

Webster Elementary School PTA  
32401 Pembroke, Livonia, MI 48152



## PTA Meeting Agenda

**Wednesday, March 11 2020 7:00 pm**

Present: Chris Chmura, Valerie Jackson, Heather Mezzadri, Melissa Raveed, Sarah Pelletier, Tom Wilk, Alicia Densel, Ann Epperson, Lora Boka, David Tsang, Karlee Kerr

- I. Call to Order (Chris Chmura) - 7:03pm
- II. Principal's Report (Mrs. Boka)
  - A. Schoolcraft nursing students did classroom presentations about proper handwashing.
  - B. Steps are being taken to protect against the CoronaVirus.
    1. All buildings in the district will be deep cleaned using the Clorox Total 360 system (Webster was done last weekend).
      - a) The district is figuring out how to make this deep-cleaning more regular.
    2. Vinegar and water spray is available for routine cleaning in classrooms.
    3. Hand sanitizer available as students enter and exit the lunchroom.
  - C. School supplies
    1. School supply lists will include a list of items that will be provided by the district (Ticonderoga pencils, dry erase markers, sticky notes, etc.), in addition to items requested by each Family.
      - a) Each Family was asked to put no more than 5 to 7 items on their requested school supply lists.
- III. Review and approval of meeting minutes (All)
  - A. Heather Mezzadri made a motion to approve, Lora Boka seconded. The minutes are approved.
- IV. Budget Report (Chris Chmura)
  - A. Monique Cadoret was unable to attend.
  - B. Dine Outs have already outperformed last year.
  - C. Box Tops for Education is low because the program is going digital (receipts are to be scanned within 14 days of purchase).
    1. Karlee Kerr noted that receipts from grocery delivery can also be forwarded to Box Tops.
- V. PTA Committee Reports/Other Business
  - A. Dine Outs & Fundraisers (Heather Mezzadri)
    1. Skate nights are holding steady at about 80 people per event.
    2. Our Zap Zone Family Night will be rescheduled as a precautionary measure.
    3. MOD Pizza - Wednesday, March 18, "celebrity" chefs (staff)
    4. Leo's - Tuesday, April 28
    5. Panera - Thursday, May 28
  - B. March is Reading Month (Valerie Jackson)
    1. Guest author for Family 1 cancelled due to CoronaVirus - we will try to set up some sort of video alternative.

2. Guest author for Families 2 & 3 is still on for now.
3. Book Swap went well - we may make it a more regular enrichment.
4. Spirit days every Friday.
5. Month-long Adventure Map is ongoing.

C. Disability Awareness Month

1. Two spirit days per week (one will be wearing disability shirt or blue)
2. Promote the Buddy Program - video and bulletin board.
3. Quiz (myths and facts).
4. Simulations for ACAT students during enrichments run by parent volunteers.

D. Staff Appreciation Week (Chris Chmura / Alicia Densel)

1. May 4-8
2. Week-long gift card raffle - we will ask that parents send in gift cards in any denomination and each day we will draw staff member winners.
3. Monday - staff breakfast
4. Tuesday - coffee cart
5. Wednesday - chiropractor/massage
6. Thursday - every staff member gets an envelope full of student letters
7. Friday - Staff luncheon

E. Science Fair (Chris Chmura)

1. David Tsang has been coordinating judges - we are up to 14 at this point.
2. 165 total submissions (115 judged).

F. STEAM Night (Heather Mezzadri)

1. Nuts About Science - 10 stations.
2. We are going to recruit volunteers from high schools and middle schools.
3. Robotics teams will be invited to do demonstrations.
4. Raffle baskets - teachers will choose themes (but no duplicates).
  - a) We will pre-sell raffle tickets (they will also be available for purchase at the event).

VI. Comments/Questions

VII. Adjournment - 7:45pm