



BIRMINGHAM COMMUNITY CHARTER HIGH SCHOOL

Associated Student Body
Vendor Insurance Agreement

The event vendor, at vendor's sole cost and expense, shall provide insurance coverage. BCCHS shall be named as additional insured and an endorsement is to be attached to the Certificate of Insurance confirming the minimum requirements below. (It is the responsibility of the vendor to be sure all insurance requirements are met for their own organization as well as any external vendors.)

The minimum required limits of Coverage are:

- General Aggregate: \$2,000,000 (annual)
- General Liability: \$1,000,000 (per occurrence)
- Products-Comp/Ops Aggregate: \$1,000,000
- Personal and Advertising Injury: \$1,000,000
- Each Occurrence: \$1,000,000
- Damage to Rented Premises/Fire Damage: \$100,000*
- Medical Expense (per person): \$5,000

Coverage must be per occurrence, not claims made. *Activities that place buildings at risk for fire (use of kitchen, portable lighting, and heavy electrical gear) should have a \$1,000,000 Fire/Property limit.

Fireworks are strictly prohibited on BCCHS property.

All vendors providing food must also submit a valid County of Los Angeles Health Permit

The Certificate Holder must list the below as the additional insured:**

Birmingham Community Charter High School
17000 Haynes St
Lake Balboa, CA 91406

**A second page endorsement stating the additional insured is also required.

BCCHS does not have insurance references nor is BCCHS required to assist any organization with insurance. It is the responsibility of the organization to be sure the certificate meets BCCHS requirements and the separate endorsement is attached. There are not exceptions to the limitation requirements. It is the responsibility of the organization to update their insurance if the organizations insurance expires during their Approved/Activated requests.

Vendor Name: _____
Print Name

Vendor Signature: _____

Date: _____