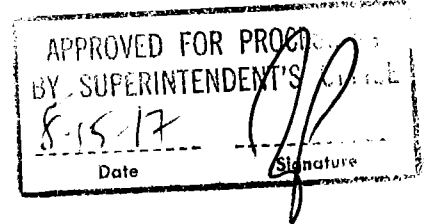


TITLE: APPROVAL OF AGREEMENT NO. A18.121 BETWEEN SIMI VALLEY UNIFIED SCHOOL DISTRICT AND DSK ARCHITECTS FOR CAMPUS PRELIMINARY ASSESSMENTS AT 17 SCHOOLS

Business & Facilities
Consent # 26

August 15, 2017
Page 1 of 1

Prepared by: Ron Todo, Associate Superintendent
Business & Facilities



Background Information

On January 17, 2017 the Board of Education approved the list of selected firms for on-call architectural services for the Measure X Bond Program. Campus preliminary assessments are needed at 17 of the District's schools. The firm of dsk Architects is on the approved list and can provide these services. The attached agreement with dsk Architects is presented to the Board of Education for approval.

Fiscal Analysis

Agreement A18.121 (Exhibit "A") is for a **total fixed fee of \$242,250.00** for campus preliminary assessments at 17 of the District's schools. This equates to a fee of \$14,250.00 per school. These services will be funded with Measure X Bond funds.

Additional information is available at the Bond Management Office.

Recommendation

It is recommended that the Board of Education approve Agreement A18.121 for campus preliminary assessments at 17 of the District's schools with the firm of dsk Architects.

On a motion # 27 by Trustee Blough seconded by Trustee White and carried by a vote of 5/0, the Board of Education approved, by roll-call-vote, Agreement A18.121 for campus preliminary assessments at 17 schools with the firm of dsk Architects.

Motion # 27 Ayes: Blough, LaBelle, Smollen, White, Daniels
Noes: 0; Absent: 0; Abstain: 0
Absent: Abstained:

PROJECT ASSIGNMENT AMENDMENT (PAA)
AGREEMENT NO. A18.121

TO
AGREEMENT FOR ON-GOING ARCHITECTURAL SERVICES

This Project Assignment Amendment ("PAA") is entered by and between Simi Valley Unified School District and **dsk Architects** ("Architect") on August 16, 2017.

Whereas, the District entered into a written Agreement entitled Agreement A18.120 for On-Going Architectural Services ("Agreement") generally establishing terms and conditions for the Architect's design professional services for Projects assigned by the District to the Architect.

Whereas, this PAA sets forth the specific terms and conditions applicable to the District assignment of the Assigned Project to the Architect for completion of design professional services.

NOW THEREFORE, the District and Architect and agree as follows:

1. **Assigned Project Description.** The Assigned Project is described as follows:
Campus Preliminary Assessments at 17 Simi Valley Unified School District schools as further described in the attached revised Proposal from Architect dated August 3, 2017 (Attachment 1).
2. **Assigned Project Construction Budget.** The Construction Budget for the Assigned Project is not applicable to this Preliminary Assessment Agreement.
3. **Assigned Project Basic Services.** The Basic Services Phases at each of the sites for the Assigned Project are:

<p>Basic Services Summary:</p> <p>Evaluation of each school site for alignment with Simi Valley USD Facilities Planning Principles. Meet with each site's principal to discuss & document site-specific issues. Generate preliminary assessment reports for each site and review with the Director of Facilities & Planning. Generate final report for each site, including conceptual solutions for areas in need of improvement, and probable construction cost estimates for the proposed solutions.</p>
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4. **Assigned Project Design Disciplines and Design Consultants.** The Design Disciplines included within the scope of the Assigned Project include the following; the Architect shall complete all services for the Design Disciplines noted below with its own employees or by Design Consultants to the Architect.

<p>Design Disciplines</p> <p>Design Consultants</p> <p>Architectural</p>
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5. **Assigned Project Schedule.** The Architect's Completion of Basic Services for the Assigned Project shall be in accordance with the following:

Basic Services Phases	Completion Date
Existing Documentation Review & Site Surveys	October 16, 2017
Analyze Site Surveys & Develop Conceptual Solutions	November 13, 2017
Provide Draft Copy of Reports & Cost Estimates	November 14, 2017
Review reports and cost estimates with the SVUSD Director of Planning & Facilities	November 20, 2017
Revise & finalize reports & cost estimates	November 30, 2017

6. **Assigned Project Contract Price.** The Contract Price for the Assigned Project is a lump sum fixed price of **Two-Hundred Forty-Two Thousand Two-Hundred Fifty Dollars (\$242,250.00)**. The Contract Price for the Assigned Project is allocated to the Basic Services Phases as follows:

Basic Services Phases	Contract Price Allocation for Campus Preliminary Assessments at 17 Schools	Percentage of Contract Price
Existing Document Review and Site Surveys	\$33,802.00	14%
Analysis of Site Survey Findings	\$16,901.00	7%
Development of conceptual solutions	\$45,070.00	18.6%
Generate initial reports & Cost Estimates.	\$112,674.00	46.5%
Review with the Director of Planning and Facilities.	\$5,634.00	2.3%
Revise & finalize reports and estimates.	\$28,169.00	11.6%
	Total for 17 school sites: \$242,250.00	100 %

7. **Design Consultants.** Design Consultants to the Architect for the design disciplines required for the Assigned Project are as set forth in the Architect's RFQ Response, except: _____.
8. **Agreement Terms.** All terms of the Agreement are incorporated herein and applicable to the Assigned Project, except as modified by the terms of this PAA.

9. **Acknowledgment and Confirmation.** The Architect has a full and complete understanding of the Architectural Services required for the Assigned Project. The Architect certifies that all proposed personnel are duly certified, licensed, approved and otherwise qualified to complete obligations under the Architectural Services Agreement.

IN WITNESS WHEREOF, the District and the Architect have executed this Project Assignment Amendment as of the date set forth above.

District
Simi Valley Unified School District

By: _____
Ron Todo

Title: Associate Superintendent, Business & Facilities

Architect
dsk Architects

By: _____
Jeffery M. Fuller

Title: Principal



fee proposal

August 3, 2017 – Revision #1

May 11, 2017

Simi Valley Unified School District
875 East Cochran Street
Simi Valley, CA 93065

Attention: Pedro Avila, Director of Facilities & Planning

Regards: (17) Campus Preliminary Assessments – Fee Proposal

Dear Pedro,

As a result of our discussion and the meetings in your office and at Park View ES, Garden Grove ES, and Crestview ES on May 9, 2017, along with on-going discussions since then, we are pleased to present our Architectural Services fee proposal for the Campus Preliminary Assessments at (17) school campuses within the Simi Valley Unified School District.

School Campuses:

(1) Early Childhood Development Center

- Justin Early Learners Academy

(13) Elementary Schools

- Arroyo Elementary School
- Atherwood Elementary School
- Berylwood Elementary School
- Crestview Elementary School
- Garden Grove Elementary School
- Katherine Elementary School
- Knolls Elementary School
- Madera Elementary School
- Park View Elementary School
- Santa Susana Elementary School
- Sycamore Elementary School
- Vista Elementary School
- Wood Ranch Elementary School

(1) Senior High School

- Apollo Continuation School

(1) Homeschool/Independent Study

- Monte Vista School

(1) Simi Institute for Careers & Education

- Simi Institute (Adult Education)



dsk architects ▪ design studio of seiberlich and kakavand ▪ san francisco ▪ los angeles
1539 sawtelle blvd., suite 14, los angeles, ca 90025 (310) 254-2263

www.dskarch.com
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fee proposal

Scope of Work:

Evaluate the areas below at the identified (17) school campuses for alignment with the Simi Valley USD Facilities Planning Principles:

- **Site** – Security, Fencing, Main Entry, Student Drop Off/Pick Up areas, Open Public Space, Portables, and Fields/Play Space
- **Administration Office** – Size & Layout
- **Classrooms** – Wall, Ceiling & Floor Finishes
- **Library** – Furnishings, Wall, Ceiling & Floor Finishes
- **Multi-Purpose Room** – Stage, Audio, Lighting, Wall, Ceiling & Floor Finishes

Scope of Services:

- Review existing documentation
- Attend Kick-Off Meeting w/ all (17) school Principals and Director of Facilities & Planning
- Visit (17) school sites to survey existing conditions and meet with Principals
- Analyze site survey findings
- Generate conceptual solutions for areas in need of improvement
- Conduct progress meeting w/ Director of Facilities & Planning to review Assessment report
- Generate final report

Deliverables:

(17) separate Campus Preliminary Assessment Reports, in pdf format only (no printing required), containing the following information:

- Cover
- Table of Contents
- Introduction
- Existing Conditions & Future Solutions (brief written descriptions)
- Existing Conditions & Future Solutions (graphic content on site plan)
- Rough Order of Magnitude Estimate

Schedule:

Existing Documentation Review & Site Surveys	8 weeks
Project Development	4 weeks
Draft Copy of Reports	1 day
Client Review & Comment	1 week
Revise Reports	1 week
Final Reports	1 day

* The approximate project start date is Wednesday, August 21, 2017 pending District approval.

Assumptions:

Client to provide the most recent site and building drawings and documentation (in pdf or dwg format) to dsk architects for all (17) campuses.





fee proposal

Exclusions:

Survey/review of the following areas: site and room accessibility, toilet rooms, fire alarm, technology, hazardous materials abatement.

Compensation:

Our compensation shall be based on a "Lump Sum" basis. We propose a total fee of **\$242,250** (two hundred forty-two thousand, two hundred fifty dollars) which consists of (17) Individual campus fees at \$14,950 per each campus. Please reference the Fee Breakdown table below.

Campus Preliminary Assessment Fee Breakdown by Individual Campus										
	Hourly Rate	Scope of Services							Total Hours	Fee
		Review Existing Documents	Meet with Principal & Survey Site	Analyze Site Survey Findings	Develop conceptual solutions	Generate Report & Estimate	Review with Director of Facilities	Finalize Report & Estimate		
		Hours	Hours	Hours	Hours	Hours	Hours	Hours		
Architecture:										
Principal	\$225	2	3	2	4	4	1	2	18	\$4,050
Project Manager	\$180	4	3	4	12	16	1	4	44	\$7,920
Designer/Revit	\$95					20		4	24	\$2,280
Total Hours		6	6	6	16	40	2	10	86	\$14,250
Consultants										NA
									Total Fee:	\$14,250

Thank you for providing dsk architects with the opportunity to work with you and the Simi Valley Unified School District team and community. Please call if you have any questions.

Please sign and return one original copy of this proposal as your acceptance of this proposal and fee.

District Representative

Date

Sincerely,

Jeffery M. Fuller, AIA, NCARB, LEED AP

Principal

dsk LLP

email jeff@dskarch.com

Cc: Amir Kakavand, AIA, LEED AP

