of 9045 Life Insurance | | 22,000.00 | 29,090.02 | 29,090.02 | 2,487.13 | 0.00 | 0.00 |
| 9050 Unemployment Insurance | | | | | | | |
| 8 Employee Benefits | | 15,000.00 | 2,540.89 | 2,540.89 | 0.00 | 0.00 | 0.00 |
| Subtotal of 9050 Unemployment Insurance | | 15,000.00 | 2,540.89 | 2,540.89 | 0.00 | 0.00 | 0.00 |
| 9055 Disability Insurance | | | | | | | |
| 8 Employee Benefits | | 30,000.00 | 22,429.00 | 22,429.00 | 3,308.50 | 0.00 | 0.00 |
| Subtotal of 9055 Disability Insurance | | 30,000.00 | 22,429.00 | 22,429.00 | 3,308.50 | 0.00 | 0.00 |
| 9060 Hospital, Medical, Dental Insurance | | | | | | | |
| 8 Employee Benefits | | 14,846,261.00 | 13,115,752.18 | 12,863,245.69 | 1,510,608.95 | 0.00 | 252,506.49 |
| Subtotal of 9060 Hospital, Medical, Dental Insurance | | 14,846,261.00 | 13,115,752.18 | 12,863,245.69 | 1,510,608.95 | 0.00 | 252,506.49 |
| 9089 Other (specify) | | | | | | | |
| 8 Employee Benefits | | 225,000.00 | 213,208.34 | 213,208.34 | 212,708.34 | 0.00 | 0.00 |
| Subtotal of 9089 Other (specify) | | 225,000.00 | 213,208.34 | 213,208.34 | 212,708.34 | 0.00 | 0.00 |
| 9711 Serial Bonds-School Construction | | | | | | | |
| 6 Principal | | 3,493,213.00 | 3,270,000.00 | 3,270,000.00 | 3,270,000.00 | 0.00 | 0.00 |
| 7 Interest | | 708,353.00 | 1,260,150.00 | 1,260,150.00 | 630,075.00 | 0.00 | 0.00 |
| Subtotal of 9711 Serial Bonds-School Construction | | 4,201,566.00 | 4,530,150.00 | 4,530,150.00 | 3,900,075.00 | 0.00 | 0.00 |
| 9731 Bond Antic Notes-School Construction | | | | | | | |
| 6 Principal | | 1,297,427.00 | 1,297,427.00 | 1,287,427.00 | 1,085,000.00 | 0.00 | 10,000.00 |
| 7 Interest | | 667,247.00 | 1,382,502.52 | 1,382,502.52 | 980,691.11 | 0.00 | 0.00 |
| Subtotal of 9731 Bond Antic Notes-School Construction | | 1,964,674.00 | 2,679,929.52 | 2,669,929.52 | 2,065,691.11 | 0.00 | 10,000.00 |
| 9732 Bond Antic Notes-Bus Purchases | | | | | | | |
| 6 Principal | | 386,206.00 | 386,206.00 | 386,206.00 | 0.00 | 0.00 | 0.00 |
| 7 Interest | | 16,765.00 | 16,765.52 | 16,765.52 | 0.00 | 0.00 | 0.00 |
| Subtotal of 9732 Bond Antic Notes-Bus Purchases | | 402,971.00 | 402,971.52 | 402,971.52 | 0.00 | 0.00 | 0.00 |
| 9770 Revenue Anticipation Notes | | | | | | | |
| 7 Interest | | 3,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Subtotal of 9770 Revenue Anticipation Notes | | 3,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 9789 Other Debt (specify) | | | | | | | |
| 6 Principal | | 223,213.00 | 289,000.24 | 289,000.24 | 65,786.79 | 0.00 | 0.00 |
| 7 Interest | | 108,528.00 | 117,429.22 | 117,429.19 | 8,901.67 | 0.00 | 0.03 |
| Subtotal of 9789 Other Debt (specify) | | 331,741.00 | 406,429.46 | 406,429.43 | 74,688.46 | 0.00 | 0.03 |
| 9901 Transfer to Other Funds | | | | | | | |
| 95 Transfer-Special Aid Fund | | 185,000.00 | 208,433.70 | 208,433.70 | 208,433.70 | 0.00 | 0.00 |
| Subtotal of 9901 Transfer to Other Funds | | 185,000.00 | 208,433.70 | 208,433.70 | 208,433.70 | 0.00 | 0.00 |
| 9950 Transfer to Capital Fund | | | | | | | |
| 9 Transfer to Capital Funds | | 0.00 | 425,000.00 | 425,000.00 | 0.00 | 0.00 | 0.00 |
| Subtotal of 9950 Transfer to Capital Fund | | 0.00 | 425,000.00 | 425,000.00 | 0.00 | 0.00 | 0.00 |

Victor Central School District
Budget Status Report As Of: 06/30/2023
Fiscal Year: 2023
Fund: A GENERAL FUND

| Budget Account | Description | Initial Appropriation | Current Appropriation | Year-to-Date Expenditures | Cycle Expenditures | Encumbrance Outstanding | Unencumbered Balance |
|--------------------|-------------|--------------------------|--------------------------|------------------------------|-----------------------|----------------------------|-------------------------|
| Total GENERAL FUND | | 89,198,479.00 | 90,065,861.86 | 85,207,517.33 | 17,354,868.13 | 1,355,994.96 | 3,502,349.57 |

Victor Central School District

Budget Status Report As Of: 06/30/2023

Fiscal Year: 2023**Fund: A GENERAL FUND****Selection Criteria**Criteria Name: Shared: BOE Summary by State Modified
Fund: A

Budget type: Current Year

As Of Date: 06/30/2023

Suppress Budget Accounts with no activity

Print Summary Only

Sort by: Fund/State function/State object

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**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

Personnel Agenda, August 10, 2023

All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.

**Instructional
Probationary
Appointments:**

The probationary appointment of **Lauren Matthys**, who has certification as a School Psychologist, to a probationary position as a School Psychologist, effective August 14, 2023, at an annual salary of \$68,233, leading towards tenure as a School Psychologist.

The probationary appointment of **Morgan Sabert**, who has certification as an Occupational Therapist, to a probationary position as an Occupational Therapist, effective August 30, 2023, at an annual salary of \$53,276, leading towards a permanent appointment as an Occupational Therapist.

The probationary appointment of **Elizabeth Lawson**, who has certifications in Childhood Education Grades 1-6, Early Childhood Education Birth-Grade 2, and Students with Disabilities Grades 1-6, to a probationary position as an Elementary Teacher, effective August 30, 2023, at an annual salary of \$59,453, leading towards tenure in Elementary Education.

The probationary appointment of **Kaitlin Locke**, who has certifications in Childhood Education Grades 1-6, Student with Disabilities Grades 1-6, Early Childhood Education Birth-Grade 2, and Students with Disabilities Birth-Grade 2, to a probationary position as a Special Education Teacher, effective August 30, 2023, at an annual salary of \$56,526, leading towards tenure in Special Education.

The probationary appointment of **Marsha Maxon**, who has certifications in Students with Disabilities Grades 7-12, Students with Disabilities Grades 5-9, Home Economics, and Business and Distributive Education, to a probationary position as a Business Teacher, effective August 30, 2023, at an annual salary of \$59,826, leading towards tenure in Business Education.

The probationary appointment of **Caitlin Henderson**, who has certifications in Childhood Education Grades 1-6, Middle Childhood Education Grades 5-9 Mathematics, Student with Disabilities Grades 1-6, Students with Disabilities Grades 5-9, and Students with Disabilities Grades 5-9 Mathematics, to a probationary position as an Elementary Teacher, effective August 30, 2023, at an annual salary of \$59,226, leading towards tenure in Elementary Education.

The probationary appointment of **Katherine Thomas**, who has certifications in Childhood Education Grades 1-6 and Student with Disabilities Grades 1-6, to a probationary position as a Special Education Teacher, effective August 30, 2023, at an annual salary of \$47,149, leading towards tenure in Special Education.

**Part Time
Appointments:**

The appointment of **Amanda Cline**, who has pending certification in Visual Arts, to a part-time (.6fte) position as an Art Teacher effective August 30, 2023, and ending June 30, 2024, at an annual salary of \$28,769.

The appointment of **Brian Bailey**, who has certification in Physical Education, to a part-time (.8fte) position as a Physical Education Teacher effective August 30, 2023, and ending June 30, 2024, at an annual salary of \$35,975.

The appointment of **Allison Jensen**, who has certification in Students with Disabilities Grades 1-6, to a part-time (.6fte) position as an Intervention Teacher on Special Assignment effective August 30, 2023, and ending June 30, 2024, at an annual salary of \$38,577.

Appointments:

The appointment of the following as Summer Enrichment Teachers at an hourly rate of \$40.00: **Leah Sarneckis**

The appointment of **Andrea Tait**, Wellness Coordinator, for the 2023/2024 school year, at an annual rate of \$1800.

The appointment of **Vivian Richelsen**, Healthy Ambassador, for the 2023/2024 school year, at an annual rate of \$600.

**Long Term
Substitute
Appointments:**

The appointment of **Jacqueline Koslofsky**, who has certification in Childhood Education Grades 1-6, to a long term substitute position as an Elementary Teacher, effective August 30, 2023, and ending June 30, 2024, at an annual salary of \$54,826.

Leaves of Absence:

The granting of a childcare leave of absence for **Chelsey Arcangeli**, Social Studies Teacher, effective approximately November 3, 2023, and extending through February 9, 2024.

The granting of a childcare leave of absence for **Catherine Bossard**, Special Education Teacher, effective August 30, 2023, and extending through February 13, 2024.

Resignations:

The resignation of **Erin Michele**, Physical Education Teacher, effective July 17, 2023.

The resignation of **Lindsey Oliver**, Music Therapist, effective August 29, 2023.

The resignation of **Patrick Dennis**, Technology Education Teacher, effective August 29, 2023.

The resignation of **Steven Metzger**, Science Teacher, effective August 29, 2023.

Co-Curriculars:

| | <u>Teacher Leaders</u> | <u>Name</u> |
|-----------------|---|----------------------|
| Strand 1 | Bilingual Education & World Languages K-12 | Anne Stekl |
| | Career Occupational Studies | Mark Selvek |
| | ELA Building Level (K-3) | Lauren Freitas |
| | ELA Building Level (K-3) | Amy Hogan |
| | English/Language Arts (9-12) | Laura Avissato |
| | ELL (K-12) | Cristie Rydzynski |
| | Library Media | Maggie Elliott |
| | Math Building Level (K-3) | Kimberly McConnell |
| | Math Building Level (K-3) | Leslie Summerson |
| | Math (9-12) | Dawn Knapp |
| | Music (K-12) | Kristin Mellema |
| | PE & Health (K-6) | Christine Phelps |
| | PE & Health (7-12) | David Vistocco |
| | School Counseling (K-12) – Shared Position | Gina Sanzotta |
| | School Counseling (K-12) – Shared Position | Mary Banaszak |
| | School Psychologist (K-12) | Anne Clark |
| | Science (9-12) | Kristina Sykes |
| | Social Studies (9-12) | Erica Thompson |
| | Special Education (K-12) | Caitlin Mack-Elliott |
| | Theater Arts (K-12) | Jeremy Hawkinson |
| | Visual Arts (K-12) | Shawn Duckworth |
| Strand 2 | Elementary Grade Teacher Leader (K-3) | Kristen MacLean |
| | Elementary Grade Teacher Leader (K-3) | Leah Besaw |
| | Elementary Grade Teacher Leader (K-3) | Steve Fish |
| | Elementary Grade Teacher Leader (K-3) | Mikayla Brennan |
| | Science & Social Studies (K-3) | Dana DiSabato |
| | Science & Social Studies (K-3) | Adrienne Dahlstrom |
| | Special Education (Pre K-3) | Jeffrey Pistrutto |
| | Special Education (Intermediate) | Gisela Armbruster |
| | Special Education (Jr. High) | Kristina Buschang |
| Strand 3 | Special Education (Sr. High) | Johanna Arnitz |
| | Bilingual Education & World Languages (6-8) | Ann Marie Crye |
| | Chemical Hygiene Officer | Jeff Schraever |

| | |
|--|---------------------|
| ELA AIS (K-6) | Laura Colcord |
| ELA Building Level (4-6) | Kathleen Habecker |
| English Language Arts (7-8) | Hannah Morris |
| Instructional Technology/Computer (ECS) – split position | Christina Burke |
| Instructional Technology/Computer (Primary) – split position | Michele Linse |
| Instructional Technology/Computer (Intermediate) | Maggie Elliott |
| Instructional Technology/Computer (Jr. High) | Erika Eberhardt |
| Instructional Technology/Computer (Sr. High) | Danyelle Westbrook |
| Intermediate ELA 4 th Grade - Shared Position | Kim Bavis |
| Intermediate ELA 4 th Grade - Shared Position | Rachel Lawrence |
| Intermediate ELA 5 th Grade - Shared Position | Shari Bischooping |
| Intermediate ELA 5 th Grade - Shared Position | Kelley Ginster |
| Intermediate ELA 6 th Grade - Shared Position | Valarie Pezzimenti |
| Intermediate Math 4 th Grade | Matthew Schosek |
| Intermediate Math 5 th Grade | Michelle Ricigliano |
| Intermediate Math 6 th Grade | Maire Welling |
| Math (7-8) | Thomas Zaccardo |
| Math AIS (K-6) | Kylie Hegeman |
| Math Building Level (4-6) – Shared Position | Maire Welling |
| Math Building Level (4-6) – Shared Position | Haley Erwin |
| Nursing (K-12) | Corinne Fox |
| Nursing (K-12) | Kristin Renkert |
| PreK | Lynne Reeves |
| Science (4-6) | Shawna Spriggs |
| Science (7-8) | Paula Smith |
| Social Studies (7-8) | Dan Taylor |

| | | |
|-----------------|---|---------------|
| Strand 4 | Health (K-6) | Amanda Muster |
| | Intermediate Elementary 5 th Grade – Shared Position | Sarah Basta |
| | Intermediate Elementary 5 th Grade – Shared Position | Heather Hyer |
| | Intermediate Elementary 6 th Grade | Joy Volkmuth |

| | | |
|-------------------------------------|------------------------|---------------|
| Aquatics Director | Fall, Winter, & Spring | Lindsay Karl |
| Driver Education Coordinator | Summer, Fall, & Spring | Andrew Purdie |

Co-Curriculars:

| <u>Clubs & Advisors</u> | <u>Name</u> | <u>Band</u> |
|------------------------------------|--------------------|--------------------|
| Int. Student Council | Kathleen Habecker | 1 |
| Int. Math Olympiad | Amy Smith-Faczan | 1 |
| Jr. High Academic Challenge Bowl | Matthew Halloran | 2 |
| Jr. High Culinary Club | Karen Ierlan | 1 |
| Jr. High Garden Club | Joanna Schoff | 2 |

| | | |
|--|--------------------------|-------|
| Jr. High Jazz Band | Zach Pelton | 1 |
| Jr. High Library Club | Linda Tabit | 1 |
| Jr. High Pops Orchestra | Elizabeth Knapp | 1 |
| Jr. High Positive Connections Club | Jessica D'Ambrosio | 1 |
| Jr. High Spanish Club | Ann Marie Crye | 1 |
| Jr. High Student Council | Christie Gordon | 3 |
| Jr. High Victor Pride Coalition | Amy Noye | 1 |
| Jr. High Yearbook | Amy Cheslek | 3 |
| Sr. High Academic Teams Assistant | Stephanie Schlueter | 3 |
| Sr. High Aquatics Leaders | Lindsay Karl | 1 |
| Sr. High Art Club | Andrew Reddout | 1 |
| Sr. High Chess Club | Ryan Horst | 1 |
| Sr. High DECA (Business Club) | Susan Utz | 4 |
| Sr. High DECA (Business Club) | Mike Cutaia | 4 |
| Sr. High Diversity Equity Inclusion – Split Position | Todd Forrest | 1 (2) |
| Sr. High Diversity Equity Inclusion – Split Position | Emily Paolicelli | 1 (2) |
| Sr. High Drama Club – Split Position | Jeremy Hawkinson | 1 (2) |
| Sr. High Drama Club – Split Position | Matthew Mayne | 1 (2) |
| Sr. High French Club | Anne Stekl | 2 |
| Sr. High Gay Straight Alliance | Emily Paolicelli | 1 |
| Sr. High Global Competency | Cristie Rydzynski | 3 |
| Sr. High Global Competency Assistant | Lauren Santella | 1 |
| Sr. High International Club | Angelica Sanzotta | 1 |
| Sr. High Junior Class Advisor | LeeAnne Birkemeier | 2 |
| Sr. High Junior Class Advisor | Anne Stekl | 2 |
| Sr. High Key Club | Michelle Mahoney-Merkley | 3 |
| Sr. High Key Club | Andrew Buttram | 3 |
| Sr. High Literacy Magazine | Mallory Horsfall | 1 |
| Sr. High Math Academic Team Advisor – Split Position | Dawn Knapp | 3 (2) |
| Sr. High Math Academic Team Advisor – Split Position | Ashley Wagner | 3 (2) |
| Sr. High Medical Explorers | Kim Spitzer | 2 |
| Sr. High Outdoor Activity | Kelly Ahern | 2 |
| Sr. High Positive School Climate Club Advisor | Johanna Arnitz | 2 |
| Sr. High Quiddich Club | Laura Dunbar | 1 |
| Sr. High SEAS Club | Steve Cronmiller | 2 |
| Sr. High Senior Class Advisor | Eric Dahlstrom | 3 |
| Sr. High Senior Class Advisor | Alyse Wuest | 3 |
| Sr. High Yearbook | Timothy Caughlin | 4 |
| Sr. High Yearbook Assistant | David Denner | 2 |
| Sr. High Spanish Club | Vivian Richelsen | 2 |
| Sr. High Student Council | Jonathan Aldrich | 3 |
| Sr. High Student Council | Danyelle Westbrook | 3 |
| Tri-M Honor Society Advisor – Split Position | Laura Brewer | 1 (4) |
| Tri-M Honor Society Advisor – Split Position | Gretchen Judge | 1 (4) |
| Tri-M Honor Society Advisor – Split Position | Kristin Mellema | 1 (4) |

| | | |
|--|------------------|-------|
| Tri-M Honor Society Advisor – Split Position | Dominic Marini | 1 (4) |
| Sr. High Victor Cares Advisor | Deb McManis | 3 |
| Sr. High Victor Cares Advisor – Split Position | Matthew Mayne | 3 (2) |
| Sr. High Victor Cares Advisor – Split Position | Laura Dunbar | 3 (2) |
| Sr. High Wellness Club | Vivian Richelsen | 1 |

| Co-Curriculars: | <u>Music</u> | <u>Name</u> | <u>Group</u> |
|------------------------|--------------------------------------|--------------------|---------------------|
| | First Robotics | Peter Fleckenstein | 5 |
| | First Robotics Assistant | Melissa Gydesen | 1 |
| | Jazz Ensemble | Zachary Pelton | 1 |
| | SH Fall Play Stage Technician | Timothy Caughlin | 1 |
| | SH Fall Play Assistant | David Denner | 1 |
| | SH Fall Play Assistant | Aaron Isaacs | 1 |
| | SH Fall Play Assistant | Nathan Wolf | 1 |
| | SH Fall Play Assistant | Wendy Sentiff | 1 |
| | SH Fall Play Director | Jeremy Hawkinson | 4 |
| | SH Spring Musical Asst. .25 Capacity | Timothy Caughlin | 2 |
| | SH Spring Musical Asst. .25 Capacity | Matthew Mayne | 2 |
| | SH Spring Musical Asst. .50 Capacity | Sarah Reilly | 2 |
| | SH Spring Musical Assistant | Nathan Wolf | 2 |
| | SH Spring Musical Assistant | LeeAnne Birkemeier | 2 |
| | SH Spring Musical Assistant | David Denner | 2 |
| | SH Spring Musical Assistant | Aaron Isaacs | 2 |
| | SH Spring Musical Assistant | Laura Brewer | 2 |
| | SH Spring Musical Assistant | Erin Fetzner | 2 |
| | SH Spring Musical Assistant | Kristin Mellema | 2 |
| | SH Spring Musical Assistant | Wendy Sentiff | 2 |
| | SH Spring Musical Director | Jeremy Hawkinson | 5 |
| | JH Musical Assistant | Kaitlyn Barthelmes | 2 |
| | JH Musical Assistant | Christie Gordon | 2 |
| | JH Musical Assistant | Anthony D’Agostino | 2 |
| | JH Musical Assistant | Eric Dahlstrom | 2 |
| | JH Musical Assistant | Aaron Isaacs | 2 |
| | JH Musical Assistant | Matthew Mayne | 2 |
| | JH Musical Assistant | Sarah Reilly | 2 |
| | JH Musical Assistant | Laura Brewer | 2 |
| | JH Musical Assistant | Karen Mellema | 2 |
| | JH Musical Director | LeeAnne Birkemeier | 5 |
| | Marching Band Brass Instructor | Noel Wallace | 2 |
| | Marching Band Color Guard Tech | Rachel Brown | 1 |
| | Marching Band Director | Mark Gowman | 5 |
| | Marching Band Drill Designer | Michael Neubert | 4 |
| | Marching Band Drill Instructor | Dennis Slater | 1 |
| | Marching Band Percussion | | |
| | Instructor | Elizabeth Gowman | 3 |
| | Marching Band Summer Assistant | Laura Brewer | 1 |
| | Percussion Ensemble Director | Mark Gowman | 4 |

| | | |
|------------------------------|------------------|---|
| Winter Percussion Technician | Elizabeth Gowman | 2 |
| Winter Color Guard | Michelle Bills | 4 |
| Cadet Guard Director | Michelle Bills | 1 |

| | | | | |
|----------------------|---|--------------------|---------------------|---------------------|
| Athletics: | <u>Position</u> | <u>Name</u> | <u>Level</u> | <u>Years</u> |
| Football | Modified Assistant | Jameson Ricigliano | 3 | 3 |
| Cross Country | Varsity Assistant | Bonnie Binggeli | 5 | 3 |
| Soccer – Girls | JV Assistant | Grace Dunnigan | 5 | 1 |
| Indoor Track & Field | Varsity Assistant | Ryan Horst | 5 | 10 |
| Coaching | The resignation of Nicolette Frunzi , Basketball Girls Modified Coach. | | | |
| Resignations: | | | | |

Non-Instructional
Appointments:

The appointment of **Jashira Calderon**, from Part Time Food Service Helper to Part Time Assistant Cook, effective August 30, 2023, at an hourly rate of \$17.00.

The appointment of **Morgan Harris**, Part Time Food Service Helper, effective August 30, 2023, at an hourly rate of \$15.17.

The appointment of **Asmaa Osman**, Part Time Food Service Helper, effective August 30, 2023, at an hourly rate of \$15.17.

The appointment of **Dahianara Morales**, Part Time Food Service Helper, effective August 30, 2023, at an hourly rate of \$15.17.

The appointment of **Kathryn Selleck**, Claims Auditor, effective August 1, 2023, at an annual rate of \$6,000, which will be prorated based on start date.

The appointment of **Natalie Castaldo**, from Teacher Aide Substitute to Part Time Teacher Aide, effective August 30, 2023, at an hourly rate of \$15.17.

The appointment of **Jenna Wagner**, from Teacher Aide Substitute to Full Time Teacher Aide, effective August 30, 2023, at an hourly rate of \$15.17.

The promotional appointment of **Suzette Cannan**, from Senior Typist to Centralized Purchasing and Receiving Clerk, effective August 26, 2023, at an hourly rate of \$21.03.

The appointment of **Kelly Mason**, from Part Time Teacher Aide to Full Time Teacher Aide, effective August 30, 2023.

The appointment of **Audrey Vigliotti**, Full Time Teacher Aide, effective August 30, 2023, at an hourly rate of \$15.17.

Resignations:

The resignation of **Lynne Lubaszewski**, Claims Auditor, effective July 31, 2023.

The resignation of **Luis Cruz**, Full Time Cleaner, effective July 31, 2023.

The resignation of **Ayeisha Otano Morales**, Full Time Cleaner, effective July 31, 2023.

The resignation of **Colette Gotham**, Full Time Teacher Aide, effective August 7, 2023.

**Per Diem and
Substitute Positions:****Candidate****Position**

Owen Pettee

Summer Groundskeeper

Dahianara Morales

Cleaner

Josslyn Weimer

Lifeguard

Joseline Ortiz Orellana

Cleaner

Luis Cruz

Cleaner

Ayeisha Otano Morales

Cleaner



*Office of Instruction * 953 High Street, Victor, New York 14564 * www.victorschools.org*

Date: August 1, 2023
To: Dr. Timothy Terranova, Superintendent of Schools
From: Kristin Williamson
Subject: Request to Dispose of Textbooks

This memo serves as a request to dispose of textbooks (including donations & buy-back). These texts are surplus and are no longer in use.

| Copyright year | Title | ISBN | Quantity | Publisher |
|----------------|--|-------------------|----------|-----------|
| 2009 | Leveled Literacy Intervention (LLI) Blue System (Box 1) | 978-0-325-01199-8 | 5 | Heinemann |
| 2009 | Leveled Literacy Intervention (LLI) Blue System (Box 2) | 978-0-325-08767-2 | 6 | |
| 2009 | Leveled Literacy Intervention (LLI) Blue System (Box 3) | 978-0-325-08768-9 | 4 | |
| 2009 | Leveled Literacy Intervention (LLI) Blue System (Box 4) | 978-0-325-08769-6 | 1 | |
| 2009 | Leveled Literacy Intervention (LLI) Red System (Box 1) | 978-0-325-04402-6 | 3 | |
| 2009 | Leveled Literacy Intervention (LLI) Red System (Box 2) | 978-0-325-04403-3 | 2 | |
| 2009 | Leveled Literacy Intervention (LLI) Red System (Box 3) | 978-0-325-04404-0 | 4 | |
| 2009 | Leveled Literacy Intervention (LLI) Red System (Box 4) | 978-0-325-04405-7 | 4 | |
| 2009 | Leveled Literacy Intervention (LLI) Red System (Box 5) | 978-0-325-04406-4 | 4 | |
| 2009 | Leveled Literacy Intervention (LLI) Red System (Box 6) | 978-0-325-04407-1 | 3 | |

| | | | | |
|------|--|-------------------|----|--------------------|
| 2009 | Leveled Literacy Intervention (LLI) Red System (Box 7) | 978-0-325-04408-8 | 4 | Heinemann |
| 2009 | Leveled Literacy Intervention (LLI) Gold System (Box 1) | 978-0-325-04816-1 | 3 | |
| 2009 | Leveled Literacy Intervention (LLI) Gold System (Box 2) | 978-0-325-04817-8 | 3 | |
| 2009 | Leveled Literacy Intervention (LLI) Gold System (Box 3) | 978-0-325-04818-5 | 3 | |
| 2009 | Leveled Literacy Intervention (LLI) Gold System (Box 4) | 978-0-325-04819-2 | 3 | |
| 2009 | Leveled Literacy Intervention (LLI) Gold System (Box 5) | 978-0-325-04820-8 | 3 | |
| 2009 | Leveled Literacy Intervention (LLI) Gold System (Box 6) | 978-0-325-04821-5 | 3 | |
| 2009 | Leveled Literacy Intervention (LLI) Gold System (Box 7) | 978-0-325-04822-2 | 4 | |
| 2013 | Lucy Calkins Unit of Study for Primary Writing | 0-325-00604-0 | 5 | |
| 2013 | Lucy Calkins Unit of Study for Teaching Writing (K) | 978-0-325-08947-8 | 11 | |
| 2013 | Lucy Calkins Unit of Study for Teaching Writing (Grade 1) | 978-0-325-08948-5 | 17 | |
| 2013 | Lucy Calkins Units of Study for Teaching Writing (Grade 2) | 978-0-325-08949-2 | 13 | |
| 2013 | Lucy Calkins Units of Study for Teaching Writing (Grades 3-5) | 0-325-00870-1 | 13 | |
| 2013 | Lucy Calkins Units of Study for Teaching Writing (Grade 4) | 978-0-325-08951-5 | 5 | |
| 2013 | Lucy Calkins Units of Study for Teaching Reading (Grade 4) | 978-0-325-07697-3 | 3 | |
| 2013 | Lucy Calkins Units of Study for Teaching Writing (Grade 5) | 978-0-325-08952-2 | 2 | Wilson Language |
| 2013 | Lucy Calkins Units of Study for Teaching Reading (Grades 5) | 978-0-325-07698-0 | 7 | |
| 2008 | Foundations Wilson Language Basics Kit (K) | 978-1-56778-164-9 | 8 | |
| 2008 | Foundations Wilson Language Basics Kit | 978-1-56778-470-1 | 13 | |

| | | | | |
|------|---|-------------------|----|--------------------|
| | (1) | | | Wilson Language |
| 2008 | Foundations Wilson Language Basics Kit (2) | 978-1-56778-225-7 | 8 | |
| 2008 | Foundations Wilson Language Basics Kit (3) | 978-1-56778-282-0 | 1 | |
| 2017 | Fountas & Pinnell Benchmark Assessment System 1 (Grades K-2) | 978-0-325-07769-7 | 38 | Heinemann |
| 2017 | Fountas & Pinnell Benchmark Assessment System 2 (Grades 3-8) | 978-0-325-07770-3 | 44 | |

RESOLUTION TO CONFIRM TAX ROLLS AND AUTHORIZE LIBRARY TAX LEVY

WHEREAS the Board of Education will continue to collect taxes for the Victor Farmington Library for the current budget of the 2023 - 2024 school year a sum not to exceed \$839,633;

THEREFORE BE IT RESOLVED, that the Board fix the equalized tax rates by towns

and confirm the extension of the taxes as they appear on the following described tax roll:

| Name of Town | Total Assessed Valuation by Towns | Tax Rate by Town Per Thousand | Total Tax Levy by Town (includes charge backs) |
|-----------------|--------------------------------------|----------------------------------|---|
| Victor | 2,119,585,122 | 0.265854 | 563,500.73 |
| Farmington | 1,114,314,982 | 0.210025 | 234,034.13 |
| East Bloomfield | 6,597,346 | 0.250029 | 1,649.53 |
| Macedon | 23,117,854 | 0.223430 | 5,165.22 |
| Perinton | 119,276,168 | 0.295813 | 35,283.39 |
| Totals | 3,382,891,472 | | 839,633.00 |

AND BE IT HEREBY DIRECTED THAT the tax warrant of this board, duly signed shall be affixed to the above-described tax rolls authorizing the collection of said taxes to begin September 1, 2023 and end October 31, 2023 giving the tax warrant an effective period of sixty-two days at the expiration of which time the tax collector shall make an accounting in writing to the board;

AND IT IS FURTHER DIRECTED THAT the delinquent tax penalties shall be fixed as follows:

1st month free period,

2nd month interest of 2 percent added.

Dated:

District Clerk
Victor Central School District

LIBRARY TAX WARRANT

To the collector of Victor Central School District Town(s) of Victor, Farmington, East Bloomfield, Macedon and Perinton in the County(ies) of Ontario, Monroe and Wayne in New York State.

You are hereby commanded:

To give notice and start collection on September 1, 2023 in accordance with the provisions of Section 1322 of the Real Property Tax Law.

To give notice that tax collection will end on October 31, 2023.

To collect taxes in the total sum of \$839,633 in the same manner that collectors are authorized to collect town and county taxes in accordance with the provisions of Section 1318 of the Real Property Tax Law.

To make no changes or alterations in the tax warrant or the attached tax rolls but shall return the same to the board of education. The board may recall its warrant and tax roll for correction of errors or omissions in accordance with the provisions of Section 1316 of the Real Property Tax Law.

To forward by mail to each owner of real property listed on the tax rolls within ten days after the start of collection a statement of taxes due on his property on press-numbered tax bill forms provided by the school district in accordance with the provisions of Section 922 of the Real Property Tax Law. To forward by mail, without interest penalties, to the office of the county treasurer a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with provisions of Sections 540 and 544 of the Real Property Tax Law.

To receive from each of the taxable corporations and natural persons the sums listed on the attached tax rolls without interest penalties when such sums are paid before the end of the first month of the tax collection period. To add two percent interest penalties to all taxes collected during the second month of the tax collection and to account for such sums as income due to the school district.

To transmit, in acknowledgement of receipt of payments of taxes, and to retain, preserve and file exact copies of all such receipts issued as required by Section 986 of the Real Property Tax Law.

To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by town the total assessed valuation, tax rate, the total tax levy, the total amounts remaining uncollected as required by Section 1330 of the Real Property Tax Law.

The warrant is issued pursuant to Sections 910, 912 and 914 of the Real Property Tax Law and is delivered in accordance with Sections 1306 and 1318 of this law. It is effective immediately after it is properly signed by a majority of the board of education. The warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with Section 1318, subdivision 2 of the Real Property Tax Law.

Member Vote

| | |
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| | |

Dated: August 10, 2023

District Clerk
Victor Central School District



953 High Street, Victor, New York 14564 www.victorschools.org p 585.924.3252 f 585.742.7023

Derek Vallese, *Assistant Superintendent for Business*

To: Tim Terranova, Superintendent
From: Derek Vallese, Assistant Superintendent for Business
Date: August 2, 2023
Topic: 2022-2023 Year End Budget Transfers

Dr. Terranova,

In accordance with our policy, all budget transfers in excess of \$50,000 require Board of Education approval. The Business Office makes adjustments on a monthly basis to clear these entries up, but with final invoices coming in during the month of June, and through the process of closing our books, some account codes went in the negative beyond the limitations of the Business Office. I am asking for approval for the following budget transfers:

| From | To | Amount | Reason |
|-------------------------------------|--|-----------|---|
| 2250-490-00-0000 - SWD BOCES | 1680-490-00-0000 - BOCES Data Process | \$111,764 | Increased BOCES support |
| 2250-490-00-0000 - SWD BOCES | 1964-400-00-0000 - Refund Property Tax | \$71,124 | Residential tax challenges after tax bills issued |
| 2250-490-00-0000 - SWD BOCES | 1981-491-00-0000 - BOCES Capital Charges | \$122,687 | BOCES Capital Project |
| 2250-490-00-0000 - SWD BOCES | 2280-490-00-0000 - BOCES Occ Education | \$50,248 | Increased participation in BOCES programs |
| 9010-800-00-000 - ERS | 2280-490-00-0000 - BOCES Occ Education | \$22,323 | Increased participation in BOCES programs |
| 9010-800-00-000 - ERS | 2630-490-00-0000 - BOCES Inst Tech | \$698,883 | District internet upgrade project |
| 9010-800-00-000 - ERS | 5510-160-00-0000 - Transp Support Salaries | \$157,393 | Change in CSEA contract - prior service credit |
| 9020-800-00-000 TRS | 5510-160-00-0000 - Transp Support Salaries | \$200,067 | Change in CSEA contract - prior service credit |
| 9020-800-00-000 TRS | 9060-800-00-0000 - HSA/HRA/Buyout | \$349,976 | Shift to HDHP in teacher contract |
| 9020-800-00-000 TRS | 9711-700-00-0000 - Bond Interest | \$53,358 | Increased interest between budget and borrowing |
| 9060-800-00-1000 - Health Insurance | 9711-700-00-0000 - Bond Interest | \$498,439 | Increased interest between budget and borrowing |
| 9060-800-00-1000 - Health Insurance | 9731-700-00-0000 - BANS, Interest | \$564,082 | Increased interest between budget and borrowing |
| 9711-600-00-0000 - Bond Principal | 9731-700-00-0000 - BANS, Interest | \$151,174 | Increased interest between budget and borrowing |
| 9711-600-00-0000 - Bond Principal | 9788-600-00-000 - Principal - Leases | \$65,787 | Change in GASB reporting requirements |

Best Regards,

Derek Vallese



VICTOR CENTRAL
SCHOOL DISTRICT

ANNUAL RESERVE AND FINANCIAL PLAN REVIEW

Contents

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Budgeting Principles

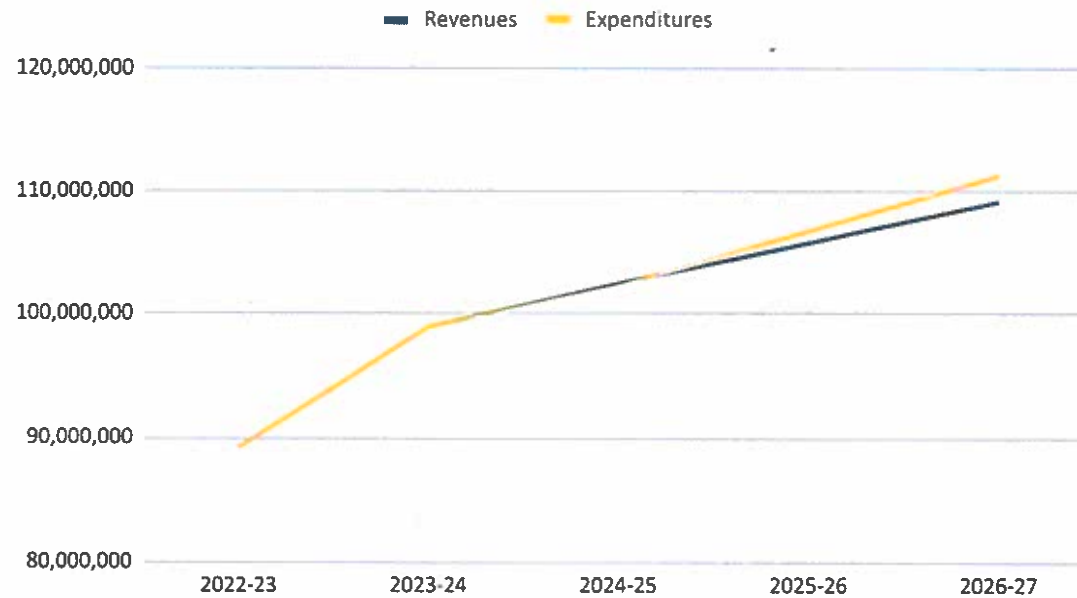
“Planning today and saving incrementally for expected future events can help mitigate the financial impact of major, nonrecurring or unforeseen expenditures on your annual operating budget.” - “Reserve Funds”, Office of State Comptroller Local Government Management Guide, January, 2010

Long-Term Budgeting

School districts have the difficult task of budgeting in an environment of economic uncertainty. For example, the district’s revenues will be impacted by the state’s budget and state aid increases are highly variable, while the tax cap law constrains revenue in relation to the performance of the state’s economy. Variables that can impact expenses range from health care prices, to commodity market prices, to variations in the contribution rate for employee pension systems. As a result, a long-term budget plan that adopts certain conservative principles for managing fund balance and utilizing reserves can help districts provide stability as these external variables change. Some of these conservative principles to long-term budgeting include but may not be limited to:

- Budgeting conservatively for a reasonable amount of risk contingency
- Judicious use of reserve funds as a revenue source
- Maintain the maximum amount of unrestricted fund balance allowed by NYS law
- Strive to utilize the “matching principle” of ensuring aggregate recurring revenues are sufficient to support aggregate recurring expense without sacrificing fluidity of operations
- Analyzing supplemental grant funds to ensure that grants are self supporting to the fullest extent possible

5 Year Forecast Revenue vs Expense

**Long-Term Assumptions Include:**

- Known or potential contractual salary increases
- Assumed benefit and pension system rate increases
- Revenue assumptions based upon tax cap and state aid trends
- Stable contractual and supply expenses with minimal year-to-year increases

The sample forecasting chart above depicts a long-term projection in which expense growth outpaces revenue growth for VCS. When this imbalance exists between revenue and expenditures, future budgets should utilize the principles previously listed as a means to better match expenditures and revenues.

Budget Surplus

In accordance with NYS Law, a school district may not expend more than its voter approved budget in any given fiscal year. As such, it is vital that the voter approved budget allocates sufficient funds to not only provide the programs and services expected (and approved) by the school community, but also to provide a contingency for any unforeseen risks, changes in student enrollment, disruptions to commodity and utility prices, and so forth. The list of variables that can impact a school budget throughout a year of operations is expansive. A programmed (budgeted) surplus with an appropriate level of risk contingency ensures the district has the capacity to absorb any such unforeseen circumstances without any impact to the viability of its current programs and services. At the end of a year's operations if such risks do not materialize, the district is left with a surplus that can benefit the taxpayers of the community by being allocated to reserve funds to help provide budget stability in uncertain economic times, or offset the cost of future expenses. There is no formal guidance on the appropriate level of risk contingency in a budget, however, in a recent audit of a NYS School District in 2018, the comptroller issues the following statement:

“District officials adopted reasonable budgets (with average revenue variances of less than 3.7 percent and average expenditure variances of less than 6.4 percent)...”
- NYS Comptroller's Office, Audit Report of Marathon Central Schools (2018)

Audited results of comparison districts with budgets and enrollments of a comparable size to VCS show that it is common for school districts to determine between 4 and 6 percent to be an appropriate level of contingency for risk within the appropriation budget. The current projected budget variance for 2022-23 is approximately 3.75%. Maintaining a targeted variance of 4-5% in future years will allow the district to further insulate itself from mid-year budgetary risks.

Reserve Funds

Reserve funds are a valuable tool for budget stabilization over the long term. Reserves are restricted fund balances that can only be utilized for specific purposes as each is defined by NYS law. While reserve types and purposes are defined in detail later in this document, reserves can be utilized in the following ways:

- Save funds to offset future taxpayer expense
- Insulate the district from liability and financial loss
- Prepay certain types of expenses from current year's funds
- Provide a buffer against spikes in certain areas of contractual benefit costs

While outside entities may opine as to the level of reserves a district chooses to carry, the "appropriate balance" of each reserve fund is determined solely by the Board of Education. *It is important to note that in most cases a district's sole source of funding for reserves is from unexpended appropriations.* Therefore, the section of this document regarding budgeted surplus must be interpreted through the lens of maintaining appropriate reserve balances as determined by the Board of Education.

Fund Balances and Debt Service

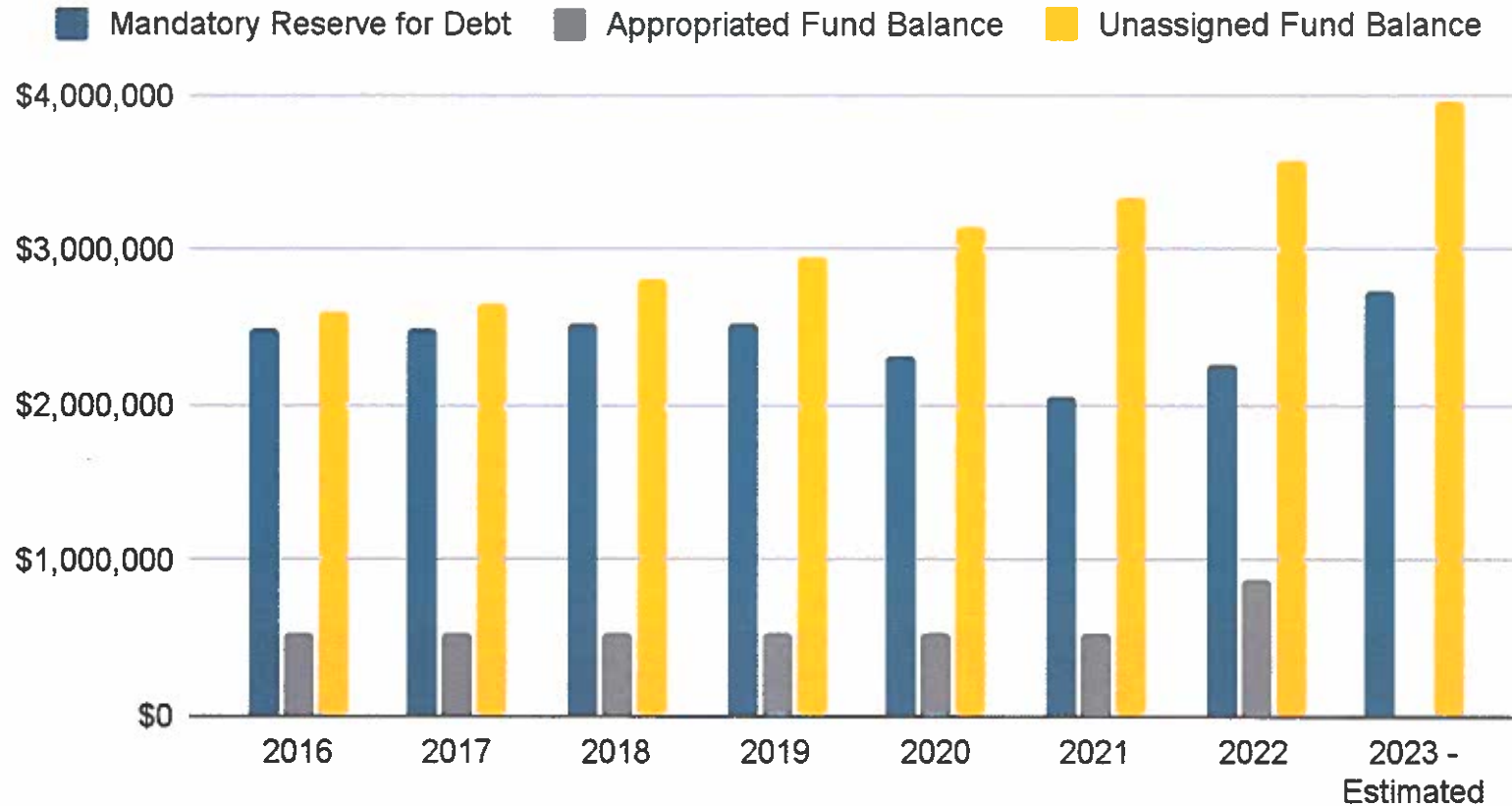
Assigned Appropriated Fund Balance - These funds are appropriated from unspent surplus in any given fiscal year for a subsequent year's budget as a method to close any deficit between expenditures and revenues, effectively reducing the sum of taxes necessary to support school operations. With the 2023-2024 Budget, VCS currently does not utilize appropriated fund balance to balance the budget. Since this is a nonrecurring revenue, it is desirable to minimize any reliance upon appropriated fund balance as a revenue source for recurring operating expenses.

Assigned Unappropriated Fund Balance - These funds are unrestricted and may be used for any ordinary, contingent expense. This balance is limited to 4% of the ensuing year's budget per Real Property Tax law 1318. Any year in which the district is unable to carry over 4% fund balance into an ensuing year, could be an indication of a structural imbalance between revenues and expenditures. This should be closely monitored as school districts are the only municipal entity in NYS subject to this 4% limit (state law allows contingency appropriations of up to 10% for counties, towns, and villages), which has the potential to limit the district's ability to absorb unknown risks, loss, or economic downturns.

Mandatory Reserve for Debt - This reserve is not specifically created by the district. It contains all funds on deposit in the Debt Service fund. Information in this section about transactions refers to the Debt Service fund, not to the Reserve for Debt. The authorization to create this reserve is pursuant to the Uniform System of Accounts (Office of the State Comptroller). The balance of this reserve is the accumulated sum of monies unexpended from prior capital project authorizations. The funds in this reserve must be utilized to pay off the debt obligations associated with the introduction of these monies. If the obligations have been retired and a balance remains, the funds are available for any other legal purpose.

| | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 - Estimated |
|----------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|---------------------|
| Mandatory Reserve for Debt | \$2,496,558 | \$2,500,406 | \$2,520,304 | \$2,530,848 | \$2,310,579 | \$2,051,127 | \$2,261,640 | \$2,736,981 |
| Appropriated Fund Balance | \$529,000 | \$529,000 | \$529,000 | \$529,000 | \$529,000 | \$529,000 | \$880,000 | \$0 |
| Unassigned Fund Balance | \$2,604,114 | \$2,654,116 | \$2,798,915 | \$2,949,304 | \$3,130,276 | \$3,327,394 | \$3,567,939 | \$3,956,975 |

Debt Reserves and Fund Balances



Intended Use of Reserve Funds

Reserve funds, like other savings plans, are mechanisms for accumulating cash for future capital outlays and other allowable purposes. The practice of planning ahead and systematically saving for capital acquisitions and other contingencies is considered prudent management. Saving for future capital needs can reduce or eliminate interest and other costs associated with debt issuances. Similarly, certain reserve funds can be utilized to help protect the budget against known risks (a potential lawsuit) or unknown risks (a major ice storm).

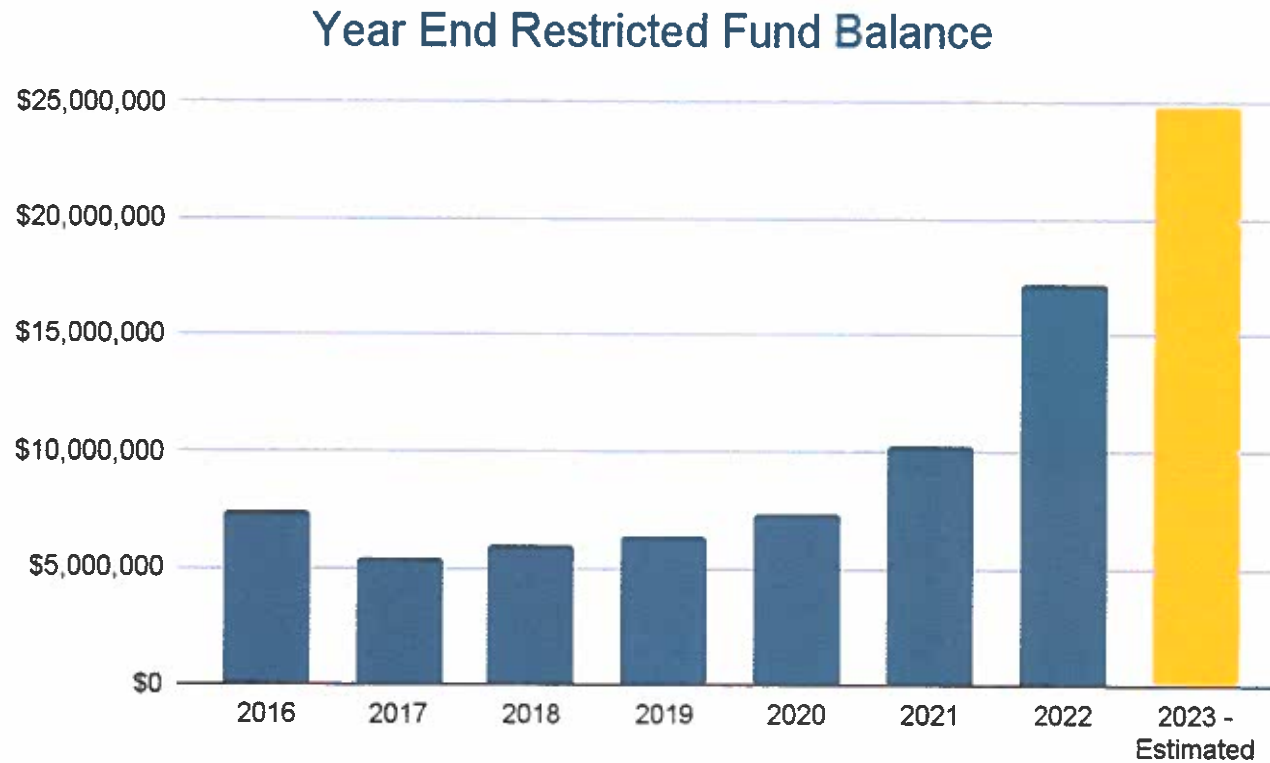
Most reserve funds are established to provide resources for an intended future use. An important concept to remember is that a reserve fund should be established with a clear intent or plan in mind regarding the future purpose, use and, when appropriate, replenishment of funds from the reserve. Reserve funds should not be merely a “parking lot” for excess cash or fund balance. Local governments and school districts should balance the desirability of accumulating reserves for future needs with the obligation to make sure taxpayers are not overburdened by these practices. There should be a clear purpose or intent for reserve funds that aligns with statutory authorizations.

Each statute that authorizes a reserve fund sets forth a particular underlying purpose for the fund. For example, provisions of the General Municipal Law (the GML) and the Education Law allow municipalities and school districts, respectively, to establish capital reserves for future equipment purchases and capital improvements. The GML also authorizes the establishment of an employee benefit accrued liability reserve for the payment of the monetary value of accumulated, unused leave time to employees upon separation from service. Planning today and saving incrementally for expected future events can help mitigate the financial impact of major, nonrecurring or unforeseen expenditures on your annual operating budget. Establishing and funding allowable reserve funds for a clear purpose can help smooth out spikes in the annual budget and in the real property tax levy.

Source: *Office of the New York State Comptroller – Local Management Guide for Reserves*

<http://www.osc.state.ny.us/localgov/pubs/lmgg/reservefunds.pdf>

Reserve Fund History



* 2023 includes expected funding.

Anticipated Activity : Ending Restricted Fund Balances

| | 2022 Ending Balance | 2023 Utilization | 2023 Estimated Interest Earned | 2023 Funding | 2023 Estimated Ending Balance |
|------------------------------------|---------------------|--------------------|--------------------------------|--------------------|-------------------------------|
| Technology Reserve | \$250,619 | \$0 | \$8,476 | \$0 | \$259,095 |
| 2011 Capital Reserve | \$176,670 | \$177,445 | \$775 | \$0 | \$0 |
| 2021 Capital Reserve | \$9,897,618 | \$247,555 | \$102,382 | \$0 | \$9,752,445 |
| 2022 Capital Reserve | \$10,000 | \$0 | \$200,284 | \$7,000,000 | \$7,210,284 |
| 2022 Bus Purchase Reserve | \$10,000 | \$0 | \$326 | \$0 | \$10,326 |
| Workers Compensation Reserve | \$499,046 | \$0 | \$15,936 | \$0 | \$518,032 |
| Unemployment Reserve | \$360,754 | \$0 | \$12,289 | \$0 | \$373,043 |
| Liability Reserve | \$790,306 | \$0 | \$26,791 | \$0 | \$817,097 |
| Tax Certiorari Reserve | \$1,474,204 | \$1,000,000 | \$49,929 | \$0 | \$524,133 |
| Employee Benefit Liability (EBALR) | \$1,112,760 | \$120,000 | \$37,570 | \$0 | \$1,030,330 |
| Employee Retirement System (ERS) | \$1,074,027 | \$0 | \$36,322 | \$0 | \$1,110,349 |
| Teacher Retirement System (TRS) | \$1,573,279 | \$0 | \$51,678 | \$0 | \$1,624,957 |
| Total | \$17,229,283 | \$1,545,000 | \$542,757 | \$7,000,000 | \$23,230,091 |

**2021-2022 audited figures provided by Mengel, Metzger, Barr, LLP*

Retirement Contribution Reserve(s) (GML Section 6-r)**Purpose**

For the payment of “retirement contributions,” which are defined as all or any portion of the amount payable to either the New York State and Local Employee Retirement System or the New York State and Local Police and Fire Retirement System, pursuant to Sections 17 or 317 of the Retirement and Social Security Law. In 2019, authorization for a subfund for contributions to the New York State Teachers Retirement System was enacted by the state legislature. The Board of Education passed a resolution to establish this subfund on June 13, 2019.

Sources of Funds

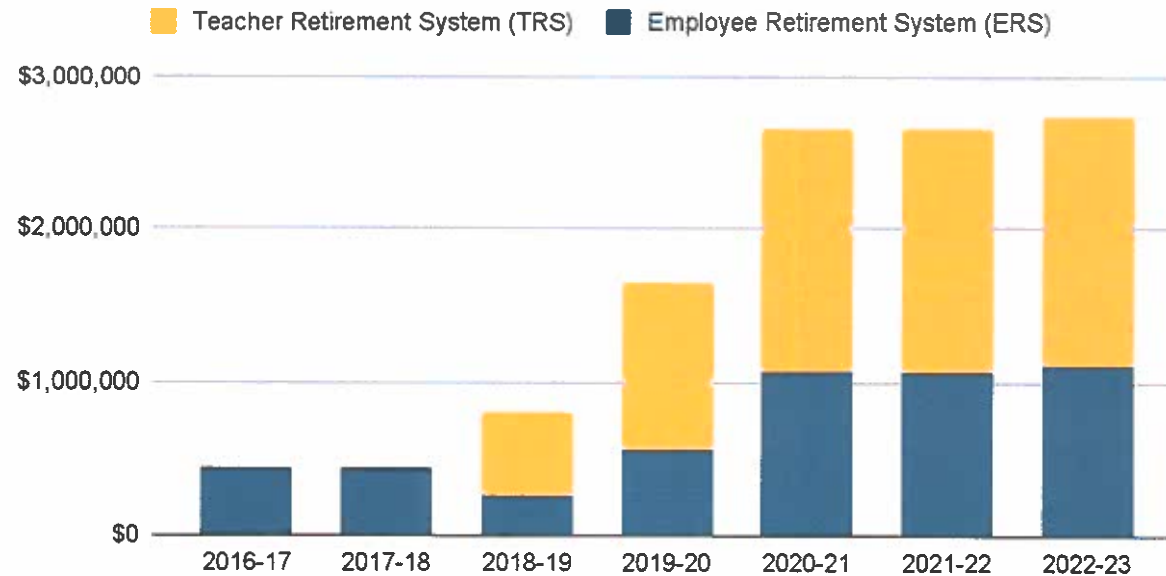
- a) Budgetary appropriations or taxes raised for the reserve (b) Revenues that are not required by law to be paid into any other fund or account (c) Amounts from reserve funds established pursuant to Sections 6-c, 6-d, 6-e, 6-f or 6-g of the General Municipal Law (supported by the same tax base), or pursuant to Education Law Section 3651 subject to public hearing requirements (d) Other funds that may be legally appropriated.

Use of Unexpended Balances

The board may authorize the transfer of a portion of the moneys in the retirement balances: contribution to a reserve fund established pursuant to Sections 6-c, 6-d, 6-e, 6-f or 6-g of the General Municipal Law (supported by the same tax base), or in the case of a school district, a reserve fund established pursuant to Section 3651 of the Education Law. Such a transfer is subject to a public hearing. If the board determines that the retirement contribution reserve is no longer needed, the board may terminate the fund by resolution. The resolution must transfer any moneys remaining in the retirement contribution reserve to one or more reserve funds established pursuant to Sections 6-c, 6-d, 6-e, 6-f or 6-g of the General Municipal Law (supported by the same tax base), or in the case of a school district, one or more reserve funds established pursuant to Section 3651 of Education Law.

Analysis

Employee Retirement System (ERS) and Teacher Retirement System (TRS)



| | 2022 Ending Balance | 2023 Utilization | 2023 Estimated Interest Earned | 2023 Funding | 2023 Estimated Ending Balance |
|----------------------------------|---------------------|------------------|--------------------------------|--------------|-------------------------------|
| Employee Retirement System (ERS) | \$1,074,027 | \$0 | \$36,322 | \$0 | \$1,110,349 |
| Teacher Retirement System (TRS) | \$1,573,279 | \$0 | \$51,678 | \$0 | \$1,624,957 |

Analysis

The district's budget for ERS contributions for the 21-22 and 22-23 school years is \$1,640,000 and \$1,747,756, respectively.

The subfund for TRS has an annual contribution limit of 2% of prior year teacher compensation or salary, not to exceed a cumulative maximum of 10% of prior year teacher compensation or salary. The district's budget for TRS contributions in the 21-22 and 22-23 school years is \$3,303,800 and \$3,760,965, respectively.

The district has not currently targeted utilization of these balances for the 2022-23 fiscal year.

VCS Funding Targets

| Retirement System | Rationale | Dollar Value |
|---|---|--------------------|
| Employee Retirement System (ERS) | 3 Year's ERS Budgeted Contributions (\$1,693,874 budgeted for 2023-24) | \$5,082,000 |
| Teachers Retirement System (TRS) | 10% of TRS Reported Payroll, Contributed at 2% Per Year (\$36,229,996 in salaries budgeted for 2023-24) | \$3,623,000 |

Capital Reserve (GML Sections 6-c, 6-g) (NYS Education Law 3651)

Purpose

To finance all or part of the cost of construction, reconstruction, or acquisition of:

- A “specific” or “type” capital improvement
- The acquisition of a “specific” or a “type” item(s) of equipment.

The term “capital improvement” means any physical improvement and any related preliminary studies and surveys; land or rights in land; any furnishings, equipment, machinery, or apparatus for any physical improvement acquired at the time when such improvement is constructed, reconstructed, or acquired.

The term “equipment” includes any equipment, machinery, or apparatus not included in the definition of capital improvement and for which a period of probable usefulness has been provided by law.

Source of Funds

Capital reserve funds may generally be funded with:

- Budgetary appropriations
- Revenues not required by law to be paid into any other fund or account (e.g., transfers from unexpended balances of existing appropriations and surplus moneys).

Use of Unexpended Funds

Generally, unexpended balances in a capital reserve fund may be transferred to another capital reserve having the same tax base.

- a) **Capital Reserve Balances Remaining After Completion or Acquisition:** If there is an unexpended (residual) balance remaining in a specific or type capital reserve after the capital improvement or item of equipment has been completed or acquired, the governing board may appropriate all or any part of such remaining balance to another capital reserve fund without referendum. An amount sufficient to satisfy all outstanding claims arising from the construction, reconstruction, or acquisition of the improvement or the acquisition of the equipment should remain designated for such claims until they are satisfied.

Additionally, in a municipality, all or part of the unexpended balance of a capital reserve established for a specific improvement or item of equipment that has been completed or acquired (less amounts required to satisfy all outstanding claims related to such improvement or equipment) may be appropriated for:

- An object or purpose for which bonds may be issued
- The payment of interest on and principal of indebtedness (except indebtedness for assessable improvements and certain indebtedness excludable from constitutional debt limits) (Section 6-c [9-a]).

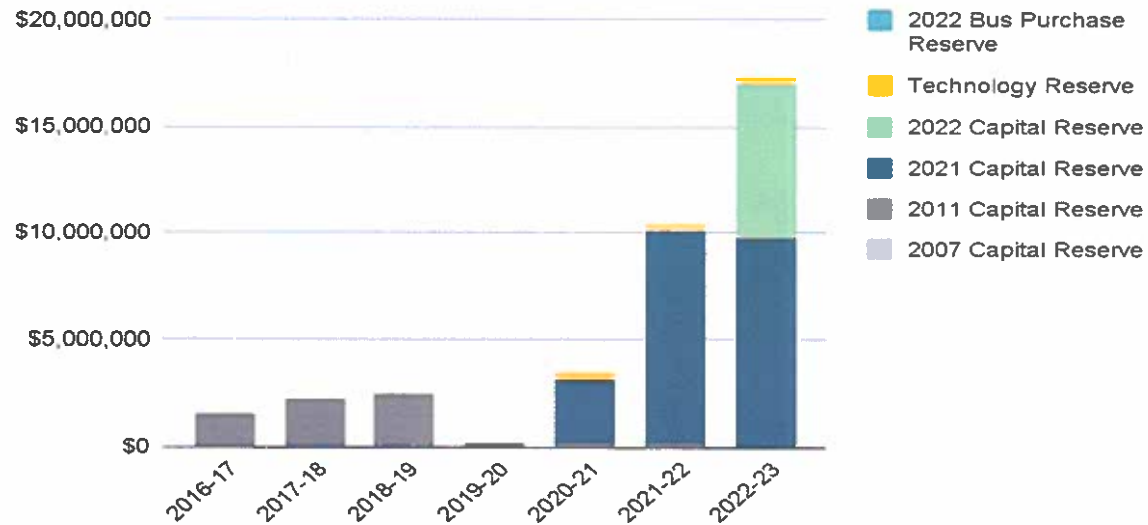
b) **Capital Reserve Balances Never Utilized:** Where a specific capital reserve has been established, and the improvement or item of equipment has not been acquired or completed, any transfer is subject to permissive referendum if the authorization for the creation of the reserve was subject to permissive referendum. While subject to a public hearing with 15 days notice, unexpended balances may also be transferred to a Retirement Contribution Reserve Fund.

Funding

With the growth of the community, the Capital Reserves for Capital Projects have been deemed to be of the highest importance when it comes to year end funding. The district's buildings are already at or beyond capacity, and there is anticipated growth within the student body over the next several years. Because of the timeline that a Capital Project has, for 6/30/22 and 6/30/23 reserve funding should concentrate on funding these reserves so the district can develop a Capital Project to be voted on by the community between July and December of 2023.

Analysis

Capital Reserves



| | 2022 Ending Balance | 2023 Utilization | 2023 Estimated Interest Earned | 2023 Funding | 2023 Estimated Ending Balance |
|---------------------------|---------------------|------------------|--------------------------------|--------------|-------------------------------|
| 2011 Capital Reserve | \$176,670 | \$177,445 | \$775 | \$0 | \$0 |
| 2021 Capital Reserve | \$9,897,618 | \$247,555 | \$102,382 | \$0 | \$9,752,445 |
| 2022 Capital Reserve | \$10,000 | \$0 | \$200,284 | \$7,000,000 | \$7,210,284 |
| Technology Reserve | \$250,619 | \$0 | \$8,476 | \$0 | \$259,095 |
| 2022 Bus Purchase Reserve | \$10,000 | \$0 | \$326 | \$0 | \$10,326 |

| | | | | | |
|-------|--------------|-----------|-----------|-------------|--------------|
| Total | \$10,344,907 | \$425,000 | \$312,244 | \$7,000,000 | \$17,232,151 |
|-------|--------------|-----------|-----------|-------------|--------------|

Unemployment Insurance Reserve (GML Section 6-m)

Purpose

To reimburse the State Unemployment Insurance Fund for payments made to claimants where the municipality has elected to use the “benefit reimbursement” method.

Source of Funds

Budgetary appropriations, amounts from certain other reserve funds, subject to permissive referendum; other funds that may be legally appropriated.

Use of Unexpended Balance

If at the end of any fiscal year, the moneys in the fund exceed amounts required to be paid into the Unemployment Insurance Fund as described above, plus any additional amounts required to pay all pending claims, the governing board, within 60 days of the close of the fiscal year, may elect to transfer all or part of the excess amounts to certain other reserve funds, or apply all or part of the excess to the budget appropriation of the next succeeding fiscal year. If the local government terminates its election to become liable for payments in lieu of contributions (i.e., elects to convert to “tax contribution” basis), moneys remaining in the fund may be transferred to certain other reserve funds, to the extent moneys in the fund exceed amounts sufficient to pay all pending claims.

Analysis

Unemployment Reserve



| | 2022 Ending Balance | 2023 Utilization | 2023 Estimated Interest Earned | 2023 Funding | 2023 Estimated Ending Balance |
|----------------------|---------------------|------------------|--------------------------------|--------------|-------------------------------|
| Unemployment Reserve | \$360,754 | \$0 | \$12,289 | \$0 | \$373,043 |

Analysis

From a managerial perspective, keeping this funded around 1.4% of total payroll is adequate for the time being. The average yearly expense to the district for unemployment claims is roughly \$7,000, however, if the district were to be forced to reduce staffing in the future this expense could increase substantially.

VCS Targeted Funding

| Rationale | Dollar Value |
|---|--------------|
| Approximately 1.4% of Payroll (2023-24 Budgeted Payroll is \$48,777,212) | \$682,881 |

Employee Benefit Accrued Liability Reserve (GML section 6-p)**Purpose**

To pay for any accrued "employee benefit" due an employee on termination of the employee's service. Expenditures may be made from an employee benefit accrued liability reserve fund for the payment of all or part of the cost, including interest, of: (a) The cash payment of the monetary value of accumulated or accrued and unused sick leave, holiday leave, vacation leave, time allowance granted in lieu of overtime compensation and other forms of payment for accrued leave time and benefits due to a municipal employee upon termination of municipal employment and separation from service "as required by ordinance, local law, collective bargaining agreement or Section six of the civil service law" (b) The reasonable costs of the administration of the reserve fund (c) Expert or professional services rendered in connection with the investigation, adjustment or settlement of claims, actions or judgments relating to claims for accrued employee benefits.

Sources of Revenue

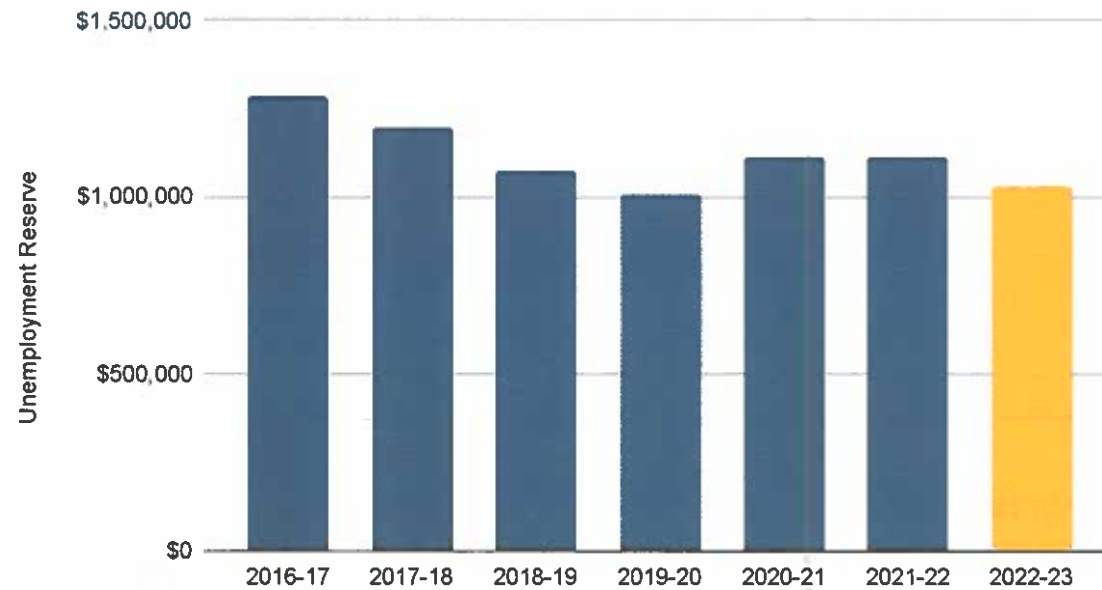
Budgetary appropriations, amounts from certain other reserve funds subject to permissive referendum, other funds that may be legally appropriated

Use of Unexpended Balances

If the governing body determines that such fund is no longer needed, any remaining monies may be transferred to any other reserve fund authorized by the General Municipal Law (supported by the same tax base) or, in the case of school districts, a reserve fund established under Education Law Section 3651, but only to the extent that the moneys in the employee benefit accrued liability reserve fund exceed a sum sufficient to pay all liabilities incurred or accrued against the employee benefit accrued liability fund, as certified to the governing board by the fiscal and legal officers of the local government prior to the discontinuance of the fund

Analysis

Employee Benefit Liability (EBALR)



| | 2022 Ending Balance | 2023 Utilization | 2023 Estimated Interest Earned | 2023 Funding | 2023 Estimated Ending Balance |
|------------------------------------|---------------------|------------------|--------------------------------|--------------|-------------------------------|
| Employee Benefit Liability (EBALR) | \$1,112,760 | \$120,000 | \$37,570 | \$0 | \$1,030,330 |

Analysis

Historically VCS has utilized this reserve to fund separation costs of retiring employees who have accrued a large number of compensated absences. The balance of this reserve has been steadily declining and its budgeted use was increased for 2019-20. The full audited balance of compensated absences for the district is \$4,348,865. While carrying the full balance of compensated absences in this reserve may be ideal, the District's current target is 2% of the appropriation budget. The district will continue to utilize this reserve to compensate employees for their accrued benefits due upon retirement.

VCS Targeted Funding

| Rationale | Dollar Value |
|--|--------------|
| 2% of Budget (2023-24 Budget is \$98,924,377) | \$1,978,488 |

Workers Compensation Insurance Reserve (GML Section 6-j)

Purpose

To make payments towards compensation and benefits, medical, hospital or other expenses authorized by article two of the workmen's compensation law and expenses of administering the self-insurance program for such school district.

Source of Funds

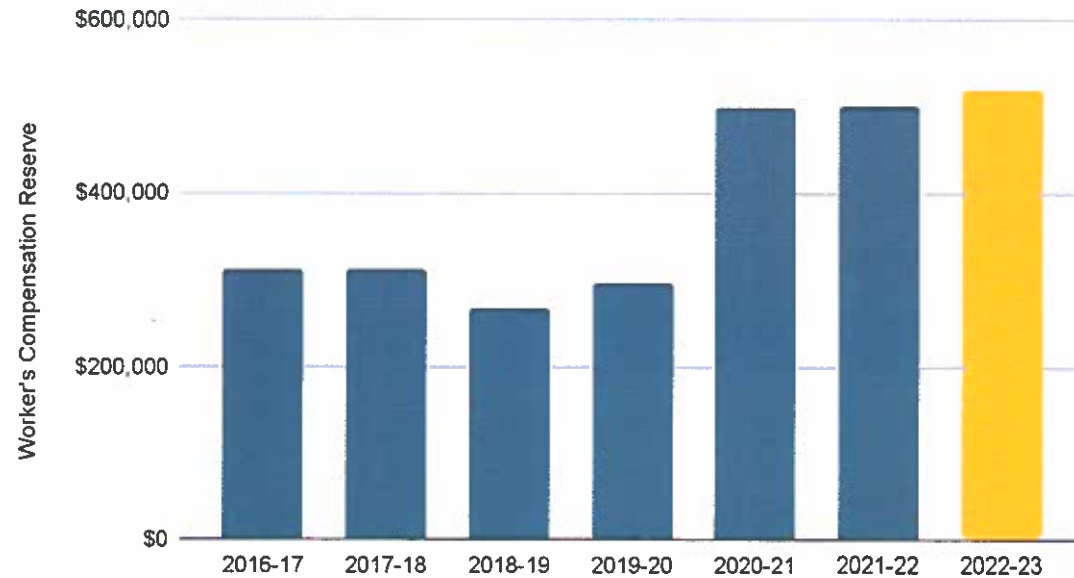
Budgetary appropriations, amounts from certain other reserve funds, subject to permissive referendum; other funds that may be legally appropriated.

Use of Unexpended Balance

If at the end of any fiscal year, the moneys in the fund exceed amounts required to be paid for compensation, benefits, and expenses, plus any additional amount required to pay all pending claims, the governing board, within 60 days of the close of such fiscal year, may elect to transfer all or part of the excess amount to certain other reserve funds or may apply all or part of the excess to the budget appropriation of the next succeeding fiscal year.

Analysis

Worker's Compensation Reserve



| | 2022 Ending Balance | 2023 Utilization | 2023 Estimated Interest Earned | 2023 Funding | 2023 Estimated Ending Balance |
|-------------------------------|---------------------|------------------|--------------------------------|--------------|-------------------------------|
| Worker's Compensation Reserve | \$499,046 | \$0 | \$15,936 | \$0 | \$518,032 |

Analysis

This reserve is utilized as a budget appropriation to support the cost of the district's participation in a self funded workers compensation consortium (WFLSWCP). Due to the financial performance of this plan over the most recent few years, the district has benefitted from low premium increases. In the 2022-23 school year the district anticipates a premium of \$323,119 and an administrative fee of roughly \$33,889 for the plan consultant.

VCS Targeted Funding

| Rationale | Dollar Value |
|------------------------|--------------|
| 3 Years Annual Expense | \$1,071,024 |

Tax Certiorari Reserve (NYS Education Law 3651)

Purpose

Payment of judgements and claims in tax certiorari proceedings in accordance with article seven of the real property tax law, without approval of the qualified voters of the district, provided, however, that the total of the monies held in such reserve shall not exceed that amount which might reasonably be deemed necessary to meet anticipated judgements and claims arising out of such tax certiorari proceedings.

Source of Funds

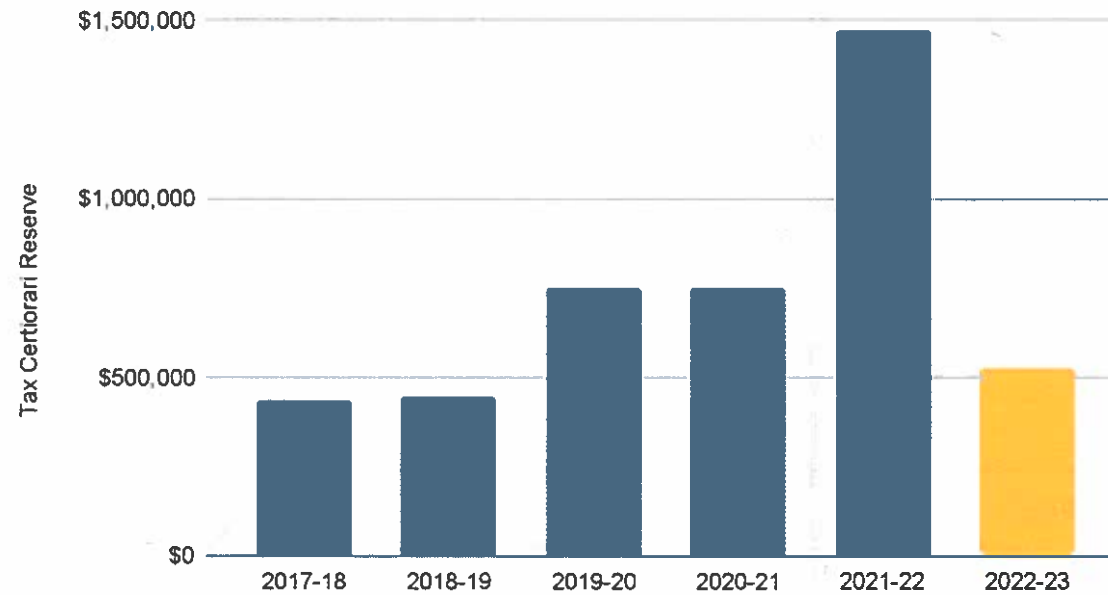
Budgetary appropriations, amounts from certain other reserve funds, subject to permissive referendum; other funds that may be legally appropriated.

Use of Unexpended Balance

Funds that are not expended for the payment of judgments or claims for the tax roll in the year the moneys are deposited into the fund and/or that will not be “reasonably required to pay any such judgment or claim, must be returned to the general fund on or before the first day of the fourth fiscal year following the deposit of such moneys to the reserve fund”.

Analysis

Tax Certiorari Reserve



| | 2022 Ending Balance | 2023 Utilization | 2023 Estimated Interest Earned | 2023 Funding | 2023 Estimated Ending Balance |
|------------------------|---------------------|------------------|--------------------------------|--------------|-------------------------------|
| Tax Certiorari Reserve | \$1,474,204 | \$1,000,000 | \$49,929 | \$0 | \$524,133 |

Analysis

The district can carry a balance in this reserve up to the full exposure of open/pending tax certiorari cases. The district's total aggregate exposure for open tax certiorari cases is approximately \$500,000. However, for this full exposure to be realized each of the outstanding assessment challenges would need to be successful to the full extent requested by the petitioner.

| Rationale | Dollar Value |
|--------------------------------|--------------|
| Full value of pending exposure | <\$500,000 |

Reserve for Liability (Education Law 1709, 8-c)

Purpose

To establish and maintain a program of reserves to cover property loss and liability claims.

Source of Funds

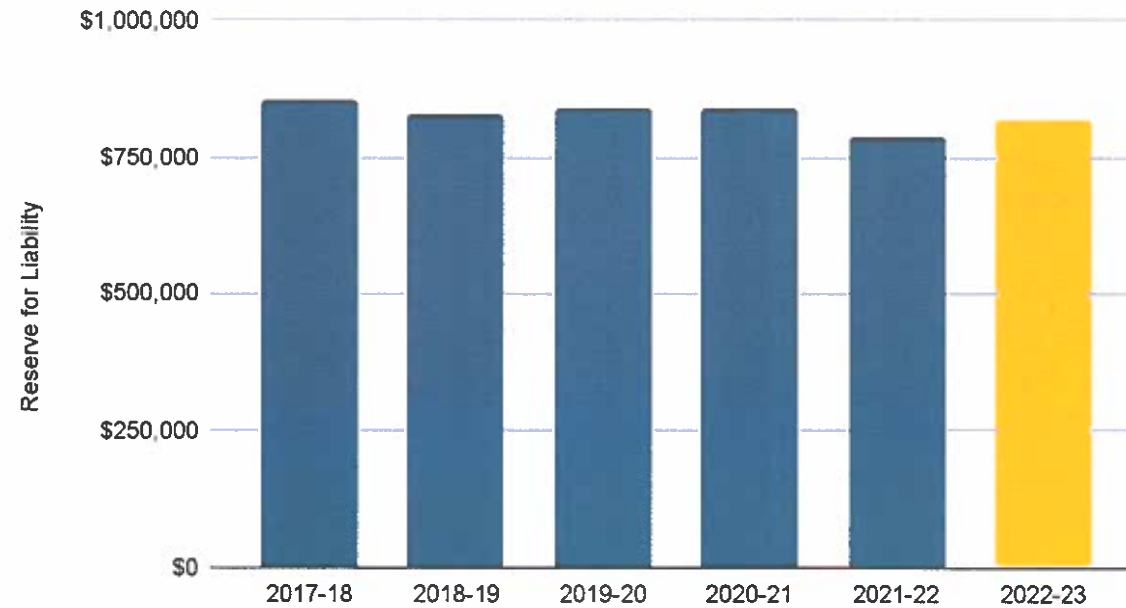
Budgetary appropriations, amounts from certain other reserve funds, subject to permissive referendum; other funds that may be legally appropriated.

Use of Unexpended Balance

The balance of the reserve shall not exceed three percent, exclusive of any planned balance presently authorized, of the annual budget of the district to cover property loss and liability claims. Payments from such reserves funds shall not be made for purposes other than those for which such funds were established without authorization by vote of the electors of the district, except that such board may authorize use of such funds other than amounts allocated for unsettled claims or suits including expenses in connection therewith to pay premiums for insurance policies purchased to insure subsequent losses in areas previously self-insured, in the event of dissolution of the self-insurance plan.

Analysis

Reserve for Liability



| | 2022 Ending Balance | 2023 Utilization | 2023 Estimated Interest Earned | 2023 Funding | 2023 Estimated Ending Balance |
|-----------------------|---------------------|------------------|--------------------------------|--------------|-------------------------------|
| Reserve for Liability | \$790,306 | \$0 | \$26,791 | \$0 | \$817,097 |

Analysis

The reserve for liability has been used to pay for administrative expenses relative to legal proceedings. The maximum funding level of this reserve is 3% of budget, and this reserve can be utilized to insulate the district against the risk of property loss or liability claims.

| Rationale | Dollar Value |
|--|---------------|
| Board of Education Discretion Up to 3% of Budget | < \$2,968,000 |

Appendix

Reserve Fund Authorizations

| | |
|--|--|
| Retirement Contribution Reserve (ERS) Board Resolution Passed 8/16/2007 by a vote of 7-0 | Retirement Contribution Reserve (TRS Subfund) Board Resolution Passed 6/13/2019 by a vote of 6-0 |
| Capital Reserve Fund (2011) Board Resolution on 4/14/2011 by a vote of 6-0 Carried by a community vote on March 22, 2011 of 1157-607 | Unemployment Insurance Reserve Fund Board Resolution Passed 9/12/1991 by a vote of 6-0 |
| Employee Benefit Accrued Liability Reserve Fund Board Resolution Passed 8/13/2002 | Workers Compensation Reserve Board Resolution Passed 1/17/2019 by a vote of 7-0 |
| Tax Certiorari Reserve Board Resolution Passed 8/13/1998 by a vote of 7-0 | Reserve For Liability Board Resolution Passed 8/12/2004 by a vote of 7-0 |
| 2021 Capital Reserve Fund Board Resolution on 4/15/2021 by a vote of 7-0 Carried by a community vote on May 18, 2021 of 1133-380 | Technology Reserve Fund Board Resolution on 4/15/2021 by a vote of 7-0 Carried by a community vote on May 18, 2021 of 1141-381 |
| 2022 Capital Reserve Fund Board Resolution on 4/6/2022 by a vote of 7-0 Carried by a community vote on May 17, 2022 of 2669-1861 | Bus Purchase Reserve Fund Board Resolution on 4/6/2022 by a vote of 7-0 Carried by a community vote on May 17, 2022 of 2647-1868 |

Victor Central School District
Extraclassroom Activity Funds Audit
Auditors' Findings and Evaluation for the Fiscal Year June 30, 2022

| <u>Auditors Findings</u> | <u>Recommendation</u> | <u>Management Response</u> | <u>Person Responsible & Complete Date</u> |
|---|--|---|---|
| Our examination revealed two instances in the Junior High Musical in which receipts listed on the profit and loss statement for a fundraising activity could not be clearly traced to the general ledger. | We recommend the Student Treasurer together with the Faculty Advisor prepare profit and loss statements for each fundraising activity and that these statements be submitted to the Central Treasurer to be retained for our review at year end. In addition, the items appearing on the profit and loss statements should be traceable to the general ledger maintained by the Central Treasurer. | Our Central Treasurer has been working very closely with the Student Treasurer and Club Advisor to address the issue. We noticed they were using gross deposits instead of net deposits, so their profit/loss did not take sales tax into consideration. | All Club Advisors Central Treasurer Assistant Superintendent for Business 7/1/2023 |
| The Junior High and Senior High Yearbook Club had deficit balances at year-end. This appears to be the result of both clubs not having sufficient funds to pay the final bills due from last year, and that in the current year sales were done online and receipts stayed with the vendor. | We recommend that the Administration review this situation and develop necessary corrective action. | The Yearbook clubs experienced two issues. 1) it is a practice to order additional yearbooks to accomodate families who missed the deadline to order, and 2) turnover in the advisor role that lead to underpricing of yearbooks. The Business Office is working closely with these clubs to correct the issue. | Yearbook Club Advisors Central Treasurer Assistant Superintendent for Business 6/30/2023 |
| Our examination of selected receipt transactions revealed one instance with the Business Club and one instance with National Honor Society in which deposits were untimely. | In an effort to maintain accountability and control over receipts, we recommend every effort be made in the future to deposit cash collections on a more timely basis. | The Business Office will follow up on Fundraising Request Forms more frequently to ensure timely deposits. Additionally, we will add a slide to our annual presentation to club advisors reminding them of the need to get money to deposited timely. | All Club Advisors Central Treasurer Assistant Superintendent for Business 7/1/2023 |
| As indicated on the statement of cash receipts and disbursements, the Art Club, Go Green Garden Team, Junior High Store and the Medical Explorers Club were financially inactive during the 2021-22 fiscal year. | We recommend the status of these clubs be reviewed. If future financial transactions are not anticipated, they should be closed in accordance with the Board of Education policy. | With the uncertainty and restrictions caused by COVID last school year, some clubs struggled to have activity. We will monitor these clubs for the 2022-23 school year to determine the need to have a cash account going forward. | JH and SH Principals Central Treasurer Assistant Superintendent for Business 6/30/2023 |



Victor Central School District Textbook Evaluation Rubric

Directions for use of Evaluation Rubric:

- A team of educators reviewing textbook(s) will complete applicable sections of the form. Please note, reviewers do not need to answer every question; however, responses should support the rating of the applicable section.
- Should the team need support or have questions, they should reach out to their respective director.
- Completed evaluations should be sent to the building administrator and then appropriate director for review and signature.
- The Office of Instruction will schedule the BOE presentation; a member of the textbook review team and/or a member of the Office of Instruction will be invited to present a summary of the recommendations.
- Upon approval or denial of textbook adoption, textbook reviewers will be notified in writing and if applicable, the purchasing process may begin.
- Keep in mind that the entire request process may take 2-3 months to complete.

| | | | | | |
|-----------------------------------|---|----------------------------------|---|---------------------------------------|---------------------|
| Text Name: | The Giver by Lois Lowry | | | | |
| Subject Area | English | Grade Level(s)/Department | 7 | Date | |
| Name(s) of Reviewer(s) | Mink, Morris, Kesel | | | Publisher & Copyright Date | Clarion Books, 2020 |
| Number of copies Requested | 100 Graphic Novel (\$9) 100 YA Novel (\$8) | | | Price/copy | \$9 |

Rubric for answering questions about overarching considerations:

Not Found (NF): The materials do not support this element.

Low (L): The materials contain limited support for this element, but the support is not embedded or consistently present.

Medium (M): The materials contain support for this element, but it is not always embedded or consistently present.

High (H): The materials contain embedded support for this element so that it is consistently present.

Victor Central School District Textbook Evaluation Rubric

| Overarching Considerations | Questions to Consider: To what extent do the tasks/materials... | Comments |
|----------------------------------|---|---|
| Student-Centered Learning | <ul style="list-style-type: none"> • Draw upon students' personal experiences and background knowledge to facilitate learning? • Encourage teachers to draw on multiple resources such as objects, drawings, and graphs to facilitate learning? • Empower student voice, discourse and communication? • Assist students in building connections between conceptual understanding and knowledge and/or procedural skills? • Provide opportunities to integrate content areas? • Offer opportunities that address real world contexts and problem solving as an integral part of the program? • Help students clearly see how ideas build upon, or connect with, other ideas both within and across grades? • Provide opportunities for students to think independently and creatively? | <p>This unit is built around the concept “Finding Your Voice” and empowers students to think about the impact their own voice can have and the importance of listening to the perspectives of others. Students will participate in classroom discussion activities on these topics. Students will be encouraged to think creatively and share their voice through a mid unit choice board assessment where they produce an original piece of creative writing.</p> <p>Middle grade students are increasingly interested and engaged through graphic novels, so the unit will include a study of both the original text and the graphic novel. Students will engage in a multi-media comparison of adaptations of the text (novel, graphic novel, and film) and evaluate the effectiveness of each adaptation.</p> <p>Teachers will also expand on the concepts taught in the unit through the use of articles, short stories and poems with similar thematic elements. The use of shorter pieces will also allow teachers to bring in different perspectives and voices to the unit, and allow students to apply the conceptual understandings gained through the novel study to new texts.</p> |
| | Overall Rating for Student-Centered Learning (<i>Refer to Rubric, NA-NF-L-M-H</i>) | H |
| Overarching Considerations | Questions to Consider: To what extent do the tasks/materials... | Comments |
| Equity and Access | <ul style="list-style-type: none"> • Suggest accommodations and modifications for English Language Learners that will support their regular and active participation? • Suggest accommodations and modifications for Special Education Students that will support their regular and active participation? • Provide opportunities for teachers to use a variety of grouping strategies (individual and collective)? | <p>The book is an engaging YA novel that will be presented in multiple formats. Using the novel as both a graphic and traditional novel provides differentiation and engages students by providing a visual interpretation of the text. Students with disabilities and students who are English Language Learners can access both versions of the text through SORA and Learning Ally.</p> |

Victor Central School District Textbook Evaluation Rubric

| | | |
|-----------------------------------|--|---|
| | <ul style="list-style-type: none"> • Provide opportunities for differentiation (supports and extensions)? • Provide accessible features that would accommodate a range of learners' needs (electronic text to speech; translated editions, audio formats, hard copy resources for home use, etc...)? • Ensure multiple perspectives are presented? • Promote inclusion and equity? See CRS Framework. | <p>Throughout the unit, teachers will differentiate by providing student choice such as on the mid unit choice board assessment. The final assessment is also scaffolded with graphic organizers, pre-writing activities, and outlines to support student writing.</p> <p>The unit will also bring in additional voices and perspectives through the inclusion of short stories to supplement the novel.</p> |
| | Overall Rating for Equity and Access (<i>Refer to Rubric, NA-NF-L-M-H</i>) | H |
| Overarching Considerations | Questions to Consider: To what extent do the tasks/materials... | Comments |
| Learning and Assessment | <ul style="list-style-type: none"> • Align to the current NYS Standards or identified course standards and district curriculum? • Describe the intended learning for all lessons and activities? • Provide guidance in giving meaningful feedback for student learning? • Provide assessments that will show evidence of student learning, including both summative and formative assessments? • Provide strategies and student work examples for teachers to identify student errors and misconceptions? • Encourage students to monitor their own progress and promote reflection? | <p>This text aligns to the 7th grade unit “Finding Your Voice. The unit addresses NYS Next Gen Learning Standards related to reading, writing, and speaking and listening. The unit will focus on standards around word choice and vocabulary, including denotation and connotation. This standard will be assessed through a differentiated student choice board where students engage in a creative writing task.</p> <p>The end of unit assessment will be an essay in which students examine the perspective of the main character and how it changed over the course of the novel. This end of unit assessment addresses both reading (7R6) and writing (7W2) standards.</p> |
| | Overall Rating for Learning and Assessment (<i>Refer to Rubric, NA-NF-L-M-H</i>) | H |
| Overarching Considerations | Questions to Consider: To what extent do the tasks/materials... | Comments |



Victor Central School District Textbook Evaluation Rubric

| | | |
|-------------------|---|--|
| Technology | <ul style="list-style-type: none">• Integrate technology such as interactive tools, virtual manipulatives/objects in ways that engage students?• Include or reference technology that provides opportunities for teachers and/or students to communicate with each other?• Include opportunities to assess student learning using technology?• Include teacher guidance for the mindful use of embedded technology to support and enhance student learning?• Includes an electronic format for the text and supplemental materials? | <p>The unit will include a multi-media text study through the use of the classic YA novel, graphic novel, and film adaptation. Students will compare the different versions and analyze artistic choices that went into each.</p> <p>Throughout the novel students will use technology in their analysis of text and written responses. Students can also be supported by providing audiobook access as well as ebook access to both the graphic novel and YA novel, all of which are accessible on SORA and LearningAlly.</p> |
| | Overall Rating for Technology (Refer to Rubric, NA-NF-L-M-H) | H |

| |
|--|
| Strengths |
| Multimedia text analysis, Addresses state standards not included in previous units, Allows for student voice and choice, Differentiation |
| Areas of Concerns |
| NA |
| Recommendation to Board of Education |
| We recommend approval of <i>The Giver</i> to be used, in conjunction with other texts, in the Grade 7 Unit "Finding Your Voice". |

Principal's Signature: *Brian D. Gee*

Director's Signature: *Ki*

BOE Approval Granted on: _____



Victor Central School District Textbook Evaluation Rubric

Directions for use of Evaluation Rubric:

- A team of educators reviewing textbook(s) will complete applicable sections of the form. Please note, reviewers do not need to answer every question; however, responses should support the rating of the applicable section.
- Should the team need support or have questions, they should reach out to their respective director.
- Completed evaluations should be sent to the building administrator and then appropriate director for review and signature.
- The Office of Instruction will schedule the BOE presentation; a member of the textbook review team and/or a member of the Office of Instruction will be invited to present a summary of the recommendations.
- Upon approval or denial of textbook adoption, textbook reviewers will be notified in writing and if applicable, the purchasing process may begin.
- Keep in mind that the entire request process may take 2-3 months to complete.

| | | | | | |
|-----------------------------------|---|----------------------------------|---|---------------------------------------|---------------------|
| Text Name: | Patron Saints of Nothing by Randy Ribay | | | | |
| Subject Area | English | Grade Level(s)/Department | 9 | Date | |
| Name(s) of Reviewer(s) | Avissato, Arnold, Paolicelli, Sprague | | | Publisher & Copyright Date | Penguin Books, 2020 |
| Number of copies Requested | 300 | | | Price/copy | Approx \$12 |

Rubric for answering questions about overarching considerations:

Not Found (NF): The materials do not support this element.

Low (L): The materials contain limited support for this element, but the support is not embedded or consistently present.

Medium (M): The materials contain support for this element, but it is not always embedded or consistently present.

High (H): The materials contain embedded support for this element so that it is consistently present.

Victor Central School District Textbook Evaluation Rubric

| Overarching Considerations | Questions to Consider: To what extent do the tasks/materials... | Comments |
|----------------------------------|---|---|
| Student-Centered Learning | <ul style="list-style-type: none"> • Draw upon students' personal experiences and background knowledge to facilitate learning? • Encourage teachers to draw on multiple resources such as objects, drawings, and graphs to facilitate learning? • Empower student voice, discourse and communication? • Assist students in building connections between conceptual understanding and knowledge and/or procedural skills? • Provide opportunities to integrate content areas? • Offer opportunities that address real world contexts and problem solving as an integral part of the program? • Help students clearly see how ideas build upon, or connect with, other ideas both within and across grades? • Provide opportunities for students to think independently and creatively? | <p>Patron Saints of Nothing has been highly reviewed as a book that holds value as a mentor text for fiction writing, teaching inquiry and research to deepen an understanding of a topic, introducing literary lenses, and valuing writers who have typically been neglected in English curriculum. The book offers a perspective of another country, the Philippines, through the eyes of a Filipino American adolescent. Ribay's book invites readers into complicated and important questions around identity, family, and belonging.</p> <p>The unit also makes connections between a fictional text and non fiction resources as students learn more about Filipino culture and conduct background research to better understand the context of the novel. Unit assessments will include participating in a socratic seminar discussion, and participating in a small group mini-inquiry project to research and present on various social topics present in the novel.</p> |
| | Overall Rating for Student-Centered Learning (<i>Refer to Rubric, NA-NF-L-M-H</i>) | H |
| Overarching Considerations | Questions to Consider: To what extent do the tasks/materials... | Comments |
| Equity and Access | <ul style="list-style-type: none"> • Suggest accommodations and modifications for English Language Learners that will support their regular and active participation? • Suggest accommodations and modifications for Special Education Students that will support their regular and active participation? • Provide opportunities for teachers to use a variety of grouping strategies (individual and collective)? | <p>The book is an engaging novel with an accessible writing style and contemporary issues to appeal to our student population. Student learning will be supported through multi-media resources such online articles, videos, and audio recordings to help make the content accessible to them. Students with disabilities can also be provided audiobook access during the unit.</p> <p>The novel also addresses issues of inclusion and equity by providing an important perspective that is not currently present in our high school curriculum.</p> |

Victor Central School District Textbook Evaluation Rubric

| | | |
|-----------------------------------|--|--|
| | <ul style="list-style-type: none"> • Provide opportunities for differentiation (supports and extensions)? • Provide accessible features that would accommodate a range of learners' needs (electronic text to speech; translated editions, audio formats, hard copy resources for home use, etc...)? • Ensure multiple perspectives are presented? • Promote inclusion and equity? See CRS Framework. | Asian American writers. Specifically, <i>The Patron Saints of Nothing</i> focuses on a Filipino American adolescent and his family both in the US and the Philippines. Many unit activities will be grounded in best practices in Social Emotional Learning and Culturally Responsive and Sustaining Education, including allowing students to reflect on their own identity and cultural heritage as a lens for reading the book. |
| | Overall Rating for Equity and Access (<i>Refer to Rubric, NA-NF-L-M-H</i>) | H |
| Overarching Considerations | Questions to Consider: To what extent do the tasks/materials... | Comments |
| Learning and Assessment | <ul style="list-style-type: none"> • Align to the current NYS Standards or identified course standards and district curriculum? • Describe the intended learning for all lessons and activities? • Provide guidance in giving meaningful feedback for student learning? • Provide assessments that will show evidence of student learning, including both summative and formative assessments? • Provide strategies and student work examples for teachers to identify student errors and misconceptions? • Encourage students to monitor their own progress and promote reflection? | <p>The unit will address NYS Next Gen Learning Standards related to reading, writing, and speaking and listening. <i>The Patron Saints of Nothing</i> illustrates important literary elements such as point-of-view, dynamic characterization, the impact of setting on the plot and characters, and how people can change their understanding of who they are and the world around them.</p> <p>Students will engage in literary analysis, work on inferencing and drawing conclusions, and also make connections between fictional text and works of nonfiction. Students will be assessed through classroom discussions, written analysis, and multimedia presentations allowing them to demonstrate their learning in a variety of ways.</p> |
| | Overall Rating for Learning and Assessment (<i>Refer to Rubric, NA-NF-L-M-H</i>) | H |
| Overarching Considerations | Questions to Consider: To what extent do the tasks/materials... | Comments |



Victor Central School District Textbook Evaluation Rubric

| | | |
|-------------------|---|--|
| Technology | <ul style="list-style-type: none">• Integrate technology such as interactive tools, virtual manipulatives/objects in ways that engage students?• Include or reference technology that provides opportunities for teachers and/or students to communicate with each other?• Include opportunities to assess student learning using technology?• Include teacher guidance for the mindful use of embedded technology to support and enhance student learning?• Includes an electronic format for the text and supplemental materials? | During the mini-inquiry group research project, students will use multimedia resources such as articles and videos to research a topic, and will also use technology to create a short video project to present their findings. Google classroom and the Google suite are also utilized throughout the unit. |
| | Overall Rating for Technology (Refer to Rubric, NA-NF-L-M-H) | M |

| |
|--|
| Strengths |
| Diversity, identity, real world concepts and issues |
| Areas of Concerns |
| NA |
| Recommendation to Board of Education |
| We recommend approval of <i>Patron Saints of Nothing</i> to be used, in conjunction with other texts, in our English 9 curriculum. |

Principal's Signature: _____ Brian Siesto _____

Director's Signature: 

BOE Approval Granted on: _____

RESOLUTION TO CONFIRM TAX ROLLS AND AUTHORIZE TAX LEVY

WHEREAS the Board of Education has been authorized by the voters at the Annual School Meeting to raise for the current budget of the 2023 - 2024 school year a sum not to exceed \$56,247,957 (including \$2,412,878 STAR estimated exemption funds);

THEREFORE BE IT RESOLVED, that the Board fix the equalized tax rates by towns

And confirm the extension of the taxes as they appear on the following described tax roll:

| Name of Town | Total Assessed Valuation by Towns | Tax Rate by Town Per Thousand | Total Tax Levy by Town (includes charge backs) |
|-----------------|-----------------------------------|-------------------------------|--|
| Victor | 2,119,585,122 | 17.830644 | 37,814,956.79 |
| Farmington | 1,114,314,982 | 14.086225 | 15,699,509.98 |
| East Bloomfield | 6,597,346 | 16.769248 | 110,632.53 |
| Macedon | 23,117,854 | 14.401321 | 332,927.65 |
| Perinton | 119,276,168 | 19.198555 | 2,289,930.05 |
| Totals | 3,382,891,472 | | 56,247,957.00 |

AND BE IT HEREBY DIRECTED THAT the tax warrant of this board, duly signed shall be affixed to the above- described tax rolls authorizing the collection of said taxes to begin September 1, 2023 and end October 31, 2023 giving the tax warrant an effective period of sixty-two days at the expiration of which time the tax collector shall make an accounting in writing to the board;

AND IT IS FURTHER DIRECTED THAT the delinquent tax penalties shall be fixed as follows:

1st month free period,

2nd month interest of 2 percent added.

Dated:

District Clerk
Victor Central School District

TAX WARRANT

To the collector of Victor Central School District Town(s) of Victor, Farmington, East Bloomfield, Macedon and Perinton in the County(ies) of Ontario, Monroe and Wayne in New York State.

You are hereby commanded:

To give notice and start collection on September 1, 2023 in accordance with the provisions of Section 1322 of the Real Property Tax Law.

To give notice that tax collection will end on October 31, 2023.

To collect taxes in the total sum of \$56,247,957 (including \$2,412,878 estimated STAR) in the same manner that collectors are authorized to collect town and county taxes in accordance with the provisions of Section 1318 of the Real Property Tax Law.

To make no changes or alterations in the tax warrant or the attached tax rolls but shall return the same to the board of education. The board may recall its warrant and tax roll for correction of errors or omissions in accordance with the provisions of Section 1316 of the Real Property Tax Law.

To forward by mail to each owner of real property listed on the tax rolls within ten days after the start of collection a statement of taxes due on his property on press-numbered tax bill forms provided by the school district in accordance with the provisions of Section 922 of the Real Property Tax Law. To forward by mail, without interest penalties, to the office of the county treasurer a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with provisions of Sections 540 and 544 of the Real Property Tax Law.

To receive from each of the taxable corporations and natural persons the sums listed on the attached tax rolls without interest penalties when such sums are paid before the end of the first month of the tax collection period. To add two percent interest penalties to all taxes collected during the second month of the tax collection and to account for such sums as income due to the school district.

To transmit, in acknowledgement of receipt of payments of taxes, and to retain, preserve and file exact copies of all such receipts issued as required by Section 986 of the Real Property Tax Law.

To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by town the total assessed valuation, tax rate, the total tax levy, the total amounts remaining uncollected as required by Section 1330 of the Real Property Tax Law.

The warrant is issued pursuant to Sections 910, 912 and 914 of the Real Property Tax Law and is delivered in accordance with Sections 1306 and 1318 of this law. It is effective immediately after it is properly signed by a majority of the board of education. The warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with Section 1318, subdivision 2 of the Real Property Tax Law.

Member Vote

Dated: August 10, 2023

District Clerk
Victor Central School District

THIS INTER-MUNICIPAL AGREEMENT (this "Agreement") is made the July 1, 2023 by and between **THE COUNTY OF ONTARIO**, a municipal corporation of the State of New York, having an office and place of business at 20 Ontario Street, Canandaigua, New York 14424 (hereinafter referred to as the "County") and **VICTOR CENTRAL SCHOOL DISTRICT**, having an office at 953 HIGH STREET VICTOR, NY 14564-0000 (hereinafter referred to as the "School District"). The County and School District are sometimes referenced to in this Agreement individually as a "Party" or collectively as the "Parties."

WHEREAS, the School District levies taxes pursuant to RPTL §1306; and

WHEREAS, the County has been asked by the School District to have the County Treasurer collect real property taxes on behalf of the School District pursuant to RPTL §578(2); and

WHEREAS, the County, by and through the County Treasurer, desires to collect real property taxes on behalf of the School District.

NOW, THEREFORE, in consideration of the terms and conditions herein contained, the Parties agree as follows:

FIRST: The Parties shall provide services as outlined in Schedule A which is attached hereto and made a part hereof.

SECOND: For the services rendered pursuant to the "FIRST" Paragraph, the School District shall pay the County pursuant to Schedule A which is attached hereto and made a part hereof. The County may, at its option, audit such books and records of the School District as are reasonably pertinent to this Agreement.

THIRD: This Agreement shall commence on July 1, 2023, and shall expire on June 30, 2024, except as extended by the Parties in writing and if required, duly approved by the County's Board of Supervisors.

FOURTH: Either Party, upon thirty (30) days' written notice to the other, may terminate this Agreement in whole or in part with or without cause. If this Agreement is terminated, the County shall be compensated pursuant to Schedule A up to the effective date of termination.

FIFTH: Both parties agree that they shall not assign, transfer, convey, subcontract or otherwise dispose of this contract or their responsibility to perform under this contract or their right, title or interest in and/or to the same, nor any part thereof, nor to any monies which are or will become due and payable to them thereunder, nor the power to execute such contract to any other person, company or corporation without the prior express written consent of the other party.

SIXTH: Deleted.

SEVENTH: It is expressly intended by the Parties, and the Parties hereby specifically warrant, represent and agree, that the County and the School District are independent entities and this Agreement does not create an employer/employee relationship for any purpose.

EIGHTH: The Parties agree to comply with all applicable provisions of all federal, state and local laws, rules and regulations, including, but not limited to, Title VII of the Civil Rights Act of 1964, the Age Discrimination in Employment Act of 1967, the Americans with Disabilities Act of 1990 and the Equal Pay Act of 1963, and shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, age or disability. Nothing in this section shall require the either Party to comply with or become liable under any statute, ordinance, regulation, or rule

that does not otherwise apply to such Party.

NINTH: Each Party (for purposes of this paragraph, the party of the first part shall be referred to as the "Indemnifying Party") shall indemnify, defend and hold harmless the other Party (for purposes of this paragraph, the party of the second part shall be referred to as the "Indemnified Party") from and against: (a) any and all liability arising out of the Indemnifying Party's failure to comply with the terms of this Agreement, and any injury, loss, claims, or damages arising from the negligent acts or omissions of the Indemnifying Party relating to or arising out of such Party's performance of its obligations under this Agreement; and (b) any and all costs and expenses, including reasonable legal expenses, incurred by or on behalf of the Indemnified Party in connection with the defense of such claims.

TENTH: Deleted.

ELEVENTH: All notices of any nature referred to in this Agreement shall be in writing and sent by registered or certified mail postage pre-paid, to the respective addresses set forth below or to such other addresses as the respective Parties hereto may designate in writing:

To the County:

Treasurer

County of Ontario

20 Ontario Street, 2nd Floor

Canandaigua, New York 14424

To the School District:

Superintendent of Schools

VICTOR CENTRAL SCHOOL DISTRICT

953 HIGH STREET VICTOR, NY 14564-0000

TWELFTH: This Agreement and its attachments constitute the entire Agreement between the Parties with respect to the subject matter hereof and shall supersede all previous negotiations, commitments and writings. It shall not be released, discharged, changed or modified except by an instrument in writing signed by a duly authorized representative of each of the Parties.

THIRTEENTH: If any provision of this Agreement is determined to be invalid or unenforceable, that shall not affect the validity or enforceability of the remaining portions of this Agreement. Any such invalid or unenforceable provision shall be modified so as to give effect to the original intent of the Parties to the maximum extent possible.

FOURTEENTH: The defense and indemnification obligations provided herein shall survive the expiration or termination of this Agreement, whether occasioned by this Agreement's expiration or earlier termination.

FIFTEENTH: The Parties hereto understand and agree that each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to have been inserted herein, and if

through mistake or inadvertence such provision is not inserted, said clause shall be deemed to have been inserted and shall have the full force and effect of law.

SIXTEENTH: This Agreement shall not be enforceable until signed by all Parties and approved by the County of Ontario.

SEVENTEENTH: This Agreement shall be construed and enforced in accordance with the laws of the State of New York.

IN WITNESS WHEREOF, The County and the School District have executed this Agreement.



SCHEDULE A

The County shall be responsible for:

1. Mailing the school tax bills
2. Facilitating a collection site at the County Treasurer's Office at 20 Ontario Street, 2nd Floor, Canandaigua, New York 14424 during normal business hours as established by the County and online and any other banking institution mutually agreed upon by the parties, if necessary.
3. Collecting, depositing and accounting for all tax collected utilizing a County bank account.
 - a. Any monies received between Monday and Friday will be reconciled with payments for such week to be made to the School District on the following Friday minus any amounts for returned checks.
4. Pursuant to Real Property Tax Law Section 1330, relieving unpaid school tax on the County Town tax bill.

School District shall be responsible for:

1. The School District shall pay the County \$29,752.75 for the services provided under this Agreement. The School District shall also reimburse the County within thirty (30) days of receipt of an invoice for postage, mailing costs returned check fees, bank fees, and related fees and expenses, arising out of the County carrying out its responsibilities above.
2. Placing any and all required notices of school tax collection.
3. School District's school tax warrant shall be prepared by the School District and transmitted to the County on or before August 17th of each of the foregoing tax periods.

Tax Collector. For the duration of this Agreement, the Treasurer of the County shall be the sole and exclusive authority to collect school taxes for the School District.

**Victor Central School
953 High Street
Victor, New York 14564**

(585) 924-3252 (phone)

(585) 742-7090 (fax)

To: Board Members

From: Maureen Goodberlet

Date: August 4, 2023

Re: Board Representatives for 2023-2024

The Board of Education will appoint its 2023-24 representatives to various committees at the August 10th meeting. Please take a few minutes to review the following list and consider what activities you would be interested in during the coming school year. In blue text are the numbers needed for each committee. Feel free to contact me if you have any questions.

2022-23

2023-24

| | | |
|---|--|--------------------------|
| Advocacy Committee (2 members) | T. DeLucia, T. Turner | |
| Athletic Hall of Fame Committee (1 member) | C. Parks | |
| Audit Committee (3 members) | T. DeLucia, K. Elliott, L. Kostecki | |
| BOCES Liaison and Alternate (2 members) | T. Turner (K. Elliott) | |
| District-wide School Safety Team (1 member) | C. Parks | |
| Diversity, Equity and Inclusion (3 members) | K. Elliott, L. Kostecki, D. Palumbo Sanders | K. Elliott, L. Kostecki, |
| Facilities Committee (2 members) | K. Elliott, C. Parks | |
| Graduates of Distinction Committee (1 member) | D. Palumbo-Sanders | |
| Inquiry Program Representative (1 member) | E. Mitchell | |
| Monroe County SBA Information Exchange Committee Member and Alternate (2 members) | D. Palumbo-Sanders (T. DeLucia) | |
| Monroe County SBA Labor Relations Committee Member and Alternate (2 members) | T. DeLucia (D. Palumbo-Sanders) | |
| Monroe County SBA Legislative Committee Member and Alternate (2 members) | T. DeLucia, (T. Turner) | |
| Policy Sub-Committee (2 or 3 members) | L. Kostecki, E. Mitchell | |
| Technology Committee (2 members) | L. Kostecki, E. Mitchell | |
| Visual and Performing Arts Hall of Fame (1 member) | K. Elliott | |

Board of Education Committee Descriptions

Advocacy Sub-Committee:

This sub-committee of the Board will work with the Superintendent and local legislators to discuss fiscal issues and legislative priorities for the Victor Central School District. This sub-committee will provide guidance on specific legislation being considered. The committee will offer resolutions and positions they believe the Board should consider.

Athletic Hall of Fame Committee:

The Athletic Hall of Fame Committee exists for the purpose of recognizing and celebrating the accomplishments of outstanding athletes, teams, coaches, administrators and Blue Devil supporters, reconnect those individuals and their families with Victor Central Schools, and deepen the current student-athlete understanding and appreciation for the history of the Blue Devil athletes by seeking their participation.

Membership Term Limits: 3 year terms with a potential limit of 3 consecutive terms

Audit Committee:

This committee consists of three Board members, two of which are the president and Vice-president, unless there is a conflict of interest. If the President or Vice-president is related to a VCS staff member, it prohibits him/her from sitting on the Audit Committee. The committee reviews and advises the Board on matters related to the District's independent annual audit and the internal audit.

BOCES Liaison and Alternate:

Coordinate the exchange of information between BOCES and the District.

District-wide School Safety Team:

This committee includes, but is not limited to, a representative from the Board, student, teacher, administrator, and parent organizations, school safety personnel and other school personnel. This team shall be responsible for the development and review of a comprehensive District-wide school safety plan.

Diversity, Equity and Inclusion (DEI):

This committee consists of three Board members. This committee includes representatives from the Board, students, teachers, administrators, parents, and community members. There are approximately 32 people on this committee. The key idea is that this group works to advise the Superintendent regarding DEI practices while developing a Five-year DEI Plan.

Facilities Committee:

The purpose of the Facilities Committee is to coordinate and advise as well as regulate campus improvement requests.

Graduates of Distinction Committee:

The Graduates of Distinction Selection Committee exists for the purpose of recognizing Victor Central School District alumni who have achieved distinction through outstanding accomplishment or significant contribution within their school, family, career, community or personal life; and sharing these accomplishments with the community at large as incentive for current and future students. The Graduates of Distinction Selection Committee may also recognize students who attended Victor schools before there was a high school. (The first graduating senior class at VCS was in 1894.) Such former students will be given the title of Honorary Recognition.

Membership Term Limits: 3 year terms with a limit of 2 consecutive terms

Inquiry Program Representative:

This committee serves in advisory capacity on matters related to the District's Inquiry Program.

Monroe County School Boards Association Information Exchange Committee:

This committee includes one representative and one alternate from each district to discuss current issues in education and plan 1-2 meetings for all Monroe County School Board Association members. The meetings generally take place the second Wednesday of every month and are held at noon at the Double Tree Inn, 1111 Jefferson Road, Rochester and last between 1 – 1 ½ hours.

Monroe County School Boards Association Labor Relations Committee:

This committee includes one representative and one alternate from each district to develop positions on labor issues, share information, and plan a meeting on labor issues for all Monroe County School Boards Association members. The meetings generally take place the last Wednesday of every month and are held at noon at the Double Tree Inn, 1111 Jefferson Road, Rochester and last between 1 – 1 ½ hours.

Monroe County School Boards Association Legislative Committee:

This committee includes one representative and one alternate from each district to review legislation, develop position papers, contact legislators, and educate other Monroe County School Boards Association members on current issues. The group annually sponsors one meeting for all Monroe County School Board Association members, two functions for legislators, and one trip to Albany for meeting with our county's delegation to the New York State Legislature. The meetings take place the first Wednesday of every are held at noon at the Double Tree Inn, 1111 Jefferson Road, Rochester and last between 1 – 1 ½ hours.

Policy Sub-Committee:

This sub-committee of the Board will meet with the Superintendent and District Clerk, on an as needed basis, to help review and/or revise current and/or new policies.

Technology Committee:

This committee meets once a month to discuss items related to policy and procedures around the deployment and use of technology as well as the set the direction the District takes.

Visual and Performing Arts Hall of Fame Committee:

The Visual and Performing Arts Hall of Fame Committee exists for the purpose of celebrating and honoring the accomplishments of outstanding alumni, staff and community members who have excelled in the arts. The committee would also like to inspire current students to make contributions to the arts by reconnecting those selected for the hall of fame with our students, staff and community.

Membership Term Limits: 2 year terms with a limit of 2 consecutive terms



Maureen Goodberlet <goodberletm@victorschools.org>

Request #286 for your review

1 message

Form Approvals <businessforms@victorschools.org>
To: Goodberletm@victorschools.org

Tue, Aug 1, 2023 at 5:49 AM

REQUEST #286 | RECIPIENTS: 4 of 7 | JUL 31, 2023

UPDATED VCS Field Trip Form

You have been requested to review the following:

| | |
|--|--|
| Requestor's Email Address: | DaytonA@victorschools.org |
| Requestor's First Name: | Alyssa |
| Requestor's Last Name: | Dayton |
| School: | HS |
| Course / Grade Level of Students:: | 10th-12th |
| Short Description or Name of Field Trip: | Varsity Cheerleading-Nationals |
| Select the appropriate type of field trip: | Athletics |
| Have BOTH the District and Building calendars been checked for potential conflicts?: | Yes |
| Estimated number of Students:: | 23 |
| Departure Date:: | Feb 08, 2024 |
| Place of Departure:: | North Entrance Parking Lot |
| Type of Transportation:: | School bus to Airport |
| Departure load time: (please allow 15-30 minutes to allow for time to load): | 1:45 PM |
| Departure Time:: | 2:00 PM |

Destination (include EXACT address):: Buffalo Niagara Airport, [4200 Genesee St, Buffalo, NY 14225](#)

Time you plan to REACH your destination:: 3:15 PM

Return Date:: Feb 13, 2024

Load time for DEPARTURE from destination: (Please allow 15-30 minutes to load): 11:15 AM

Time you plan to LEAVE your destination:: 11:30 AM

Estimated Round-Trip Mileage: N/A

Return Time:: 12:30 PM

Would you like the bus to stay with the group or may it return at a different time?: No, the bus can return at a different time

On trip: What instructional activities will occur on the trip?: N/A

What instructional provisions have been made to help participants keep up with other classes that they will miss?: Student Athletes will be required to communicate with any & all teachers prior to leaving to get any missed assignments or work that will need to be completed.

What specific instructional plans have been made for any student missing the field trip?: N/A

Please note any scheduled teaching assignments (classes, study halls, supervisory assignments, etc.) that will need coverage during the time period of this field trip.: N/A

Do you have any supporting documents such as an itinerary?: Yes

Estimated Number of Chaperones (including teachers/staff/parents):: 2 Coaches

Special arrangements, instructions, or comments:: All costs of this trip are completely covered by Victor Cheer Boosters- there is no cost to the student athlete for transportation, registration, comp fees or meals. We are planning on leaving at the end of the school day Thursday and returning

back to school Tuesday afternoon. Athletes can return to classes Tuesday afternoon and meet with teachers after school if necessary.

Will you be requesting this trip again next year?: Yes

School and/or District Funding Requested?: No

If fundraising is involved, please describe:: Boosters fundraises all year- we host (2) Competitions in the fall and winter seasons. Business Sponsors for the entire year.

Out of Pocket Cost to Student (if any):: N/A

Cost to Chaperone (if any):: N/A

Cost Breakdown per Student - Event Fee:: \$195 for Competition Registration Fee

Cost Breakdown per Student - Meals:: \$100

Cost Breakdown per Student - Travel:: \$259 Round Trip Flight

Cost Breakdown per Student TOTAL:: \$554

Upload supporting itinerary: [File Upload 1](#)
[File Upload 2](#)

Email Address: DaytonA@victorschools.org

Is this an overnight trip?: Yes

Please select the correct Nurse for your building.: HS, Kim Spitzer

Approval history

In progress

Approved by siestob@victorschools.org

Approved by weimerd@victorschools.org

Approved by clinkk@victorschools.org

Approve

Decline

Comment

8/2/23, 11:25 AM

Victor Central School District Mail - Request #286 for your review

This is an automated email sent by formapprovals.com; do not reply to or forward this email. You are receiving this email because you are a workflow participant of this request. Your form administrator is businessforms@victorschools.org



Maureen Goodberlet <goodberletm@victorschools.org>

Request #285 for your review

1 message

Form Approvals <businessforms@victorschools.org>
To: Goodberletm@victorschools.org

Tue, Aug 1, 2023 at 5:47 AM

REQUEST #285 | RECIPIENTS: 4 of 7 | JUL 31, 2023

UPDATED VCS Field Trip Form

You have been requested to review the following:

| | |
|--|--|
| Requestor's Email Address: | ruckers@victorschools.org |
| Requestor's First Name: | Sean |
| Requestor's Last Name: | Rucker |
| School: | HS |
| Course / Grade Level of Students:: | Varsity Baseball / (10-12) |
| Short Description or Name of Field Trip: | Baseball Spring Training Trip to the Ripken Experience in Myrtle Beach, SC. See attached documents. |
| Select the appropriate type of field trip: | Athletics |
| Have BOTH the District and Building calendars been checked for potential conflicts?: | Yes |
| Estimated number of Students:: | 20 |
| Departure Date:: | Mar 29, 2024 |
| Place of Departure:: | Family homes |
| Type of Transportation:: | Parent Transportation- NO BUS NEEDED |
| Departure Time:: | 12:00 PM |

| | |
|--|---|
| Destination (include EXACT address):: | The Ripken Experience. 3051 Ripken Way Blvd. Myrtle Beach SC.29577 |
| Time you plan to REACH your destination:: | 1:00 PM |
| Return Date:: | Apr 07, 2024 |
| Time you plan to LEAVE your destination:: | 11:00 AM |
| Estimated Round-Trip Mileage: | 1,566 |
| Return Time:: | 1:00 PM |
| Would you like the bus to stay with the group or may it return at a different time?: | No, the bus can return at a different time |
| Arrangements for meals (if necessary):: | NA |
| Preparation: How will the student be prepared for the trip as an instructional activity?: | NA |
| On trip: What instructional activities will occur on the trip?: | NA |
| Upon Return: What activities will occur to enrich the experience and determine if the objectives were accomplished?: | NA |
| What instructional provisions have been made to help participants keep up with other classes that they will miss?: | NA |
| What specific instructional plans have been made for any student missing the field trip?: | NA |
| Please note any scheduled teaching assignments (classes, study halls, supervisory assignments, etc.) that will need coverage during the time period of this field trip.: | NA |
| Do you have any supporting documents such as an itinerary?: | Yes |
| Estimated Number of Chaperones (including teachers/staff/parents):: | 30 |
| Special arrangements, instructions, or comments:: | The attached spring training info packet is from 2023 form our trip last year. 2024 info is not out yet. I will send when it is available. It is about the same info / price every year. We |

have taken this trip about a dozen times in my 28 years coaching this team.

Will you be requesting this trip again next year?: Maybe

School and/or District Funding Requested?: No

If fundraising is involved, please describe:: Booster Club Golf Outing

Out of Pocket Cost to Student (if any):: Meals

Cost to Chaperone (if any):: Meals

Cost Breakdown per Student - Event Fee:: 0

Cost Breakdown per Student - Meals:: NA

Cost Breakdown per Student - Travel:: Parents Provide

Cost Breakdown per Student - Other:: NA

Cost Breakdown per Student TOTAL:: Meals

Upload supporting itinerary: File Upload 1
File Upload 2
File Upload 3

Email Address: ruckers@victorschools.org

Is this an overnight trip?: Yes

Please select the correct Nurse for your building.: HS, Kim Spitzer

Approval history

In progress

Approved by siestob@victorschools.org

Approved by weimerd@victorschools.org

Approved by clinkk@victorschools.org

Approve

Decline

Comment

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businessforms@victorschools.org



Maureen Goodberlet <goodberletm@victorschools.org>

Request #280 for your review

1 message

Form Approvals <businessforms@victorschools.org>
To: Goodberletm@victorschools.org

Tue, Jul 25, 2023 at 1:53 PM

REQUEST #280 | RECIPIENTS: 3 of 6 | JUL 25, 2023

UPDATED VCS Field Trip Form

You have been requested to review the following:

| | |
|--|--|
| Requestor's Email Address: | stekla@victorschools.org |
| Requestor's First Name: | Anne |
| Requestor's Last Name: | Stekl |
| School: | HS |
| Course / Grade Level of Students:: | HS French students |
| Short Description or Name of Field Trip: | Victor-Rennes Exchange Amended Trip to Paris |
| Select the appropriate type of field trip: | Extra curricular |
| Have BOTH the District and Building calendars been checked for potential conflicts?: | Yes |
| Estimated number of Students:: | 20 |
| Departure Date:: | Mar 27, 2024 |
| Place of Departure:: | Rochester or Buffalo Airpor |
| Type of Transportation:: | Plane |
| Departure load time: (please allow 15-30 minutes to allow for time to load): | 8:00 AM |
| Departure Time:: | 8:30 AM |

| | |
|--|---|
| Destination (include EXACT address):: | Rochester or Buffalo Airport |
| Time you plan to REACH your destination:: | 11:00 AM |
| Return Date:: | Apr 03, 2024 |
| Load time for DEPARTURE from destination: (Please allow 15-30 minutes to load): | 12:00 AM |
| Time you plan to LEAVE your destination:: | 12:00 AM |
| Estimated Round-Trip Mileage: | ROC: 40 miles / BUF: 130 miles |
| Return Time:: | 12:00 AM |
| Would you like the bus to stay with the group or may it return at a different time?: | No, the bus can return at a different time |
| Arrangements for meals (if necessary):: | Meals will be provided to students while on the trip |
| Preparation: How will the student be prepared for the trip as an instructional activity?: | Multiple meetings after school, to include parent meetings |
| On trip: What instructional activities will occur on the trip?: | Students will visit places of cultural/historic interest in Paris, including the Arc de Triomphe, the Eiffel Tower, the Louvre, Versailles, Notre Dame, EuroDisney, the Cemetery Père LaChaise, the Catacombs and a Seine River boat tour. We will also take a day trip to Lyon to visit the Basilica and the medieval section. |
| Upon Return: What activities will occur to enrich the experience and determine if the objectives were accomplished?: | Students will share their experiences with both French Club and French classes. |
| What instructional provisions have been made to help participants keep up with other classes that they will miss?: | Students will have the option of participating in after school work sessions for their other classes. |
| What specific instructional plans have been made for any student missing the field trip?: | Students in class will continue with their French lessons via GoogleClassroom assignments. |
| Please note any scheduled teaching assignments (classes, study halls, supervisory assignments, etc.) that will | Coverage will be needed for March 27 & 28th for a maximum of 3 teachers. (This will be dependent on the number of students participating.) |

need coverage during the time period of this field trip.:

Do you have any supporting documents such as an itinerary?: Yes

Estimated Number of Chaperones (including teachers/staff/parents):: 3

Will you be requesting this trip again next year?: No

School and/or District Funding Requested?: No

If fundraising is involved, please describe:: Students will have the option of participating in fund-raisers (Niagara Chocolates, Magazine Sales)

Out of Pocket Cost to Student (if any):: \$2600 plus spending money for souvenirs

Cost to Chaperone (if any):: Money for souvenirs and food not covered during the trip.

Cost Breakdown per Student - Event Fee:: \$2,600

Cost Breakdown per Student - Meals:: Included in trip fee

Cost Breakdown per Student - Travel:: Included in trip fee

Cost Breakdown per Student - Other:: Included in trip fee

Cost Breakdown per Student TOTAL:: \$2,600

Upload supporting itinerary: File Upload 1

Email Address: stekla@victorschools.org

Is this an overnight trip?: Yes

Please select the correct Nurse for your building.: HS, Kim Spitzer

Approval history

In progress

Approved by siestob@victorschools.org

Approved by clinkk@victorschools.org

[Approve](#)[Decline](#)[Comment](#)

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Homebound Instruction

Homebound instruction is a service provided to students who are unable to attend school due to ~~medical, emotional illness~~ or disciplinary problems. ~~Secondary students receive instruction for two hours per day and elementary students receive one hour per day.~~ Instruction will be provided in accordance with New York State Education Law and Commissioners Regulations. Students receive credit for their work while on homebound instruction.

The Board designates the Superintendent of Schools or his/her designee to develop guidelines for providing homebound instruction. These guidelines will be used by the administration when placing a student on homebound instruction.

Homebound instruction will strive to keep the student on pace to rejoin ~~his/her~~ the class and maintain academic progress. The Board recognizes that students who are out of school for extended periods of time are at risk of falling behind academically and/or losing connection to the school community. The Board directs the administration to evaluate periodically whether homebound instruction is effective in keeping students on track to graduate, and if not, to take steps to improve instruction and implement approaches and/or offer services that support the transition back to school.

Policy References:

Education Law §§1709(24); 4401 et seq.
8 NYCRR §175.21

Policy Cross References:

» 5100 - Attendance Policy

Adoption Date: 6/8/2000, Revised: 9/11/2014

4000 - Instruction