

SAN JUAN UNIFIED SCHOOL DISTRICT
Curriculum, Standards, Instructional, and Student Services Board Advisory Committee
Regular Committee Meeting Minutes – Draft
Wednesday, December 7, 2022

SJUSD 3738 Walnut Avenue Carmichael, CA 95608 (916) 971-7364	
Members Present:	Mary Beth Barber, Kennard Harris, Myel Jenkins, Jennifer Morgan, Phromlak Sakpichaimongkol, John Stockett
Staff/Guest Present:	Wendy Harrington, Nicole Kukral, Richard Judge, Gianfranco Tornatore, Amberlee Townsend-Snider
Board Member Present:	Pam Costa
Members Absent:	Ewa Firl, Susan Olsen, Veronica Schwalbach, Linda Thelen
Call to Order/Introductions	Myel Jenkins called the meeting to order at 6:50 pm
Visitors Comments:	None

Introductions:

Myel Jenkins, C&S Committee Chair introduced herself and then asked to go around the room and have everyone introduce themselves.

NEW BUSINESS:

Local Control Accountability Plan (LCAP):

Gianfranco Tornatore, Director, Continuous Improvement and LCAP, introduced his presentation on the LCAP educational partner outreach strategy and why they are doing this. The California education code requires that the district consult with teachers, principals, administrators, other school personnel, local bargaining units of the school district, parents, and pupils in developing an LCAP.

Mr. Tornatore shared a slide that listed some of the educational partners' work with San Juan and where the partnerships fall. Either under students, families, staff/labor groups, or community partners.

Mr. Tornatore shared how they identified key themes that were heard from our staff, families, and students. He also shared how we are incorporating educational partner voices in with the LCAP with either Goal 1: Connected School Communities or Goal 2: Healthy Environments for Social and Emotional Growth.

Ms. Tornatore explained how the LCAP is capturing educational partner voices by holding a districtwide ThoughtExchange, attending School Site Council, ELAC meetings, and holding listening circles with district committees, families, students, and community partners. Ms. Tornatore shared that the pushout of communication is with district-wide websites, mass notifications with emails, phone calls, and texting as well as social media and community newsletters.

Ms. Tornatore shared what the questions are for this process and how he will be coming to the C&S meeting in January for the listening circle.

The committee then had a discussion with Mr. Tornatore and asked questions like are the questions only online for students and parents and if families don't have computers at home how then do we have them participate with a ThoughtExchange or survey? As well as another member wondered do we use other nontraditional ways to reach out to families Mr. Tornatore stated that we have staff members that reach out, through personal 1:1 outreach, community parties, working with apartment complexes, and posting flyers for the families.

Adult Education – New Course Approval:

Richard Judge, Principal, Adult Education, brought forward the California Basic Educational Skills Test (CBEST) Prep course that he would like to offer at Sunrise Tech. Mr. Judge shared that the course is designed to address the severe sub shortage in San Juan Unified as well as other districts. This course helps prepare the teachers to pass the CBEST and is done in 6 weekly sessions. Mr. Judge shared how the first session of this course that was offered was filled within a few days, is still full and has a waitlist. The approval of this course will allow adult education to use State Council for the Accreditation of Educator Preparation funds to pay for the course instead of charging fees and helping to reduce obstacles in enrollment. Mr. Judge hopes to offer this course in the spring of 2023

The committee asked Mr. Judge several questions about how San Juan will know if the students that attend this course pass as well as if they come to work with San Juan or other districts. Mr. Judge stated at this time we have no follow-up but are working on designing a feedback method. A committee member asked how many people were on the waitlist and if any were added from students that dropped. Mr. Judge stated that no one dropped the course, and they will be first for the new course in the Spring if they are still wanting the course.

Ms. Jenkins asked for a vote to approve that this course is taken to the board. Jennifer Morgan moved for a motion to approve, and Mary Beth Barber seconded. The vote was taken 6/yea/ 0 nay/ 0 abstention. Motion passed.

Election of New Committee Co-chair:

Ms. Jenkins asked if there was anyone that would like to nominate themselves or another committee member for the Co-Chair position. Mary Beth Barber nominated Kennard Harris and Phromlak Sakpichaimongkol seconded the motion. Mr. Harris was very grateful and accepted the nomination. A motion was made to re-elect Mr. Harris as the C&S Committee Co-Chair. The committee voted 6/yea, 0/nay, and 0/abstention to re-elect Mr. Harris.

Approval of Minutes:

Ms. Jenkins asked for a motion to approve the November 2 minutes with the edits that were mentioned. Jennifer Morgan motioned for approval; Ms. Sakpichaimongkol seconded. Ms. Jenkins called for a vote, 6 yea/0 nay/0 abstentions, and minutes passed.

Chairperson's Comments/Committee Business:

Ms. Jenkins wanted to thank everyone for their contributions to the C&S Committee and wished a happy and safe holiday season and is looking forward to what the committee will be doing after the break and seeing all the presentations. Ms. Jenkins also shared how she has been thinking about the changes that are coming to our board with the election of three new members.

Reports to be Heard:

Board Member:

Ms. Costa shared that she too has been thinking about the changes to the board and to the C&S committee with the addition of possible 6 new members. Ms. Costa is looking forward to the next six months and the journey we will all be taking with the new board and members. She also wished everyone a happy holiday season.

Staff Member:

Ms. Kukral shared some of the things that are going on in Professional Learning and Innovation (PLI), Alder Residency, and the award of a teacher residency grant that San Juan was awarded. Ms. Kukral shared how PLI is getting ready to kick off the curriculum series that will start in January. PLI has also been doing a lot of planning for professional development for the spring and summer.

Ms. Townsend also shared how she is preparing for the changes on the board and our committee. Ms. Townsend then went around the room and shared a little something that touches her about every committee member and what she sees they bring to our committee.

Committee Member:

A committee member asked about finding out about holding our C&S meetings at school sites like Dyer Kelly, Casa Roble, Arden Middle School, and Del Campo. Wendy will speak to the schools, work with civic permits, and schedule some meetings at school sites.

Adjournment:

Ms. Jenkins adjourned the meeting at 8:04 pm

Respectfully submitted,
Wendy Harrington
Committee Secretary