

2023
2024

Phelps-Clifton Springs CSD

BUDGET DEVELOPMENT CALENDAR

Draft 11/14/2022

DATE	BUDGET DEVELOPMENT
November 14, 2022	Present 2022-2023 Draft of Budget Development Calendar to BOE.
December 19, 2022	BOE to Adopt 2023-2024 Final Budget Development Calendar.
December 2022 / January 2023	Meet with administrators and department heads, ongoing.
January 9, 2023	Administrators and department heads submit program budget recommendations.
February 13, 2023	Present 2023-24 Budget Presentation/Workshop #1 to BOE for review and comment.
March 1, 2023	Submit 2023-24 calculation for tax levy limit to Office of Comptroller, Tax and Finance & SED.
March 20, 2023	Present 2023-24 Budget Presentation/Workshop #2 to Board of Education for review and comment.
March 28 – April 1	First Legal notice of school budget hearing and budget vote. Must advertise four times within seven weeks of the vote with first publication 45 days before date of budget vote.
April 17, 2023	School board candidate nominating petitions and voter submitted petitions are due in the office of the district clerk by 5:00 p.m. 30 days before election.
April 17, 2023	Present 2023-24 Budget Presentation/Workshop #3 to BOE for review and comment (Final draft of 2023-24 Budget). Budget Adoption by Board of Education.
April 18, 2023	Property tax report card submitted to SED and local newspaper within 24 hours of adoption.
April 26, 2023	Wayne-Finger Lakes Administrative Budget and Board Vote
May 8, 2023	Budget Hearing – Budget statement and required attachments available 7 days prior.
May 9, 2023	Budget Notice mailed to eligible voters.
May 16, 2023	Statewide annual meeting/ board election/ budget vote day.
May 24, 2023	Tentative BOE meeting in case budget is defeated on May 16.
June 20, 2023	Statewide budget re-vote day if previously defeated.