Creating a PowerSchool Parent Access Account:

Each OLL household must maintain a Powerschool family account. With this account, you will complete necessary orientation forms, and be able to monitor grades and attendance records.

 You may access the parent portal as follows: The website location is: http://www.ollpowerschool.org/public

Alternatively, you may go to OLL's website at http://www.ourladyofthelakeschool.org and click the PowerSchool link.

<u>CREATING A NEW POWERSCHOOL ACCOUNT:</u>

1. Go to: http://www.ollpowerschool.org/public

2. At the login screen, click the tab titled "Create Account." Then click the blue button titled "Create Account".

3. On the following screen, you will be asked to fill out some basic information, including your new desired username and password. Please keep track of your chosen username and password throughout the school year.

4. At the bottom of the screen, you will need to enter your child's Access ID and Access Password which can be found below.

5. If you have more than one child enrolled at OLL, you should enter each of their Access IDs and Access Passwords before continuing. (Check your email. You should have received a separate email with this information for each of your children.)

6. Lastly, select the blue "Enter" button at the bottom of the screen. You will be taken back to the login screen and asked to enter your new username and password. You should then have one family account with a tab for each child.

Access ID is: ****

Access Password is: ****

If you have any questions, please email Paula Johnson at pjohnson@ourladyofthelakeschool.org.