

New Student Gmail and PowerSchool Account Setup Instructions

Gmail account setup

Go to Google and select Gmail

Login information:

firstname.lastname@billingsstudents.org

Password: ID number found on your tentative schedule. If your ID number is only 5 digits, add 3 zeros in front of the ID number.

Create new password (at least 8 characters)

PowerSchool account setup (must set up Gmail first)

Go to www.billingsschools.org/our-schools/high-schools/west

Click on Students, PowerSchool for Students

Login: firstname.lastname

Password: same password that you created for your Gmail account