



Special Meeting Agenda
Date: August 10, 2023
Time: 3:30 p.m.
Zoom Meeting ID: 896 1232 8605

The meeting will be available for both regional consortium locations via Zoom and at the physical locations noted below:

<https://lompocschools.zoom.us/j/89612328605?pwd=WmFwMGVINWE1VGtHRGUxME8xODJvZz09>

Allan Hancock College, 800 S. College Drive, Building S-106, Santa Maria, CA 93455

Lompoc Unified School District, 1301 North A Street, Board Room, Lompoc, CA 93436

Allan Hancock and Lompoc Unified Adult Education Consortium

Board Members: Dr. Sofia Ramirez Gelpi (AHC), Tom Lamica (AHC), Elaine Webber (LUSD), Brian Jaramillo (LUSD)

Meeting Chair: Dr. Sofia Ramirez Gelpi

- 1. Call to Order**
- 2. Roll Call & Establishment of Quorum**
- 3. Approval of Agenda as Presented**
- 4. Public Comment and Entity Comment***

*Testimony of up to three minutes of any topic at Regular Meetings and on agenda items at Special Meetings will be welcome during consideration of the item by the Consortium Board. Speakers are encouraged to submit comments 48 hours in advance in writing, which shall be made available at the start of the meeting. Board members may or may not respond to public comment.

5. Action Items: A recommendation to approve the following action items:

5.1 21/22 and 22/23 Member Expense Report Certified in NOVA Q3 ([Attachment A](#))

A recommendation that the consortium board approve certification of the 21/21 and 22/23 Member Expense Report Q3. Both members of the consortium are still spending 21/22 funds. The deadline to fully expend these funds is 1/24 although extension through 3/24 is allowable.

5.2 Uncertify and Recertify 2022-2023 Member Budgets

A recommendation that the Board approve uncertifying and recertifying member agencies' 2022-2023 budgets in order for the agencies to remove negative balances for upcoming financial reporting deadlines. The NOVA system will not allow negative balances to be submitted on member financial reports. Member agency 2022-2023 budgets will be uncertified, allowing each agency to adjust the budget and remove negative balances. Then, the budgets will be recertified.

5.3 Approve Member Allocation Amendment ([Attachment B](#))

A recommendation that the Board approve receiving an additional \$1,691 in consortium funds for the 2023-2024 school year. Each member agency receives a percentage of the \$1,691 based on state calculations derived from the existing percentage allocation of CAEP consortium funds: \$708 for Allan Hancock College, \$983 for Lompoc Unified School District.

5.4 Approve 2023-2024 Consortium Annual Plan ([Attachment C](#))

A recommendation that the Board approve the 2023-2024 Consortium Annual Plan, which is a continuation of the approved 2022-2023 Annual Plan. Consortium and member goals include the following: increase student numbers by a minimum of 2% over prior year, improve ESL outcomes by a minimum of 2% over prior year, improve transitions by a minimum of 2% over prior year.

6. Consortium Other Business

A. Evergreen Magazine Project

The evergreen magazine project with AHC, SBCC and LASCC concluded, and 100,000 copies were mailed throughout the county beginning August 7.

B. Consortium Meeting Schedule 2024

Following are the proposed Consortium meeting dates that align with our deliverables:

- Thursday September 28 (fourth Thursday) followed by Public Input Session
- Thursday October 26 (fourth Thursday)
- Thursday November 16 (Third Thursday)
- Thursday December 14 (Second Thursday) followed by Public Input Session

C. Public Input for Consortium Planning

As the Consortium will begin its Three-Year Planning process in July 2024, public input sessions will be scheduled to occur immediately following adjournment of select 2023-2024 Consortium meetings. Sessions will be publicized along with meetings.

D. Consortium Partnership Programming

Discussions between AHC and LASCC are ongoing regarding possible location of AHC's Early Childhood classes in Lompoc at LASCC's facility on the El Camino Campus at 320 North J Street.

E. CA English Language Learner Healthcare Pathways Grant

A three-year, CA project using Proposition 98 funding and being offered to CAEP Consortia to help build adult healthcare vocational pathways across all levels of English proficiency, in adult education regions throughout California. AHC and LUSD member agencies met to discuss the application of such a project. Both agencies report that, at this time, there is low demand for such training. As such, member agencies do not feel that they could achieve the outcomes of this opportunity.

F. CAEP Consortium Adult Dual Enrollment

Since the adoption of Senate Bill (SB) 554 in 2019, an adult student pursuing a high school diploma (HSD) or a high school equivalency (HSE) certificate in California is authorized to enroll as a special part-time student at a community college. This student receives credit-bearing college instruction and services at no tuition cost, and the college increases enrollment and receives enhanced apportionment funding for instruction.

LASCC and AHC currently do not have an agreement in place for Dual Enrollment. Although the state encourages agencies to offer Adult Dual Enrollment, few actually do at this time.

<https://www.caedge.org/new-report-dual-enrollment-in-california-adult-education-and-community-colleges-lessons-and-opportunities/>

7. Future Meetings

A calendar of proposed meetings aligned to CAEP due dates through December 2023, has been created and is attached to the agenda.

8. Adjournment

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Elaine Webber at (805-742-3100). Please make requests 48 hours prior to the meeting in order to make reasonable arrangements to ensure accessibility to this meeting. Meeting documents are available at member agencies.

*Public comment forms are available, and public comment of up to three minutes is offered to members of the general public at Regular meetings during Public Comment and upon discussion of Agenda items. Members of the public may comment at Special Meetings for up to three minutes on Agenda items. If you are unable to attend and wish to make

public comment, contact Elaine Webber at (805-742-3100). The CAEP Consortium Public Meetings are scheduled quarterly.

Topic: Allan Hancock and Lompoc Unified Adult Education Consortium. Join Zoom Meeting

<https://lompocschools.zoom.us/j/89612328605?pwd=WmFwMGVINWE1VGtHRGUxME8xODJvZz09>

Meeting ID: 896 1232 8605 Passcode: 141103

One tap mobile +16699009128,,89612328605#,,,,*141103# US (San Jose) +16694449171,,89612328605#,,,,*141103# US

Meeting ID: 896 1232 8605 Passcode: 141103 Find your local number: <https://lompocschools.zoom.us/u/kb2jT4SjL>

CAEP Due Dates	Proposed Consortium Meeting Date
August 2023 <ul style="list-style-type: none"> • <u>Aug 15: Annual Plan for 2023-24 due in NOVA *</u> September 2023 <ul style="list-style-type: none"> • Sep 1: 21/22 and 22/23 Member Expense Report due in NOVA (Q4) • Sep 1: July 1, 2022 to June 30, 2023 Instructional Hours and Expenses by Program Area due (estimates only) in NOVA * • <u>Sep 1: 22/23 Certification of Allocation Amendment due in NOVA</u> 	August 10, 2023 3:30 p.m.
<ul style="list-style-type: none"> • <u>Sep 30: 21/22 and 22/23 Member Expense Report certified by Consortia in NOVA (Q4) *</u> • Sep 30: 22/23 Member Program Year Budget and Work Plan due in NOVA • Sep 30: End of Q1 	September 28, 2023 3:30 p.m.
October 2023 <ul style="list-style-type: none"> • <u>Oct 30: 23/24 Member Program Year Budget and Work Plan certified by Consortia in NOVA *</u> • Oct 31: Student data due in TOPSPro (Q1) • Oct 31: Employment and Earnings Follow-up Survey 	October 26, 2023 3:30 p.m.
December 2023 <ul style="list-style-type: none"> • <u>Dec 1: July 1, 2022 to June 30, 2023 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium *</u> • Dec 1: 20/21, 21/22 & 22/23 Member Expense Report Due in NOVA (Q1) • <u>Dec 31: 21/22, 22/23 & 23/24 Member Expense Report certified by Consortia in NOVA (Q1)</u> • Dec 31: End of Q2 	November 16, 2023 3:30 p.m. December 14, 2023 3:30 p.m.

ATTACHMENT A: 21/22 AND 22/23 (Q3) MEMBER EXPENSE REPORT

Allan Hancock Joint CCD 2022-23 Q3

Submitted by Dr. Sofia Ramirez Gelpi Ph.D.

Approved by Dr. Sofia Ramirez Gelpi Ph.D.

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Project Budget	Budget Remaining
1000 - Instructional Salaries	\$7,951	\$33,914	23.44%	\$113,045	7.03%	\$105,094
2000 - Non-Instructional Salaries	\$195,466	\$262,867	74.36%	\$876,223	22.31%	\$680,757
3000 - Employee Benefits	\$59,834	\$93,893	63.73%	\$312,975	19.12%	\$253,141
4000 - Supplies and Materials	\$22,785	\$38,122	59.77%	\$127,074	17.93%	\$104,289
5000 - Other Operating Expenses and Services	\$43,631	\$47,572	91.72%	\$158,574	27.51%	\$114,943
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$18,032	\$23,687	76.12%	\$78,958	22.84%	\$60,926
Totals	\$347,699	\$500,055	69.53%	\$1,666,849	20.86%	\$1,319,150

Additional Comments

Not Entered

Lompoc Unified 2022-23 Q3

Submitted by Lompoc Adult School and Career Center Elaine Webber

Approved by Dr. Sofia Ramirez Gelpi Ph.D.

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Project Budget	Budget Remaining
1000 - Instructional Salaries	\$324,127	\$590,032	54.93%	\$907,742	35.71%	\$583,615
2000 - Non-Instructional Salaries	\$89,607	\$150,509	59.54%	\$231,553	38.7%	\$141,946
3000 - Employee Benefits	\$121,723	\$234,320	51.95%	\$360,493	33.77%	\$238,770
4000 - Supplies and Materials	\$29,883	\$72,692	41.11%	\$111,834	26.72%	\$81,951
5000 - Other Operating Expenses and Services	\$103,021	\$170,390	60.46%	\$262,138	39.3%	\$159,117
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$33,418	\$60,897	54.88%	\$93,688	35.67%	\$60,270
Totals	\$701,779	\$1,278,841	54.88%	\$1,967,448	35.67%	\$1,265,669

Additional Comments

Not Entered



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ATTACHMENT B: MEMBER ALLOCATION AMENDMENT

CAEP
CFAD

Produced: Jul 25, 2023, 08:02 PM UTC - By Elaine Webber

01 Allan Hancock and Lompoc Unified Adult Education Consortium SUBMITTED

Allocation Amendment: 2023-24

Allocation Amendment Summary

Fiscal Declaration

The Fiscal Declaration information in this section has been provided as a courtesy. It has not been changed since CFAD has been approved by the Member Representatives.

Consortium Name: 01 Allan Hancock and Lompoc Unified Adult Education Consortium

Funding Channel: Direct Funded

Narrative: Planned allocations are aligned to the Consortium's approved Three-Year and Annual Plans. Member agencies provide program and fiscal reports to the Consortium in accordance with CAEP requirements.

Changes: No Changes

Member Allocations for 2023-24

Type of allocation amendment *

Explanation for amendment *

Not Entered

Member Agency	Current Allocation	Proposed Allocation	Adjustment
Allan Hancock Joint CCD	\$850,026	\$850,734	\$708
Lompoc Unified	\$1,180,246	\$1,181,229	\$983
Total Allocated to Members	\$2,030,272	\$2,031,963	
Total CAEP Funds	\$2,031,963	\$2,031,963	
Total Remaining (Must be \$0)	\$1,691	\$0	

Member Agencies

Member Agency	Member Type	Contact	Phone
Allan Hancock Joint CCD	District	Dr. Sofia Ramirez Gelpi Ph.D.	(805) 922-6966 ext: 3325
Lompoc Unified	Unified School District	Lompoc Adult School and Career Center Elaine Webber	(805) 742-3100

Certification & Assurances

By clicking "Approve" on the approval cards below, you are certifying the CFAD as well as confirming that you and ALL consortium members agree to the Assurances listed below.

Assurances

Membership & Decision-Making

- I certify that any community college district, school district, or county office of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region shall be permitted to join the consortium as a member (EC 84905 (a)(b)). (See Membership Box above).
- I certify that only members as described above (and in EC 84905) are allowed to join my consortium as members and participate in decision making and approvals whether in a public meeting, or via the NOVA planning, budgeting & expense reporting system.
- I certify that as a condition of joining a consortium, as a member, I shall commit to reporting any funds (as described in EC 84916) available to that member for the purposes of education and workforce services for adults and the uses of those funds through the annual Program Area exercise in NOVA for reporting leveraged funds, and instructional hours.
- I certify that as a member of the consortium my district shall be represented only by an official designated by the governing board of the member (EC 84905 (c)).
- I certify that as a member of the consortium, I shall participate in any decision made by the consortium (EC 84905 (d)(1)(A)).
- I certify that all decision made by the consortium and its members is final (EC 84905 (d)(1)(F)).
- I certify that I will adhere to the consortium rules and procedures and, as agreed upon by the consortium members, to any additional by-laws, charters, etc.

Public Meetings

- I certify that a proposed decision is considered at an open, properly noticed public meeting of the consortium at which members of the public may comment (EC 84905 (d)(1)(B)).
- I certify that the consortium has provided the public with adequate notice of a proposed decision and considered any comments submitted by members of the public, and any comments submitted by members of the public have been distributed publicly (EC 84905 (d)(1)(C)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has requested comments regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults (EC 84905 (d)(1)(D)(i)).
- I certify that the consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision (EC 84905 (d)(1)(E)).

- I certify that in addition to the meeting requirements listed in EC 84905, and as agreed upon by the consortium members, that I will follow the public meeting requirements listed in the Ralph M. Brown Act as the Brown Act applies to the governing body of any "local body created by state or federal statute." (Ed. Code, section 54952.)

Reporting Requirements

- I certify that I will participate in completing and updating any consortium long range and/or short range planning efforts and/or budget work plans (EC 84906, 84914(a)).
- I certify that all CAEP expenses have been expended in the CAEP seven program areas, and services provided are consistent with the 3-year plan, the annual plan, and my district's work plan & budget as submitted in NOVA (EC 84913 (1-7), 84906, 8914(a)).
- I certify that my expenditures of CAEP funds match the objectives/activities included in the annual plan and the member work plan (EC 84906, 84914(a)).
- I certify that my expenditures of CAEP funds adhere to the allowable uses of funds as identified in the CAEP Fiscal Management Guide.
- I certify that I will report student level enrollment data and outcomes as prescribed by the State CAEP Office (EC 84920).
- I certify that I will share financial expenditure and progress reports with the members of my regional consortium.
- I certify that I understand that as a member if I do not meet any of these items I have certified, I will be deemed an ineffective member which may result in a loss or reduction of CAEP funding (EC 84914(b)).
- I certify that all CAEP expenses have been expended only for the education of persons 18 years of age or older (EC 84901(a)).

Certification

Allan Hancock Joint CCD - Member Representative

Sofia Ramirez Gelpi
 Dean, Academic Affairs
sgelqi@hancockcollege.edu
 (805) 922-6966 ext: 3325

Thomas Lamica
 Interim Dean
thomas.lamica@hancockcollege.edu
 (616) 238-3990

Approved by Thomas Lamica

07/14/2023 12:31 PM PDT

Lompoc Unified - Member Representative

Elaine Webber
 Principal
webber.elaine@lusd.org
 (805) 742-3100

Brian Jaramillo
 Director
jaramillo.brian@lusd.org
 (805) 742-3310

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ATTACHMENT C: 2023-2024 ANNUAL PLAN

7/30/23, 9:35 PM

NOVA: CAEP Annual Plan 01 Allan Hancock and Lompoc Unified Adult Education Consortium

CAEP
Annual Plan

Produced: Jul 30, 2023, 09:35 PM UTC - By Elaine Webber

01 Allan Hancock and Lompoc Unified Adult Education Consortium DRAFT

2023-24

Plans & Goals

Executive Summary

This Allan Hancock and Lompoc Unified Adult Education Consortium (AHLUAEC) Strategic Plan identifies the opportunities for growth of existing educational programs, potential development of new programs, and regional opportunities for collaboration to serve the Consortium Region better. The AHLUAEC Consortium represents an area of about 2,100 square miles, with five chartered cities, several unique non-incorporated communities, and a diverse population. Two member organizations compose the Consortium: Allan Hancock College Joint Community College District (Allan Hancock College or AHC) and Lompoc Adult School and Career Center (LASCC), Lompoc Unified School District (LUSD). The Northern Santa Barbara County Region is a diverse socio-economic area distinct demographically and economically from Southern Santa Barbara. While the Santa Ynez Valley region enjoys considerable wealth and prosperity, the more populated areas of the Consortium region (Santa Maria, Guadalupe, Lompoc) are characterized by struggling local economies, higher than average unemployment, low graduation rates, a large number of English as second language learners, low literacy rates and pockets of extreme poverty. According to recent CAEP regional demographic data, English language learners and adults without a high school diploma make up the largest single sectors of Northern Santa Barbara County's potential adult education population (27% and 26%, respectively, with some overlap). In addition, when combining the underemployed population and those potentially benefiting from upskilling, specifically looking at the population identified as having some to no college, the potential adult education population increases by an additional 57%. According to the CAEP Data and Reporting Tool, the estimated adult population of the AHLUAEC Consortium region is approximately 202,332 people. Santa Barbara County Association of Governments (SBCAG), in its Regional Growth Forecast 2050 Santa Barbara County Report (1), projects the Consortium region's population to increase by 32% through 2050. Santa Maria is a top city in the South-Central Coast Region, leading in year-over growth. Regional demographic data compiled in by the CAEP Data and Reporting Tool shows that the Consortium features 26% of adults achieving less than a high school diploma, surpassing the statewide average of 18%. The region also features a high percentage of adults (17%) living in or near poverty. Two areas where the consortium regional data exceeds state averages and indicates regional need include adults with no high school diploma and adults with limited English proficiency. Statewide, approximately 17% of adults have no high school diploma, compared to 25% of adults in the consortium region. Adults with limited English skills account for 9% of the population statewide but 16% of adults in the consortium region.

The AHLUAEC's vision aligns with the state's goal to address the evolving needs of individuals and communities by providing all adults with the knowledge and skills necessary to participate effectively as productive citizens, workers, and family members. The efforts of the AHLUAEC focus on equitably meeting regional needs in the most effective ways, including the following: addressing gaps in services, ensuring seamless transitions to post-secondary education and the workforce, expanding and refining student acceleration opportunities, enhancing professional development opportunities, and leveraging partner and community resources. The AHLUAEC is charged with annually developing and implementing a regional education and workforce development plan for adults within the geographic boundaries of the Consortium.

Accomplishments made in the prior programming year include Annual Plan guided increases in the following: transitions, learner gains, and enrollments. Gains in these three areas reflect a constant effort by member agencies to successfully implement our consortium's Annual Plan. Consortium enrollments increased approximately 3.5%. Final numbers on increases in transitions and learner gains are still pending; however, early data shows that our consortium has exceeded its Annual Plan goals for growth in these essential areas. Implementation of our consortium's Annual Plan included member agencies taking the following actions, for example: adding key personnel in support/counseling/instructional roles, expanding transition services, expanding marketing/enrollment/recruiting efforts, implementing measures at the instructional level to improve student gains, devising ways to improve persistence and retention. A major marketing effort drew together the two consortia

of Santa Barbara County to collaborate on an Adult Education marketing evergreen production that will be mailed to 100,000 households by early August 2023.

Primary goals for the 2023-2024 programming are the same as for the prior year: increase student gains, enrollments, and transitions.

Regional Planning Overview

Members of the Consortium will continue to collaborate on effective program implementation, including development of career pathways and industry sector strategies with a variety of partners. This includes chambers of commerce as well as local employers, key industry representatives such as local healthcare providers, and agencies such as Santa Maria EconAlliance, Goodwill Industries, Workforce Collaborative, Santa Barbara Workforce Development Board, and Tri-Counties Regional Center Community Development.

Additionally, member agencies will focus on new partnerships and new/expanded programming that supports the mission of the Consortium.

Meeting Regional Needs

Regional Need #1

Gaps in Service / Regional Needs

Regional needs include employment sector needs to include the following:

- Farm jobs are forecast to remain steady long-term. In this regard, the cannabis industry has the potential to be a source of continuing employment in this sector.
- Construction jobs are projected to increase as housing starts to recover, and long-term infrastructure spending surges.
- Computer and information sector jobs are projected to grow as internet activities surge. Professional and Business Service and Education and Health Care jobs will continue their above average growth trends and account for a large share of future job growth in these forecasts.
- Government jobs are projected to grow but at a slower pace.
- The number of self-employed workers is projected to increase due to the gig economy.

How do you know? What resources did you use to identify these gaps?

Current indicators were collected from sources including the following and will be used to measure success. In addition, member agencies will measure utilizing in-place tools such as matriculation data, CASAS testing data, etc. Workforce Development Board. Local Plan, Santa Barbara County Association of Governments (SBCAG) Regional Growth Forecast, Santa Barbara County, BW Research Santa Barbara County, University of California Santa Barbara Impact Project, U.S. Census Bureau Reports, Employment Development Department Projections, CAEP Online Reporting Tool.

How will you measure effectiveness / progress towards meeting this need?

The following will be used to measure success: in-place tools such as matriculation data, MIS, CASAS testing data, reports, surveys, Student Outcomes reports, etc.

Local data deriving from the following will be used to guide effectiveness strategies: Workforce Development Board Local Plan, Santa Barbara County Association of Governments (SBCAG) Regional Growth Forecast Santa Barbara County, BW Research Report for Santa Barbara County, University of California Santa Barbara Impact Project, U.S. Census Bureau Reports, Employment Development Department Projections, CAEP Online Reporting Tool.

Members of the Consortium will collaborate on program implementation, including development of career pathways and industry sector strategies with a variety of partners. This includes chambers of commerce as well as local employers and agencies such as Santa Maria EconAlliance, Goodwill Industries, Workforce Collaborative, Santa Barbara Workforce Development Board, and Tri-Counties Regional Center Community Development. Consortium leadership also participates in regional projects, most recently the America Recovery Plan (ARPA) Good Jobs Grant Project with Santa Barbara, San Luis Obispo, Fresno, and King Counties.

Address Educational Needs

2023-24 Strategies

Strategy Name

Student Gains

Activity that Applies to this Strategy

Increase Number of Students Achieving Gain

Metrics that Apply to this Activity/Strategy

- Progress: Participants with Educational Functioning Levels Gains ESL (AE 400 - ESL)

Strategy Description

Member agency EL instructors will continue to meet in PLC with the goal of increasing the number of students achieving a level gain. For each semester, EL instructors will meet a minimum of four hours per month in PLC to review data and plans to improve student learning, creating collective teacher efficacy. Lead EL instructor and administration will conduct data skills sessions for 2 of the 4 monthly PLC hours to improve staff data skills. Increase number of EL students achieving a learning gain by 2% over baseline year 2022-2023.

Improve Integration of Services & Transitions

2023-24 Strategies

Strategy Name

Quarterly Meetings

Activity that Applies to this Strategy

Quarterly Meetings to Improve Services, Transition

Metrics that Apply to this Activity/Strategy

- Progress: Participants with Educational Functioning Levels Gains ESL (AE 400 - ESL)

Strategy Description

Consortium will conduct quarterly sessions to discuss and explore effective options that improve integration of services and transitions. Increase transitions by 2% over baseline 2022-2023 transitions.

Improve Effectiveness of Services

2023-24 Strategies

Strategy Name

Student Meetings

Activity that Applies to this Strategy

Student One on One Meetings for Improved Retention

Metrics that Apply to this Activity/Strategy

- Student Barriers: English Language Learner (AE 305 - Overall)

Strategy Description

To improve students achieving a level to indicate learning gain status, instructors/counselors will conduct a one-on-one at semester intake and at benchmark testing events such as CASAS to establish and review student goals, testing outcomes, plans to improve performance, etc. Improve number of students persisting/retained and demonstrating gain of 2% over baseline year of 2022-2023.

Fiscal Management

A narrative justifying how the planned allocations are consistent with the annual adult education plan which is based on your CAEP 3-year plan.

Allan Hancock College and Lompoc Adult School partnered to ensure the broadest implementation of the plan elements, designing surveys and feedback forms, implementing such tools within each organization, and providing an opportunity for ongoing improvement teams to review and provide comments/recommendations at the member agency level. Additionally, city offices within our Region, such as the City of Lompoc, Santa Maria, etc., assisted local employers with the survey implementation by facilitating connection to the area's largest employers. The Chambers of Commerce helped promote the surveys through their online newsletters and member updates.

An approach to incorporating remaining carry-over funds from prior year(s) into strategies planned for 2023-24.

The Consortium Governing Body meets regularly to discuss allocation of funds, recognizing the multiple funding streams of each Member, including such items as federal and local grants, Perkins, etc. The Consortium maintains its commitment to ensuring funds allocations that meet the community needs of the Consortium Region. Furthermore, the Consortium anticipates adding staffing/expanding pathways and services through upcoming projects.

Certification

No approver contacts.

