

SAN JUAN UNIFIED SCHOOL DISTRICT
Curriculum, Standards, Instructional, and Student Services Board Advisory Committee
Regular Committee Meeting Minutes – Approved
Wednesday, September 21, 2022

SJUSD 3738 Walnut Avenue Carmichael, CA 95608 (916) 971-7364	
Members Present:	Mary Beth Barber, Ewa Firl, Kennard Harris, Veronica Schwalbach, John Stockett, Linda Thelen
Staff/Guest Present:	Cassie Bennett-Porter, Nicole Kukral, Kristan Schnepf, Amberlee Townsend-Snider, Brett Wolfe
Board Member Present:	Pam Costa
Members Absent:	Robyn Cox, Myel Jenkins, Jennifer Morgan, Phromlak Sakpichaimongkol
Call to Order/Introductions	Kennard Harris called the meeting to order at 6:39 pm
Visitors Comments:	None

Introductions:

Kennard Harris, C&S Committee Co-chair is hosting the meeting tonight. Mr. Harris introduced himself and then asked to go around the room and have everyone introduce themselves.

NEW BUSINESS:

Summer School Update

Mr. Harris introduced Brett Wolfe, Director of Career Technical Education (CTE), K-12 Counseling and College/Career Readiness, and Cassie Bennett-Porter, Director, K-8 Elementary Education who will be sharing the Summer School Update.

Mr. Wolfe shared all the summer school programs that San Juan Unified had for the summer of 2022. He also shared that we had approximately 8,156 students and utilized the following budgets: Title Funding, Local Control Funding, Expanded Learning (EL) Grant, and the Elementary and Secondary Emergency Relief (ESSER) III Funds at approximately \$3,203,397.

Mr. Wolfe also shared that the Office of Student Learning Assistance (OSLA) had 22 school sites, and over 2,600 students served, with 174 teachers, 134 classified staff, and 120 interns working with students on Camp Kinder, Camp Invention Plus, and Emerging Bilingual Programs. Ms. Bennett-Porter shared that the elementary summer programs targeted low socioeconomic state (SES), English learners (EL), chronically absent, and students with disabilities (SWD).

Ms. Bennett-Porter shared that the elementary academic and enrichment programs included intervention with reading, writing, and math and some of the enrichments were science, music, gardening, and art. The California Aerospace Museum had two programs and experiments that they offered students that really excited them. Another program offered 300 rising 3-6 grade students to attend and participate in different programs at the museum. The other program was three 1 weeklong camps where the students participated in space, engineering, or aviation. Transportation was provided for all the students to and from 6 different schools.

Mr. Wolfe shared how middle school students were excited about CTE and how high school teachers said that they would like to teach their program to the students. Within one day of opening the courses for summer, they were full and had a waiting list. Some of the programs they offered were auto mechanics, computer science, construction, medical assisting, and dental careers.

Mr. Wolfe also shared how the summer enrichment program offered 50 courses at 6 different sites and they had over 1,000 students participating in the programs. Some of the courses were ceramics, creative writing, archery, Lego robotics, woodworking, and wrestling just to name a few.

Mr. Wolfe shared that high school enrichment had 14 programs at 6 sites and the programs that they offered were computer training, future teachers club, science camp, stock investment camp, and internships. They had 335 students participating in these programs. The Math Camp: Readiness was offered at 4 high schools, 3 middle schools, and 3 elementary schools with 272 students participating. This year we expanded the program to include 2-9 grade students.

High school credit recovery was seat based at 2 schools, Encina Preparatory and Del Campo with 659 students participating and 3,045 credits earned. Independent Study was also offered, and they had over 2,465 students with 9,465 credits recovered.

Schools are also offering Extended School Year (EYS) programs with 3 pre-schools, 3 mild-moderate programs, and 3 moderate-severe programs running. We also had a 6-hour training on ESY and district-supported classrooms and offered specific training for Instructional Assistants (IA) in those classrooms.

The committee members, Mr. Wolfe and Ms. Bennett Porter discussed the programs and how impressed they were with the work that the San Juan staff had done for the students. One question was how this year looked different from the past summers. Mr. Wolfe stated that there were more seat-based students in the past, and this year independent studies were preferred.

The committee wanted to know if there were students that were turned away from any of the programs. They were not, the students on the wait list were able to attend as students that had registered prior decided to remove themselves due to family vacations, and no-shows.

Committee members wanted to know how the CTE program was received and how they will follow up with those students that attend and showed interest in pursuing that program. Mr. Wolfe shared that CTE has 2 counselors, and they will touch base with the students and see how they would like to plan their next 4 years at high school using the CTE courses.

Independent Studies/Home School Update:

Amberlee Townsend-Snider, Assistant Superintendent, Elementary Education and Programs, along with Brett Wolfe, Director of Career Technical Education (CTE), K-12 Counseling and College/Career, Holly Cybulski, Director, K-8 Elementary Education shared the update on legislation for Independent Study requirements for the 2022-2023 school year. She also shared the current program enrollment compared to last year.

Ms. Cybulski shared how students and families must sign the master agreement and explain the tiered re-engagement timelines and attendance calculations. Special education has individualized decisions made by the Individualized Education Program (IEP) team. The current enrollment of Independent Study is down from last year and the families that have chosen to stay or start Independent Study are due to either being medically fragile or that independent studies work for them.

Mr. Wolfe discussed Secondary Education and the programs that are offered are slightly down from last year. Meraki has stayed the same and last year we piloted the 8th grade and have decided to keep it this year. El Sereno has in-person and home-school programs. They have daily access to a math lab virtual or in person and the Spanish world language. The 6-8 grade students have access to content area teachers 1 hour a day, 4 days a week. They also have the after-hours Teacher on Special Assignment (TOSA) who is available for students outside the “normal” workday.

Meraki has the 8th-grade cohort hybrid model and is jointly supported between El Sereno and Meraki in math. They continue to get interest in these new programs from families and have a strong family support community.

Elementary has continued to grow, the program has added a full-time secretary and two part-time administrators. We have created a dedicated spot for the teacher and families to meet, pick up materials, and have teacher workspaces. Ms. Cybulski shared some highlights with the committee as well as a student’s day in independent studies and homeschool highlights.

Mr. Wolfe, Ms. Cybulski, and Ms. Townsend-Snider talked with the committee about several questions that came up. One was regarding a teacher working outside their school day. Mr. Wolfe explained how some students don’t get up early and the program works better for them later in the day. So, the TOSA is available to these students via email or zoom to help support them with the program they are working on. Another question that came up is if families are not doing the check-ins with the teacher and the student is not engaging and logged in what happens to that student? Ms. Cybulski shared that in elementary they would let the family know they need to return to in-person learning at the school site. Or we make the home visit and speak with the parent/guardian and sometimes we will find out that the student is telling them they are doing work when in fact they are not. The parent will work with the administrator and make sure the student is logging in and being engaged. The committee also wanted to know how the programs are communicated to families. Ms. Cybulski shared that our communications department shares out the information on our website, videos, and with social media. Principals also share the information with families.

Approval of Minutes:

Mr. Harris asked if there were any corrections to the minutes for February 2, February 16, March 2, March 16, and May 4. The corrections were emailed to Wendy Harrington, Committee Secretary by Veronica Schwalbach and Phromlak Sakpichaimongkol. Those corrections were made before the meeting.

Mr. Harris asked for a motion to approve the February 2 minutes. Marybeth Barber motioned for approval; Linda Thelen seconded. Mr. Harris called for a vote, 4 yea/0 nay/2 abstentions, and minutes passed.

Mr. Harris asked for a motion to approve the February 16 minutes. Marybeth Barber motioned for approval; Eva Firl seconded. Mr. Harris called for a vote, 3 yea/0 nay/3 abstentions, and minutes passed.

Mr. Harris asked for a motion to approve the March 2 minutes. John Stockett motioned for approval; Linda Thelen seconded. Mr. Harris called for a vote, 6 yea/0 nay/0 abstentions, and minutes passed.

Mr. Harris asked for a motion to approve the March 16 minutes. Linda Thelen motioned for approval; Eva Firl seconded. Mr. Harris called for a vote, 5 yea/0 nay/1 abstentions, and minutes passed.

Mr. Harris asked for a motion to approve the May 4 minutes. MaryBeth Barber motioned for approval; Veronica Schwalbach seconded. Mr. Harris called for a vote, 3 yea/0 nay/3 abstentions, and minutes passed.

A discussion regarding the September 7 minutes was brought up as the committee did not have a quorum of members present tonight that attended the September 7 meeting. We will bring them forward in November for approval

Chairperson's Comments/Committee Business:

Mr. Harris shared how he appreciated being part of this committee and how he learns so much each time we come together.

Reports to be Heard:

Board Member: Ms. Pam Costa thanked us for being here and appreciated the two presentations and looks forward to seeing them at the board meeting.

Staff Member:

Ms. Townsend-Snider shared how elementary education has been working on the board presentation over the past couple of weeks and how the kids are doing at school. The district is still working on filling positions at school sites and how San Juan is doing a big push to get guest teachers in our district.

Ms. Kukral shared that she is working with professional learning and bringing some ideas forward in the November meeting regarding curriculum and the requests the committee has been making.

Committee Member: N/A

Adjournment:

Mr. Harris adjourned the meeting at 8:45 p.m.

Respectfully submitted,
Wendy Harrington
Committee Secretary