

LAMPETER-STRASBURG SCHOOL DISTRICT
Safety Committee Meeting
Lampeter, PA 17537

Safety Committee Meeting Minutes

February 15, 2023

Administration Building

Meeting called to Order at 3:01pm

Safety Committee Members Present:

Melanie Henry, Karen Schmertz, Adrian Baker, Elizabeth Henry, Tammy Graybill, Bill Griscom, Keith Stoltzfus

Minutes Approval: Motion to approve the January 2023 meeting minutes.

Motion to Approve: Adrian Baker

Second to Approve: Elizabeth Henry

Vote: All in favor to approve

Review of the Workmen's Compensation Claims

- a) EE was walking on the blacktop when her foot went to the side, causing her to fall to the ground onto her left ankle. Was crossing small bridge on HH playground from Gaga pit to playground area, condensation on bridge causing it to be slippery. EE broke ankle and needed to be casted. Claim still open, waiting on follow up instructions.
- b) The EE was cleaning a classroom when she started to feel pain in her left hip. Unable to determine cause of injury; recommended PT.

Review monthly building inspections

- a) High School
 - 1. Holes/divets needing to be filled:
 - i. Social Studies exit (top & bottom of sidewalks)
 - ii. Outdoor school by stones
 - iii. Main office area – by handicap ramp & by flag pole to nurses sidewalk – 2 corners
 - iv. Wrestling grassy area drain, 2 holes on 2 sides
 - v. Gave this list to Maintenance on 2/3, not sure if completed yet.
 - 2. Handicapped parking sign leaning over sidewalk.
 - 3. Fake fireplace in the Social Studies corridor (was a Christmas decoration).
 - 4. New employees still need MSDS training

5. Sidewalks sticking up
 6. Fire drill conducted on 2/10/23
- b) Martin Meylin
1. Ceiling tiles replaced as reported or as damaged ASAP
 2. Fire drill conducted on 1/30/23
- c) Lampeter Elementary
1. No issues to report
 2. Fire drill conducted on 2/15/23
- d) Strasburg Elementary
1. Ceiling tiles missing – not a safety concern
 2. Furniture that is for sale sitting in hallway – not a safety concern
- e) Hans Herr
1. Ceiling tiles being changed/replaced as needed
 2. Fire drill conducted on 2/8/23
- f) Shop
1. Nothing to report this month
- g) Grounds
1. Fire hazard – need to blow grass from mowers at the end of the day before being stored indoors
 2. Clean up clutter in storage area of the maintenance building; sweep floors
- h) Fieldhouse
1. Electrical equipment are not plugged directly into wall outlets.
- i) Administration Building
1. Ceiling tiles need replaced in lunchroom by sink
 2. Ceiling tile by JH desk out of place due to water leak
 3. Roof repair started week of 2/6/23
 4. Front door sidewalks have some raised concrete blocks
- j) Playground Inspection
1. Raked out mulch from under equipment.
 2. Tightened loose hardware.
 3. Two blue climbing pieces have cracks at the top, the company that installed the playground equipment are to repair/replace the broken pieces.
 4. Replaced loose bolt at LE playground on the red & yellow bus's steering wheel

Items from the Committee

No items presented for discussion.

Next meeting scheduled for **March 15, 2023** in the Admin Board Room.

Motion to Adjourn

Motion – Tammy Graybill

Second – Melanie Henry

Vote – Motion carries