

**LAMPETER-STRASBURG SCHOOL DISTRICT**  
**Administration Building**

Personnel Committee Meeting Minutes  
August 7, 2023

Dr. Kevin Peart called the meeting to order at 6:30 p.m.

PRESENT: Board Members, Mr. James H. Byrnes, Mrs. Melissa S. Herr, Mrs. Suzanne S. Knowles, Ms. Kelly A. Osborne, Mrs. Audra R. Spahn, Mr. Andrew L. Welk; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus.

REVIEW OF PERSONNEL AGENDA ITEMS

Dr. Peart reviewed the personnel agenda items and answered Committee members' questions regarding the recommendations.

UPDATE REGARDING STATUS OF POSITIONS

Dr. Peart shared the status of positions. All professional positions are currently staffed with recommended candidates, except for a high school Earth Science position. The District continues to have support staff needs across a number of categories.

POLICY REVIEW (301, 302, 304)

Committee members reviewed Policies 301, 302, and 304. Dr. Peart reviewed District procedures that align with the current policies and answered Committee members' questions regarding the policies. Committee members did not recommend any updates or revisions to any of the policies reviewed.

ITEMS FROM THE GROUP

There were no items from the group. Dr. Peart shared an overview of the updated CBA components that impact the Support, Salary Exempt and Administrative Benefit Booklets. Committee members were supportive of the administrative team bringing forth an updated recommendation incorporating similar components from the CBA into the respective benefit booklets.

ADJOURNMENT

The meeting was adjourned at 7:15 p.m.