

# County Employees Retirement System (CERS)

**County Employees Retirement System (CERS)** is part of Kentucky Retirement Systems (KRS) and pays a monthly benefit upon retirement based on the type of retirement and years of credited service. Participants also contribute to the Social Security and Medicare Systems.

**Eligibility:** Participation begins the first day of employment for all classified employees in a permanent full-time position working an average of 80 hours per month.

**Cost:** The employee contributes on a pre-tax basis **five percent** of gross earnings. The Board of Education contributes an amount determined by CERS. For 2023-24, it is **23.34%** percent of the eligible employee's gross earnings.

The employee contributes 6.2 percent to Social Security and 1.45 percent to Medicare on wages after all eligible tax exempt deductions. The Board matches Social Security and Medicare contributions.

For a membership application, [click here](#).  
For a change of address form, [click here](#).

For a beneficiary designation form, [click here](#).

## **Steps to Take:**

1. You will need your **BIRTH CERTIFICATE** and your spouses if beneficiary. You can order yours at the KY VITAL Statistics website here:  
<https://usvitalrecords.org/kentucky.html?gclid=CLe15pqG68sCFU0vgQodiCQPrw>
2. Call CERS at **1-800-928-4646** and make an appointment at least two months prior to your projected retirement date. The CERS staff will explain your options and will give you a projection of your monthly annuity.
3. Review the information provided to you by CERS. If you decide to retire, submit your notice of Intent to CCBOE.
4. Call CERS at **1-800-928-4646** to request an application for Notification of Retirement (Form 6000).
5. Complete the Form 6000, and return it to CERS along with a copy of your last paycheck stub. Upon receipt of your application, CERS will send you a retirement pack, which will include a health insurance application. Complete all of the forms in the packet, and return them to CERS in Frankfort.

## **Sick Pay Retirement Benefits**

Upon retirement from the Cumberland County School District through KTRS or CERS, an active employee shall be eligible for sick leave payout benefits. Upon retirement from the CCBOE, an employee shall receive **30 percent** of his or her unused accumulated sick leave as a cash payment (less appropriate deductions).

## **Contact:**

**For specific questions regarding your account, contact:**

County Employees Retirement System  
Kentucky Retirement Systems  
Perimeter Park West  
1260 Louisville Rd.  
Frankfort, KY 40601-6124  
**1-800-928-4646**  
<http://kyret.ky.gov>

