

SAN JUAN UNIFIED SCHOOL DISTRICT
Curriculum, Standards, Instructional, and Student Services Board Advisory
Committee Regular Committee Meeting Minutes - APPROVED
Wednesday, February 2, 2022

SJUSD 3738 Walnut Avenue Carmichael, CA 95608 (916) 971-7364	
Members Present:	Mary Beth Barber, Robyn Cox, Myel Jenkins, Jennifer Morgan, Veronica Schwalbach, John Stockett, Linda Thelen
Staff/Guest Present:	Omar Field-Ridley, Nicole Kukral, Linda Simlick, Amberlee Townsend-Snider, Lori Vine
Board Member Present:	Pam Costa
Members Absent:	Ewa Firl, Kennard Harris, Phromlak Sakpichaimongkol
Call to Order/Introductions	Myel Jenkins called the meeting to order at 6:31 p.m.
Visitors Comments:	Tom Nelson, none

Introductions:

Myel Jenkins, C&S Committee Chair, started the meeting off with an introduction of all committee members asking them who they are and what is something that we don't know about you.

NEW BUSINESS:

Brown Act: AB 361 Resolution 002

- Linda Simlick, General Counsel, went over the process of Meeting by Teleconference due to the COVID-19 pandemic. Executive Order N-29-20 and N-35-20 suspended certain teleconferencing requirements until September 30, 2021.
- Ms. Simlick addresses the expiration of the Executive Orders, Government Code section 2162. It was revised by AB 361 to address the suspended teleconferencing requirements. The following are effective as of October 1, 2021, until January 1, 2024 (Government Code section 54953(e)).
- Local agencies and committees may continue to meet via teleconference without complying with traditional agenda posting, physical access, and quorum requirements for teleconferencing.
- The committee is required to verify every 30 days that it reconsidered the state of emergency circumstances AND either the state of emergency continues to directly impact its members' ability to safety in public, OR state or local officials continue to impose or recommend measures to promote social distancing.
- A committee member asked if we could vote for a meeting in person or a teleconference meeting at each meeting and that the vote is added to the agenda. The committee discussed and determined they would add to the agenda for each meeting and would be meeting via zoom on February 16.
- Myel Jenkins, C&S Committee Chair asked if anyone would like to put forth the motion to meet via zoom on February 16. Mary Beth Barber, committee member, moved that the next C&S meeting be held via

teleconference. Jennifer Morgan, a C&S committee member, seconded the motion. The motion passed 6/0/1.

Understanding the Brown Act

- Ms. Simlick presented the committee with the Brown Act.
- The Brown Act was enacted in 1953 to guarantee the public's right to attend and participate in meetings of local government.
- Founded in Government Code sections 54950 through 54963.
- The purpose is to ensure that deliberations and actions of a local agency legislative body are taken openly, and the public is fully informed and able to participate in decisions involving the public agency.
- Committee members are subject to the Brown Act if a legislative body/local government, including anyone who has been elected but has not yet assumed office and is a committee and subordinate bodies created by formal action of the board (e.g., Curriculum and Standards Committee, Facilities Committee, but not temporary ad hoc advisory boards made up solely of board members and constituting less than a quorum).
- Ms. Simlick stated the Brown Act requires that meetings be held on a regular schedule, conducted in public, and conducted with an agenda available in advance and posted on the district's website and made available upon request in alternative formats to a person with disabilities.
- Public participation-committees must allow the public to speak. San Juan Unified C&S Committee bylaws provide a time limit of 2 minutes per speaker. If speakers need translation, they may receive twice the amount of time to speak.
- Meeting by teleconference is permitted if all of the conditions are met: 1) A quorum of members must participate within the boundaries of the district, 2) the agenda must be posted at each location, 3) all votes must be taken by roll call. All teleconference locations must be open to the public and ADA accessible.
- Violation of the meeting notice and agenda provision may cause a committee action to be null and void if a judgment is found against the district. The interested party of the Sacramento County District Attorney must demand in writing that the committee "cure or correct" the alleged violation.
- California Public Records Act (CPRA) mandates that state and local agency records must be available for public inspection and copying unless the agency can establish that the CPRA proves an exemption from disclosure in a particular case. There are some exemptions regarding CPRA, for example, preliminary drafts that are not retained in the ordinary course of business. Also pending litigation, personnel, and medical files. Please make sure that when something is a draft, use the word DRAFT on the document.

Equity Update

- Omar Field-Ridley, Director of Equity and Student Achievement Department introduced the Equity at Work update.
- Mr. Field-Ridley stated that definition is a foundation and equity is providing each child with specific support for success through a lens of empathy, caring, and justice.
- Mr. Field-Ridley stated that the bolded words focus our attention on what is important when we say each child and we mean each and every child's, not just some of them, but all of them. And when we say it's specific support, we do that because specific and targeted support is

what's needed to be impactful.

- When we say success in our presentation, I want to say that because we unapologetically push for every student to choose social, emotional, and academic success.
- Lori Vine, Coordinator, Student, and Equity Improvement, shared that the Equity Department was born in 2015.
- Ms. Vine shared that the department was founded on the idea of students' voices and student leadership creating opportunities to hear from our students directly where the access and opportunity gaps are for them.
- Mr. Field-Ridley shared the Equity Department's focus: capacity, accountability, support, equity groups, and community partners. He gave a brief description of all the focuses.
- He gave an overview of the professional development that has been done at San Juan Unified. Including the book studies and the signature speaker series that have been done over the past year. Mr. Field-Ridley also shared that we have two more speaker series that are coming in March.
- Mr. Field-Ridley shared the list of training partners that we have developed over the last few years, the training that has been offered to our staff, and the support of adaptive and technical support for our site leader coaching, and parent listening circles. Also, the expansion of student-identified supports and develop site-based equity teams.
- The community partners are currently at 11 of our high and middle schools. They include U-Can (United College Action Network, Inc.). EAOP (Early Academic Outreach Program) who are currently at 6 of our schools and they provide leadership services and assistance to students who want to go to a four-year college, we have 185 students enrolled in that program. Project Optimism is a mentorship program at 8 of our elementary schools and they provide mentoring, positive role models, and strengthening leadership skills, there are 300 students in that program. Those are just a few and we are bringing more next year.
- The Equity Department has several groups under them. An Equity Advisory Committee, Equity Liaisons, Diversity Alliance team, Equity PD, and Department Alignment.
- A committee member shared that she would like to see some information on examples of what the equity program looks like on one of our campuses.
- A committee member asked if the Equity Department could share with the committee the data on the success and how it matches with what the students are feeling with the success of effectiveness.
- A committee member asked, who are the staff coming to the training? Are they the same ones attending, multiple different ones, or is there diversity of attendance? I can see English teachers, and history/science teachers being drawn but are CTE teachers and science teachers coming? What about classified staff? Are attendees being paid, or having to work on their days off?
- Mr. Field-Ridley stated that we don't have a breakdown of who is attending, but that is a great suggestion to add to our registration. I can tell you that we are getting classified staff to our training. Our classified staff members are being paid for attending the training that is after work hours or on non-workdays.

Approval of Minutes:

- No minutes to approve

Reports to be Heard:

Chairperson's Comments/Committee Business:

- Myel Jenkins is giving thanks for the committee and what each of you brings to this committee and the thoughtful questions that are asked. Ms. Jenkins is glad that we are now meeting in person with all of the COVID-19 requirements.

Board Member:

- Pam Costa, Board Member, shared that she seconded Ms. Jenkins' comments and how thankful she is for the committee members and the thoughtfulness of the questions.

Staff Member:

- Ms. Kukral shared the update for the Educator Effectiveness Block Grant that went to the board last night.
- New high school course submissions are due in December so those will be brought forward in the spring along with the Report II of the courses we shared tonight.
- Ms. Schnepf shared that right now the middle schools and elementary schools are doing their school tours of the sites.
- High school sports start this week, basketball and wrestling and the students won't have to wear their masks during the games.

Adjournment:

Ms. Jenkins requested a motion for adjournment at 8:21 p.m. Motioned to adjourn Linda Thelen. Meeting adjourned.

Respectfully submitted,
Wendy Harrington
Committee Secretary