

LAMPETER-STRASBURG SCHOOL DISTRICT
Safety Committee Meeting
Lampeter, PA 17537

Safety Committee Meeting Minutes

January 18, 2023

Administration Building

Meeting called to Order at 3:10pm

Safety Committee Members Present:

Tammy Graybill, Karen Schmertz, Adrian Baker, Larry Royer, Eva Seckman, Elizabeth Henry, Bill Griscom, Keith Stoltzfus

Minutes Approval: Motion to approve the December 2023 meeting minutes.

Motion to Approve:

Second to Approve:

Unable to approve the December 2023 minutes due to unforeseen circumstances related to Glenn Davis who was not able to prepare the minutes or furnish them for review. Approval for the December 2023 minutes will take place upon the return of Glenn Davis.

Review of the Workmen's Compensation Claims

- a) EE was assisting in repositioning a student in a cot; EE developed a headache to the right side of their head that evening. The following morning, EE woke up with stiffness and pain to the R side of neck & R upper back. Self-care recommended for next few days rotating between heat and ice pack for 15-20 mins per hour and take OTC pain reliever as needed. This is an open claim.
- b) LSHS EE tripped over a floor mat at the entrance of the building as she was using her key badge. EE fell to the concrete on her R side. This is an open claim.
- c) HH EE was working with a student in crisis. She had to block the child to keep him safe. As she did this she strained a muscle in her neck and upper R shoulder; this continued for about an hour or trying to block the student from injuring himself. EE not concerned that regular duties will worsen injury, RN advised to provide self-care and call back with new or worsening symptoms. This is an open claim.
- d) MM EE stated he was in the serving area wet mopping. He came around the corner and he slipped & fell; caught himself with his R hand and all his weight was leaning on his R shoulder and R arm. Recommended self-care of OTC medicine Aleve for relief from discomfort. Did seek additional medical care, PT recommended for shoulder strain & MRI for further treatment. This is an open claim.

Review monthly building inspections

- a) High School
 - 1. Several new employees have not received MSDS training
 - 2. Several sidewalks sticking up
 - 3. Volleyball standards in Aux Gym are broken & can be stepped on and knocked out
 - 4. Social Studies hallway has a full-size fake fireplace & corps laying on the floor when not plugged in.
 - 5. Fire drill will be conducted on 1/18/23

- b) Martin Meylin
 - 1. Ceiling tiles replaced as reported or as damaged
 - 2. Loose handrails on stairs leading from Grand Hallway to lower parking lot were cemented to provide stability to the handrails
 - 3. Fire drill conducted on 12/20/23; next drill 1/30/23

- c) Lampeter Elementary
 - 1. No Report
 - 2. Fire drill conducted on 1/5/23

- d) Strasburg Elementary
 - 1. Nothing to report this month

- e) Hans Herr
 - 1. Grounds – step going into the Courtyard could use some leveling or maybe a ramp.
 - 2. Dock area is not clear/free of extension cords
 - 3. Some tiles need to be replaced
 - 4. Fire drill conducted on 12/13/22; next drill 1/19/23

- f) Shop
 - 1. Nothing to report this month

- g) Grounds
 - 1. Nothing to report this month

- h) Fieldhouse
 - 1. Nothing to report this month

- i) Administration Building
 - 1. Nothing to report this month

- j) Playground Inspection
 - 1. Raked mulch out from under equipment at LE and blew mulch back in with blower

2. Tightened & replaced some bolts at HH.
3. Paint peeling on small spin wheel

Items from the Committee

No items presented for discussion.

Next meeting scheduled for **February 15, 2023** in the Admin Board Room.

Motion to Adjourn

Motion – Adrian Baker

Second – Elizabeth Henry

Vote – Motion carries