DAILY BELL SCHEDULE					
Early Bird	7:05 AM - 7:55 AM	50 MINUTES			
Period 1	8:00 AM - 8:50 AM	50 MINUTES			
Period 2	8:55 AM - 9:45 AM	50 MINUTES			
Period 3	9:50 AM - 10:40 AM	50 MINUTES			
Period 4	10:45 AM - 11:35 AM	50 MINUTES	Lunch		
Period 5	11:40 AM - 12:30 PM	50 MINUTES	Lunch		
Period 6	12:35 PM - 1:25 PM	50 MINUTES	Lunch		
Period 7	1:30 PM - 2:20 PM	50 MINUTES			
Period 8	2:25 PM - 3:15 PM	50 MINUTES			



EARLY RELEASE WEDNESDAY BELL SCHEDULE					
Early Bird	7:15 AM – 7:55 AM	40 MINUTES			
Period 1	8:00 AM - 8:40 AM	40 MINUTES			
Period 2	8:45 AM - 9:25 AM	40 MINUTES			
Period 3	9:30 AM - 10:10 AM	40 MINUTES			
Period 4	10:15 AM - 10:55 AM	40 MINUTES	Lunch		
Period 5	11:00 AM - 11:40 AM	40 MINUTES	Lunch		
Period 6	11:45 AM - 12:25 PM	40 MINUTES	Lunch		
Period 7	12:30 PM - 1:10 PM	40 MINUTES			
Period 8	1:15 PM - 1:55 PM	40 MINUTES			

2023-24 TESTING DAYS					
Fall Testing Day (Sophomores and Juniors)	12:35 PM Dismissal	Oct. 11, 2023			
Spring Testing Days	11:30 AM Dismissal	April 10 & 11, 2024			





Diversity Calendar D86 Calendar

NOTICE: The Board of Education has the right to change the school calendar at any time. For the most up-to-date calendar information, to the Calendar page on the District website.

## STUDENT PLANNER

7401 Clarendon Hills Road Darien, IL 60561 Main Office: 630 - 468 - 4000

Main Office FAX: 630 – 468 - 4217 24-Hour Absence Reporting: 630 - 468 - 4555

Health Office Fax: 630 - 468 - 4615



Hinsdale South Website



Dr. Patrick Hardy, Principal

Mr. Eric Martzolf, Assistant Principal Dr. Kari Peronto, Assistant Principal

Mr. Arthur Ostrow, Athletic Director

Dr. Robin Vannoy, Director of Deans

Ms. Rosalind Kline. Dean of Students

Mr. James Fromm. Dean of Students

Mr. Michael Holland, Director of Counseling

Ms. Kristin Marks Pascavage, Director of Special Education

Mr. Nick Chavarria, Director of Student Activities



**HS Staff Directory** 

## DISTRICT 86 BOARD OF EDUCATION



Board of Education



D86 Tip Line



Student Handbook

## Dear Hornets:

Author Mark Batterson said, "If your dream does not scare you, it's too small." What is your biggest dream? What do you aspire to be? What is that awe-inspiring life aspiration you don't share with others because it seems impossible? Where do you want to go? What do you want to do? These questions can be daunting if you let them. They can also inspire and motivate. I encourage you to dream big! Then, dream bigger than that! It's ok if that dream makes you a little nervous. Keep chasing it. Keep following after it until you achieve it. Know that succeeding may require you to up your game, though. Level up your commitment. Level up self-discipline. Level up your self-confidence and positive thinking so you can take a few more steps toward that dream. You cannot achieve big dreams with small thinking and tiny actions. This year, take it to another level!

Don't forget to level up your planning and organization. With these two skills, you can't go wrong. Hinsdale South's student planner is a tool that can help you. Take seriously the information and tools in the planner. Read it knowing you can learn more about the school's policies, procedures, and expectations. Using your planner can also help you stay organized. Take advantage of this tool and share the information with the responsible adults in your life. Good planning will help you now and will be invaluable later. I encourage you to commit to using your student planner as a resource. If your dream does not scare you, it's too small, Hornets!

Sincerely, Dr. Patrick Hardy Principal



FAQs			
Concerns/Questions	Office		
Bus Pass	Deans' Office		
Bus Routes	Deans' Office		
Class Schedule	Counseling Office		
Dance Guest Forms	Deans' Office		
Grade in Class	Teacher		
Homework / Extended Absence	Deans' Office		
ID Cards	Bookstore/Deans' Office		
Infinite Campus	TSI		
Locker Jams	Deans' Office		
Late to School or Leaving Early	Deans' Office		
Locker Combination	Counseling/Deans' Office		
Lost and Found	Bookstore		
Medical Hall Pass	Health Services Office		
Parking Permits	Deans' Office		
PE Medical Excuse	Health Services Office		
Photocopies	LMC		
Poster Approvals	Deans' Office		
Prearranged Absence Request	Deans' Office		
Report a Theft	School Resource Officer		
Transcripts / Grade Verification	Registrar		
Student Schedule	Counseling Office		
Work Permits	Counseling Office		

Locker Locations					
Locker #	1st Floor B/W Rooms	Locker #	2ndFloor B/W Rooms	Locker #	3rd Floor B/W Rooms
990 - 772	102 - 113	2167 - 2282	249 - 250	3000 - 3389	300 - 349
1001 - 1343	100 - 142	2309 - 2503	Athletics Office - 252	3318 - 3587	Business Office - 349
1288 - 1476	158 - Cafe			6001 - 66225	323 - 333
4001 - 4108	120 - 137				

# **OUR MISSION**

WHY WE EXIST

Empowering students pursue their ideal future by acquiring critical skills and knowledge to collaborate, create and connect with an ever-changing world

# **OUR VALUES**

WHAT WE STAND FOR

Access
Accountability
Diversity
Equity
Excellence
Perseverance
Resiliency
Respect



# **OUR VISION**

WHERE WE ARE HEADED

In five years, the District will use the following components as evidence for achieving our mission and vision: District 86 will set the standard for excellence by inspiring passion, confidence and excellence

Coherent System	District 69, its two nign schools, and communities are one conerent, unified system. Collaboration
	fosters respect, voice, and engagement among all stakeholders. Commitment to a shared mission,
	vision, and goals unites the District. Resources and opportunities are equitably provided to ensure
	that needs of all students are being met.
Critical	District curriculum, foundational knowledge, and competencies required for success after high
	school link to the life skills of critical thinking, creative thinking, problem solving, collaboration,
Competencies	and communication. These critical competencies link to character and leadership required for
	global citizenship. Learning expectations and experiences are rigorous, relevant, and equitable for
	Sendon toon or donormone school and District Of sendon links to a moral and a sendon
Multiple	
Measures for	mornation system constituting or multiple measures for goal security, refrection, stategies, and improvement of performance. Multiple measures are used at all levels to periodically assess and
Success	report progress. Improvement is the first criterion of success.
Student Well-	Students feel safe, challenged, confident, and responsible for their own learning. District 86
	culture, programs, practices, and services foster student social and emotional well-being. Students
Being	report they feel well prepared for their future. Families report they feel their student is well
	prepared for their future.
Innovative	Engaging teaching and learning practices ensure students explore big ideas, make real-world
	connections, relate their learning to their passions, and give students multiple and authentic ways
l eaching and	to demonstrate their knowledge. Instructional tools, including technology, ensure learning takes
Learning	place both inside and outside the classroom. Assessment leads to next steps in teaching and
Practices	learning. Student growth is the first criterion of success.
Facilities	The facilities support a safe and secure learning environment that provides opportunities for
	multiple pathways leading to college, career and life readiness. The facilities provide opportunities
	for innovative teaching and learning practices, including technology. All facilities are fully ADA
	accessible and meet Life-Safety requirements.
Collaboration	Internal and external communication and collaboration activate student, teacher, and parent voice
	and improved stakeholder satisfaction. Enhanced communication and collaboration create clarity
and	and understanding and promote transparency. Communication closes the gap between what is
Communication	real and what is perceived.
Partnerships	District 86 cultivates partnerships with business, agencies, and other community organizations to
	further student learning, career, and workplace experiences for students. District 86 cultivates
	partnerships with sender districts to further college, career, and life experiences for students.



## "VICTOR E." HORNET



## **SCHOOL FIGHT SONG**

Hinsdale South let's go And try to score another goal

Our valiant hearts will be our pride The halls of fame will open wide

Go Go Go fight south Hinsdale South Our love for you will never die

We love you with our heart and soul Our Alma MateHinsdale South

## STUDENT RESOURCES

## DISCLAIMER

School rules published in this planner are subject to such change as needed to ensure continued compliance with federal, state, or local regulations and are subject to such review and alteration as becomes necessary for the routine operation of the school.

## **ATHLETICS**

- The Student Athletics section Student Athlete Handbook sets forth the expectations and rules for students who participate in interscholastic athletics in the District.
- Student-Athletes must abide by the provisions in the Student Athlete Handbook, Student Handbook, and Board Policy 7:240 Conduct Code for Participants in Extracurricular
- Activities and Board Policy 7:190 Student Behavior, both on and off school
  property and during and outside the school day. Student-athletes and their
  parents/guardians must read this handbook. When registering online for a
  sport both the student-athlete and their parent/guardian must electronically
  sign. These signatures indicate that the
- student-athlete and the parent/guardian have read the Student Athlete Handbook and agree to the policies and procedures described therein.

Student-athletes and the parent/guardian must also complete and submit the Agreement to Participate in interscholastic athletics form, and a certificate of physical fitness issued by a licensed physician to the Athletic Office.

It is the intent of the Athletic Department and the Administration that no person shall, on the basis of sex, be excluded from participation or be denied benefits or subjected to discrimination under the educational program or activities described herein. Scan below to access the Hinsdale South Athletics Page.



## **ACTIVITIES/CLUBS**

Welcome to Hinsdale South High School. The Student Activities Program has a variety of opportunities to offer you as a member of the Hinsdale South Community. There are currently over 70 clubs available to our students, providing a wide array of programs – most certainly something for every interest. There are numerous opportunities for you to get involved in student life while balancing your academic pursuits.

The Student Activities Office strongly encourages you to explore all of your options and involve yourself in at least one student club/activity. Studies have shown the single most accurate predictor of success in life is the degree of involvement a person has had in high school extracurricular programs.

So, get involved in student life at South. It's a great place because of the collective efforts of everyone connected with our activities program, both students and sponsors. We A.R.E. Hornet Nation! Stop by the Student Activities office (room 263) for more information.

Nick Chavarria – Director of Student Activities 630-468-4561 nchavarr@hinsdale86.org







HS Activities Page

## **ATTENDANCE**

Parents may report student absences by calling (630) 468-4555 or entering it in Infinite Campus. If you choose to enter attendance through Infinite Campus, you do not need to also call into the 24-hour attendance line. Failure to report or call within 24 hours of the absence will result in an unexcused absence. When calling in an absence please clearly and slowly state the following:

- Date and time of call
- Student ID number
- Spell student's first and last name
- Reason for absence and date of expected return
- Relationship to student and call-back number

For more information regarding absences please scan the QR code below:



## **AUTOMOBILE REGULATIONS & PARKING**

All cars parked on District and school grounds must be parked in an authorized area and display the current school parking permit, as applicable. The speed limit in all District and school parking lots is 10 miles per hour. Students with parking permits must park in the designated student parking lot at each high school. Parking on school grounds for students is a privilege. By parking on school grounds, the student is agreeing to abide by the parking rules and regulations. Failure to follow the parking rules and regulations may result in disciplinary consequences for students, including loss of parking privileges and consistent with Board Policy 7:190 Student Behavior. In addition, by parking on school grounds, students consent to school searches of their vehicle, and personal effects therein, without notice and without suspicion of wrongdoing. Please also see Board Policy 7:140, Search and Seizure. For more information regarding student parking please scan the QR code below:



## **BUS TRANSPORTATION**

Bus and Parking Information and schedules can be found on Hinsdale South's website. Please scan the QR code below to get information regarding transportation and FAQ's.



## COUNSELING SERVICES

District 86 counseling services are the cornerstone of a planned program of secondary education, encompassing all facets of college and career planning, academic decision-making and personal-social development. Our Counseling Department's holistic and comprehensive services complement other quality educational programs within the school and provide further commitments to the intellectual, physical, social, cultural, career and occupational development of the individual student as he or she moves into our community and world. Students may make an appointment with their counselor by using the sign-up sheets in the Counseling Office. You may also visit the Counseling Department's website by scanning the below QR code for additional information.

The school counseling staff delivers the following services:

- Selection of high school curriculum compatible with graduation requirements, individual abilities and future plans.
- Development of post-secondary plans including the college selection process and career awareness.
- Assistance with personal, emotional and social concerns that may be impeding development and/or academic achievement.
- Interpretation of standardized achievement tests and career interest inventories.
- Coping with school and peer adjustment concerns.



## **DANCE & GUEST PASS PROCEDURES**

Formal and informal dances are held at various times during the school year. These social events are for the enjoyment of the students enrolled in the District. A guest form is required for all individuals who do not attend the school where the dance is being held. The dance procedure allows a student to bring one guest to dances. All guests must follow D86 Student Behavior policies. For more information regarding student expectations at these events and access to the guest form, please scan the QR code below:



## DEAF AND HARD OF HEARING PROGRAM

The Deaf/Hard of Hearing Program (DHH) provides educational and support services for Deaf and Hard of Hearing students from the DuPage-West Cook area through the LaGrange Area Department of Special Education. The DHH program consists of courses taught by certified teachers of the Deaf. General Education courses are also available with the support of sign language interpreters. Other support services include: resource teachers, vocational assessments and job placement, guidance counseling, social work, speech and language therapy along with additional related services. Many opportunities for social interaction via extra-curricular activities are also available to students in the DHH program.



## **DEANS & SCHOOL RESOURCE OFFICER**

The Deans in each building oversee student attendance and discipline related matters. The Deans strive to assist students in making appropriate judgments and decisions. The Deans' Office must be notified in writing when parents or guardians will be on vacation or for any other reason will be leaving their student(s) in the care of someone else. The Deans' Office also serves as an informal resource for information.

- The School Resource Officers at District 86 are members of the Darien Police Department for Hinsdale South and the Hinsdale Police Department for Hinsdale Central. The
- SROs have been assigned to the respective schools for the purpose of assisting in the maintenance of a safe environment for all students and staff.
- The School Resource Officer works in a proactive and professional manner with students, parents, guardians and staff.

## FINAL EXAM SCHEDULE

The dates on which final exams will be administered have been established and are listed on the school website,https://south.hinsdale86.org/. If any changes are made to this schedule, they will be shared with the Hinsdale South community via the Hinsdale South website as well as via an email to parents, guardians and students.

## ALL STUDENTS\*-- SEMESTER EXAM SCHEDULE

Exam Day 1	Exam Day 2	Exam Day 3
Period 1 Exam	Period 4/5, 4/6, 5/6 Exam	Period 9 Exam
8:00 – 9:30 a.m.	8:00 - 9:30 a.m.	8:00 – 9:30 a.m.
Passing Period	Passing Period	Passing Period
9:30 – 9:45 a.m.	9:30 – 9:45 a.m.	9:30 – 9:45 a.m.
Period 2 Exam	Period 6/7, 6/8, 7/8 Exam	Period 10 Exam
9:45 – 11:15 a.m.	9:45 – 11:15 a.m.	9:45-11:15 a.m.
Passing Period	Passing Period	Passing Period
11:15 – 11:30 a.m.	11:15 – 11:30 a.m.	11:15 – 11:30 a.m.
Period 3 Exam	Make-up Exam	Make-up Exam
11:30 a.m. – 1:00 p.m.	11:30 – 1:00 p.m.	11:30-1:00 p.m.

The second semester exam schedule reflects the official last day of school as Friday, May 31, 2024, assuming emergency days are not declared. If needed, an amended exam schedule will be published.

\* Seniors will not be given final exams for the second semester; this was determined by the Board of Education. Please visit the District 86 website for more information. D86.Hinsdale86.org

## REQUEST TO MOVE AN EXAM/ASSESSMENT

If a student has 3 or more exams that fall on the same day, the student can request to move an exam to a study hall or make-up period. Arrangements to move an exam must be approved by the Assistant Principal of Instruction prior to making arrangements to move the exam with a teacher. Completed forms are due the last full school day prior to semester exams. This form may also be used to move an assessment throughout the school year when 3 or more assessments are given in one day. Accommodations to move exams due to vacation plans, work or other outside obligations may be declined. If the student has an extenuating circumstance, please contact the Assistant Principal of Instruction.

## **BUS SERVICE**

Bus service is provided to students after their last scheduled exam. Students making up exams during the make-up slots will need to provide their own transportation. Buses depart 10 minutes after the last scheduled exam.

## SOCIAL WORK/SCHOOL PSYCHOLOGIST

The Social Work Office offers a variety of services to promote the social and emotional well-being of students. Social workers assigned to specific special education populations can also be reached through the Social Work Office. Services include individual student assessments, crisis intervention, short-term confidential counseling, staff consultation and class presentations.



A school psychologist conducts psycho-educational evaluations when appropriate and interprets results for students, parents/guardians and staff. School psychologists also assist with referrals to outside agencies.



## SAFETY TIP LINE

The Tip Line is an anonymous reporting system. It is available through the District's website https://www.hinsdale86.org/tip-line or the Parent Link app/ Tips are directed to the designated school administrator. Administrator and/or school resource officers will follow up on all tips and respond in an appropriate manner.

Please provide as much information as possible so that every effort can be made to resolve the issue. If the situation is an emergency, call 911. Scan below to access the Tip Line.



## **GENERAL INFORMATION**

## AGE OF MAJORITY

Students who reach the age of 18 will continue to be subject to the Board of Education Policy and District and school rules and regulations.

## **BOOKSTORE**

The District's goal is to provide our families with the most convenient and cost-effective solutions for student textbooks, workbooks, and novels. As a result, District 86 has partnered with MBS Direct Virtual Bookstore. MBS Direct is the only course material provider that guarantees to have all of the textbooks students need for class. Materials are organized according to courses associated with student schedules, thereby eliminating the possibility of ordering incorrect books or editions. MBS is on the cutting edge of content delivery while enhancing students' education. MBS specializes in keeping costs down and offers convenient, accurate ordering and fulfillment processes. Each textbook or eBook ordered will be the exact version required by your child's teachers and will be delivered on time. MBS also offers a Guaranteed Buyback program.

Hinsdale South MBS Bookstore website: https://bnck-12.com/hinsdalesouth Hinsdale Central MBS Bookstore website: https://bookstore.mbsdirect.net/hinsdalecentral.htm

## CAFETERIA SERVICES

District 86 contracts with Quest Food Management Services, Inc. to provide healthy, balanced menu items for all students. A dietitian serves each school building and can be reached by telephone at the phone numbers listed in each building's respective directory. Lunch menus are posted within each building and are updated weekly.

## **IDENTIFICATION CARDS**

For safety and security purposes, any person on the school premises is required to identify him/herself when requested to do so by any staff member. Students are required to wear a valid District identification card and District lanyard. In the event that a student does not have an I.D. or lost their I.D. card arrangements must be made for a replacement through the bookstore. The cost to replace your student ID is \$5.00. Temporary I.D. cards can be purchased for \$1.00 in the Deans' Office. Temporary I.D. cards expire at the end of the school day.

Students are reminded that they will need their I.D. for many additional purposes including: attendance, bus boarding pass (for those students who have been assigned a bus route), use of Internet privileges, activities pass, yearbook, school newspaper, voting for student government, checking-out library materials, locker identification, Buildings and Grounds assistance, and admission to school dances.

## LIBRARY MEDIA CENTER

The Library Media Centers in District 86 are media rich production classrooms. The certified librarians partner with classroom instructors to provide a full range of research, reading, technology and multimedia applications and programs. The libraries offer access to a variety of quality resources which support the curriculum and meet the diverse needs and interests of our school community in a vibrant learning environment. This includes 24/7 access to the online catalog for print and digital books as well as online reference databases. Student IDs serve as library cards. Fines accrue for overdue materials. Students, and their parents/guardians, are responsible for any lost materials. Scan below for additional information about the Library Media Center.



## LOCKER ASSIGNMENTS

School lockers are the property of District 86. Lockers are assigned to students prior to the start of the school year. Combinations should not be shared with any other students. Only one (1) student may use a given locker.

Lockers are subject to inspection by school authorities to protect the health and welfare of the students, faculty and staff. Additional pad or combination locks will be removed. Please see Board Policy 7:140 Search and Seizure.

It is the responsibility of each student to thoroughly clean out any and all lockers issued to them. Locker clean out needs to be completed by noon on the last day of second semester finals.

Any school supplies found in lockers after the last day of second semester finals will be disposed of or donated to a charitable organization. Personal items will be collected, tagged, and stored for one week. Items can be claimed through the bookstore. All unclaimed personal items will be disposed of or donated to charity. Due to space limitations, no items will be saved.

## MESSAGES AND DELIVERIES TO STUDENTS

In order to avoid disruption to the educational process, telephone messages will not be delivered to students to remind them of doctor/dental appointments, pick-up times/places, and other non-emergency messages. Deliveries for food or other items from outside vendors are prohibited. Items such as gifts, flowers, or forgotten lunches will not be accepted. Students who have special dietary or medical needs should make arrangements with our food service or the health services office regarding lunch accommodations. Parents may, however, leave a message or items at the Greeter's Desk where students can stop during passing periods if they are expecting a message or delivery. In extreme emergencies, an attempt will be made to deliver a message to the student. Please refrain from contacting your student via text message or by cell phone during the school day.

## PARENT ORGANIZATIONS

Please scan the QR code below to learn more about our parent organizations.



## STUDENT APPEARANCE

Board Policy 7:160 Student Appearance, provides, "A student's appearance, including dress and hygiene, must not disrupt the educational process or compromise reasonable standards of health and safety...Students who disrupt the educational process or compromise standards of health and safety must modify their appearance."

Clothes and jewelry that disrupt the orderly process of school functions are not permitted. Dangling chains, sunglasses, and apparel with profanity, lewd and/or sexual references, gang, weapons, drug, alcohol, e-cigarette or tobacco related slogans or insignias are also prohibited. Footwear is required at all times. To read the full policy scan the QR code below.



## STUDENT SOCIAL MEDIA PASSWORD OR OTHER ACCOUNT INFORMATION

School officials may not request or require a student or his or her parent/guardian to provide a password or other related account information to gain access to the student's account or profile on a social networking website.

School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school disciplinary rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination.

## **TARDY PROCEDURES**

The District is committed to the philosophy that students and teachers need and want to take full advantage of the 50 minutes of instructional class time. Therefore, it is important that all students be in class and the cafeteria on time. In some situations, a student may have an approved reason to be late to class. In this case, a student must have a pass from the previous teacher or office. If a student is not in the classroom when the bell rings, the student will be considered tardy. Students who do not have a valid reason to be late to class will need to report to the Deans' Office or other designated area to obtain an unexcused tardy pass. Students who arrive late to class by more than 15 minutes shall be recorded as absent.

A school-wide tardy procedure for the District has been established. Students in violation of the tardy procedures may receive the following consequences for each tardy:

PERIODS EB THROUGH 10 TARDIES			
Accrued Tardies Consequences			
1-3	Warning		
4-6	Dean's Detention		
7-9	Extended Detention		
10 or more	In-school Supervised Study/ Parent Meeting		

Any student arriving late to Hinsdale South High School must enter through the main entrance located at the Circle Drive, Door #2, along Clarendon Hills Road, receive a tardy pass or report to the Deans' Office if the student is excused (refer to the arriving late section above). Students need to proceed directly to class after a pass has been issued.

## TEST MAKE-UP CENTER

The Test Center allows students to take make-up tests and quizzes only after their teacher approves the use of the Test Center and gives them a pass. Students should be prepared to show their school ID in order to receive their test or quiz. No late passes will be issued to 1st Period, so students must arrive at 7:05 AM or earlier in order to have time to complete a full-period test. Tests must be started no later than 7:30 AM or you must have 30 minutes remaining in a period. Students may use the test center during lunch periods and study hall. All students coming from study hall must obtain a pass from the study hall teacher in order to utilize the testing center during that time.

**HOURS** 

7:00 AM - 7:55 AM Mon-Fri 8:00 AM - 3:15 PM Mon-Fri

## **VIDEO SURVEILLANCE CAMERAS**

The Board of Education authorizes the use of video surveillance cameras in and around Hinsdale South and Hinsdale Central High School. The purpose of the surveillance system is to improve safety, monitor building and property, to deter inappropriate or criminal activity and/or to assist school administrators and law enforcement officials in identifying/prosecuting persons committing inappropriate or criminal acts.

Although the video cameras are in place to record activities both in and outside of the school building, no cameras will be positioned to monitor activities occurring in restrooms, locker rooms, designated clothes changing areas, staff lounges, classrooms. Nurse's station, or privately-owned land.

Information recorded on the video cameras is considered to be for official District-use only. School officials and other appropriate personnel are authorized to view all videotapes for the purposes set forth above.

## **VISITORS**

Adults: During the school day, visitors are required to enter through the front entrance of the building and proceed immediately to the Greeter. Visitors must identify themselves by producing photo identification and inform school personnel of their reason for being at school. Approved visitors must wear a tag/lanyard identifying themselves as a guest. The tag/lanyard need to be clearly visible while in the building. All visitors must return to the greeter's desk and sign out before leaving the school.

Visitors are expected to abide by all school rules during their time on school property. A visitor who fails to conduct himself or herself in a manner that is appropriate will be asked to leave and may be subject to criminal penalties for trespass and/or disruptive behavior.

Students: For the protection of students, staff, and school property, student visitors are subject to administrator approval through the Deans' Office. In general, the District will not permit students to bring other student visitors to school.

For additional information, please refer to Board Policy 8:30 Visitors to and Conduct on School Property by scanning the QR code below.



## **WORK PERMITS**

Students between the ages of 14 and 16 may be in a position to secure an Employment Certificate/Work Permit in accordance with the Illinois Department of Labor regulations. Students must first secure a position of employment prior to applying for a work permit. Work Permits may be obtained through the Counseling Office. Students must present the following documents: birth certificate, social security number, letter of approval to work signed by parent/guardian, and a letter from the employer stating the type of work and number of days/hours the student will be expected to work.

## South Pride - Own it!



Accountable	Respectful	Engaged	
	about positive relati hoose - Build - Nurture - Repo		
Take ownership	Be your best self	Connect	
Be self-aware	Speak with good purpose	Contribute positively	
Be committed	Presume positive intent	Be present	
Be goal-oriented	Be kind & forgiving	Maintain balance	
Demonstrate self discipline	Demonstrate empathy	Get involved	
Promote emotional & physical safety	Be supportive	Use your resources	

## SCHOOL DISCIPLINE PROCEDURES

Students are expected to behave appropriately in school, on school property (including school transportation), and at school-related activities and events at all times. School administrators are authorized to discipline students for violations of school rules and gross disobedience or misconduct as set forth in District 86 Board of Education policies. Please scan the QR code below for the full policy.



Board Policy 7:190 Student Behavior

## **Disciplinary Measures**

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions. School personnel shall not advise or encourage students to drop out voluntarily due to behavioral or academic difficulties. Potential disciplinary measures include, without limitation, any of the following:

- Notifying parent(s)/guardian(s).
- 2. Disciplinary conference.
- 3. Withholding of privileges.
- 4. Temporary removal from the classroom.
- 5. Return of property or restitution for lost, stolen, or damaged property.
- In-school suspension. The Building Principal or designee shall ensure that the student is properly supervised.
- 7. After-school study or Saturday study provided the student's parent/guardian has been notified. If transportation arrangements cannot be agreed upon, an alternative disciplinary measure must be used. The student must be supervised by the detaining teacher or the Building Principal or designee.
- 8. Community service with local public and nonprofit agencies that enhances community efforts to meet human, educational, environmental, or public safety needs. The District will not provide transportation. School administration shall use this option only as an alternative to another disciplinary measure, giving the student and/or parent/guardian the choice.
- Seizure of contraband; confiscation and temporary retention of personal property that was used to violate this policy or school disciplinary rules.
- Suspension of bus riding privileges in accordance with Board policy 7:220, Bus Conduct.
- 11. Out-of-school suspension from school and all school activities in accordance with Board policy 7:200, Suspension Procedures. A student who has been suspended may also be restricted from being on school grounds and at school activities.

- 12. Expulsion from school and all school activities for a definite time period not to exceed 2 calendar years in accordance with Board policy 7:210, Expulsion Procedures. A student who has been expelled shall also be restricted from being on school grounds and at school activities.
- 13. Transfer to an alternative program if the student is expelled or otherwise qualifies for the transfer under State law. The transfer shall be in the manner provided in Article 13A or 13B of the School Code
- 14. Notifying juvenile authorities or other law enforcement whenever the conduct involves criminal activity, including but not limited to, illegal drugs (controlled substances), look-alikes, alcohol, or weapons or in other circumstances as authorized by the reciprocal reporting agreement between the District and local law enforcement agencies.

The above list of disciplinary measures is a range of options that will not always be applicable in every case. In some circumstances, it may not be possible to avoid suspending or expelling a student because behavioral interventions, other than a suspension and expulsion, will not be appropriate and available, and the only reasonable and practical way to resolve the threat and/or address the disruption is a suspension or expulsion.

Corporal punishment is prohibited. Corporal punishment is defined as slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or defense of property.

## Weapons

A student who is determined to have brought one of the following objects to school, any school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of at least one calendar year but not more than two calendar years:

- A firearm, meaning any gun, rifle, shotgun, or weapon as defined by Section 921 of Title 18 of the United States Code (18 U.S.C. 921), firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act (430 ILCS 65/) or firearm as defined in Section 24-1 of the Criminal Code of 1961 (720 ILCS 5/24-1).
- 2. A knife, brass knuckles, or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including look-alikes of any firearm as defined above.

The expulsion requirement under either paragraph one or two above may be modified by the Superintendent, and the Superintendent's determination may be modified by the Board on a case-by-case basis. The Superintendent or designee may grant an exception to this policy, upon the prior request of an adult supervisor, for students in theater, cooking, ROTC, martial arts, and similar programs, whether or not school-sponsored, provided the item is not equipped, nor intended, to do bodily harm.

This policy's prohibitions concerning weapons apply regardless of whether: (1) a student is licensed to carry a concealed firearm, or (2) the Board permits visitors, who are licensed to carry a concealed firearm, to store a firearm in a locked vehicle in a school parking area.

## **Delegation of Authority**

Each teacher, and any other school personnel when students are under his or her charge, is authorized to impose any disciplinary measure, other than suspension, expulsion, corporal punishment, or in-school suspension, that is appropriate and in accordance with the policies and rules on student discipline. Teachers, other certificated [licensed] educational employees, and other persons providing a related service for or with respect to a student, may use reasonable force as needed to maintain safety for other students, school personnel, or other persons, or for the purpose of self-defense or defense of property. Teachers may temporarily remove students from a classroom for disruptive behavior. The Superintendent, Building Principal, or Dean of Students is authorized to impose the same disciplinary measures as teachers and may suspend students guilty of gross disobedience or misconduct from school (including all school functions) and from riding the school bus, up to ten consecutive school days, provided the appropriate procedures are followed. The Board may suspend a student from riding the bus in excess of ten school days for safety reasons.

## **Detentions**

Students may be assigned detention by school staff or an administrator. An extended detention may be assigned by the Dean or other administrator. Detentions are 60 minutes and are held on Tuesdays, Wednesdays, and Thursdays before school from 7:00 a.m. to 8:00 a.m. or after school from 3:20 p.m. to 4:20 p.m. Extended Detentions are held on varying days of the week from 3:20 p.m. to 5:45 p.m. Students are expected to bring academic work and materials to work on during detention. If a student does not serve an assigned detention, the student may be assigned an In-School Supervised Study (ISS). Students may be requested to present their student I.D. card for attendance taking purposes in detention. Students are responsible for their own transportation to and from an assigned detention.

## In School Supervised Study

Students may be assigned a full or partial day In-School Supervised Study (ISS). During ISS, students will spend their normal academic school day in the assigned location. Students assigned to ISS must be on time, behave appropriately and consistent with all school rules, and are expected to complete academic assignments provided by their teachers.

## Loss of Privileges

Students may forfeit bus riding privileges, use of the cafeteria, library, use of the student parking lot, attendance at extracurricular activities or field trips, and/ or other privileges for noncompliance with school rules, both on or off campus. Students also may be subject to additional disciplinary consequences.

## Out of School Suspension

An out-of-school suspension is a temporary exclusion from school due to a student's gross disobedience or misconduct. School officials may impose out-of-school suspensions of one to 10 school days. A school administrator will provide notification of an out-of-school suspension to the student's parent/guardian, including a written statement of the reason(s) for the suspension and an explanation of the parent's right to request a review of the suspension. The District's suspension procedures are set forth in Board of Education Policy 7:200. A student who is suspended is prohibited from participating in or attending any District activity or event and is prohibited from being on District property during the period of suspension. Any violation may result in additional disciplinary consequences and/or legal action.

A student serving an out-of-school suspension will have an opportunity to make up any missed work for equivalent academic credit. Completing and turning in all completed school work is the responsibility of the student. A student will have the opportunity to make-up academic work during the term of the student's out-of-school suspension for equivalent academic credit consistent with the District's Make-Up Work policy.

## Expulsion

Upon the recommendation of the Superintendent or designee, the Board of Education may expel students guilty of gross disobedience or misconduct for a definite period of time not to exceed two (2) calendar years. Expulsion shall take place only after the student's parent/guardian has been provided a written request to appear at a hearing before the Board or a hearing officer appointed by it to determine whether the student should be expelled. The District's expulsion procedures are set forth in Board of Education Policy 7:210. A student who has been expelled from school is prohibited from participating in or attending any District activity or event and is prohibited from being on District property during the period of the expulsion. Any violation may result in additional disciplinary consequences and/or legal action. Students who have been suspended from school must participate in a re-engagement process in order to return to school. The goal of the re-engagement process is to support the student in reintegrating into the school environment following the period of expulsion.

## Arrest

Students whose behavior may violate a law or local ordinances may be subject to arrest, in addition to school disciplinary consequences. Law enforcement will be contacted to address any such infractions.

## **Bullying/Harassment**

Policy 7:180 Prevention of and Response to Bullying, and Other Aggressive Behaviors Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals. Individuals are encouraged to report bullying or harassment immediately to a staff member or via the Tip Line. Please scan the QR code below for our Bullying Policy.



## **TEEN DATING VIOLENCE POLICY**

Policy 7:185 Teen Dating Violence Prohibited

Engaging in teen dating violence that takes place at school, on school property, at school-sponsored activities, or in vehicles used for school-provided transportation is prohibited. For purposes of this policy, the term teen dating violence occurs whenever a student who is 13 to 19 years of age uses or threatens to use physical, mental, or emotional abuse to control an individual in the dating relationship; or uses or threatens to use sexual violence in the dating relationship. To view the full policy please scan the QR code below.



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## **First Semester**

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Note: Use this pass ONLY when a student will be returning to your class.

Destination:

A=Attendance Office D=Dean

C=Counseling H=Health Office

L=Locker Codes:

LMC=Library M=Main Office R=Restroom

TMUC=Test Make-up Center TSI=Technology

Support Internship

This Hall Pass to be used only by: Name:

ID#:



## **First Semester**

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L=Locker Codes:

LMC=Library M=Main Office R=Restroom

TMUC=Test Make-up Center TSI=Technology

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