



*Always Innovating*

**South  
Texas ISD**

**RIO GRANDE VALLEY | GRADES 6-12**

**UTRGV**<sup>™</sup>

**COLLEGIATE  
PARTNERSHIP  
DUAL  
ENROLLMENT  
STUDENT  
HANDBOOK**

UTRGV Timelines		
Sophomore Year	October- November	All sophomores will take TSI Exam.
	December	<p>Students who meet all the following criteria will be invited to apply for STISD's UTRGV program:</p> <ul style="list-style-type: none"> <li>○ Have an accumulated GPA of a 90 in all core classes after the first semester of their 10th grade year. (unweighted)</li> <li>○ Have passed Read/Write TSI</li> <li>○ Have taken the Math TSI</li> </ul> <p>UTRGV Parent Sessions for students who meet criteria</p>
	January	<p>Counselors will assist students with completing an Apply Texas application for UTRGV.</p> <p>Mandatory parent meeting will be held for those who qualify to participate in UTRGV's Dual Enrollment program.</p> <p>Counselors will submit all paperwork to UTRGV for students who have completed all items on the checklist provided by UTRGV.</p>
	February	Counselors will follow up with students who have not been cleared for admissions.
	March	<p>Counselors will help students create their ASSIST accounts prior to orientation/registration.</p> <p>UTRGV student orientation will be held on campus or online. During student orientation students will register for classes.</p>
	Junior Year	August
December		Counselor will review all Fall grades and contact students who received a "C" or lower in a course. Parents will be contacted.
May		Counselor will review all Spring grades and contact students who received a "C" or lower in a course. Parents will be contacted.



## UTRGV Parent/Student Dual Credit Agreement Form

**Student Name:** \_\_\_\_\_ **ID** \_\_\_\_\_ **DOB** \_\_\_\_\_

The Dual Credit Enrollment program at STISD is a cooperative partnership between STISD and The University of Texas Rio Grande Valley (UTRGV) enabling high school students to earn college credits while completing the requirements for high school graduation. High School Official approval (Authorization Form) is required for dual credit courses and high school credit will only be issued if the student scores a 70 or higher in the course. All courses will transfer to programs of study at UTRGV. Students interested in attending other colleges/universities are encouraged to contact those institutions directly for additional information about how these courses will transfer to those institutions.

Students should be performing at an A/B grade level in their high school curriculum, possess advanced academic skills, and should demonstrate the maturity level needed to be successful in college-level coursework. Students must also meet the Texas Success Initiative (TSI) testing standards. This program is intended for students who desire to get a head start on their college curriculum. Parents and students should consider goals, maturity, responsibility, and academic ability levels prior to enrolling in a dual credit program.

### **Family Educational Rights and Privacy Act of 1974 (FERPA)**

FERPA is a Federal law (Act) that protects the privacy of student education records. It provides students the right to:

- Inspect and review educational records;
- Request to amend inaccurate or misleading records;
- Consent to disclosures of personally identifiable information contained in their records;
- File a complaint with the U.S. Department of Education concerning alleged failures by the institution to comply with this law. For specific information, see the Collin College catalog.

While FERPA gives parents certain rights with respect to their children's education records, these rights transfer to the student when they reach the age of 18 or begin attendance at a University or College, either on site, through distance learning, or in high school as a dual enrollment student (regardless of age). Parents can obtain non- directory information (such as grades or course specific items) only with the written consent of the student.

### Student Agreement: Program & Course Restrictions

- You are required to consult with your campus counselor prior to enrolling on any UTRGV course.
- You are restricted from taking developmental courses
- You are restricted from taking kinesiology, health, and honors courses.
- You are limited to taking no more than two (4) courses (12 hours max) per semester
- You are restricted from taking any "Upper Level" courses (3000/4000).
- You cannot enroll for "Mini-term" course(s)
- If you enroll for any of the courses listed above, you will be dropped from your course(s) by UTRGV.
- CE students can only enroll in Core Curriculum courses (some require pre-requisites)
- I will contact my high school counselor immediately if I need to withdraw from a course(s) including if I withdraw from STISD.
- I understand that my grades, including drops and withdrawals will appear on my college transcript.
- I understand that my grades could potentially affect my Financial Aid if I do not stay within university requirements to remain in good standing.
- I understand that violations of the STISD student code of conduct could have consequences on my enrollment at UTRGV and grades.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### Parent/Guardian Agreement:

- I understand all points of the Student Agreement and will support my son/daughter through his/her dual courses.
- I understand that my child must abide by the University rules and regulations.
- I understand that course grades will be reported to the respective high school for dual enrollment purposes and reporting.
- I understand that this agreement remains effective for the duration of the student's enrollment as a dual credit student at UTRGV.
- I understand that violations of the STISD student code of conduct could have consequences on my child's enrollment at UTRGV and grades

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### Continuous Enrollment at UTRGV

- Students must meet STISD attendance requirements for all classes.
- Students must follow STISD code of conduct. Any violations of the STISD student code of conduct may impact the student’s continuous enrollment at UTRGV and grades.
- Students must earn grades of C or better in each class to continue in the Program. Grades less than a C will be considered a “Grade Violation”, and you will have one chance to submit an appeal to try and be reinstated. The appeal consists of a personal statement explaining what led to the bad grade and what you will do to correct it, and a letter of recommendation from a teacher or counselor.
- I understand that even if my appeal is approved by UTRGV, STISD can prevent me from continuing in the program.
- Students must submit a copy of their course grades every 3 weeks to their campus counselor.
- Students who earn a grade lower than a “C” after 1 appeal will be withdrawn from the UTRGV program.

**Student Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Parent/Guardian Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_