



TOWN OF GREENWICH

Old Greenwich School Building Committee
 Thursday, July 27, 2023
 7:00am
 via Zoom

Meeting Notes

Committee Roster

Name	Present	Absent
Voting Members		
James Waters (Chair)	Zoom	
Jackie Welsh (Vice Chair)	Zoom	
Barbara O'Neill (Secretary)	Zoom	
Jason Brown	Zoom	
Cristina Dawson	Zoom	
Leigh Erin Izzo	Zoom	
Leander Krueger	Zoom	
Stephen Selbst (BET Rep)	Zoom	
Michael Joseph Mercanti-Anthony (BOE Rep)		A
Ex Officio Members		
Jennifer Bencivengo (Principal)	Zoom	
Janet Stone McGuigan (BOS)	Zoom	
Molly Saleeby (RTM)	Zoom	
John Vallerie (DPW)		A
Peter Lowe (P&Z)	Zoom	
Liaisons		
Peter Schweinfurth (Liaison, EMAC)		A
Alan Gunzburg (Liaison, FSAC4PWD)	Zoom	
Project Team		
David Stein (Silver Petrucelli & Associates)	Zoom	
Paul Jorgensen (Silver Petrucelli & Associates)		A
Dean Petrucelli (Silver Petrucelli & Associates)		A
Amanda Cleveland (Silver Petrucelli & Associates)		A
Lawrence Rosati (Morganti Group)	Zoom	
Jeff Anderson (Downes Construction Company)	Zoom	
Guests		
None		

Agenda Item	TOPIC	Description
1.00	Call to Order	<ul style="list-style-type: none"> Meeting was called to order at 7:03 am
2.00	Housekeeping	<ul style="list-style-type: none"> Next meetings on August 8 and August 22
3.00	Approve minutes from July 11 meeting	<ul style="list-style-type: none"> Motion to approve meeting minutes by Leander Krueger, second Stephen Selbst, Vote 8-0-0.
4.00	Project Team Update <ol style="list-style-type: none"> a. P&Z Pre-Application Hearing Preparation b. Design Development Update c. Discuss sewer diligence visit d. Update on Schematic Design Review with OSCG&R 	<ul style="list-style-type: none"> Pre-Application meeting is 4pm on August 8. Meeting intended for a big picture review and will be led by Design Team. Student safety, construction staging and site logistics, sewer and traffic will be addressed. There will be time for public input. Downes to meet with Jen B to continue development of site staging and logistics plan. Good feedback from the public received to date, to include neighbors, parents, teachers, and students. Meetings continue for entry design, committee requested more design meetings. Members reviewing office sizes and room layout and sizes, to be presented on August 8. Committee discuss a proposal from SP&A/Langan for soil characterization, at a cost of \$18,700. Proposal tabled to a future meeting after further information on timing received. Sewer diligence visit conducted on July 20, CCTV of southern lateral. Morganti noted that review had not yet been completed by the town engineer to date. Drainage meeting with town engineer on July 25, to discuss general design of drainage, existing line capacity and a couple other items. SP&A and Langan to review items in preparation for P&Z pre-application hearing. Chair reported that GPS Admin will reach out to OSCG&R to schedule meeting.
5.00	Financial & Consultant Selection Update <ol style="list-style-type: none"> a. Discuss and vote on Commissioning RFP b. CMR Contract Update c. Discuss and vote on SP+A invoice 23-755 for \$107,653.20 d. Discuss and vote on Shipman & Goodwin Invoice 630642 for \$2,137.50 e. Discuss and vote on Shipman & Goodwin Invoice 631748 for \$7,742.50 f. Discuss and vote on Downes Invoice 001 for \$30,111.67 	<ul style="list-style-type: none"> Commissioning RFP posted on July 26 after receiving one comment from committee. No additional comments from the committee and no formal vote taken. Aiming to vote on CMR contract at August 8 meeting. Motion to approve SP+A invoice, which covers balance of Schematic Design and enviro testing, as listed on agenda, from Leander Krueger, second Leigh Izzo, Vote 8-0-0. Motion to approve Shipman & Goodwin invoices as listed on agenda, from Stephen Selbst, second Leander Krueger, Vote 8-0-0. Motion to approve Downes invoice as listed on agenda, contingent on completing Downes contract, by Leander Krueger, second Cristina Dawson, Vote 8-0-0.
6.00	Public Relations Update <ol style="list-style-type: none"> a. Communication of P&Z dates 	<ul style="list-style-type: none"> Discussed with the above.
7.00	Adjourn	<ul style="list-style-type: none"> 8:08am Motion to Adjourn by Leander Krueger, second Leigh Izzo