St. Helens School District 502
474 N 16th Street, St. Helens OR 97051

SCHOOL BOARD ORGANIZATIONAL MEETING

Agenda

July 12, 2023 @ 6:30 p.m.

Scot Stockwell, Superintendent

The School Board encourages public participation in its meetings. When a person wishes to bring a matter to the attention of the Board, it is recommended but not required that the matter first be discussed with the district superintendent. Prior discussion provides time for the superintendent to gather relevant information in order that the Board may give the matter adequate consideration.

This meeting can also be observed remotely via Zoom:

https://us02web.zoom.us/webinar/register/WN_G9STON4vSteIfzPRYX0Nug.

If you are a member of the community and wish to address the Board via Zoom rather than in-person, please email your name and a summary of the topic to sb502@sthelens.k12.or.us prior to 5:00 on Wednesday, July 12, 2023 and you will be welcomed during the meeting for that purpose.

1.0 CALL TO ORDER ……Melody Killens, Board Chair

1.1 Pledge of Allegiance

2.0 AGENDA APPROVAL……Melody Killens, Board Chair

* Items may be added or removed at this time.

3.0 VISITORS TO ADDRESS THE BOARD – Non Agenda Items

This is a time for public comment on NON-AGENDA items. The Board will not take any immediate action, but will refer concerns to the superintendent and ask him to report to the Board. We appreciate you keeping comments to 3 minutes per individual or 5 minutes if you are representing a group of patrons.

***Please note**: Under Oregon Revised Statutes, personnel concerns will not be discussed in a public meeting. If you have any concerns with school district personnel, please schedule a meeting with the superintendent.*

4.0 CONSENT AGENDA

The Board on an individual basis prior to the meeting has reviewed all material. All financial reports are available for review by the public in the business office. The Board considers Consent Agenda items routine business and will be enacted by the Board in one motion. There will be no discussion of these items at the time the Board votes on the motion unless members of the Board, staff or public request specific items to be discussed and/or removed from the Consent Agenda.

4.1 Human Resources Report July 2023

4.2 Meeting Minutes Summary from Budget Hearing and Regular Board Meeting June 28, 2023

4.3 Designate Brown & Brown Northwest Insurance as Insurance Agent of Record

4.4 Designate the Firm of Pauly, Rogers, and Co., P.C. as District Auditor ORS 328.465, 327.137, 297.405

4.5 Designate Garrett, Hemann, Robertson as SHSD Legal Counsel with Service on an "as needed" Basis

5.0 ORGANIZATIONAL/ANNUAL PROCEDURAL BUSINESS

5.1 Election of 2023-24 Board Chair ORS 332.005(2), 332.040 ..... Chair Killens

5.2 Election of 2023-24 Board Vice-Chair ORS 332.005(2), 332.040..... Chair Killens

5.3 RESOLUTION 2023-24 #1 Designating Scot Stockwell Chief Administrative Officer, School District Clerk and Budget Officer ORS 332.515, 294.331

5.4 RESOLUTION 2023-24 #2 Designating Jessica Seay Director of Fiscal Services/Deputy Clerk, and Custodian of Funds ORS 328.441, 332.515, 328.445

5.5 RESOLUTION 2023-24 #3 Authorizing the Board Chair and Board Vice Chair to Sign Any and All Documents

5.6 RESOLUTION 2023-24 #4 Designating Bank of the West, InRoads Credit Union, and State of Local Government Investment Pool as Depositories for School Funds

5.7 RESOLUTION 2023-24 #5 Designating Self-insurance Option for Workers Compensation Insurance

5.8 RESOLUTION 2023-24 #6 Authorizing Purchase and Sale of Property Related to the District Renovation and Remodeling Program

5.9 2023-24 School Board Meeting Schedule

5.10 Local Public Contract Review Board and Rules ORS 279A.060 (currently School Board)

5.11 Jurisdictional Contact for the Oregon Government Ethics Commission (OGEC) (currently Jessica Seay)

5.12 District Administrative Representative in charge of the IDEA program and Coordinator of Federal Programs (currently Lori Thompson)

5.13 District Asbestos LEA Representative (currently Jared Plahn)

5.14 District Safety Officer (currently Jessica Seay)

6.0 NEW BUSINESS

6.1 Superintendent Report..... Scot Stockwell, Superintendent

6.1.1 District Business

7.0 VISITORS TO ADDRESS THE BOARD – Agenda Items

This is a time for public comment on AGENDA items. The Board will not take any immediate action, but will refer concerns to the superintendent and ask him to report to the Board. We appreciate you keeping comments to 3 minutes per individual or 5 minutes if you are representing a group of patrons.

Please note: Under Oregon Revised Statutes, personnel concerns will not be discussed in a public meeting. If you have any concerns with school district personnel, please schedule a meeting with the superintendent.

8.0 ACTION ITEMS

8.1 Election of 2023-24 Board Chair ORS 332.005(2), 332.040

8.2 Election of 2023-24 Board Vice-Chair ORS 332.005(2), 332.040

8.3 **RESOLUTION 2023-24 #1 Designating Scot Stockwell Chief Administrative Officer, School District Clerk and Budget Officer ORS 332.515, 294.331**

8.4 **RESOLUTION 2023-24 #2 Designating Jessica Seay Director of Fiscal Services/Deputy Clerk and Custodian of Funds ORS 328.441, 332.515, 328.445**

8.5 **RESOLUTION 2023-24 #3 Authorizing the Board Chair and Board Vice Chair to Sign Any and All Documents**

8.6 **RESOLUTION 2023-24 #4 Designating Bank of the West, InRoads Credit Union, and State of Local Government Investment Pool as Depositories for School Funds**

8.7 **RESOLUTION 2023-24 #5 Designating Self-Insurance Option for Workers Compensation Insurance**

8.8 **RESOLUTION 2023-24 #6 Authorizing Purchase and Sale of Property Related to the District Renovation and Remodeling Program**

8.9 **Adopt 2023-24 School Board Meeting Schedule**

8.10 **Designate Jessica Seay as the Jurisdictional Contact for the Oregon Government Ethics Commission (OGEC)**

8.11 **Designate the St. Helens School District Board of Directors as Local Public Contract Review Board**

8.12 **Designate Lori Thompson as District Administrative Representative in charge of the IDEA program, and the Coordinator of Federal Programs**

8.13 **Designate Jared Plahn as District Asbestos LEA Representative**

8.14 **Designate Jessica Seay as District Safety Officer**

9.0 **UPCOMING MEETING INPUT**

August 9, 2023 – Board Work Session, 6:30 p.m. (TBD)

10.0 **ADJOURN** ..... Chair TBD

DATES OF INTEREST

Aug 9..... Work Session (TBD)..... ..... 6:30 pm.....Board Room
Aug 23 ..... Regular Meeting (TBD) .... 6:30 pm.....Board Room
Sept 5**.....** First Day of School

Dates and times are subject to change. Please check the district web site at www.sthelens.k12.or.us for the most updated information.

The meeting location is accessible to persons with disabilities. A request for an accommodation for persons with disabilities should be made no later than 48 hours before the meeting by calling (800)735-2900.