

**LAMPETER-STRASBURG SCHOOL DISTRICT**  
**Safety Committee Meeting**  
Lampeter, PA 17537

**Safety Committee Meeting Minutes**

April 19, 2023

Administration Building

Meeting called to Order at 3:05pm

**Safety Committee Members Present:**

Glenn Davis, Melanie Henry, Adrian Baker, Tim Wilson, Elizabeth Henry, Tammy Graybill

**Minutes Approval:** Motion to approve the March 2023 meeting minutes.

Motion to Approve: Elizabeth Henry

Second to Approve: Adrian Baker

Vote: All in favor to approve

**Review of the Workmen's Compensation Claims**

- a) EE was on a 12' ladder hanging access points. The access point fell out of her co-worker's hand and hit her right eye and right shoulder. She did not fall.
- b) A student accidentally threw a ball into the back of the head of the EE.
- c) IW was teaching class and noticed a paper towel but did not pick it up. IW walked back the same way but stepped on the paper towel causing the EE to skid on the towel, causing legs to go into splits, injuring his right leg, hip and groin area.
- d) EE stated she was trying to take away a pencil from a student because the student was poking her. The student headbutted EE in the left side of her forehead. The student also tried to punch the EE in the shoulder and kick her in the lower legs.
- e) EE was walking in the gym when another student was playing around and swinging his arm and his fist came down on the IW head, causing a headache, concussion, neck pain and contusion to her head.
- f) EE jumped back and slipped causing pain and swelling to the right wrist. IW ended up having surgery on wrist to repair broken bone.

**Review monthly building inspections**

- a) High School
  - 1. Ceiling tile removed due to a leaky valve; will replace tile when valve is fixed.
  - 2. Poison ivy in front of rocks in the outdoor school. Holes in front of rocks need to be filled.
  - 3. Sidewalks sticking up.
  - 4. Pivots and holes still a concern as noted in last month's report.
  - 5. New EEs need training for MSDS/Bloodborne Pathogens.

6. Fire drill held on 4/4/23; Alice drill 3/23/23.
- b) Martin Meylin
  1. All ceiling tiles were replaced as needed.
  2. Fire drill conducted on 3/27/23.
- c) Lampeter Elementary
  1. No issues to report.
  2. Fire drill conducted on 3/16/23.
- d) Strasburg Elementary
  1. No report this month.
- e) Hans Herr
  1. No issues to report.
  2. Fire drill conducted on 4/13/23.
- f) Shop
  1. No report this month
- g) Grounds
  1. Fire hazard – whoever uses the mower should blow grass from the machines at the end of the day before storing it indoors.
  2. Trip/falling hazard – clean up clutter in storage area of the maintenance building and sweep floors.
- h) Fieldhouse
  1. No report this month.
- i) Administration Building
  1. Roof work has been completed.
  2. All stained ceiling tiles have been replaced.
  3. Front door sidewalks have some raised concrete blocks.
- j) Playground Inspection
  1. No report this month.

### **Items from the Committee**

No items presented for discussion.

Next meeting scheduled for **May 10, 2023** in the Admin Board Room.

### **Motion to Adjourn**

Motion – Tim Wilson

Second – Elizabeth Henry

Vote – Motion carries