

**MILLER PLACE UNION FREE SCHOOL DISTRICT**  
**Special Education Department**

**7 Memorial Drive**  
**Miller Place, NY 11764-2036**

Telephone (631) 474-2700 x799  
Fax (631) 474-9890

Mr. Seth A. Lipshie  
Superintendent of Schools

Sandra Wojnowski  
Executive Director for Educational Services

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Dear Parents/Guardians,

The District provides special education services and programs to students with disabilities pursuant to applicable federal and state laws. Any parent or person in parental relation who suspects that his/her child has a disability may refer the child for an evaluation by the District's Committee on Special Education (CSE) for eligibility for special education services and programs. More detailed information on this process is available in "*A Parent's Guide to Special Education*", which is published on the New York State Education Department's website in English and Spanish <http://www.p12.nysed.gov/specialed/parentpubs.htm>. Additional information can also be found on the Pupil Personnel Services/Special Education page through the District website <https://www.millerplace.k12.ny.us/Page/5593>.

Parents and persons in parental relation should contact Mrs. Wojnowski or Mr. Koch at the District's Office of Pupil Personnel Services if they suspect that his/her child has a disability.

Sandra Wojnowski  
Executive Director for Educational Services  
7 Memorial Drive  
Miller Place, NY 11764  
631-474-2700 x 799

Jeremy Koch  
Administrator for Special Education  
7 Memorial Drive  
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