

LAMPETER-STRASBURG SCHOOL DISTRICT
Safety Committee Meeting
Lampeter, PA 17537

Safety Committee Meeting Minutes

March 15, 2023

Administration Building

Meeting called to Order at 3:07pm

Safety Committee Members Present:

Adrian Baker, Larry Royer, Eva Seckman, Elizabeth Henry, Tammy Graybill

Minutes Approval: Motion to approve the February 2023 meeting minutes.

Motion to Approve: Adrian Baker

Second to Approve: Elizabeth Henry

Vote: All in favor to approve

Review of the Workmen's Compensation Claims

- a) EE stated he was tightening a bolt on the stop sign. The ratchet slipped off and fell on his forehead.
- b) The EE was taking the cover off an electrical panel. The panel slipped from his hands and landed on his right foot, injuring the big toe.

Review monthly building inspections

- a) High School
 - 1. The fake fireplace has been removed.
 - 2. Handrails have been secured.
 - 3. Holes & divots from last month's report:
 - i. The wrestling grassy area @ drain has been filled.
 - ii. Social Studies (looks like it was started but not finished)
 - iii. Sidewalk area by Main office/nurse's sidewalk still needs filled.
 - iv. The hole in outdoor school has been filled.
 - 4. Handicapped signs are now standing up & not leaning over.
 - 5. New employees still need MSDS training (maybe over the Summer?)
 - 6. Sidewalks sticking up.
 - 7. Must occasionally remind construction employees who are working in our building to lock outside doors instead of keeping propped open.
 - 8. Fire drill held on 2/10/23; Alice drill in March

- b) Martin Meylin
 - 1. All ceiling tiles were replaced as needed.
 - 2. Fire drill conducted on 2/23/23.
- c) Lampeter Elementary
 - 1. No issues to report.
 - 2. Fire drill conducted on 2/15/23.
- d) Strasburg Elementary
 - 1. No report this month.
- e) Hans Herr
 - 1. Ceiling tiles being changed/replaced as needed.
 - 2. Sidewalks are creating tripping/slipping hazards.
 - 3. The dock area is not free of extension cords.
 - 4. Fire drill conducted on 2/8/23; Alice drill to be conducted on 3/13/23.
- f) Shop
 - 1. No report this month
- g) Grounds
 - 1. No report this month.
- h) Fieldhouse
 - 1. No report this month.
- i) Administration Building
 - 1. Roof work started the week of 3/6/23. Some delay due to high winds; materials blowing off roof and across parking lot.
 - 2. Experienced some water leaks in break room due to rainy days while roof was being repaired.
 - 3. Front door sidewalks have some raised concrete blocks.
- j) Playground Inspection
 - 1. Raked mulch at LE and tightened hardware.
 - 2. No problems found.

Items from the Committee

No items presented for discussion.

Next meeting scheduled for **April 19, 2023** in the Admin Board Room.

Motion to Adjourn

Motion – Eva Seckman

Second – Adrian Baker

Vote – Motion carries