



BIRMINGHAM COMMUNITY CHARTER HIGH SCHOOL
Budget Development

Fiscal Year: _____

Budget Adoption

Revised Budget

Name of Club: _____ As of (date): _____

Part I: Revenues (add additional pages if necessary—don't forget estimated donations)

Revenue Description	Estimated revenue
Total	

Part II: Expenditures (add additional pages if necessary--don't forget to include expenses to hold the fundraisers)

Expenditure Description	Estimated Expenditure
Total	

Part III: Ending Balance

1. Difference between current year total revenues and expenditures: _____
2. Plus carryover from prior year (ending balance) from prior year: _____
3. Projected ending balance (subtract Line 2 from Line 1): _____

Balances in excess of 20% of the budget must be spent by June 30th or a "Request to Carry Over Excess Ending Balances" form must be submitted for approval

Part IV: Budget Submission and Approval

	Name	Signature	Date
Student Club Representative			
Club Advisor			
Student ASB Representative			
Activities Director			
ASB Administrator			

Reviewed by Bookkeeper: _____ Date: _____