

Legal Notice
Town of Vernon, CT
Contract # 2125 - Professional Services related to Vernon
Stand Alone Sidewalk Project

The Town of Vernon, Connecticut is seeking Responses to this Request for Qualifications for Professional Services related to the construction of approximately 7,800 linear feet of sidewalks and associated elements to link existing sections of sidewalk in five (5) separate areas of the Town of Vernon. All potential respondents shall have expertise in Civil Engineering related to Transportation Design, Construction Administration, and Inspection Service and be familiar with the requirements of CT DOT Permitting and the CROG Local Transportation Capital Improvement Program (LOTICIP).

This assignment will include the preparation of Bid Documents to accompany the existing design plans, review of the design for constructability, develop final quantities and cost opinion, assist the Town in obtaining an Authorization to Bid from CROG and CT DOT LOTICIP, assist the Town in soliciting bids and making a contract award, provide inspection and Contract Administration Service during construction and assist the Town in project documentation and close-out.

Supporting documents and plans are available for review at the Town of Vernon Website, <https://www.vernon-ct.gov/government/bids-and-contracts>, and the CT Dept. of Administrative Services website.

Questions about this RFQ should be emailed to David A. Smith, Vernon Town Engineer, at dsmith@vernon-ct.gov no later than 3:00 pm on Thursday, August 17, 2023. Answers to questions received will be posted by Tuesday, August 22, 2023, on the Town's website at www.vernon-ct.gov/government/bids-and-contracts and at the Connecticut State Department of Administrative Services (DAS) at <https://portal.ct.gov/DAS/CTSource/CTSource> by referencing Contract #2125. It is the sole responsibility of the respondent to review any or all addendum or question responses related to this RFQ.

Three (3) copies of all the materials should be submitted in a sealed envelope, clearly marked **"BID DOCUMENT- DO NOT OPEN – CONTRACT #2125 – Professional Services related to the Vernon Stand Alone Sidewalk Project"** on the outside of the envelope and delivered to: Michael J. Purcaro, Town Administrator, Town of Vernon, Memorial Building, 14 Park Place, 3rd Floor, Vernon, Connecticut 06066 no later than 10:00 am on Thursday, August 31, 2023. Emailed, faxed, or late bids will not be accepted.

Received qualifications will be opened publicly in person at 10:00 am on Thursday, August 31, 2023. All interested parties are welcome to be present. Results will be posted on the Town website.

This contract is subject to state set-aside and contract compliance requirements. The selected firm must meet all municipal, state, and federal AA and EEO practices and requirements. MBE's, WBE's, SBE's are encouraged to apply. The Town reserves the right to reject any or all proposals in whole or part, to award any one service or group of services or all services, to negotiate with any or all companies submitting proposals, and to enter into an agreement with any contractor for any services mentioned in this RFQ; if

it is deemed to be in the best interest of the Town. This contract is subject to state set-aside and contract compliance requirements.

Confidentiality - If Respondent believes that any information in its proposal should be treated as confidential that material shall be clearly marked. The Town shall endeavor to protect confidential material from disclosure to non-Town employees to the extent permitted by State or Federal law. In no event will the Town be responsible for the inadvertent disclosure of your response to this RFQ.

Michael J. Purcaro Town Administrator