

Canon-McMillan School District

CLUBS & ACTIVITIES HANDBOOK

2023-2024

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Canon-McMillan Athletics

FOR INFORMATION ON THESE SPORTS CONTACT THE ATHLETIC OFFICE

Athletic Director: Frank Vulcano: 724-745-1402 ext. 5006 vulcanojr@cmsd.k12.pa.us

Assistant Athletic Director: Mike Evans: 724-745-1402 ext. 5002 evansmi@cmsd.k12.pa.us

The interscholastic sports program consists of twenty-three (23) varsity teams, twenty-three (23) junior varsity teams, two (2) junior high teams, one (1) freshmen team and eleven (11) middle school programs. All of these programs, with the exception of the club sports noted below, compete in the Pennsylvania Interscholastic Athletic Association (PIAA). The local district of the PIAA that our school competes in is District 7, commonly referred to as the Western Pennsylvania Interscholastic Athletic League (WPIAL). Athletic program offerings, along with their level and season, are listed below.

Contact information for coaches is available on our Athletics website.

Baseball: Spring Season; Varsity, Junior Varsity, Junior High

Boys Basketball: Winter Season; Varsity, Junior Varsity, 9th Grade, 8th Grade, 7th Grade

Girls Basketball: Winter Season; Varsity, Junior Varsity, 8th Grade, 7th Grade

Cheerleading: Multiple Season; Varsity, Junior Varsity, 8th Grade, 7th Grade

Cross Country: Fall Season; Varsity, Junior Varsity, 8th Grade, 7th Grade

Diving: Winter Season; Varsity, Junior Varsity

Football: Fall Season; Varsity, Junior Varsity-A, Junior Varsity-B, 8th Grade, 7th Grade

Golf: Fall Season; Varsity, Junior Varsity

Indoor Track: Winter Season; Varsity

Boys Lacrosse: Spring Season; Varsity, Junior Varsity

Girls Lacrosse: Spring Season; Varsity, Junior Varsity

Softball: Spring Season; Varsity, Junior Varsity, 8th Grade, 7th Grade

Boys Soccer: Fall Season; Varsity, Junior Varsity, 8th Grade, 7th Grade

Girls Soccer: Fall Season; Varsity, Junior Varsity, 8th Grade, 7th Grade

Swimming: Winter Season; Varsity, Junior Varsity, 8th Grade, 7th Grade

Boys Tennis: Spring Season; Varsity, Junior Varsity

Girls Tennis: Fall Season; Varsity, Junior Varsity

Boys Track: Spring Season; Varsity, Junior Varsity, 8th Grade, 7th Grade

Girls Track: Spring Season; Varsity, Junior Varsity, 8th Grade, 7th Grade

Boys Volleyball: Spring Season; Varsity, Junior Varsity, 8th Grade, 7th Grade

Girls Volleyball: Fall Season; Varsity, Junior Varsity, 8th Grade, 7th Grade

Boys Wrestling: Winter Season; Varsity, Junior Varsity, Junior High, 8th Grade, 7th Grade

Girls Wrestling: Winter Season; Varsity, Junior Varsity, 8th Grade, 7th Grade

Club Sports:

Dance Team (All year)
Ice Hockey (Fall/Winter Season)

Canon-McMillan High School Clubs

Canon-McMillan High School provides a variety of clubs to help our students become acclimated to our high school, to form lifelong friendships, and to provide meaningful supplement and to our students growth and development. Our clubs cover a wide spectrum of interests with many having a direct connection to our students academic interests. We hope that our students understand the importance that can be derived from participating in a variety of activities and choose to become part of our Canon-McMillan High School community and culture.

The following list is intended to give our students an overview of the clubs that are currently available at Canon-McMillan High School. Additional information about these clubs can be found in our handbook, on the morning announcements, and on bulletin boards and posters located throughout our school. If you are interested in a club that is not currently listed, please refer to the "How to Form a New Club" section of our handbook.

ACADEMIC COMPETITION

Mrs. Carney

carneya@cmsd.k12.pa.us

Our school participates in several academic competitions throughout the year. Students have an opportunity to apply their knowledge and creativity outside of the classroom in a number of individual and group contests. These competitions include Southwestern Academic League, Hometown Hi-Q, Science Bowl, Science Olympiad, North American Computing Linguistics Olympiad, Model United Nations, Pennsylvania Junior Academy of Science, and more. A detailed description of each event is given on the Academic Competition Schoology group (join code 5PW2V-2Z28V).

BAND

Mr. Falvo

falvom@cmsd.k12.pa.us

Although band is part of the school curricular offerings, this organization also engages in many extracurricular activities such as jazz band, wind ensemble, football games, band festivals, parades, and competitions. Students interested in joining the band may see Mr. Falvo in Room 306, and a guidance counselor for scheduling purposes.

Please contact the club sponsor listed above for information on meeting dates/times.

BEST BUDDIES

Mrs. Skraitz

skraitzv@cmsd.k12.pa.us

The mission of Best Buddies is dedicated to establishing a global volunteer movement that creates opportunities for one-to-one friendships, integrated employment, leadership development, and inclusive living for individuals with intellectual and developmental disabilities (IDD).

Please contact the club sponsor listed above for information on meeting dates/times.

BOWLING

Ms. Wrubleski

wrubleskim@cmsd.k12.pa.us

The mission of Best Buddies is dedicated to establishing a global volunteer movement that creates opportunities for one-to-one friendships, integrated employment, leadership development, and inclusive living for individuals with intellectual and developmental disabilities (IDD).

CANONETTES

Mr. Falvo

falvom@cmsd.k12.pa.us

The Canonettes, Canon-McMillan's auxiliary unit drill team, is made up of students in grades 9 through 12. In addition to individual squad practices, the Canonettes also practice and perform with the marching band during the summer and throughout the year. Membership on the squad is competitive and tryouts are held in the spring of each year. Students interested in joining the band auxiliary unit squads may see Mr. Falvo in Room 307.

Please contact the club sponsor listed above for information on meeting dates/times.

CHEERLEADING

Ms. McPherson

Students in grades 9 through 12 who are interested in becoming cheerleaders should listen for announcements concerning tryouts. These tryouts are held during the spring for all cheerleading squads. Cheerleading requires after school and summer practices as well as attendance at athletic and other events.

CHEM CLUB

Mrs. McGrath

mcgrathd@cmsd.k12.pa.us

ChemClub invites, motivates, and encourages high school students to explore the many ways that chemistry connects to their world. Supported by the American Chemical Society, ChemClub provides a fun, authentic, and hands-on opportunities for members to experience chemistry beyond what is taught in the classroom, learn about study and career opportunities in the many and varied fields of chemistry, provide service for the betterment of their communities, discover and pursue connections within the larger chemistry community, and develop leadership and communication skills.

Please contact the club sponsor listed above for information on meeting dates/times.

CHESS CLUB

Mrs. Bellino

bellinom@cmsd.k12.pa.us

Students in grades 9 through 12 who are interested in becoming cheerleaders should listen for announcements concerning tryouts. These tryouts are held during the spring for all cheerleading squads. Cheerleading requires after school and summer practices as well as attendance at athletic and other events.

Please contact the club sponsor listed above for information on meeting dates/times.

CHORUS

Mrs. Boice

boices@cmsd.k12.pa.us

The Chorus, which is a part of the curriculum, is also active in a variety of other activities including school and community performances. Interested students may see Mrs. Boice in Room 306 and a school counselor for scheduling purposes.

CLASS OFFICERS

Each class elects four officers- President, Vice-President, Secretary, and Treasurer. The elections take place in the spring for all classes, with the exception of the Freshman Class, which elects officers in November. Class officers organize activities and programs for their class. All members of the class, however, are encouraged to participate in events. Students interested in running for a class officer position or who wish to actively participate in organizing class events may contact the following class sponsors:

Freshman Class- Mrs. Bellino - Room 111 - bellinom@cmsd.k12.pa.us Sophomore Class - Mrs. Johnson - Room 123 - johnsonn@cmsd.k12.pa.us Junior Class - Ms. Michalak - Room 237 - michalakt@cmsd.k12.pa.us Senior Class - Mrs. Montini - Room 207- montinin@cmsd.k12.pa.us

Please contact the club sponsor listed above for information on meeting dates/times.

CM STORE CLUB

Mrs. Johnson

johnsonn@cmsd.k12.pa.us

All Canon-McMillan High School students are eligible to participate in the CM Store Club. Benefits of joining the CM Store Club include hands-on experience with product development and design, pricing, promotion, and different manufacturing processes.

Leadership opportunities are available for students who are elected to serve as club officers by their peers.

The CM Store Club will have scheduled after school meetings during the school year. Officers of the CM Store Club are required to attend all scheduled meetings.

The purpose of the Computer Science Club is to offer educational, social, and networking opportunities for students who are interested in computer science, programming, coding, and technology. Activities include speakers and special guests from the field and information on special opportunities for students inside and outside of school. A Schoology group is used to disseminate information to students.

Please contact the club sponsor listed above for information on meeting dates/times.

CREDIT UNION CLUB

Ms. Moeller

moellerm@cmsd.k12.pa.us

Students will be selected to work in the branch facility and as part of an advisory group. This group will be responsible for meeting monthly to review branch operations and work to develop marketing ideas to encourage membership in the credit union.

Please contact the club sponsor listed above for information on meeting dates/times.

DANCE TEAM

Ms. Santoro

canonmacdanceteam2022@gmail.com

The Canon-McMillan Dance Team (CMDT) is a hip hop team that will perform at school functions, local competitions, and UDA Nationals. The CMDT will create a caring and nurturing environment for students to demonstrate their talents while supporting their school community. The team will foster a sense of pride, school spirit, responsibility, and commitment through practice, performance, and competition.

DELTA EPSILON PI NATIONAL GERMAN HONOR SOCIETY

Mrs. Hartmann

hartmannc@cmsd.k12.pa.us

The requirements for admission are: students must have at least 4 consecutive semesters of German (i.e. 2 years of consecutive study), they must be in German II or above at the time of admission, maintain a 3.6 average GPA in German during those 4 semesters and a 3.0 overall GPA as well. Students must submit a valid transcript or copies of their report cards to Mrs. Hartmann, who will determine if a student has met the eligibility requirements. Those who are eligible will be invited to attend the Foreign Language Honor Societies' Induction Ceremony, where they will officially become members. The ceremony is usually held in May. Students will be honored for their achievements and will each receive a membership certificate and a graduation honor cord.

Please contact the club sponsor listed above for information on meeting dates/times.

DRAMA CLUB

Mrs. Nesser

nessers@cmsd.k12.pa.us

This organization works on the different productions of the fall play and spring musical. There are excursions to theater outings as well as a service-oriented project. Through drama club participation, students may accumulate points toward induction by invitation to the International Thespian Society.

ENVIRONMENTAL AWARENESS CLUB

Mrs. Geist

geistc@cmsd.k12.pa.us

The CM Environmental Awareness Club is open to all students interested in environmental issues. We participate in several clean-up and recycling events in our community throughout the school year. Our goal is to educate others about important environmental issues and to volunteer our time to help keep our environment a cleaner, healthier place to live.

Please contact the club sponsor listed above for information on meeting dates/times.

ESPORTS

Mr. Klebanksi

klebanskib@cmsd.k12.pa.us

The vision of Esports at Canon-McMillan High School is to provide all students in grades 9-12 the opportunities to find a role in exploring and playing video games at competitive levels. Our club is an inclusive community; one of our goals is to create a space in which all students feel comfortable sharing their passions for gaming. Members also receive opportunities to learn about post-secondary careers in the Esports industry, such as gamer, coach, streamer, event organizer, tournament director, marketing, and technology support. We field competitive teams in many popular Esports titles, such as Super Smash Bros. Rocket League, Mario Kart, and many others. Competitive teams practice and play weekly, while club meetings are held monthly for all members.

The mission of the Fiber Arts Club is to provide a creative outlet for aspiring fiber artists whilst doing our best to give back to the community, as well as striving to motivate students to expand their knowledge on the arts. Our intent is to donate items such as articles of clothing, stuffed animals, and blankets to children, elderly, and those in need.

Please contact the club sponsor listed above for information on meeting dates/times.

FLAG CORPS

Mr. Falvo

falvom@cmsd.k12.pa.us

Students in grades 9 through 12 who are interested in becoming members of the Flag Corps, an auxiliary marching unit, should listen for announcements concerning tryouts, which are held in the spring. Membership on the squad is competitive. In addition to individual squad practices, the Flag Corps also practices and performs with the marching band during the summer and throughout the year. Students interested in joining the band auxiliary unit squads may see Mr. Falvo in Room 307.

Please contact the club sponsor listed above for information on meeting dates/times.

FUTURE MEDICAL PROFESSIONAL'S CLUB

Mrs. Fazio

fazioa@cmsd.k12.pa.us

Students in grades 9 through 12 who are interested in becoming cheerleaders should listen for announcements concerning tryouts. These tryouts are held during the spring for all cheerleading squads. Cheerleading requires after school and summer practices as well as attendance at athletic and other events.

GSA, or the Gay Straight Alliance, is an organization that unites LGBTQ+ and allied youth to build community and organize around issues impacting them in their schools and communities. The club strives to be a place where all students feel welcome and safe to express themselves. Our club focuses on social opportunities as well as awareness and activism.

Please contact the club sponsor listed above for information on meeting dates/times.

GERMAN CLUB

Mrs. Hartmann

hartmannc@cmsd.k12.pa.us

The German Club presents students with opportunities to enhance their study of the German language and culture by offering a variety of experiences including field trips, language competition, cultural activities and foreign travel.

Please contact the club sponsor listed above for information on meeting dates/times.

HOCKEY

Mr. Lamberger

The C-M hockey club is open to students in grades 9-12 wishing to participate in this extracurricular activity. Practices occur after school and competitions are a part of the club's agenda.

INTERNATIONAL THESPIAN SOCIETY

Mrs. Nesser

nessers@cmsd.k12.pa.us

The International Thespian Society is an honorary society that a student is invited to join only after earning a certain number of "points". These points indicate that the student is active in various aspects of the theater. A student must remain active in order to maintain membership. At the accumulation of 100 thespian points, students are permitted to wear honor cords at commencement exercises.

Please contact the club sponsor listed above for information on meeting dates/times.

LA SOCIETE HONORAIRE DE FRANÇAIS

Mr. Cox

coxs@cmsd.k12.pa.us

The French Honor Society strives to develop an understanding and appreciation of French culture and civilization through the study of the language and interaction with the culture. Membership is open to students in grades 11 and 12 who are actively engaged in the study of French and are enrolled in at least the fourth year of French. Members must have an average of A- or higher in French and a cumulative average of B- or higher in all other subjects.

Please contact the club sponsor listed above for information on meeting dates/times.

LATIN CLUB

Mr. Montini

montinir@cmsd.k12.pa.us

Membership in the Latin Club is open to students who maintain a C average or better in Latin classes. Activities include meetings, projects, field trips, and excursions to Rome.

LE CLUB FRANCAIS

Mr. Cox

coxs@cmsd.k12.pa.us

The French Club provides students of French with opportunities to use the French language outside the classroom setting, to come in contact with the customs and lifestyles of the people of the francophone world, and to experience foreign travel. The organization also serves as a liaison between the French classroom and the community. Students of French in grades 9 through 12 are eligible.

Please contact the club sponsor listed above for information on meeting dates/times.

LIFE CLUB

Mr. Heirendt

heirendtm@cmsd.k12.pa.us

The C-M LIFE club is a student-led prayer organization. It is open to students in grades 9-12 wishing to participate in this extracurricular activity.

Please contact the club sponsor listed above for information on meeting dates/times.

LOVE YOUR CULTURE CLUB

Mr. Bunting

The Love Your Culture Club is open to all students in grades 9 through 12. Officers are elected yearly, and meetings are held at least once a month. The club educates students about various cultures and encourages students to discuss issues that are involved in today's society. A key objective of this organization is to inspire students to set and attain goals in academics, citizenship, service and athletics.

MAJORETTES

Mr. Falvo

falvom@cmsd.k12.pa.us

The majorettes, a performing and marching unit, practice individually as a squad and also practice and perform with the band during the summer and throughout the year. Membership on the squad is competitive. Tryouts are held in the spring. Students interested in joining the band auxiliary unit squads may see Mr. Falvo in Room 306.

Please contact the club sponsor listed above for information on meeting dates/times.

NATIONAL HONOR SOCIETY

TBD

The National Honor Society is open to juniors and seniors who have a cumulative QPA of 3.7 or better and who have demonstrated good character as well as leadership and evidence of community service. After induction, members are required to maintain their 3.7 average and to continue to serve the school and community through volunteer programs. Participation is based on initial academic eligibility, followed by completion of an application beginning in the third quarter of the year.

NATIONAL ART HONOR SOCIETY

Mrs. Stauffer

staufferk@cmsd.k12.pa.us

The purpose of the Canon-McMillan High School National Art Honor Society (NAHS) is to: Ensure that those students who have shown outstanding ability in art are recognized, foster excellence and a dedicated spirit to the pursuit of art, further creative abilities and talents of the Society's members, aid members in working toward the attainment of their highest potential in an art area, bring art to the attention of the school and the community, increase an awareness of art in relation to other areas of the school curriculum and further aesthetic awareness in all aspects of the school's total program.

Please contact the club sponsor listed above for information on meeting dates/times.

NO PLACE FOR HATE

Ms. Pankiewicz

pankiewiczm@cmsd.k12.pa.us

CMHS partners with the Anti-Defamation League for the club, No Place for Hate. No Place for Hate celebrates diversity and fights bias, discrimination and bullying in schools.

Please contact the club sponsor listed above for information on meeting dates/times.

SADD

Mrs. Humbertson

humbertsons@cmsd.k12.pa.us

SADD is an inclusive organization open to all students who seek support for a healthy and safe environment. SADD's mission is to empower young people to successfully confront the risks and pressures that challenge them throughout their daily lives.

SCIENCE CLUB

TBD

The Science Club provides activities and demonstrations in science areas not addressed by the other special focus science clubs. The topics are determined by club members each year, but may include areas such as aeronautics/rocketry, astronomy, electricity/electronics, light/optics, sound, etc. The club also provides links to science competitions, such as the Science Olympiad, Science Bowl, and Pennsylvania Junior Academy of Science. The club join code is WGNGW-5TSGR.

Please contact the club sponsor listed above for information on meeting dates/times.

SHOUT CLUB

Mrs. Crago

cragok@cmsd.k12.pa.us

SHOUT stands for Social Handprints Overcoming Unjust Treatment and their goal is to help foster and celebrate diversity, inclusion, and equity in CM's school and local community. SHOUT is completely student-run and collaborates with students in SHOUT chapters in neighboring districts.

Please contact the club sponsor listed above for information on meeting dates/times.

SKI CLUB

Mrs. Bellino

bellinom@cmsd.k12.pa.us

The Ski Club provides an opportunity for students in grades 9 - 12 to ski or learn to ski throughout the winter. Ski trips are held during non-school hours, usually at Seven Springs. Students are responsible for all costs, including transportation by bus from and back to the high school. Because each of these excursions is considered a student trip, students should check the Student Handbook for specific requirements.

SOCIEDAD HONORARIA HISPANICA

Mrs. Mannerino

mannarinom@cmsd.k12.pa.us

The Spanish Honor Society is an organization that promotes the study of the Spanish language as well as an understanding of Hispanic cultures. Membership is open to all students in level III or above who have attained a 3.6 GPA in Spanish.

Please contact the club sponsor listed above for information on meeting dates/times.

STUDENT COUNCIL

Ms. Miles

milesj@cmsd.k12.pa.us

Student Council is an organization that acts as the student government. Each grade level is represented, with the Senior Class providing the four club officers. Students on the Council are responsible for many of the activities within the school. They host the Open House reception for parents, sponsor assemblies, and represent the school at meetings with other districts. The officers represent the high school at the monthly school board meetings and have a variety of fundraising activities that support their Santa Fund, through which they buy clothes and toys for disadvantaged students within the district for Christmas. They not only collect money, they purchase, wrap and deliver the presents. The Student Council is also involved in the Washington County United Way Caring Program. This is a highly motivated, hard working group. They accept the help of any student who wants to assist them in their projects. They welcome all workers!

TSA TBD

The purpose of the Technology Student Association club is to enhance what is being taught in the academic arena: the technologies of our times. Members have the opportunity to compare their technology competencies with those of other students through local, regional, state and national competitions of the Technology Student Association (TSA). This club provides opportunities for leadership development and promotes technology education in the school, community, state and nation. Students participate in such activities as bridge building, computer graphics, desktop publishing and problem solving activities. All Canon-McMillan students in grades 6 through 12 are welcome to become active in TSA activities. TSA is active in both the middle and high school.

Please contact the club sponsor listed above for information on meeting dates/times.

VARSITY CLUB

Mr. Evans

evansmi@cmsd.k12.pa.us

Membership in the Varsity Club is open to any student athlete who has lettered in at least one sport. The club will strive to cultivate programs to boost school spirit, especially when it comes to athletes supporting athletes. Students can acquire higher status within the club by attending athletic contests, participating in community service projects, and by being named to the honor roll. Students will also participate in fundraising opportunities to provide additional supports to our student athletes and teams.

YEARBOOK

Ms. Klinger

klingerm@cmsd.k12.pa.us

Membership on the yearbook staff is open to any student in grades 9 through 12. Staff members are responsible for putting together what most students will later consider their most cherished memento of their high school years. Duties of staff members include design, layout, photography, writing articles, typing, selling ads, identifying and captioning photos, and taking book orders. Due to the size and scope of the yearbook, all of the above cannot possibly be accomplished by working only during activity periods. Only students' who are available to work after school, at least during part of the school year, should seriously consider becoming staff members.

Canon-McMillan Middle School Clubs

Canon-McMillan Middle School provides a variety of clubs to assist students to form lifelong friendships, and to provide meaningful supplement and to our students growth and development. Our clubs cover a wide spectrum of interests with many having a direct connection to our students academic interests. We hope that our students understand the importance that can be derived from participating in a variety of activities and choose to become part of our Canon-McMillan Middle School community and culture.

The following list is intended to give our students an overview of the clubs that are currently available at Canon-McMillan Middle School. Additional information about these clubs can be found in our handbook, on the morning announcements, and on bulletin boards and posters located throughout our school.

ART CLUB

Mrs. Trovato

trovatol@cmsd.k12.pa.us

CAFA (Contemporary Applied Fine Arts) - 8th grade students who are thinking about going into art, who want to develop their personal style, and work independently on projects that interest them while exploring different media. They may also be called upon to do group work for the school.

MEVAS (Media Experience in the Visual Arts Seven) - 7th grade students who want to explore art and see if art is something they would like to pursue further. Projects would be more teacher directed than 8th grade with a focus on developing techniques. They may also be called upon to do group work for the school

Art Crew -These students take care of supplies, hang displays, load and unload a kiln, and anything else needed to run the art room more smoothly. They may also be called on to do group work for the school. This group also works on the sets for the school play.

THE BIG MACS FITNESS CLUB

Mrs. Robinson & Mr. Cardillo

robinsont@cmsd.k12.pa.us cardilloj@cmsd.k12.pa.us

The purpose of the Technology Student Association club is to enhance what is being taught in the academic arena: the technologies of our times. Members have the opportunity to compare their technology competencies with those of other students through local, regional, state and national competitions of the Technology Student Association (TSA). This club provides opportunities for leadership development and promotes technology education in the school, community, state and nation. Students participate in such activities as bridge building, computer graphics, desktop publishing and problem solving activities. All Canon-McMillan students in grades 6 through 12 are welcome to become active in TSA activities. TSA is active in both the middle and high school.

Please contact the club sponsor listed above for information on meeting dates/times.

CHESS CLUB

Mrs.
Silverblatt

silverblattp@cmsd.k12.pa.us

Interested 7th and 8th grade students will have the opportunity to join the CMMS Chess Club. Chess Club meets every Friday during homebase. Members challenge other members in quick 30 minute games.

The student newspaper publishes several issues a year and covers many different topics, such as school events, athletics, features on teams and teachers, and more! Students interested in writing for the newspaper must have strong writing and communication skills. A writing sample is required as part of the application. Students will be expected to develop article ideas and carry out the steps of the writing process including brainstorming, drafting, revising, editing, and publishing.

Please contact the club sponsor listed above for information on meeting dates/times.

LIBRARY CREW

Mrs. Paddick

paddickl@cmsd.k12.pa.us

As a Crew Member, you will work alongside Miss Paddick and the rest of the Library Crew. Responsibilities will include: signing students in and out at the pass desk, assisting students with checking books in and out, shelving books and other library materials, and helping other students in the library. In addition, you will have the opportunity to assist with projects that promote reading, books, and the library. Crew Members will be assigned a day or days each week to assist in the library during homebase. You can still participate in other activities like band, chorus, art club, or student government. A Library Crew Member should be comfortable interacting with others and enjoy being in the Library Media Center.

Please contact the club sponsor listed above for information on meeting dates/times.

PEER BUDDIES

Mr. Schugg

schuggr@cmsd.k12.pa.us

Students have the opportunity to work with students with special needs. Activities include cooking, science projects, board games, community projects, coffee cart, and more. Students can sign up with Mr. Schugg in room 101. Volunteer days are flexible based on assignments and availability.

Policies & Procedures

Canon-McMillan School District Policy 122 governs extracurricular activities.

Definition: Extracurricular activities shall be those programs that are sponsored or approved by the Board and are conducted wholly or partly outside the regular school day; are marked by student participation in the processes of initiation, planning, organizing, and execution; and are equally available to all students who voluntarily elect to participate.

Participation Policy

Clubs must follow <u>Board Policy 103</u> and provide an equal opportunity for all students to achieve their maximum potential through the programs and activities offered in the schools without discrimination on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, marital status, pregnancy, or handicap/disability.

Procedures Governing Student Clubs

- 1. It is the duty of the club sponsor to keep all student participants informed of rules, expectations, and guidelines.
- 2. It is the responsibility of the club sponsor to develop a meeting schedule, which will be provided to the building principal or designee.
- 3. The club sponsor will be responsible for all field trip requests as outlined in Board/District Policy and teacher handbooks.
- 4. The club sponsor must seek permission of the building administration for all field trips (Board Policy 121), formally request bus transportation, and obtain parent/guardian permission for students to attend. Please note that at no time should students transport other students on field trips without prior approval from building administration.

- 5. It is the responsibility of the club sponsor to seek approval from the building principal or designee for any communication being sent home to families and/or to students.
- 6. The club sponsor must be present and actively supervising their students for the duration of the entire club meeting or activity.
- 7. All activities beyond normal meeting dates should be approved by the building administration and placed on the school calendar.
- 8. Club sponsors must adhere to all the fundraising and donation guidelines as outlined by <u>Board Policy 229</u> and <u>Board Policy 915</u>.
- 9. Club sponsors must adhere to all student activity fund regulations as outlined by <u>Board Policy 618.</u>
- 10. The club sponsor must maintain a list of the club's members, attendance records, typed minutes, and provide the necessary information required for their fundraising report and their annual club report for building administration.
- 11. All clubs are annually required to submit a fundraising application to Mike Evans by May 15th every year. The application will be for fundraising for the following school year. Clubs are required to submit this application whether or not they are actively participating in fundraising opportunities.
- 12. Club and athletic activities fall under the purview of the District's disciplinary policies. Students who violate these policies are subject to discipline from the sponsor, coach, and/or building administration.

Club Requirements

To be considered an activity club, the club must have met all of the following requirements during the previous school year. Failure to adhere to these requirements will result in the club being placed on provisional status for one school year. If the club fails to adhere to these requirements the club sponsor will be removed and the club will be suspended. The club will then need to adhere to the "How to Form a New Club" guidelines in order to be reinstated.

- 1. The club must maintain a membership of 8 (MS) or 16 (HS) students (approximately 1% of the student population), unless otherwise approved by the building administration. A roster must be submitted to building administration on an annual basis.
- 2. <u>Follow Board Policy 103</u> and provide an equal opportunity for all students to achieve their maximum potential through the programs and activities offered in the schools without discrimination on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, marital status, pregnancy, or handicap/disability.
- 3. Clubs are encouraged to meet on a monthly basis, but are required to meet on a quarterly basis throughout the school year.
- 4. Student sign-sheets must be completed and maintained by the club sponsor for each meeting and be made available upon request to building administration.
- 5. Typed minutes must be maintained by the club sponsor for each meeting and be made available upon request to building administration.
- 6. Clubs must adhere to all field trip, fundraising, and student activity account regulations and policies. These policies include, but are not limited to <u>Board Policy 121</u>, <u>Board Policy 229</u>, <u>Board Policy 915</u>, and <u>Board Policy 618</u>.

How to Form a New Club

Starting a club can be a challenging, yet rewarding experience. Canon-McMillan has consistently maintained a large number of clubs that meet and serve the diverse interests of our students. Before beginning the process of creating a new club, we ask that you review the descriptions of the current clubs and activities to see if your ideas and interests may align with an existing club.

• New club applications will be submitted for consideration once a school year in March. All new applications will be shared with the Building Administration, Superintendent, and School Board for consideration and potential approval. Students and potential sponsors may be requested to present their proposals and be available for questions, if needed.

Establishment of a New Student Activity Club: The Canon-McMillan School District recognizes the educational values inherent in student participation in extracurricular activities and supports the concept of students organizations for such purposes as building social relationships, developing interests in a specific area, and gaining an understanding of responsibilities of good citizenship. It is expected that new club interests will arise over time and that students may need to seek out the creation of a new club. If you determine that a current club does not conflict with your proposed club idea, please complete the following steps:

1. Seek out a staff member who is interested in serving as a club sponsor.

- 2. Provide the building administration with the following information:
 - A cover letter that includes the following: the name of your club, the name of your club sponsor, a detailed description of the club's proposed activities, events, and meeting times, and how the club will positively impact the culture of the school.
 - A mission statement and bylaws.
 - An initial roster of at least 8 (MS) or 16 (HS) student members (approximately 1% of the student population), unless otherwise approved by the building administration.

Students seeking club status need to ensure that their proposed club adheres to the following conditions:

- 1. Club topics must be safe and school appropriate. The school district reserves the right to deny Club status to any organization that conflicts with district policy or is not aligned with the best interests of the District.
- 2. Follow Board Policy 103 and provide an equal opportunity for all students to achieve their maximum potential through the programs and activities offered in the schools without discrimination on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, marital status, pregnancy, or handicap/disability.
- 3. A willingness to hold meetings on a monthly basis or, at a minimum once per quarter.
- 4. Maintaining the documentation of all sign in sheets and meeting minutes. The Club must be willing to share these upon request with the building administration.
- 5. All field trip, fundraising, and student activity account regulations and policies. These policies include, but are not limited to <u>Board Policy 121</u>, <u>Board Policy 229</u>, <u>Board Policy 915</u>, and <u>Board Policy 618</u>.

2* Any new Club will enter a 1-year provisional period to determine the sustainability of the program. During that time, the club sponsor will serve on a voluntary basis. Clubs that have successfully completed the provisional period will be eligible for permanent Club status in year 2.

During the provisional period, the Club will be authorized to:

- 1. Request the use of Canon-McMillan School District facilities.
- 2. Host events and activities with principal approval.
- 3. Maintain a student activity fund as defined in **Board Policy 618**.
- 4. Be included in the student yearbook.

Upon conclusion of the one year provisional time period, a report must be submitted to the building administrator to ensure that the Club maintained compliance with its provisional status and to determine if the organization meets the criteria to become a permanent school club. This report must be submitted by April 30th. The report must contain the following documentation:

- 1. Dates and attendance records of all meetings.
- 2. Description of events and activities sponsored by the Club.
- 3. Activity fund financial report with expenses and revenue.
- 4. Documentation from the Assistant Athletic Director that the Club has complied with and submitted all documentation required for school fundraisers.
- 5. Rationale for continued Club status.

Failure to adhere to the April 30th deadline and/or an incomplete report may result in the loss of recognition of provisionary club status and the privileges associated with it. During the provisional time period, the School District reserves the right to review, renew, or withdraw a Club's status at any point in time.



CANON-MCMILLAN SCHOOL DISTRICT POLICIES REFERRED TO IN THE CLUB AND ACTIVITIES HANDBOOK:

Policy 103: Discrimination/Harassment

Policy 121: Field Trips

Policy 122: Extracurricular Activities

Policy 229: Student Fundraising

Policy 618: Student Activity Funds

Policy 915: Fundraising for Booster Associations/Parent Associations