



Hello Families, (updated 8/8/23)

We are excited to welcome your child and all of you this school year and hope you had a great summer! Here are some answers to frequently asked questions we field from our school community this time of year as well as some construction-related information.

Q: I've been trying to reach the school via phone and can't get through- why is this the case?

A: Our phone line 765-747-5437 is working now.

Q: Can I come into the school office to get assistance with registration, ask questions, etc.?

A: Now that we have arranged some things in the building due to ongoing construction, family members are allowed to come inside the school via the main entrance. Please use the right-hand side door and enter the cafeteria, which is the first door on the right after the foyer. We will be able to assist you there safely as other areas in the building are active construction zones. We will post signage when the main office is open to serve our families.

Q: How do I know who my child's teacher is?

A: Students will be assigned to a classroom in Powerschool when their registration is completed and we will have those rosters built by the end of July. Families can see who their child's teacher

is by accessing their Parent Portal account in Powerschool. Teachers will also be contacting students on their rosters when they begin work on 8/4 and 8/7. Students who have not been registered will be assigned a classroom teacher as soon as they are registered.

Q: Can we walk our child to class on the first day of school?

A: We will not be able to accommodate this for safety and security reasons as we have over 500 students to get settled into classrooms. In addition, we have little to no parking in the immediate area around the school, so we appreciate your cooperation and understanding. There will be several opportunities to visit our school and participate in family events throughout the school year!

Q: How does pick up and drop off work if my child is a car rider?

A: If your student is a car rider, and you have last year's car pick up name tags, you may use them again this year. If you have lost it or you need a student name tag for car pick up, you may pick one up at the school. If your child is a kindergartner, and you are planning on coming to the meet the teacher event on 8/7/23, you can receive a student name tag at that time, provided your child has been registered. There are instructions for drop off and pick up located on the WV website main page following the "Principal's Message". Please be mindful of our neighbors' driveways and intersections and do not block those areas. There are no early drop offs and doors open at 7:45AM daily. There should be no parking on side streets as well as drop off of students on side streets. You may drop your child off on the sidewalk in the bus lane as long as no buses remain in that area or if you are instructed not to do so. Due to construction, the back parking lot will not be available until further notice, so please disregard the application for back parking lot pick up on the website.

Q: What if my child needs to take medicine at school?

A: If your child is prescribed medicine, you will need to bring it to school in-person and check it in with our nurse in the original prescription bottle/container. I will be sharing dates and times for this if our nurse's clinic is operating before the start of school. If you check in prescription medicine please know that it will be dispensed as prescribed by your child's physician.

Q: How should I communicate my child's plan for before and after school?

A: Transportation plans need to be made ASAP. Messages, emails, and texts to teachers with changes (particularly last minute) may not be received as teachers are teaching all day and might not have an opportunity to check emails/messages. Please send a dated note or email to your child's teacher with their transportation plan ASAP. Please know that there is no early drop off in the morning and students must be supervised by parents/guardians if they arrive before doors open at 7:45AM. Students who are not registered to ride a bus are not permitted to do so.

Q: What if my child is late for school and I drop off my child after 8:00 AM, and how do I get something to my child's classroom after school starts?

A: School starts at 8 AM, and if your child is running late to school or coming from an appointment, arriving after 8 AM, you will need to come into the main entrance foyer and fill out a tardy slip and walk your child into the main office. Please know that we need Dr. excuse slips or will ask for the reason for late entry for our records. Students who arrive past 8 AM should not just be dropped off and they should also have had breakfast at home. Breakfast service ends before the start of the instructional day. If you need to drop something off for your child, please ring the office buzzer outside the main office and someone will assist you. If you have business to attend to which requires you to enter the building, please schedule an appointment if possible.

Q: What options are available for Lunches and breakfast?

A: If your student is going to be carrying their lunch, please be sure that they can open all items on their own. Please practice this with your child at home and know that students have about 25-30 minutes to eat their lunch. Breakfast is a grab and go format which is in the cafeteria, and eaten in the classroom while morning work starts. You can access the daily food options for lunch at Chartwell's website, found here: <https://muncie.nutrislice.com/menus-eula>. Breakfast and lunch are both provided at no cost here at school.

Q: Is there a meet the teacher event supply drop-off event before school starts?

A: Kindergarten and Pre-K will have a meet the teacher hour on 8/7/23 from 4-5PM and can also bring their supplies with them on that day. Supply lists can be found on the district website, found here:

<https://resources.finalseite.net/images/v1688042298/munciek12inus/itrwcynpfpwdetmfdkly/Suppl>

[ylists-Elem.pdf](#) We will have an open house/ meet the teacher event on 8/16/23 from 4-5:30PM, which is also our monthly food pantry night.

Items of note:

CONSTRUCTION: Safety is our top priority. All workers on site have identification and have been screened with background checks. There is fencing around all exterior areas with construction zones and there is frequent, daily communication between myself and the construction site foreman and weekly meetings. The area that is on the south side of the school grounds that appears to be a retention pond is, in fact, a water detention area that serves as a run-off area for water during excessive rain storms. From what I have been told, it will seldom have standing water unless there are torrential downpours. In any event, students will not be in that area during the school day in those weather conditions. We will share information about the construction progress and plans during the back to school open house on 8/16/23 from 4-5:30PM. You can also review the construction blog from Schmidt and Associates, which can be found here:

https://westviewelem.blogspot.com/?m=1&fbclid=IwAR3ulQnf3eVzcVXmy12nh010NW9ndAKreb0Xu3bVpvkVRnmKTWePF-yZMQI_aem_AQupfaMA5zItxiTUAh77NTDe8Z2ZYlnxGBPzOHDfvmTaaTa9EujMI_2WUuBA-xB_tU8&mibextid=Zxz2cZ

Parking: Parking is at a premium at West View and has been for years. If you have business to attend to during the school day, please feel free to park alongside the sidewalk directly in front of the school if possible. You may also briefly park in the bus lanes (unless otherwise directed) between the hours of 8:30AM and 1:30PM. The only exception to these times for parking in the bus lanes is when there is a bus present in that area. Please do not park on side streets during arrival and dismissal times as this constricts the flow of traffic and prevents us from being able to expedite car riders in a timely manner. If you are picking up your child by car, please do so in the car line. If you are dropping off your child by car, please do so in the car line. This will help keep everyone safe.

Arrival and Dismissal: Thank you in advance for your cooperation and patience the first week of school or so while our families get into the swing of things for arrival and dismissal. This is generally a 5-6 day process of streamlining processes for our families when we start the school year. Be sure to check the WV Twitter feed for our progress the first days of school as out times decrease while keeping everyone safe during these high traffic times.