



INTERNATIONAL LEADERSHIP OF TEXAS

Return to In-Person Instruction and
Continuity of Services Plan (RIPIC)

UPDATED: AUGUST 2, 2023

CONTENTS

[OUR MISSION](#)

[OUR MOTTO](#)

[SUMMARY OF CHANGES](#)

[COVID-19 OVERVIEW & PUBLIC HEALTH CONSIDERATIONS](#)

[PREVENT & MITIGATE - VACCINES](#)

[PREVENT & MITIGATE - MASKS](#)

[PREVENT & MITIGATE - SCREENING](#)

[PREVENT & MITIGATE - SYMPTOMS](#)

[PREVENTION PROCEDURES - CONFIRMED OR SUSPECTED CASES OF COVID-19- STAFF](#)

[PREVENTION PROCEDURES - CONFIRMED OR SUSPECTED CASES OF COVID-19- STUDENTS](#)

[PREVENTION PROCEDURES - NOTIFICATIONS](#)

[COVID-19 GENERAL GUIDELINES - CAMPUS & CLASSROOM MANAGEMENT](#)

[COVID-19 GENERAL GUIDELINES - TRAVEL](#)

[COVID-19 GENERAL GUIDELINES - FINE ART CLASSES](#)

[COVID-19 GENERAL GUIDELINES - ATHLETICS](#)

[CONTACT](#)

OUR MISSION

The mission of ILTexas is to prepare students for exceptional leadership roles in the international community by emphasizing servant leadership, mastering the English, Spanish, and Chinese languages, and strengthening the mind, body and character.

La misión de ILTexas es preparar a nuestros alumnos para roles de liderazgo excepcionales en la comunidad internacional, haciendo hincapié en el liderazgo de servicio, el dominio de los idiomas inglés, español y chino, y el fortalecimiento de mente, cuerpo y carácter.

德克萨斯州国际领袖学校旨在培养学生在国际社会中卓越的领导才能。我们强调学生在熟练掌握英语，西班牙语和中文的前提下加强奉献式的领导精神及身体，头脑和品德的锻炼。

OUR MOTTO

Others Before Self | Otros Antes De Uno Mismo | 先人后己

SUMMARY OF CHANGES - UPDATED: 08/02/2023

- Update to Staff isolation time off

Date of last comprehensive review - 8/2/2023

RIPIC PLAN REVIEW

The guidance in this document is authorized by Executive Order GA-38, which has the effect of state law under Section 418.012 of the Texas Government Code. Executive Order GA-38 provides TEA with the legal authority to publish requirements for the operation of public school systems during the COVID-19 pandemic. The ILTexas Prevention and Response Protocol has been revised to reflect the contents of the TEA's School Health Operations Requirements, found at <https://tea.texas.gov/sites/default/files/covid/SY-20-21-PublicHealth-Guidance.pdf>.

This document takes effect June 5, 2021, replacing all prior guidance. TEA recommends that public school systems consult with their local public health authorities and local legal counsel before making final decisions regarding the implementation of this guidance.

This plan was developed with the intent to provide a continuity of services in light of the COVID-19 pandemic. ILTexas ensures that the interventions to be implemented will respond to the academic, social, emotional, and mental health needs of all students and staff, particularly those disproportionately impacted by the COVID-19 pandemic, including from low-income families, of color, English language learners, those with disabilities, those experiencing homelessness, those in foster care, and migratory individuals.

1. Consider the Centers for Disease and Control and the Texas Education Agency guidelines to keep our students and staff safe.
2. Assess academic gaps and provide accelerated instruction closing-the-gap growth opportunities.
3. Evaluate the social and emotional needs of our students and staff.
4. Make every attempt to keep schools open all year without experiencing school closure.

All plans are subject to change based on regulations by the Texas Education Agency and the Office of the Governor of Texas. Parents will be notified if changes are necessary.

Return to In-Person Instruction and Continuity of Services Plan Review		
2021-2022 Year 1	<u>Date of Initial Plan:</u> July 26, 2021	<u>Six Month Review Date:</u> January 7, 2022

		<input checked="" type="checkbox"/> No revision needed <input type="checkbox"/> Revisions were made
2022-2023 Year 2	<u>Date of Initial Plan:</u> October 21, 2022 <input checked="" type="checkbox"/> No revision needed <input type="checkbox"/> Revisions were made	<u>Six Month Review Date:</u> April 21, 2023 <input type="checkbox"/> No revision needed <input type="checkbox"/> Revisions were made
2023-2024 Carryover Year	<u>Last required review is 10/21/2023</u> Grant ends 9/30/2024	

COVID-19 OVERVIEW & PUBLIC HEALTH CONSIDERATIONS

- The virus that causes COVID-19 can infect people of all ages, and we should do everything possible to keep students, teachers, staff, and our communities safe. Research from the Centers for Disease Control (CDC) has found that while children do get infected by COVID-19 and some severe outcomes have been reported in children, relatively few children with COVID-19 are hospitalized or have severe symptoms.
- Furthermore, the American Academy of Pediatrics notes that COVID-19 risks must be balanced with the need for children to attend school in person, given that lack of physical access to school leads to a number of negative consequences, placing “...children and adolescents at considerable risk of morbidity, and in some cases, mortality.”
- ILTexas recommends that all students wear masks and everyone who is eligible get vaccinated.

PREVENT & MITIGATE - VACCINES

ILTexas highly encourages all employees and students who are eligible for a vaccine to get vaccinated and especially to remember to get their booster. This is to ensure the safety of our campuses and is the best possible prevention and mitigation method. We will provide information and resources for vaccination information and will host vaccination clinics on our campuses for people to get the vaccine.

- People are considered fully vaccinated by the CDC if they have received the second dose in a two-dose series or one dose of a single-dose COVID-19 vaccine primary series.

- People are considered up to date with their vaccines if they have completed a COVID-19 vaccine primary series and received the most recent booster dose recommended for them by the CDC.

PREVENT & MITIGATE - MASKS

- ILTexas highly recommends that all employees, students, and anyone on ILTexas property who have not vaccinated wear masks at all times, wash hands often, and distance themselves from others.

PREVENT & MITIGATE - SCREENING

- ILTexas highly recommends that all staff self-screen for COVID-19 symptoms before coming onto campus each day. If the answer to any question is yes, other than the confirmation and vaccination question, staff are to contact their Principal/Supervisor and Nurse. We ask all staff to take their own temperature.
- Employees who display symptoms of COVID-19 will be tested by the Nurse.
- Before visitors are allowed on campuses, ILTexas will screen visitors to determine if the visitors have COVID-19 symptoms.
- In evaluating whether an individual has symptoms consistent with COVID-19, ILTexas students, staff, parents, and visitors will be asked the following:
 - Are you fully vaccinated and received a booster in the appropriate time period?
 - Have you recently begun experiencing any of the following in a way that is not normal for you?
 - Feeling feverish or a measured temperature greater than or equal to 100 degrees Fahrenheit
 - Loss of taste or smell
 - Cough
 - Difficulty breathing
 - Shortness of breath
 - Headache
 - Chills
 - Sore throat
 - Shaking or exaggerated shivering
 - Significant muscle pain or ache
 - Diarrhea

PREVENT & MITIGATE - SYMPTOMS

- Employees must report to their Supervisor, Nurse, and HR if they have COVID-19 symptoms or have received a positive COVID-19 test or if they have had close contact with an individual who has tested positive for COVID-19.
- Parents must ensure they do not send a child to school on campus if the child has COVID-19 symptoms like running a fever, has tested positive for COVID-19, or has been in close contact with someone who has tested positive for COVID-19.
- Students who exhibit symptoms of COVID-19 will be tested by the school nurse only after parental permission/approval.

PREVENTION PROCEDURES - CONFIRMED OR SUSPECTED CASES OF COVID-19 - STAFF

- ILTexas will restrict and not allow anyone on ILTexas property if they are experiencing symptoms or within the isolation period.
- Employees must report to their supervisor, campus nurse, and HR if they have COVID-19 symptoms, have received a positive COVID-19 test, or if they have had close contact with an individual who has tested positive for COVID-19. They must also complete the [COVID-19 Reporting Form](#).
- Employees who are confirmed to have COVID-19 are considered Category 1.
- Everyone (students and staff) identified as Category 1 will be required to isolate. Students and teachers will be required to isolate for 5 days. They will not return to campus if symptomatic.
 - Category 1 Employees:
 - Category 1 employees will isolate for at least 5 days. This includes those who are actively sick with COVID-19, who are suspected of being actively sick with COVID-19, or who have received a positive test result for COVID-19. Staff may return when:
 - At least 5 days have passed since testing positive, and fever-free* and other symptoms have improved. **Fever free for 24 hours without the use of fever-suppressing medications. Fever is a temperature of 100° Fahrenheit (37.8° Celsius) or higher.*
 - The Human Resources Department shall provide employees with clear direction on the procedures outlined in this document, what benefits they are eligible for, how to access their benefits, and when they can possibly return to work.
 - The Director of Health Services will help Category 1 employees know how to receive proper medical care. Prior to returning to work in person they must receive confirmation from Human Resources and be asymptomatic.
 - Category 1 employees will be given 5 COVID-19 days during the isolation period and will not be required to use their personal time.
 - On their first day back to work after their isolation period, they must report immediately to the Nurse for evaluation. They must also be tested on day 10.
- Employees who have been in close contact with someone who has tested positive for COVID-19 are considered Category 2. Close contact, in this context, is considered to be someone who was within six feet of an infected person for a total of 15 minutes or more, someone who has provided care at home to someone who is sick with COVID-19, had direct physical contact with the person (hugged or kissed them), shared eating or

drinking utensils, or been sneezed or coughed on by someone with COVID-19.

- Category 2 Employees:
 - They will not be required to quarantine but will be asked to be tested if experiencing symptoms. Human Resources will help employees by providing them clear direction on what the procedure is, how and where to get tested including the location of any free testing sites in their area and any benefits they are eligible for.

PREVENTION PROCEDURES - CONFIRMED OR SUSPECTED CASES OF COVID-19 - STUDENTS

- ILTexas will restrict and not allow anyone on ILTexas property if they are experiencing symptoms or within the isolation period.
- Parents or guardians must report to their campus if their student(s) has COVID-19 symptoms, has received a positive COVID-19 test, or if they have had close contact with an individual who has tested positive for COVID-19. Parents or guardians should notify ILTexas via the [COVID-19 Reporting Form](#).
- Students who are confirmed to have COVID-19 are considered Category 1.
- Everyone (students and staff) identified as Category 1 will be required to isolate. Students and teachers will be required to isolate for 5 days. They will not return to campus if symptomatic.
- Category 1 Students:
 - Category 1 students will isolate for at least 5 days from the date of the positive COVID-19 test (the date tested positive is day 0). End isolation after 5 full days if you are fever-free for 24 hours (without the use of fever-reducing medication) and your symptoms are improving. Campuses will work with families to provide temporary learning resources during this time.
 - The Director of Nursing will help Category 1 students know how to receive proper medical care.
- Students who have been in close contact with someone who has tested positive for COVID-19 are considered Category 2. Close contact, in this context, is considered to be someone who was within six feet of an infected person for a total of 15 minutes or more, someone who has provided care at home to someone who is sick with COVID-19, had direct physical contact with the person (hugged or kissed them), shared eating or drinking utensils, or been sneezed or coughed on by someone with COVID-19.
- Category 2 Students:

- Campus nurses will help students by providing them with resources on how and where to get tested including the location of any free testing sites in their area if they wish to be tested.
- Campuses will notify parents of students who attended class with a Category 1 student that their child may have been exposed and may be a Category 2.

PREVENTION PROCEDURES - NOTIFICATIONS

- Students or staff who test positive COVID-19 will be sent home and for health and safety concerns for the student and others in the clinic, arrangements must be made to have students picked up within the hour of notification.
- If multiple positive COVID-19 cases are identified on a campus, the principal will evaluate and assess the situation and determine if a class or grade level may need to be quarantined.
- If a student or staff member in a class tests positive for COVID-19, parents will receive a notification.
- Personnel involved: Principal, Area Superintendent, Deputy Superintendent of School Leadership, ILTexas Director of Nursing, Chief Equity Officer, Executive Director of Operations, Chief of Staff, Executive Director of Communications
- Review the Situation:
 1. Principal reviews the facts on the campus. This includes the number and types of personnel affected, dates, locations impacted, and any other pertinent information.
 2. Nurse Barnes provides the detailed contact tracing report.
 3. Executive Director of Operations reviews plan for cleaning (locations of impacted areas and criteria for opening up).
 4. The Principal makes a recommendation about whether to close all or a portion of the campus for a certain period of time. Considerations: see below.
 5. The Area Superintendent makes their recommendation to the Deputy Superintendent of Leadership.
 6. The Deputy Superintendent of School Leadership makes a decision about whether to close all or a portion of campus.
 7. The Executive Director of Communications provides guidance on the communication plan regarding the decision.

Campus Closure Considerations:

- Campus closure recommendations will be based on the following criteria to ensure adequate instructional and administrative coverage, and deter COVID-19 spread:
- Kindergarten through 2nd Grade: A classroom will be closed when 3 or more students and/or staff test positive within a 5 calendar day period.
- 3rd through 12th Grade: A classroom will be closed when 4 or more students and/or staff test positive within a 5 calendar day period.

- Additional considerations must be made for 6th thru 12th-grade students for the movement of students between classes. Principals must ensure contact tracing identifies potential classrooms for closing.
- If it is determined a closure is necessary, communication will be shared that outlines a temporary online learning plan. *Principals - Reference the COVID-19 Campus Checklist to ensure all necessary parties are notified in the case of a classroom or campus closure.*

COVID-19 GENERAL GUIDELINES - TRAVEL

- Employees who travel out of the United States are required to report their travel during self-screening and to their supervisor.
- After you travel internationally you must get tested with a viral test 3-5 days after travel and provide those results to your school nurse. Additionally, you will be tested by the school nurse each morning before students arrive on campus up to the 14th day of your return from international travel. If your test is positive, you will be sent home and must use your personal days.
- [CDC INTERNATIONAL TRAVEL GUIDANCE](#)

ENSURING CONTINUITY OF SERVICES

International Leadership of Texas will continue to take appropriate actions to ensure the continuity of services to students and staff. These actions will focus on addressing students' academic needs and students and staff's social, emotional, and mental health needs. Proposed plans to provide a continuity of services are as follows:

- Increase Response to Intervention Staff
- Professional Development for Educators
- Summer School
- Behavioral Support Staff
- Instructional Materials
- Increased Counseling to support social and emotional needs for students and staff
- Increased Nursing as needed for students and staff

Tier 1/Core Instruction:

- Instructional Leadership
- High-Quality Instructional Materials (HQIM)/Lesson Plans
- Highly efficient Professional Learning Communities (PLCs) with a focus on lesson internalization via our Intellectual Preparation Process (IPP)
- Strengthening Program Implementation (DLI)
- Teacher Coaching

Tier 2 & 3 Instruction (1:3 ratio)

* Multi-Tiered Systems of Support (MTSS)

* Accelerated instruction for identified students (K-12): At-risk K-3 students, students in grades 4-12 at Did Not Meets performance level (STAAR/EOC) based on STAAR scores from grades 3-12.

COVID-19 GENERAL GUIDELINES - CAMPUS & CLASSROOM MANAGEMENT

- Schools will make every effort to maintain social distancing and separate students by three feet.
- When class is in session with students, employees may enter the classroom as necessary to complete their jobs (teacher support, student or teacher observations, minor maintenance work, etcetera).
- We will not require teachers to host student lunches in their classrooms.
- Field trips must be pre-approved by the Area Superintendent.
- Meetings may be conducted in person. Please avoid gatherings of large groups of people in small rooms.

COVID-19 GENERAL GUIDELINES - FINE ART CLASSES

General Guidelines for Fine Art Classes:

Band

- An appropriate bell cover is required for brass instruments for classroom use. Bell covers are not required for outside practice. ILTexas will purchase bell covers for all school-owned instruments. Students who rent an instrument outside of school will need to purchase their own bell cover. Instruments without a bell cover cannot be used until purchased.

- Sanitize all instrument mouthpieces and music stands between classes.

Performance/Field Trip/Competition Guidelines:

- Follow Athletic Protocols

COVID-19 GENERAL GUIDELINES - ATHLETICS

- Students, staff members, and family members of student-athletes will be allowed to attend athletic events. Masks are strongly recommended.
 - Contact the Athletic Department with additional questions.
-

CONTACT

Karen Canady Barnes
ILTexas Director of Health Services
covidcare@iltexas.org

Regina Jones
Chief Equity Officer
rjones1@iltexas.org

Human Resources
HR.covid.info@iltexas.org
318-218-7556